🌳 **OAKLAND UNIFIED SCHOOL DISTRICT**

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education

From: Tony Smith, Superintendent

Subject: **District Submitting Grant Proposal**

ACTION REQUESTED:
Approval and support by the Board of Education of District applicant submitting grant support letter for OUSD schools from the Oakland Education Fund, a field of interest fund at the East Bay Community Foundation, for fiscal year 2013 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

BACKGROUND:
Grant proposal for OUSD schools for the 2013 fiscal year were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District	To support the QCSD office in conducting School Quality Reviews and implementing restructuring recommendations	7/1/12 - 6/30/13	San Francisco Foundation	$40,000.00

DISCUSSION:
The district created a Grant Face sheet process to:
- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:
The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: $40,000

RECOMMENDATION:
Approval and support by the Board of Education of District applicant submitting a grant proposal for OUSD schools for fiscal year 2013 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.
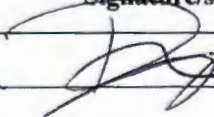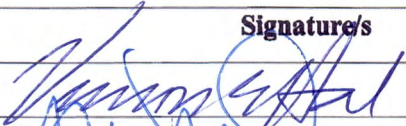
ATTACHMENTS:

Title of Grant: San Francisco Foundation QCSD Grant	Funding Cycle Dates: 7/1/2012 - 6/30/2013
Grant's Fiscal Agent: Oakland Unified School District	Grant Amount for Full Funding Cycle: $40,000
Funding Agency: San Francisco Foundation	Grant Focus: Quality Community Schools Development
List all School(s) or Department(s) to be Served: All schools	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Funding from the San Francisco Foundation will aid the office of Quality Community Schools Development in conducting School Quality Reviews and implementing restructuring recommendations to transform schools into Full Service Community Schools.
How will this grant be evaluated for impact upon student achievement?	OUSD will evaluate the success of this project based on: 1. Documentation from Executive Officer and the School Leader regarding the value of the process and the resulting report. 2. The quality of the improvement plans that result from SQRs. 3. For schools that undergo the process of grade-expansion or other reconfiguration, the School Leader's assessment of the quality of support that they received during reconfiguration/incubation process.
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 4.57% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance?	David Montes de Oca david.montes@ousd.k12.ca.us

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal	David Montes de Oca		9/12/12
Department Head (e.g. for school day programs or for extended day and student support activities)			
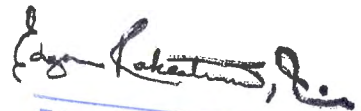
Grant Office Obtained Approval Signatures:

1

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Tony Smith		

Jody London
President, Board of Education

10/10/12

Edgar Rakestraw, Jr., Secretary
Board of Education

10/10/12

File ID Number: 12-2645
Introduction Date: 10/10/12
Enactment Number: 12-2518
Enactment Date: 10/10/12
By: O. L.

2

THE SAN FRANCISCO FOUNDATION

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You have now reached the last step of your application. Please carefully review the complete content of your application below. If you would like to make changes, please select "Edit" in the appropriate section. At the bottom, you can save your application for later, or click "Submit Application" to complete your application now. You and the Primary Grantee Center User will receive a confirmation email that includes the content of your application; you can also view your submitted application content at any time from the My Applications tab. You may also use the print feature in the upper right of the page to print your application for your records.

Please note due to high volume you may recieve a system error on Submit. Please try submitting again before calling for Grants Management.

Application overview

Tracking Id:	84927
Contact:	Madeleine Clarke
Grant Amount	40,000.00
Program Area	Program Director
Grant Purpose:	OUSD is requesting funds to support Quality Community Schools Development (QCSD) by conducting School Quality Reviews and expanding the quality of schools by developing and implementing reforms in School Portfolio Management structure to build a full-service Community School District.
Request Duration:	12

Edit

Part 1 Static Info

This application is for invited applicants only.

Financial Form Please click on the link below and save the MS Excel worksheet and have your organziation's accounting staff complete the form. You will be asked to upload this form on **Required Documents** page of this application.
Financial Form

*Please Select the Type of Support this request is for:

See more information about Type of Support

Project Support

*Please tell us what your total project budget is. (If you are requesting Core Operating Support please enter your total organization budget.)

