

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

*Community Schools. Thriving Students.*

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### Measure N - College & Career Readiness - Commission

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Board Office Use: <b>Legislative File Info.</b>	
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Introduction Date	9/7/2021
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
Whitney Dwyer, Secretary  
Emma Paulino, Member  
James Harris, Member

**Board Meeting Date** September 7, 2021

**Subject** Budget Modification Form  
Services for: Skyline High School

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**Action Requested and Recommendation** Adoption by Board of Education , upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Skyline High School transferring \$1,500.00, from Facility Rental (no impact – they are only reducing the action slightly to make room for a new action) to Supplies & Materials, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Skyline High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Facility Rental, by \$1,500.00, and use that money to create a new strategic action, Supplies & Materials.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## Measure N Budget Modification Form OUSD Schools

Date:	8/12/21	Principal:	Bianca D'Allesandro
School Name:	Skyline High School	Site #:	306
Pathway(s): (required for multiple use of programs)	Whole School Tab	Requested By:	Whitney Harding / Bianca D'Allesandro

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Whole School Tab	134	\$60,000.00	<b>Facility Rental for All Pathway Retreat:</b> Rent a facility space for a retreat where all staff can plan and engage in professional development on rigorous academics in support of all students learning and moving toward graduation successfully. This will impact all Skyline students by creating equitable opportunities across all pathways - focus of retreat will be alignment of student experience in service of the 4 linked learning pillars.	\$1,500.00

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No impact. We still hope to do the original strategic action, we are only lowering the budget slightly for this action to make room for a new action - to purchase supplies specifically for our Dual Enrollment courses.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5624	306	3060	1690	0101	99999

d. Total amount being transferred: \$ 1,500.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only justification allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	New or Amended Amount
Whole School Tab	N/A	N/A	<b>Supplies &amp; Materials:</b> To support our Dual Enrollment Class DE Course: Criminal Investigation (taught by Elaine Wallace at Peralta). The supplies are needed to directly support pathway development and provide students enhanced educational opportunities in the area of study of their pathway. This class improves student engagement by providing a bridge for students to participate in a college class and receive credit during their high school career which connects to their real life and future. This course should serve around 30 students. In this course, students experience forensic investigation from the perspective of the investigator using various lab techniques: blood spatter analysis, trace evidence, hair & fiber analysis, arson investigation, ballistics analysis.	\$1,500.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4310	306	3060	1690	0101	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

\_\_\_\_\_  
 Name:  
 Teacher Leader/Pathway Director  
 Signature

\_\_\_\_\_  
 Date



\_\_\_\_\_  
 Name:  
 Principal Signature Required  
 Bianca D'Allesandro

8/17/21  
 \_\_\_\_\_  
 Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 8/18/2021

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: Nancy Gomez

Date: 8/19/2021

H.S. Network Superintendent, Approval Signature: Matin Abdel-Qawi

Date: 8/19/21

 **E-MAILED**  
8/20/2021