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Introduction Date	12/13/17
Enactment Number	
Enactment Date	
By	



OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

October 28th, 2017

To: Board of Education
From: Kyla Johnson-Trammell, Superintendent
Christopher P. Chatmon, Deputy Chief
Subject: **District Acceptance of Donations for the Office of Equity**

ACTION REQUESTED:

Acceptance by the Board of Education of a donation in the amount of \$356,000 from the Oakland Public Education Fund to support the position of Director for the African American Girls and Young Women Achievement in the OUSD Office of Equity. 2 disbursements: \$178,000 for FY 2017/2018 and \$178,000 for FY 2018/2019.

BACKGROUND:

Grant award for OUSD schools for the 2017-2018 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District's Office of Equity	To support the Director of The African American Girls and Young Women Achievement	July 1, 2017 to June 30th 2019	Oakland Public Education Fund	\$356,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$356,000.00

RECOMMENDATION:

Acceptance by the Board of Education of a donation in the amount of \$356,000.00 from the Oakland Public Education Fund to support the Director of African American Girls and Young Women's Achievement in the OUSD Office of Equity for FY2017/2018 and FY2018/2019.

ATTACHMENTS:

Grant Award Letter, OUSD Donation Form, Copy of Check, Copy of donor letter, Grant Face



June 29, 2017

Dear Nzingha Dugas,

On behalf of The Oakland Public Education Fund Board of Directors, I am pleased to inform you that a grant has been approved in the amount of \$356,000.00 for the project: African-American Girls and Young Women Achievement.

This agreement forms the contract between the Oakland Public Education Fund and African-American Girls and Young Women Achievement. (Grantee). Please read it carefully as it outlines the conditions of the grant as well as the payment and reporting schedules. If you can agree to the terms and conditions please sign this agreement. No funds will be disbursed until this agreement has been returned.

As a local education fund, our ability to fund important programs such as yours is contingent upon ongoing support from the Bay Area community. We look forward to partnering with you to let others know about the importance of philanthropy. Please include us in any communications connected with the grant, including press releases, programs, announcements, invitations, stories in the media, annual reports, and newsletters, and submit copies of any such publications with your reports. If your organization has a website, please link to www.oaklandedfund.org. Our logo is available upon request. Any statement about Oakland Public Education Fund policy should be cleared in advance through our Communications Manager Mia Murrietta (mia@oaklandedfund.org).

The Oakland Ed Fund is deeply honored to join you in the work of helping every Oakland public school student learn, grow, and thrive.

Warmly,


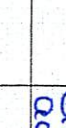
A handwritten signature in black ink, appearing to read "Brian Stanley".

Brian Stanley, Ed.D.
Executive Director
Oakland Public Education Fund

OUSD DONATION FORM

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Network Superintendent/Chief/Deputy Chief for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Lito Catolos at 879-0125 or by email at Lito.Catolos@ousd.org for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.	[FOR OFFICE USE ONLY] CR NO.
929	Office of Equity	SUPPORT DIRECTOR OF AFRICAN AMERICAN GIRLS & YOUNG WOMEN ACHIEVEMENT	7/1/17	6/30/19	Oakland Public Ed Fund	178,000.00	7/21/17	013036	
Print Your Name: Berlena Gullett					Signature: 				
Job Title: Office Manager					Signature Date: 10/27/17				
Contact Phone Number: 510 879-8733					Your Email Address: berlena.gullett@ousd.org				
Approval Signature by Network Superintendent/Chief/Deputy Chief: 									
[FOR OFFICE USE ONLY] Distribution Org Key:									

(*Donations or grants over \$84,100 require separate Board Memo and Legistar File ID Number)

Oakland Public Education Fund
PO Box 71005
Oakland, CA 94612

BRIDGE BANK
1951 Webster Street
Oakland, CA 94612
(510) 899-7500
90-4363/1222

0,

07/21/2017

PAY TO THE
ORDER OF

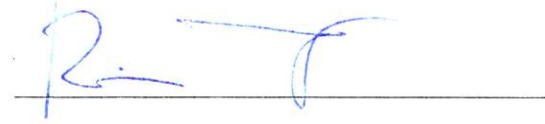
Oakland Unified School District

\$**178,000.00**

One Hundred Seventy Eight Thousand Dollars

DOLLARS

Oakland Unified School District
1000 Broadway
Oakland, CA 94607



MEMO

⑈013036⑈ ⑆121143260⑆ ⑈2800214171⑈

Oakland Public Education Fund/PO Box 71005

V-0434--Oakland Unified School District
Print As: Oakland Unified School District

1000 Broadway
Oakland, CA 94607

Torrey Pines Bank 013036
Checking - 4171 4171
Date: 07/21/2017

Date	Bill #	Reference Number	Fund	Amount Entered	Amount Paid
07/21/2017	17-06-02356814	Department ID	NA	\$178,000.00	\$178,000.00
7020--Grants to other org	Director support		OUSD		\$178,000.00
Net Amount:					



June 29, 2017

The Oakland Public Education Fund is pleased to provide a donation in the amount of: \$356,000.00.

The purpose, deliverables, intended impact, and reporting deadlines for this donation are detailed in the attached award letter. Below are some details related to this donation that will help you better load the funds into the appropriate district budget:

Primary Program Contact: Nzingha Dugas

Donation Start: July 1, 2017

Donation End: June 30, 2019

Grant Purpose: To support the position of Director of African American Girls & Young Women Achievement in the OUSD Office of Equity for FY2017/18 and 2018/19.

