



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
 From: Vanessa Sifuentes, High School Network Superintendent  
 Subject: **Measure N Recommendations for 2021-2022 Carryover Funds, Part 2**  
 Date: November 7, 2022

**OVERVIEW & OBJECTIVE**

Sixteen OUSD district schools, ten charter schools and the Measure N Administrative 10% have unspent Measure N funds from the 2021-2022 fiscal year. Of these 27 sites, 3 submitted their 2021-2022 Measure N Carryover Plans at the November 1, 2022 Measure N Commission meeting. For the November 15, 2022 Measure N Commission meeting, 21 sites have submitted their 2021-2022 Measure N Carryover Plans that articulate the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The remaining schools will submit their 2021-2022 Measure N Carryover Plans at upcoming Commission meetings.

Per Measure N Commission policy, Measure N Commission approval is required for all Carryover Plans. Measure N staff have reviewed the submitted 2021-2022 Measure N Carryover Plans and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2021-2022 Measure N Carryover Plan	Percentage of Carryover to Total Measure N Funds Received	2021-2022 Measure N Carryover Total Amount
22-2584	Ralph J. Bunche Academy	Approve	46.27%	\$110,607.02
22-2585	Dewey Academy	Approve	85.38%	\$289,155.97
22-2586	OEZ Street Academy	Approve	71.30%	\$136,236.65
22-2587	Sojourner Truth Independent Study	Approve	90.63%	\$542,286.59
22-2588	Rudsdale Continuation and Rudsdale Newcomer	Approve	40.87%	\$190,807.92
22-2589	McClymonds High School	Approve	11.07%	\$33,236.97
22-2590	Oakland Technical High School	Approve	33.91%	\$781,845.91
22-2591	Oakland International High School	Approve	31.77%	\$157,629.37
22-2592	Madison Park Academy (Upper)	Approve	35.13%	\$168,047.12



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22-2593	Coliseum College Preparatory Academy	Approve	64.00%	\$264,652.61
22-2594	Castlemont High School	Approve	21.16%	\$160,253.48
22-2595	Fremont High School	Approve	22.77%	\$197,461.43
<b>22-2596</b>	<b>MetWest High School</b>	<b>Approve</b>	<b>21.61%</b>	<b>\$50,367.30</b>
22-2597	Skyline High School	Approve	40.99%	\$852,579.58
22-2598	ARISE High School	Approve	8.50%	\$51,035.35
22-2601	Lighthouse Community Charter High School	Approve	37.63%	\$113,580.89
22-2601	Leadership Public Schools Oakland R&D	Approve	35.90%	\$171,580.06
22-2603	Oakland Unity High School	Approve	33.25%	\$192,979.28
22-2604	Aspire Golden State College Preparatory Academy	Approve	32.08%	\$104,196.31
22-2606	Oakland School for the Arts	Approve	29.56%	\$85,503.60
22-2607	Lodestar: A Lighthouse Community Charter Public School	Approve	47.49%	\$6,268.35

2021-2022 Measure N Carryover Funds	<b>\$4,660,311.76</b>
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## MEASURE N 2021-2022 CARRYOVER PLAN

<b>Why were you unable to expend all your funds in the 2021-2022 school year?</b>	We did not utilize all of the extended contract funds and field trip and related cost funds (i.e. transportation, admission cost, etc) due to COVID concerns. It was challenging to get teachers to take on extra duties and to schedule field trips. Additionally, due to COVID concerns from families, students, and staff we minimized the number of events held in person so we did not require meeting refreshments. Conference funds were not used because the conferences we planned attend last year took place during the new budget fiscal year. Thus, we had to use a different funding source for the planned conferences. The textbooks funds were not used due to the timing of purchasing the books for the students. The books and materials were purchased out of a different fund.		
<b>Total Measure N Funds Received in Fiscal Year 2021-2022</b> <i>(including accumulated carryover from previous years)</i>	\$233,120.76	<b>Projected Carryover Amount from Fiscal Year 2021-2022</b>	\$50,367.30
<b>Projected Carryover Amount from Fiscal Year 2021-2022</b>	\$50,367.30	<b>Total Budgeted Amount</b>	\$50,367.30
<b>Percentage of 2021-2022 Measure N Funds to Carryover</b>	21.61%	<b>Remaining Amount</b>	\$0.00

**NOTE:** Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

**Directions:** Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.  
**\*\*Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Measure N Justification Examples - A Resource for EIP Development document linked below.**

**Resources:** [Measure N 2022-2023 Permissible Expenses](#)  
[Measure N Justification Examples - A Resource for EIP Development](#)

<b>BUDGET JUSTIFICATION</b>							
<b>For All Budget Line Items</b> , enter 3-5 sentences to create a Proper Justification that answers the below questions. <b>For Object Codes 1120, 5825 and all FTE</b> , please also make sure to respond to the additional Budget Justification questions outlined in the <a href="#">EIP Instructions</a> .	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?
- What is the specific expenditure or service type? Please provide a brief description (no vague language or hyperlinks) and quantify if applicable.  - How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals/strategic actions?							
<b>Bus Passes (AC Transit and/or BART tickets)</b> for students to attend potential internship sites; once internships are confirmed; students travel to internships inside and outside of Oakland twice a week.	\$5,000.00	5820	Bus Passes			Whole School	Work Based Learning
<b>Transportation Costs (Charter Buses)</b> for students to visit post-secondary institutions in service of developing their post-secondary plans.	\$15,000.00	5826	Transportation Costs			Whole School	Comprehensive Student Supports
<b>Teacher Salaries Stipends: Extended Contracts for teachers to develop curriculum and training</b> for new teachers and students around school wide internship programs.	\$10,000.00	1120	Teacher Salaries Stipends			Whole School	Work Based Learning
<b>Mileage Reimbursements for the MetWest teachers</b> who are expected to visit internship sites twice a week from December 2022 through May 2023 (2 site visits per week x 17 weeks; round trip mileage to internship sites for 12 Teachers at \$0.625 per mile)	\$5,921.23	5210	Mileage/Personal Expense Reimbursements			Whole School	Work Based Learning
<b>Mileage Reimbursements</b> for teachers to visit other local high schools to observe linked learning best practices around teacher collaboration and student interventions. For visits after approval of the plan, December 2022 though May 2023.	\$2,500.00	5210	Mileage/Personal Expense Reimbursements			Whole School	Comprehensive Student Supports

<b>Conference Expenses: travel costs for MetWest teachers and staff to visit other "Big Picture Learning" schools that are implementing linked learning.</b> Observations will focus on learning best practices to integrate BPL and LL.	\$7,867.30	5220	Conference Expenses			Whole School	Rigorous Academics/CTE
<b>Correcting Negatives in Measure N accounts:</b> These funds are to offset all of the negatives in Measure N - Resource 9333. The negatives are usually the result of cost differences between what was initially budgeted by the site actual Salary & Benefit Costs, as well as Mid-Year Salary Adjustments. This justification is to cover negatives in the 1xxx-3xxx object codes only, throughout the 2022-23 fiscal year.	\$4,078.77	1xxx-3xxx	Salary & Benefit Costs Negatives			Whole School	N/A