589,122,109.00

Narrative

*Please provide a **narrative** that describes why your work matters to the community you serve. It should include the scope, impact, history, and need/niche for your request. If relevant, also describe briefly the role of partners and/or volunteers. Your answer will be limited to two pages (7500 characters).

Oakland Unified School District (OUSD) in Oakland, California, is a district of 133 schools (101 regular public schools and 32 charters) serving over 46,377 students in grades K-12. Students of color make up 91% of the student population, with Latinos (41%) and African Americans (31%) comprising the largest groups. 70% of OUSD students participate in the National School Lunch Program, and approximately 25% of

students live in public housing. Nearly one third of our students are English Language Learners, 74% of whom are native Spanish speakers.

OUSD has made great progress in addressing challenges such as chronic under-achievement, severe fiscal crises, and a shortage of certificated teachers – winning recognition as the most improved large urban school district in California over a seven-year period. Superintendent Tony Smith, who joined the district in 2009, has attained unanimous support from the local school board for the "Thriving Students" framework and its strategic goal of creating a Full-Service Community District that serves the whole child, eliminates inequity, and provides each child with an excellent teacher for every day of the year. We are currently implementing a Five-Year Strategic Plan in collaboration with the community to transform into a Full Service Community School District.

OUSD has reached a "tipping point" where student achievement in the majority of our elementary schools, including those that serve high numbers of children from the poorest neighborhoods, is consistently rising. We have closed the worst schools and replaced many with excellent schools. We are now creating better ways to pinpoint our limited resources to support students with the greatest needs and supporting master principals and teachers to share their knowledge with their peers. We believe that OUSD can indeed become "one of the highest-performing districts in the country," when we all work together, sharing a unified vision and a publicly agreed-upon definition of high quality community schools.

We are requesting $40,000 from the San Francisco Foundation to support the implementation of OUSD's Thriving Students, Community Schools Five-Year Plan. The Plan strives to end the disparity in academic, social health and life outcomes between white children from middle class families and African American, Asian, and Latino children who are living in poverty in the city of Oakland. The proposed Full-Service Community District will serve the whole child, provide each child with an excellent teacher for every day, and graduate all our students ready for college and career. Thriving Students aligns with the foundation's commitment to Full Service Community Schools and Education Equity.

Significant progress has been made in the last few years. We have created a powerful data analysis tool, Healthy Kids, Healthy Oakland, which maps out for each neighborhood and eventually for each child their distance to opportunities. We are leading the way in allocating the district's resources and aligning them with our community partners' resources to benefit students with the least access to opportunity (libraries, parks, recreation, health services, etc.) and the most exposure to negative impacts (crime, unemployment, pollution, etc.). We have also made steady progress in raising student achievement and dramatically increasing the number of high quality schools in our district. In the last five years, our district has made 118 points of growth on the California Academic Performance Index (API), the largest amount of growth for any district in the state. We have increased the number of schools with APIs over 700 from 11 schools to 53 schools.

As we enter our second year of implementation, we plan to accelerate our progress by further refining the very successful process of school portfolio management that led to our dramatic growth. We will apply what we have learned---about incubating new schools, restructuring schools, authorizing charters, and closing schools---to supporting many more of our existing schools to transform into high quality full service community schools.

Our district-wide goals/impacts are:

1. Safe, Healthy, and Supportive Schools: "Restorative justice" will enhance school culture and improve discipline. Health and support will be improved through regional and in-school coordination among providers in each zone
2. High Quality Effective Instruction: Instruction will focus on college and career readiness. Individualized learning plans and progress monitoring systems will keep all students on track to graduate. Teachers and principals will participate in collaborative structures to improve instruction.
3. College and Career Readiness: Increased Pre-K enrollment and family engagement will support early literacy. From elementary age to graduation we will inspire student interest and develop their talents. Career technical education, online options, work-based learning, and access to concurrent community college course credit will offer multiple venues for all students to meet graduation requirements.

