

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measures N and H – College & Career Readiness Commission

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File ID Number	25-2851
Introduction Date	Dec 16, 2025
Enactment Number	
Enactment Date	

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Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

Board Meeting Date

Subject Services For: Young Adult program

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for the Young Adult Program to reduce \$10,00.00 Classified Support Salaries Overtime by \$4,537.00 to \$5,463.00, and establish a strategic action to increase \$529.38 Meeting Refreshments by \$4,537.00 to \$5,066.38, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background
(Why do we need these services? Why have you selected this vendor?)

Young Adult Program would like to reduce \$10,00.00 Classified Support Salaries Overtime by \$4,537.00 to \$5,463.00, and establish a strategic action to increase \$529.38 Meeting Refreshments by \$4,537.00 to \$5,066.38 to provide meeting refreshments at the YAP's College, Career, and Community Readiness Retreats.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

25-2851 YAP-Meeting Refreshments \$4,537



2025-26 Measure H Budget Modification Form for OUSD Schools (Single Modification only)



Date:	10/24/2025	Principal Name:	James Hall
School Name:	Young Adult Program	Site #:	308
Pathway Name: (Required for multiple pathway schools)	Entrepreneurship	Requested By:	James Hall

Step 1:

a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to take money from to create a new or revised purpose. Whatever plan you enter in Step 1 must also be entered in Step 2.

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab, Line Item #	Original Amount Approved	Measure H Approved Strategic Action (Budget complete justification)	Total Amount being Transferred
Whole School Tab	97	\$10,00.000	Classified Support Salaries Overtime: ET/OT will pay the classified support staff team members for working beyond assigned regular work days/hours to participate in the College, Career, and Community Ready Retreats. Program Support Staff team members (Paraeducators and Instructional Support Specialists) to attend the YAP College, Career and Community Readiness Retreats at the start of the school year and second semester to provide an opportunity for team members to engage in, and plan for, the implementation of our Single-Pathway school design to best support young learners with Intellectual and Developmental Disabilities. This opportunity will directly affect students by building a community of practice aligned with the strategies and supporting students in Mod-ESN programs to find their success. This opportunity is directly related to our instructional team's adoption of the Linked Learning framework and best practices in service of our young learners. All services provided, retreat agendas, and professional development focus align with goals and strategic missions as defined in the EIP document. All times provided by District staff are to be completed outside traditional work hours/ days. Accomplishment standards include: engagement in Professional Development around best practices for supporting students with intellectual and developmental disabilities in Linked Learning best practices, inclusive of employment and continuing education, full participation in the offering, and completion of a pre- and post-knowledge form. Offerings to staff will be appropriate for all students in the Young Adult Program. Budget Calculation:	\$4,537.00

			ET= Extra Time, paid at their hourly rate. OT= Over Time paid, at x 1.5 their hourly rate. Wage and benefits are determined by individual support staff team members (these are AFSCME and SEIU members) and are not easily set forth with the formal provided. The amount included in the plan is an estimate based on participation and total cost from the planning grant. (Salary and Benefits costs are included)	
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b. What will be the impact on your Measure H Plan, pathway development, and students for not completing the original strategic action in Step 1? *(Do not insert hyperlinks or use acronyms.)*

There is no anticipated impact. These shifts are being made to cover a negative balance and ensure the correct funding is in place for an approved expenditure, in line with our EIP.

c. Enter the Account String for the Original Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	2490	2225	308	3080	1690	9999	99999

d. Total amount requesting to transfer: \$4,537.00_____

- ☐ Check this box if this is a **NEW expenditure** that was not pre-approved in a Measure H Plan.
- ☐ Check this box if this is an **EXISTING expenditure** and you're only amending the original amount approved or the term. *(The purpose remains the same.)*
- ☐ Check this box if this modification is to create a new position or change the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form with the BMF request.

Step 2.

a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)

*The description entered will become the new or revised justification for review and approval. **Only one justification is allowed in Step 2.** You'll use this new or revised justification for all future applicable requests connected to this modification.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	<p>New or Revised Measure H Strategic Action Enter one to two sentences using the questions below to create a Justification. <i>(Do not insert hyperlinks or use acronyms.)</i></p> <p>-What is the specific expenditure or service type? <i>(Please briefly describe (no vague language) and quantify it when applicable.)</i></p> <p>-How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions using the Object Codes linked in this document to create a proper & complete budget justification.</p>	New or Amended Total Amount
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			-If the new or revised justification is incomplete , it will be "Conditionally Approved", and a Justification Form will be required at the time of purchasing.	
Whole School Tab	99	Was \$5,065.50. The new total amount after approval of prior BMFs or purchases is \$529.38.	Meeting Refreshments: Funds to provide meeting refreshments at the YAP's College, Career, and Community Readiness Retreats (2 retreats) at the start of the school year and second semester to provide an opportunity for team members to engage in and plan for the implementation of our Single-Pathway school design, best to support young learners with Intellectual and Developmental Disabilities.	\$5,066.38

Justification Status: **Conditionally Approved = Incomplete, Justification Form required** ▾

b. Enter the Account String for the New Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	4311	308	3080	1690	9999	99999

Signatures of Approval: *(Please enter the team member's full name below the signature line.)*

David Cammarata
Name: David Cammarata
Pathway Coach or Director
Signature

10/27/25
Date

James Hall
Name: James Hall
Principal Signature **Required**

10/27/25
Date

FOR MEASURE H STAFF USE ONLY

Date the BMF was accurately completed & received: 10/29/2025

Program Manager, Approval Signature: hangy gomez Date: 10/29/2025

Deputy Chief of Post-Secondary Readiness, Approval Signature: Vanessa Sifuentes Date: 11/05/2025
Vanessa Sifuentes (Nov 5, 2025 15:47:40 PST)