

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –  
College & Career Readiness Commission**

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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-0103
Introduction Date	1/16/2024
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, High School Network Superintendent

**Board Meeting Date**

**Subject** Budget Modification Form  
Services For: Skyline High School

**Action Requested and  
Recommendation**

Adoption by the Measures N and H Commission of a 2023-2024 Education Improvement Plan/Budget modification for Skyline High School reducing from \$10,309.47 by \$3,999.47 to \$6,310.00, Teacher Salaries Stipends: Extended Contracts for the Visual & Performing Arts Academy Teachers/Certified Staff to attend Collaboration & Professional Development Time, and establishing a new expenditure in the amount of \$3,999.47 for Professional Contracted Bus Services, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Skyline High School would like to modify their Measures N and H Educational Improvement Plan to decrease the approved strategic action, Teacher Salaries Stipends: Extended Contracts for the Visual & Performing Arts Academy Teachers/Certified Staff to attend Collaboration & Professional Development Time, by \$3,999.47, and use that money to establish a new strategic action, Professional Contracted Bus Services.

**Competitively Bid**

Was this contract competitively bid? No

If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N  
Measure H

**Attachments**

- Budget Modification Form



## 2023-24 Measures N & H Budget Modification Form OUSD Schools



Date:	10/31/23	Principal:	Rebecca Huang
School Name:	Skyline	Site #:	306
Pathway(s): (required for multiple use of programs)	Visual & Performing Arts Academy (VAPA) Pathway	Requested By:	Kisasi Brooks, Pathway Director

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N/H EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Visual & Performing Arts Academy (VAPA)	34	\$10,309.47	<p><b>Teacher Salaries Stipends: Extended Contracts for the Visual &amp; Performing Arts Academy Teachers/Certificated Staff to attend Collaboration &amp; Professional Development Time.</b></p> <p>Funding for staff to attend retreats to collaborate with colleagues to more deeply integrate core curriculum with the Visual &amp; Performing Arts Academy CTE standards and theme, facilitate pathway communities of practice, develop integrated pathway projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work will support all students in the Visual &amp; Performing Arts Academy (approximately 350 students). Extra Duty pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathways. Budget Calculation: \$38.50 per hour x 16 total hours + 25% benefit costs = \$770 x 14 Teachers = \$10,780. (Salary &amp; Benefit Costs)</p>	\$3,999.47

**b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No impact - we will use MN carryover funds to restore this amount



**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	1120	306	3060	3914	9999	99999

**d. Total amount being transferred: \$ 3,999.47**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N/H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.  -How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?  -Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.	New or Amended Amount
Visual & Performing Arts Academy (VAPA)	N/A	N/A	<b>Professional Contracted Bus Services:</b> Charter Bus rentals for the VAPA Pathway students to attend College and Career Exploration Visits. The College and Career Exploration visits will strengthen college-going culture in the pathway with college visits, stronger emphasis on dual enrollment, and increased integration of post-secondary planning in pathway classes. (UC Davis Field Trip - Brandi Nelson)	\$3,999.47

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	5826	306	3060	3914	9999	99999

**Signature of Approvals:** (Please insert the team member's name below the signature line)

Hasasi Brooks  
Name:  
Teacher Leader/Pathway Director  
Signature

10/31/23  
Date

Rebecca Huang  
Name:  
Principal Signature Required

10/31/23  
Date

**FOR MEASURE N/H STAFF USE ONLY**

Date BMF Received: 11/14/23

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: Nancy Gomez

Date: 11/15/2023

H.S. Network Superintendent, Approval Signature: VS

Date: 11/30/23