Funding from SFF will fund the office of Quality Community Schools Development which is responsible for

1. Conducting School Quality Reviews (SQRs), assessing the needs of reviewed schools based on SQR findings, and initiating the process by which schools and central services are held accountable for reaching quality.
These reviews describe how our schools are becoming quality Full Service Community Schools (FSCS) and how our central services are effectively supporting schools to become quality schools. Using our Board-adopted definition of quality, our "School Quality Standards", the Office of School Quality Review oversees a process that gathers evidence from multiple sources and perspectives, to evaluate what is happening inside of our schools and how that results in the outcomes our schools are achieving. In the SQR, a diverse team of central managers, site principals, teachers, community leaders and students "inspect" each school in the OUSD, through observations, interviews, and document/data analysis conducted during three- to four- day site visits. The findings of the SQR are then shared, in a variety of formats and forums, to engage the school staff, the community and central services staff in a shared reflection on each school's strengths and challenges and to support their strategic planning and implementation to create quality full service community schools for every child and family. All schools in OUSD will be reviewed once every three years.

2. Expanding quality and releasing resources through a process of developing and implementing a range of restructuring recommendations. This includes ensuring that we have the right mix and number of high quality schools and programs to serve all learners. These recommendations will include expanding programs, consolidating programs, transforming schools, and school closures. The recommendations will be the result of analysis into factors such as quality review findings, school academic performance, enrollment, fiscal sustainability, "opportunities to learn" for all students, location, facilities and other physical assets, as well as how individual school programs fit within a broader portfolio of schools.

Outcomes

What are the **main outcomes** for which you are requesting support? *Your proposal must have at least one outcome, however you may have up to three (585 characters)*

See more information about Outcomes

*Outcome 1

Outcome: For school year 2012-13, complete 22 School Quality Reviews (SQRs).

Activities:
1. School quality standards are explicitly included in the revised application for reconfiguration by March 2013.
2. Refine the SQR processes; include more stakeholders on the SQR teams; and incorporate Balanced Scorecards.
3. Add high schools to the types of schools reviewed.
4. Train approximately 20 more OUSD principals in the SQR process (80 were trained in 2011-12)

Outcome 2

Outcome: Improve incubation process for grade configuration changes: Align the ongoing application and incubation process for grade configuration changes that applies lessons learned, integrates school quality standards, and provides the supporting conditions to ensure more students have access to high quality programs.

Activities:
1. Move a minimum of one school through the application and incubation for reconfiguration by June 2013.
2. Create updated criteria for restructuring recommendations for board approval by November 2012.

Outcome 3

Outcome: Integrate the Community School Strategic Site Plan, Balanced Score Card, and School Quality Review results to facilitate significant interventions in the case of under-performing or unsustainable schools to ensure continuous improvement and long-term sustainability. Interventions may include school re-design, diverse provider strategies, and/or consolidations and mergers.

Activities:
Facilitate ongoing dissemination of year one SQR findings and support schools and central services in the intervention and improvement processes.

Activities

What are the most important **activities** that will help you achieve those outcomes? Include frequency/duration of program events or services provided. *Only one activity is required. (360 characters)*

See more information about Activities

*Activity 1

See Outcomes.

Activity 2

Activity 3

Activity 4

Activity 5

Evaluation

*Please describe how your organization will evaluate the success of the project you are proposing?
(The Foundation recognizes that it is not necessary to hire outside experts to have a solid evaluation plan. We do expect that you will know what success looks like and how you will know you achieved it.) (1,045 characters)

See more information about Evaluation

OUSD will evaluate the success of this project based on:

1. Documentation from Executive Officer and the School Leader regarding the value of the process and the resulting report.
2. The quality of the improvement plans that result from SQRs.
3. For schools that undergo the process of grade-expansion or other reconfiguration, the School Leader's assessment of the quality of support that they received during reconfiguration/incubation process.

Other Project Information and Impacts

Your project may have **other positive impacts or information** that are not reflected above. If so, please describe here. For example, does it have local, state, or federal policy implications, benefits to other service providers, and/or regional impact in addition to the positive impact to the Bay Area? *(1,520 characters)*

Budget Information

The Foundation is interested in knowing the financial plan for the work you will conduct during our grant period. We ask that you provide the projected start date for the grant you are requesting. The timeline is available on our website.

City or University Departments
Please use the Organization column for department revenue and expenses.

*Project Start Date
9/1/2012
*Project End Date
6/30/2013
*Organization Fiscal Year State Date:
7/1/2012
*Organization Fiscal Year End Date:
6/30/2013

Revenue Budget and Expenses

The Previous Year Carry Over for the organization is also known as the previous year's End of Year Net Assets.

• Please provide a total in each category; you do not need to list individual foundations or government sources.

• Committed funding includes those sources of support that have been confirmed.

