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## Memo

**To** Facilities Committee

**From** Preston Thomas, Chief Systems & Services Officer  
Kenya Chatman, Executive Director of Facilities  
Pranita Ranbhise, Director, Facilities Planning & Management

**Board Meeting Date** January 16, 2025

**Subject** Update on the 2025 Facilities Master Plan initiative.

**Action Requested** Discussion; no action is needed at this time.

**Discussion** The Board of Education, upon recommendation by the Facilities Committee, approved a General Services Agreement by and between the District and Perkins Eastman Architects DPC, Oakland, CA, for the latter to produce a long-term Facilities Master Plan that supports Oakland Unified School District's planning by aligning the Plan to the District's strategic initiatives, Board Policies key federal, state, county and city initiatives for Facilities Master Planning Services Project.

Staff have prepared a memo to provide a brief update on the Facilities Master Plan, which is being developed pursuant to Board Policy, BP 7110 - Facilities Master Plan. The plan will outline the District's anticipated short- and long-term facilities needs and priorities, in alignment with the District's educational and strategic goals.

**Recommendation** NA

**Fiscal Impact** Fund 21, Measure Y

**Attachments** Update on the 2025 Facilities Master Plan initiative.



## OUSD Facilities Master Plan Update

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### OUSD Facilities Committee Update

<b>To</b>	OUSD Facilities Committee
<b>From</b>	Preston Thomas, Chief Systems & Services Officer Kenya Chatman, Executive Director of Facilities Pranita Ranbhise, Director, Facilities Planning & Management
<b>Date</b>	January 16, 2025
<b>Subject</b>	OUSD 2025 Facilities Master Plan Update
<b>Purpose</b>	The purpose of this memo is to provide a brief update on the Facilities Master Plan, which is being developed pursuant to Board Policy, BP 7110 - Facilities Master Plan. The plan will outline the District's anticipated short- and long-term facilities needs and priorities in alignment with the District's educational and strategic goals.
<b>Key Project Scope</b>	<p>Goal of the Facilities Master Plan is to develop a roadmap for:</p> <ul style="list-style-type: none"><li>● <b>Modernizations &amp; Improvements:</b> Addressing aging infrastructure and improving deficient buildings (e.g., ADA, seismic, indoor environmental quality).</li><li>● <b>Alignment of Physical Spaces &amp; Program:</b> Constructing or modifying buildings based on demographic enrollment projections, pedagogy, program, and community needs.</li><li>● <b>Optimize Operations:</b> Investing in facilities to improve operations, such as food systems, energy efficiency, and transportation.</li></ul> <p>To achieve these goals, staff will:</p> <ul style="list-style-type: none"><li>● Review previously developed OUSD Facilities Master Plans, enrollment projections, and relevant data.</li><li>● Develop strategies to integrate the planning process with ongoing District initiatives.</li><li>● Review building use and academic program distribution across the Districts' portfolio.</li><li>● Comprehensively engage with OUSD stakeholders and communities.</li><li>● Conduct site assessments to develop:<ul style="list-style-type: none"><li>○ <b>Programmatic capacities:</b> Determine the number of students each building/program can adequately serve.</li><li>○ <b>Facility Condition Assessments (FCA):</b> Assess the built</li></ul></li></ul>



## OUSD Facilities Master Plan Update

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environment to understand system, structure, and asset conditions and remaining useful life. Assessments include items like roof conditions, HVAC system conditions, electrical, plumbing, and other building systems.

- o **Educational Adequacy (EA):** Assess how each campus supports next-generation teaching and learning.
- o **Joyful Schools:** Identify needed improvements to align with the Joyful School initiative.
- o **Living Schoolyards:** Evaluate how outdoor spaces support the Living Schoolyards initiative.

### Timeline and Deliverables

OUSD contracted with Perkins Eastman to develop the Facilities Master Plan and work began in November 2024 and is expected to be completed in the Fall of 2025.

Expected deliverables (not limited to):

- Facilities Master Plan with Executive Summary
- Planning context documentation.
- Needs assessment and facilities inventory datasets, educational programs, databases, and methodology.
- Early Childhood Investments.
- Energy savings measures for each school.
- Data-informed prioritized list of recommended projects as "Project-Specific Initiatives."
- Presentations to the District Facilities Committee, Governing Board, other departments and leadership, and the community, as applicable.

### Current Progress

Since November, the project team has (as of January 7<sup>th</sup>, 2025):

- Started collecting and evaluating existing conditions and enrollment data.
- Commenced on-site assessments of the facilities and campuses. To date, the team has conducted the following types of assessments:
  - o Facility condition assessment based on Uniformat standards – *10 schools*
  - o Educational Adequacy assessments – *22 schools*
  - o Capacity verification and evaluation – *22 schools*
  - o Joyful School Assessment updates – *22 schools*
  - o Living schoolyards assessment updates – *10 schools*



## **OUSD Facilities Master Plan Update**

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### **Upcoming Activities**

- Continued site assessments through March 2025.
- Continued evaluating assessment findings, enrollment trends, and program distribution.
- Begin stakeholder engagement (including community forums and advisory committee meetings).
- Conduct a visioning session with the Senior Leadership Team and form an advisory/steering committee.
- Present quarterly updates to the District Facilities Committee and the Board.