Number of Disbursements: 2

Disbursement 1 Amount: \$178,000

Disbursement 1 Date: July 1, 2017

Disbursement 2 Amount: \$178,000

Disbursement 2 Date: July 1, 2018

Special Requirements related to this allocation:

This initiative is supported by a grant awarded by The Oakland Public Education Fund with funding from an anonymous donor of The San Francisco Foundation.

If you need additional documentation or have any questions related to these funds, please do not hesitate to contact me via email at brian@oaklandedfund.org.

Congratulations on your award! We are immensely honored to partner with you in helping every Oakland public school student learn, grow and thrive.

Warmly,

Brian Stanley, Ed.D.
Executive Director
Oakland Public Education Fund



Oakland Public Education Fund
 PO Box 71005
 Oakland, CA
 94612

PAYMENT SCHEDULE

Number of payments: 2

			Non-Financial Requirement
Payment 1	July 1, 2017	\$178,000.00	Return of this signed agreement.
Payment 2	July 1, 2018	\$178,000.00	N/A

SECTION 4: GRANT AGREEMENT

This grant was solicited using the 501(c)(3) designation of the Oakland Public Education Fund (the Ed Fund). Therefore, the Ed Fund is obligated to serve as the fiscal sponsor for these funds and as such has a unique role in ensuring that these charitable funds are expended in ways that align with applicable state and federal laws, I.R.S. Codes, and funder intent.

On June 29, 2017, the Oakland Public Education Fund decided that financial support of the project described in the cover letter accompanying this agreement will further the Ed Fund's tax-exempt purposes. Therefore, the Ed Fund has created a restricted fund designated for such a project and has decided to grant all amounts that it may deposit to that fund, less any administrative charge as set forth below, to African-American Girls and Young Women Achievement (Grantee), subject to the following terms and conditions:

1. If not already on file, grantee shall provide the Ed Fund with its governing documents, a completed and filed IRS Form SS-4 or other documentation satisfactory to the Ed Fund, showing Grantee's separate existence as an organization.
2. Grantee shall use the grant solely for the project described in the accompanying cover letter, and Grantee shall repay to the Ed Fund any portion of the amount granted which is not used for that project. Any changes in the purpose for which grant funds are spent must be approved in writing by the Ed Fund before implementation. The Ed Fund retains the right, if Grantee breaches this Agreement, or if Grantee's conduct of the project jeopardizes the Ed Fund's legal or tax status, to withhold, withdraw, or demand immediate return of grant funds, and to spend such funds so as to accomplish the purposes of the project as nearly as possible within the Ed Fund's sole judgment. Any tangible or intangible property, including copyrights, obtained or created by Grantee as part of this project shall remain the property of Grantee.
3. An administrative charge of percent will be deducted from all amounts paid into the restricted fund. Such fees, interest, and charges are necessary to compensate the Ed Fund for its services administering the funds, and thus become unrestricted rather than restricted assets when paid.
4. Nothing in this Agreement shall constitute the naming of Grantee as an agent or legal representative of the Ed Fund for any purpose whatsoever except as specifically and to the extent set forth herein. This Agreement shall not be deemed to create any relationship of agency, partnership, or joint venture between the parties hereto, and Grantee shall make no such representation to anyone.
5. Grantee shall submit full and complete reports to the Ed Fund in compliance with the schedule presented in the letter accompanying this agreement. The report shall describe the charitable programs conducted by the Grantee with the aid of this grant and the expenditures made with grant funds, and shall report on the Grantee's compliance with the terms of this grant.
6. Grantee shall ensure that the Ed Fund is included in any communications connected with the grant including press releases, programs, announcements, invitations, stories in the media, annual reports, and newsletters. Grantee will



Oakland Public Education Fund
PO Box 71005
Oakland, CA
94612

Understood and agreed to,

Grantee Signature

Oakland Ed Fund Authorized Signature

DocuSigned by:
Nzingha Dugas
Signature: 2E5A06E106B443A...

DocuSigned by:
[Signature]
Signature: 78B1BCC19954400...

Title: Director, African American Girls Young Women Achievement Center Executive Director

Date: June 30, 2017 | 5:45:32 PM PDT

Date: June 29, 2017 | 10:30:55 AM PDT


OUSD Grants Management Face Sheet

Title of Grant:	Funding Cycle Dates:
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Brian Stanley 1000 Broadway, Ste. 300 Oakland, CA 94607 510-221-6968, ext. 705 brian@oaklandfund.org	Grant Amount for Full Funding Cycle: \$356,000 July 1, 2017 to June 30, 2019
Funding Agency: Oakland Public Education Fund	Grant Focus: To support the position of Director of African American Girls & Young Women Achievement in the OUSD Office of Equity
List all School(s) or Department(s) to be Served:	

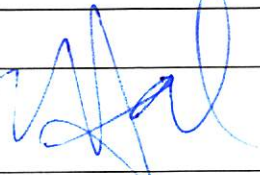
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	It will advance equity for girls and young women by supporting the position of Director for the African American Girls & Young Women Achievement program in the OUSD Office of Equity
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.94% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	OUSD Staff
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.94% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	N/A
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No

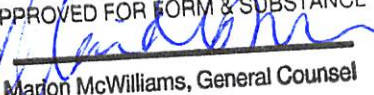
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Christopher P. Chatmon Deputy Chief Office of Equity 1000 Broadway, Ste. 398 Oakland, CA 94607 510-879-8733 Christopher.chatmon@ousd.org
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Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Deputy Chief	Christopher P. Chatmon		10/30/17
Department Head (e.g. for school day programs or for extended day and student support activities)			

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Kyla Johnson-Trammell		

OAKLAND UNIFIED SCHOOL DISTRICT
 Office of the General Counsel
 APPROVED FOR FORM & SUBSTANCE
 By: 
 Marion McWilliams, General Counsel