

LEGISLATIVE FILE

File ID No. 14-0606
Introduction Date 4-9-2014
Enactment No. 14-0602
Enactment Date 4-9-14
By _____

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education
April 9, 2014

To: Board of Education

From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations **VENA**
Timothy E. White, Associate Superintendent of Planning & Management

Subject: Change Order No. 1 with McGuire & Hester for Washington Elementary School Landscape Improvement Phase II Project in an amount of (\$40,130.00) decreasing the current contract from \$779,300.00 to \$739,170.00

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with McGuire & Hester for additional work due to District requested improvements and DSA or Agency requested changes to Washington Elementary School Landscape Improvement Phase II Project in the amount not to exceed (\$40,130.00), decreasing the current contract amount from \$779,300.00 to \$739,170.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the « Washington Elementary School Landscape Improvement Phase II Project **Project**». Funding for the project is General Obligation Bond-Measure B.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -5.15% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$779,300.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change		
<i>(Preliminary Change Order No. 1)</i>	(\$40,130.00)	-5.15%
TOTAL	(\$40,130.00)	-5.15%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$779,300.00
Sum of previously approved Change Orders:	<u>\$0.00</u>
Contract sum prior to this Change Order:	\$779,300.00
Cost of current Change Order No. 1	<u>(\$40,130.00)</u>
New Contract Sum:	\$739,170.00
Current Change Order(s) as % of contract	-5.15%
Contract completion date as of this Change Order No. 1	December 31, 2012

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with McGuire & Hester for additional work due to District requested improvements and DSA or Agency requested changes to Washington Elementary School Landscape Improvement Phase II Project in the amount not to exceed (\$40,130.00), decreasing the current contract amount from \$779,300.00 to \$739,170.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the General Obligation Bond-Measure B. The scope of work is included in the Board of Education approved total budget for the Washington Elementary School Landscape Improvement Phase II Project. The total budget for this project is \$739,170.00.

ATTACHMENT

Change Order No. 1 which includes: Washington Elementary School Landscape Improvement Phase II Project PCO (Preliminary Change Order) Number: 1

Key Codes: 1619002882-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

CHANGE ORDER NO. 01

V073114

PROJECT: Washington
Washington ES Landscape Improvement Phas

DATE:

OWNER: Oakland Unified School District

DSA FILE NO.: 1-29

CONTRACTOR: McGuire & Hester
9009 Railroad Avenue
Oakland, CA 94603

DSA APP NO.: 01-112817

OUSD PROJECT#: 06012-3

PROJECT MGR.: Wil Newby

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum
Net Change by previously authorized Change Orders
The Contract sum prior to this change order
The Contract sum will be increased/decreased
The New Contract Sum including the Change Order will be
Change Order percentage of base contract
The Contract is changed by **(0) Zero Calendar Days**
Contract completion date as of this Change Order therefore is:

\$779,300.00

4-10-14

David Kakishiba
President, Board of Education (\$40,130.00)
\$739,170.00
-5.15%
0 days

4-10-14

Gary Yee, Ed.D.
Secretary, Board of Education

Summary reference attached items : 1

<p>Approved: Architect of Record</p> <p style="font-size: 1.5em; font-family: cursive; text-align: center;"><u>Oscar Pontz</u></p> <p>Signature</p> <p>Date: 11/2/2012</p>	<p>Approved: General Contractor</p> <p style="font-size: 1.5em; font-family: cursive; text-align: center;"><u>Dean Altman</u></p> <p>Signature</p> <p>Date: 11/8/12</p>	<p>Approved: OUSD</p> <p style="font-size: 1.5em; font-family: cursive; text-align: center;"><u>[Signature]</u></p> <p>Director of Facilities Signature</p> <p>Date: 11/13/12</p> <p>Asst. Superintendent Signature</p> <p>Date: <u>[Signature]</u></p>
<p>Approved: Electrical or Structural Engineer</p> <p>Signature</p> <p>Date: --</p>	<p>Approved: Mechanical Engineer</p> <p>Signature</p> <p>Date:</p>	<p>Approved: Division of the State Architect</p> <p style="font-size: 2em; color: red; text-align: center; font-weight: bold;">RECEIVED</p> <p>Date: 11-16-2012</p>

File ID Number: 14-0606
Introduction Date: 4-9-14
Enactment Number: 14-0602
Enactment Date: 4-9-14
Rv:

1619003882-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Washington
Washington ES Landscape Improvement Phas

OWNER: Oakland Unified School District

CONTRACTOR: McGuire & Hester
9009 Railroad Avenue
Oakland, CA 94603

DATE:

DSA FILE NO.: 1-29

DSA APP NO.: 01-112817

OUSD PROJECT#: 06012-3

PROJECT MGR.: Wil Newby

1	PCO # 1	DEDUCT	(\$40,130.00)
		ADD/DEDUCT	

Description: Deductive Change
Reason: For the purposes of closing out the project.
Requested By: 2 Owner Requested Change
DSA Prelim approval date:

CO #1 (1 PCO's)	
Total:	(\$40,130.00)

Change Order 2-2 (Revised 1/19/2006)

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: **Washington**
Washington ES Landscape Improvement Phase II
CONTRACTOR: **McGuire & Hester**
PROJECT MGR: **Wil Newby**

DATE: **10/19/2012**
DSA FILE: **1-29**
DSA APP: **01-112817**
OUSD PROJ: **06012-3**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Deductive change order for the amount of the credit towards the construction contingency.

CODE: 2 Owner Requested Change

REASON:

For the purposes of closing out the project.

ATTACHMENTS: AED Summary Log

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Final Price: (-40,130)
 Lump Sum Time / Materials Not To Exceed Date: 11/8/12

~~Contractor to proceed with work described herein, cost not to exceed (\$40,130); final cost to be determined after review and negotiation.~~

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

Dean Penty 11/2/2012
Architect of Record Date

Wil Newby 11/2/12
Project Manager Date

Travis Atkinson 11/8/12
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 11/12/12
Director of Facilities Date

[Signature] _____
Assistant Superintendent Date

Washington Washington ES Landscape Improvement Phase II
 Project No. 06012-3
 581 61st Street
 Oakland, CA 94609

AED Summary Log

PCO	Description	Status	Date	Proposed Dollar Amount	NTE Amount	Approved Amount	Days Req'd	Code	CO
\$-Approved									
1	Remove and Off Haul Unforeseen Footings and Unsuitable Backfill Material	\$-Approved	7/27/2012	\$6,242.44	\$6,242.44	\$6,242.00			1
2	Excavation and Construction of a New Drainage Inlet	\$-Approved	7/27/2012	\$3,617.01	\$3,617.01	\$3,617.00			4
3	Adding a Temporary Chain Link Fence and Two Gates at the Transition Between the New and Old Pavement	\$-Approved	7/30/2012	\$5,425.35	\$5,425.35	\$5,425.00			2
4	Over Excavation and Stabilization of Sub-grade	\$-Approved	10/4/2012	\$1,934.44	\$1,934.44	\$1,934.00			1
5	Kickball Backstop Reinforcement	\$-Approved	8/28/2012	\$1,988.70	\$1,988.70	\$1,989.00			4
6	Power Blower for Site Custodian	\$-Approved	10/4/2012	\$506.00	\$506.00	\$506.00			2
7	Banner for the School	\$-Approved	10/4/2012	\$157.32	\$157.32	\$157.00			2
Summary for \$-Approved (7 items)									
Subtotal:				\$19,871.26	\$19,871.26	\$19,870.00			

Washington Washington ES Landscape Improvement Phase II
 Project No. 06012-3
 581 61st Street
 Oakland, CA 94609

AED Summary Log

PCO	Description	Status	Date	Proposed Dollar Amount	NTE Amount	Approved Amount	Days Req'd	Code	CO
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Grand Totals: \$19,871.26 \$19,871.26 \$19,870.00

AED Rollup

Original Allowance Budget	\$60,000
Approved	\$19,870
Completed	
For Approval	
Pricing	
Total AEDs	\$19,870
AED Balance	\$40,130

CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Washington Elementary School Landscape Improvement Phase II Project	Site	161
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information					
Contractor Name	McGuire & Hester	Agency's Contact	Michael Hester		
OUSD Vendor ID #	V073114	Title	Project Manager		
Street Address	9009 Railroad Avenue	City	Oakland	State	CA
Telephone	510-632-7676	Policy Expires		Zip	94603
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes x No		
OUSD Project #	06012.3				

Term			
Date Work Will Begin	5-23-2012	Date Work Will End By <small>(not more than 5 years from start date)</small>	12-31-2012

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$779,130.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	(\$ 40,130.00)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9599	County School Facilities Bond	1519003882	6271	(\$40,130.00)

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature		Date Approved	3/20/14
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	NA	Date Approved	
3.	Associate Superintendent, Facilities Planning and Management			
	Signature		Date Approved	
4.	Deputy Superintendent			
	Signature		Date Approved	3/20/14
5.	President, Board of Education			
	Signature		Date Approved	