

# Oakland Unified School District

Board of Education  
1016 Union Street, #940  
Oakland, CA 94607  
(510) 879-1944  
boe@ousd.org E-Mail  
<http://www.ousd.org>



## ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 300, Oakland, CA 94607-4099

## AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

## **Meeting Minutes Long - Final**

**Friday, June 23, 2023**

**9:00 AM**

**The Center (Central Kitchen, Instructional Farm, and Education Center), 2850  
West Street, Oakland, CA 94608-4536**

## **Board of Education**

*President Mike Hutchinson*

*Vice President Clifford Thompson*

*Directors: Benjamin "Sam" Davis, Jennifer Brouhard, VanCedric Williams, (Vacancy),  
Valarie Bachelor*

*Student Directors: Natalie Gallegos Chavez, Linh Le*

*Staff: Kyla Johnson-Trammell, Superintendent & Secretary*

LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al (510)879-8199(VM); o boe@ousd.org (E-Mail); o (510) 879-2300 (eTTY/TDD); o (510) 879-2299 (eFax).

美國殘障人士法案條例遵守及語言服務

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電(510)879-8199 (留言) ; 或 boe@ousd.org (電郵) ; 或(510) 879-2300 (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或(510) 879-2299 (電子圖文傳真 (eFax))。

TUẦN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại (510)879-8199 (VM); hay là boe@ousd.org (E-Mail); hay là (510) 879-2300 (eTTY/TDD); hay là số (510) 879-2299 (eFax).

សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لفانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

## **NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON**

*Members of the media and the public may attend and participate in the Board meeting in-person at The Center (Central Kitchen, Instructional Farm, and Education Center), 2850 West Street, Oakland, CA 94608-4536.*

*Public comment in-person is permitted within the times allotted for public comment on the Agenda.*

## **NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON (CONTINUED)**

*Members of the public may submit written comments for a posted Board of Education Meeting Agenda Item, before a meeting or while a meeting is occurring from the District's Home Page - Upcoming Events ... by selecting Board of Education Agenda "eComment" or from the Legislative Information Center, as follows:*

- If before Sunday, click Calendar Tab>Next Week>Board of Education>eComment*
- If Sunday or thereafter up thru day before Meeting, click Calendar Tab>This Week>Board of Education>eComment*
- If day of Meeting, click Calendar Tab>Today>Board of Education>eComment*

*Or "eComment" in bold on the cover page of the Agenda.*

*Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.*

## BOARD OF EDUCATION PROTOCOLS

*The purpose of these protocols is to provide a basic set of professional standards by which the Board and the Superintendent are to function as a team. There is no intention to abridge the rights and obligations of Board Members to oversee the operation of the organization, nor to interfere with the Superintendent with her role as the Superintendent of OUSD.*

### *General*

- 1. Every action by a Board Member should be directed toward improving the educational program for students.*
- 2. Every Board Member will exhibit behavior that is honorable, honest, and dedicated to the success of the students and staff of the district.*
- 3. Each Board Member is to be treated with dignity and respect.*
- 4. Board Member Commitment will include:*
  - Participate fully in the discussion of issues*
  - Listen respectfully to all views and opinions*
  - Respect each individual's opinion*
  - Accept the majority action of the Board*

### *Board Members*

- 5. An individual Board Member will not use the media as a personal forum, unless it is clearly indicated that the opinion is personal and not representative of the Board majority position.*
- 6. Each Board Member will make every effort to attend all Board meetings in person; and to start and end on time.*
- 7. Board Members will ensure opportunities for each to comment.*

### *Superintendent*

- 8. Staff is the responsibility of the Superintendent who will bring recommendations to the Board for action.*
- 9. Questions regarding Board agenda items are to be communicated to the Superintendent prior to the Board meeting and the Superintendent will respond in a timely manner.*
- 10. The Superintendent is to communicate all significant administrative actions to the Board.*
- 11. Legal and personnel matters will be confidential.*

## MEETING RULES OF ENGAGEMENT

- Up to Three (3) minute speaking limit for Board Members*
- No mingling with the audience*
- Address comments to other Board Members*
- Focus on agenda items*
- Don't repeat what's been said*
- Always be respectful*
- No interruptions*
- Enforce norms*
- Model desired behavior*