• Projected revenue includes sources of support that you are currently requesting or plan to request. Your request to The San Francisco Foundation is listed on a separate line.

In the fields below the top section is for revenue and the lower fields for expenses. If you have expenses that do not fit in the defined fields, please use the "Other" category. Please leave blank any field that does not apply.

*If you are requesting core operating support, please only complete the Organization budget column.

** The TSFF Budget column should include **ONLY** expense items for planned grant expenditures.

Budget Category

Budget Category	Organization Budget	Project Budget	TSFF Budget
Previous Year Carry Over	$0.00	$0.00	$0.00
Committed revenue - Other foundations/corporations	$0.00	$186,000.00	$0.00
Committed revenue - Government	$272,695,978.05	$1,464,863.00	$0.00
Committed Revenue - Other Partners	$0.00	$0.00	$0.00
Committed revenue - Box office revenue	$0.00	$0.00	$0.00
Committed revenue - Earned revenue	$0.00	$0.00	$0.00
Committed revenue - Individual donors	$0.00	$0.00	$0.00
Committed revenue - Income from endowment	$0.00	$0.00	$0.00
Projected revenue - Other foundations	$0.00	$338,000.00	$0.00
Projected revenue - Government	$0.00	$0.00	$0.00
Projected revenue - Box office revenue	$0.00	$0.00	$0.00
Projected revenue - Earned revenue	$0.00	$0.00	$0.00
Projected revenue - Individual donors	$0.00	$0.00	$0.00
Amount requested from TSFF	$0.00	$40,000.00	$0.00
Total salaries	$206,498,522.00	$1,431,500.00	$40,000.00
Total benefits	$90,282,998.61	$572,600.00	$0.00
Consultant and professional fees	$0.00	$50,000.00	$0.00
Occupancy expenses	$0.00	$0.00	$0.00
Supplies	$27,986,922.94	$93,000.00	$0.00
Equipment rental/maintenance	$0.00	$0.00	$0.00
Employee expenses including travel	$0.00	$0.00	$0.00
Conferences, conventions and meetings	$0.00	$0.00	$0.00
Outreach and promotion	$0.00	$0.00	$0.00
Printing and publications	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00

Funtional Expenses

The three categories in this box are the same as those on the IRS Form 990, Part II, Statement of Functional Expenses. If you are using a fiscal sponsor or are a city or university department, please estimate your project's functional expenses. Do not report the functional expenses for the fiscal sponsor or for the entire city or university.

Please note the functional expenses must be greater than 0.• Program Services include activities that result in services being provided to beneficiaries that fulfill the organization's mission.

• Management and General includes oversight, business management, general recordkeeping, budgeting, financing, and related administrative activities, as well as management and administration except for direct conduct of program services or fundraising activities.

• Fundraising includes publicizing; conducting fundraising campaigns; maintaining donor mailing lists; conducting special fundraising events; preparing and distributing fundraising manuals, instructions, and other materials; and conducting other activities involved with soliciting contributions from individuals, foundations, government agencies, and others.

(Please use whole numbers to represent percentages i.e. 60, 30, 10)

*What percent of your organization's prior year actual spending went to program services?

89.00

*What percent of your organization's prior year actual spending went to management activities?

11.00

*What percent of your organization's prior year actual spending went to fundraising activities?

0.01

*Please provide us with summary information about your organization's financial history. Please use the drop down to select the year's that are relevant. Do not duplicate years in the header.

Arts and Culture Applicants using the California Cultural Data Project, please copy numbers from the chart on the last page of your TSFF report.

Organization Financial History

Fiscal Year	Three years ago	Two years ago	Last year
Fiscal Year	Fiscal year 2009	Fiscal year 2010	Fiscal year 2011
Total Revenue	$438,530,994.00	$403,505,622.00	$423,690,052.00
Total Expenses	$436,443,237.00	$425,609,059.00	$413,924,473.00
Increase/Decrease in Net Assets	$0.00	$0.00	$0.00
End of Year Net Assets	$50,244,934.00	$28,588,181.00	$38,304,012.00

*Please provide us with summary information about your organization's financial history. Briefly explain
large fluctuations or changes in revenue and/or expenses. If in the budget table you have a large percentage of
the budget in the "Other" category, please describe the line items that make up the category.

