

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measures N and H – College & Career Readiness Commission

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Board Office Use: Legislative File Info.	
File ID Number	26-0361
Introduction Date	March 3, 2026
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measures N and H – College and Career Readiness Commission

Board Meeting Date March 11, 2025

Subject Services For: Oakland High School

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for Oakland High School to reduce \$6,961.24 Materials and Supplies by \$100.00 to \$6,861.24, and establish a new strategic action to increase \$10,961.24 Travel and Conference: To pay for Lodging (hotel rooms) for the Law and Social Justice Academy Students' Overnight Field Trip to Sacramento and LA by \$100.00 to \$11,061.24, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to reduce \$6,961.24 Materials and Supplies by \$100.00 to \$6,861.24, and establish a new strategic action to increase \$10,961.24 Travel and Conference: To pay for Lodging (hotel rooms) for the Law and Social Justice Academy Students' Overnight Field Trip to Sacramento and LA by \$100.00 to \$11,061.24. The funds will cover the lodging expenses (hotel). At approximately \$300 per night, this will cover about 33 rooms total across the two field trips.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

26-0361 Oakland High Travel & Conference \$100



2025-26 Measure H Budget Modification Form for OUSD Schools (Single Modification only)



Date:	2/11/2026	Principal Name:	Pamela Moy
School Name:	Oakland High	Site #:	304
Pathway Name: (Required for multiple pathway schools)	ESA and LSJ	Requested By:	Tiffany Jordan

Step 1:

a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

*Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to **take money from** to create a new or revised purpose. Whatever plan you enter in Step 1 must also be entered in Step 2.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab, Line Item #	Original Amount Approved	Measure H Approved Strategic Action (Budget complete justification)	Total Amount being Transferred
Environmental Science	162	It was \$7,961.24. The new total amount after approval of prior BMFs or expenses is \$6,961.24.	Materials and Supplies: Materials & supplies for Graduate Capstone Action Project. All 12th-grade students complete an action project as part of the required Graduate Capstone project. Specific items will be shared for approval at the time of processing the orders	\$100.00

b. What will be the impact on your Measure H Plan, pathway development, and students for not completing the original strategic action in Step 1? (Do not insert hyperlinks or use acronyms.)

None; the original will still proceed, just with fewer funds.

c. Enter the Account String for the Original Approved Strategic Action: (Ensure it matches Escape)

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	1000	4310	304	3040	3867	9999	99999

d. Total amount requesting to transfer: \$100.00

☐ Check this box if this is a **NEW expenditure** that was not pre-approved in a Measure H Plan.

- ☒ Check this box if this is an **EXISTING expenditure** and you're only amending the original amount approved or the term. *(The purpose remains the same.)*
- ☐ Check this box if this modification creates a new position or changes the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form with the BMF request.

Step 2.

a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)

The description entered will become the new or revised justification for review and approval. **Only one justification is allowed in Step 2.** You'll use this new or revised justification for all future applicable requests connected to this modification.

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	New or Revised Measure H Strategic Action Enter one to two sentences using the questions below to create a Justification. <i>(Do not insert hyperlinks or use acronyms.)</i> -What is the specific expenditure or service type? <i>(Please briefly describe (no vague language) and quantify it when applicable.)</i> -How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions? -Please also answer the additional questions using the Object Codes linked in this document to create a proper & complete budget justification. -If the new or revised justification is incomplete, it will be "Conditionally Approved", and a Justification Form will be required at the time of purchasing.	New or Amended Total Amount
Law and Social Justice	160	\$10,961.24	Travel and Conference: Travel and conferences to pay for Lodging (hotel rooms) for the Law and Social Justice Academy Students' Overnight Field Trip to Sacramento and LA. The 11th-grade class will participate in the Legislative Day in Sacramento in February, a 2-day, 1-night trip hosted by the California Legal Pathways Collaborative. Students will tour the Capitol, attend legislative sessions, and meet with local representatives. This experience connects to the curriculum in the 11th-grade CTE class, Development of American Justice, and allows students to apply their classroom learning to real-world legal procedures. The 12th-grade class will also do several college and law school visits in the Los Angeles Area. Budget Calculation: The funds will cover the lodging expenses (hotel). At approximately \$300 per night, this will cover about 33 rooms total across the two field trips.	\$11,061.24

Justification Status: Conditionally Approved = Incomplete, Justification Form required ▾

b. Enter the Account String for the New Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	1000	5200	304	3040	3923	9999	99999

Signatures of Approval: *(Please enter the team member's full name below the signature line.)*

Liffany Jordan

Name:

Pathway Coach or Director
Signature

2/11/26

Date

Pamela Moy

Name:

Principal Signature **Required**

2/13/2026

Date

FOR MEASURE H STAFF USE ONLY

Date the BMF was accurately completed & received: *2/17/2026*

Program Manager, Approval Signature: *hanya gomez*

Date: *2/17/2026*

Deputy Chief of Post-Secondary Readiness, Approval Signature: *Vanessa Sifuentes*
Vanessa Sifuentes (Feb 17, 2026 15:13:43 PST)

Date: *02/17/2026*