## MEETING PROCEDURES

*All Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.*

*(cf. 9322 - Agenda/Meeting Materials)*

*The President shall conduct Board meetings in accordance with law, Board Bylaws, and its parliamentary authority which shall enable the Board to efficiently consider issues and carry out the will of the majority.*

*(cf. 9121 - President)*

*The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned not later than 11:00 p.m. unless the Board agrees to extend the meeting, which may only be done once by 45 minutes.*

*(cf. 9320 - Meetings and Notices)*

### A. Call To Order

*President Mike Hutchinson called the meeting to order at 9:20 A.M.*

### B. Roll Call

**Present** 5 - Director Benjamin "Sam" Davis  
 Director Jennifer Brouhard  
 Director Valarie Bachelor  
 Vice President Clifford Thompson  
 President Mike Hutchinson

Absent 4 - Student Director Linh Le  
Student Director Natalie Gallegos Chavez  
Director VanCedric Williams  
Director (Vacancy) (Vacancy)

## C. New Business



### [23-1669](#)

#### **Governance Planning for 2023-2024 School Year**

Discussion and determination by the Board of Education of its Governance Plan for the 2023-2024 School Year:

- Board of Education Roles & Responsibilities
- Board Protocols
- Board of Education 2023-2024 Work Plan

**Attachments:** [23-1669 Board Memorandum - End of Year Board Retreat](#)  
[23-1669 Governance Team - Roles and Responsibilities - Board and Superintendent](#)  
[23-1669 Governance Team - Roles and Responsibilities - Board and Superintendent](#)  
[23-1669 Hopes and Fears Protocol Instructions](#)  
[23-1669 Future Protocol a.k.a. Back to the Future](#)

*Dr. Carmella Franco (consultant) and Dr. Dexter Moore Jr., Acting Chief of Staff, facilitated today's Board Retreat regarding Oakland Unified School District Governance Team Retreat Version 2:*

*The Board, Superintendent and the facilitators discussed the roles and responsibilities of each. Then a break out for team engagement activities including the superintendent pertaining to their roles and responsibilities.*

*Public Speaker:*  
*Kim Davis*

**Discussed**

## Recess

*President Hutchinson recessed the meeting at 12:15 P.M. for Lunch.*

**Reconvene**

*President Hutchinson reconvened the meeting at 1:06 P.M.*

**Roll Call**

- Present** 4 - Director Benjamin "Sam" Davis  
Director Jennifer Brouhard  
Director Valarie Bachelor  
President Mike Hutchinson
- Absent** 5 - Student Director Linh Le  
Student Director Natalie Gallegos Chavez  
Director VanCedric Williams  
Director (Vacancy) (Vacancy)  
Vice President Clifford Thompson

**C1. Continued New Business**



[23-1669](#)

**Governance Planning for 2023-2024 School Year**

Discussion and determination by the Board of Education of its Governance Plan for the 2023-2024 School Year:

- Board of Education Roles & Responsibilities
- Board Protocols
- Board of Education 2023-2024 Work Plan

**Attachments:** [23-1669 Board Memorandum - End of Year Board Retreat](#)  
[23-1669 Governance Team - Roles and Responsibilities - Board and Superintendent](#)  
[23-1669 Governance Team - Roles and Responsibilities - Board and Superintendent](#)  
[23-1669 Hopes and Fears Protocol Instructions](#)  
[23-1669 Future Protocol a.k.a. Back to the Future](#)

*Drs. Franco and Moore, Jr., facilitated the discussion regarding the Elephant in the Room: what 1 or 2 things can each Board member commit to doing in order to improve the effectiveness as a Board, Common Situations that Arise and the vision that the Board wants to see.*

*Next steps:*

*Continue to reflect on the discussion areas from today's Retreat and how you can govern in a more effective way.*

*Revisit your protocols and areas of commitment.*

*At the end of each Board meeting, under Regular Board Member's Report, cite things that went well, and areas that need additional work and attention.*

*May wish to use a self-evaluation checklist.*

*Consider scheduling a date for your next Retreat.*

**Discussed**

**D. Adjournment**

*President Hutchinson adjourned the meeting at 4:03 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_