OUSD benefitted from one-time stimulus funds from the federal government in 2008-9. In the subsequent years, 2009-10 and 2010-11, we
faced deep cuts in the funding we receive from the state of California. In 2009-10, we cut to the bone so that we would not have to make
additional cuts the following year.

Personnel

*The number of staff in this section should correspond to the salary expense indicated in the expense budget.
Full time personnel: enter the number of full time staff. Part-time personnel: enter the full time equivalent for
all part time personnel. For example, if you have 20 staff that work half time, enter 10.

Organization Personnel

Category	Organization FTE	Project FTE
Number of full-time personnel	2311	15
Number of full-time equivalent of part-time personnel	0	0
Total	2311	15

Fundraising Plan

*The fundraising plan should give a sense of how the organization expects to ensure that the project
and/or organization will have the resources necessary to succeed. Please briefly outline your plan to
sustain your efforts over the next one to three years. *(2,200 characters)*

For the last three years, a group of local funders has regularly met with the Superintendent and demonstrated a sustained commitment to
supporting education in Oakland, either through direct financial support to in-school programs or to out-of-school nonprofits providing
services to OUSD students and their families. These funders have agreed to prioritize their giving in alignment with the district's Five-Year
Plan. We have invested in a Director of Development to coordinate our fundraising plan and to ensure that OUSD continues its track record of
winning substantial federal and state grants. Until the state of California commits to higher levels of per student funding, we will have to rely
on private and public grants to fuel reform.

Diversity

Please complete the fields below the diversity information for your organization. Please enter numeric values only, do not use commas.
Please note we are expecting estimates of the following:

• People served Org: the estimated number of people served by your organization per category
• People served Proj: the estimated number of people you plan to serve with the proposed project per category
• People on Staff: the estimated number of people on your staff per category
• People on Board: the estimated number of people on your board per category

For information regarding Bay Area Census data please visit: Bay Area Census page

Diversity

Category	People Served Org	People Served Proj	People on Staff	People on Board
White (Non Hispanic)	4099	4099	1598	2
African American	14169	14169	566	2
Asian	6218	6218	309	2
Hispanic/Latino	19014	19014	335	1
Other Ethnic Minority	381	381	41	0
Native American	182	182	7	0
Pacific Islander	500	500	1	0
Multi-Ethnic Minority	1003	1003	11	0
Undetermined	811	811	33	0
Total	46377	46377	2901	7

Special Population

Please complete the table below to indicate if your project plans to target any Special Populations. Please do not
exceed 100% (if your population overlap please use the Target Population question to clarify.)

Special Populations

Category	%
Lesbian/Gay/Bisexual	0.00
Transgender	0.00
Disabled	0.00
Immigrants	0.00
Foster youth	0.00
Homeless	0.00
Incarcerated	0.00
Ex-Offenders	0.00
Environmentally at-risk	0.00
Early School Leavers	0.00
Unemployed	0.00
Total	0.00

Age Range

Please provide the age range of the persons your organization serves (select all that apply):

Age Served Project

Age

0 - 5 years/Pre-K
5- 12/Elementary (incl K)
11-14/Middle School
14-18/High School
Children & Youth (0-18)
Young Adult (19-25)
Adults
Seniors
Families

Geographic Scope

Please select the areas in which you provide service (please select the most relevant geographic level that pertains to your organization) Multiple levels can be selected:

Geo Level

Geo Level	Geo Area
City	Oakland

Income

Please complete the chart below to indicate the income levels your organization targets and the approximate percentage.

For information regarding Bay Area Income Levels please visit: 2009 Bay Area Income Levels

Income

Category	%
Poverty	68.00
Low Income	0.00
Moderate Income	0.00
Middle Income	0.00
Mixed Incomes	0.00
Undetermined	32.00
Total	100.00

Partners and Funders

Please provide the contact information for any Partners participating on the above project *(No More than two)*.

In the remaining fields please provide the contact information for your organizations top two private funders, government funds or at least two other references for your organization.

Partner/Funder Reference

Organization Name	Contact Name	Email	Phone	Type	Funded Amount
Kaiser Permanente	Jean Nudelman	jean.nudelman@kp.org	(510)625-6413	Private Funder	7,500,000.00
W.K. Kellogg Foundation	Arelis Diaz	arelis.diaz@wkkf.org	(269)969-2299	Private Funder	2,000,000.00
S.D. Bechtel Jr. Foundation	Susan Harvey	sharvey@sdbjrfoundation.org	(415)778-0200	Private Funder	3,000,000.00
East Bay Community Foundation	Nicole Taylor	ntaylor@eastbaycf.org	(510)208-0810	Partner	0.00

Target Population Description

Please use this section if you would like to share any additional information regarding the population you serve. *(1,045 characters)*

Does your project include lobbying?

Does your grant include Lobbying?

Please provide a **Yes** or **No** response.

No

Edit

Required Documents

Audited Financial Statements from Fiscal Sponsor

Document Description: If your project has a fiscal sponsor, please attach the most recent audit.

    Upload:

    Faxed:

Request Document Waiver   **Reason for Request:** waiver requested: N/A: No fiscal sponsor

Document Status / Date:

Audited Financials for Applicants

Document Description: If your organization has an annual budget of $1,000,000 or more, please submit your most recent audit report. (We will accept an audit dated within 2 years of today's date.)

    Upload:

    Faxed:

Request Document Waiver   **Reason for Request:** waiver requested: Note: the State of California, our auditor, has a 4-year backlog, so our most recent audit is for 2006-2007. The Audit Report for 2006-07 is too large to be attached but can be downloaded from http://publicportal.ousd.k12.ca.us/199410811175854673/lib/199410811175854673/FY2006-07AuditReportfromtheStateControllersOffice.pdf

Document Status / Date:

Board List

Document Description: List of board members that includes affiliations, and indicates officers. Projects with fiscal sponsors please provide a list with your advisory board.

Upload: **OUSD Governing Board.png**

    Faxed:

Request Document Waiver   **Reason for Request:**

Document Status / Date: 7/31/2012

Financial Form

Document Description: Please work with your accounting staff to have this sheet completed. If your organization has a fiscal sponsor, please have your fiscal sponsor complete this form. Form can be downloaded at: http://www.sff.org/grantee-center-content/documents/Financial%20Form_final.xls

    Upload:

Faxed:

Request Document Waiver   **Reason for Request:**

Document Status / Date:

Financial Statements

Document Description: Please provide your organization's financial statements for the last three years. This includes an income statement and balance sheet. These can be zipped into one file and uploaded. Arts and Culture Applicants using the California Cultural Data Project, please upload your TSPF funder report here in lieu of financial statements. For more information please see the Application Guidelines at: http://www.sff.org/grantseekers/application-guidelines#required-documents-part-two

Upload: **Balance Statements— Revenue, Expenses Assets, Liabilities.zip**

    Faxed:

Request Document Waiver   **Reason for Request:**

Document Status / Date: 8/4/2012

IRS Form 990 for applicants

Document Description: Organizations with annual budgets less than $1,000,000 please submit a copy of most recently filed IRS Form 990.

    Upload:

    Faxed:

'?' **Request Document Waiver**   **Reason for Request:** waiver requested: OUSD does not file Form 990.

Document Status / Date:

Letter of Resolution - from Fiscal Sponsor

Document Description: The Foundation would like documentation indicating that the fiscal agent is aware that funds are being requested from TSFF. The letter should name The San Francisco Foundation. Sample text: "The [fiscal agency name] authorizes the submission of a proposal in the amount of [x dollars] to The San Francisco Foundation." We recognize that it may be impractical to get the Letter of Resolution signed by the proposal deadline. In this case, please request a waiver stating when this document will be available. Forward the Letter as soon as it is available. Your grant request cannot be recommended to the Foundation's Board of Trustees until we have the Letter of Resolution.

    Upload:

    Faxed:

'?' **Request Document Waiver**   **Reason for Request:** waiver requested: N/A: No fiscal sponsor

Document Status / Date:

Staff Bios

Document Description: Please provide a list of key staff members and a brief biography.

'?' **Upload:**   Superintendent Tony Smith, Chief of Staff Perry Chen.docx

    Faxed:

Request Document Waiver   **Reason for Request:**

Document Status / Date: 8/4/2012

[Cancel] | Save as Application in Progress | | Submit Application |

If you have any questions about using Grantee Center, please begin by reviewing our Help section. If you have additional questions about Grantee Center or your applications or grants, please contact Grants Management at 415.733.8500 or grantsmanagement@sff.org.

https://granteecenter.sff.org/(S(epcx2eb1idng2e45yuvgb555))/appInProgressTab3Step4.aspx   8/4/2012