

Oakland Unified School District

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Meeting Minutes Long - Final

Wednesday, January 22, 2014

6:00 PM

KDOL TV Studio, B-213 (2nd Floor), LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA 94606-2291

Measures A, B, and J Independent Citizens' School Facilities Bond Oversight Committee

***Renee Swayne, Chair, Andrea Dawson, Vice Chair, Lisa Young, Secretary,
Members: Cesar Escalante,***

Patricia Williams, Patricia Centeno, Jean Moore, Christopher Vernon, and (Vacancy)

A. Call to Order

Chairperson Renee Swayne called the meeting to order at 6:03 P.M.

B. Roll Call

Present 5 - Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Vice Chairperson Andrea Dawson
Member Christopher Vernon

Absent 3 - Member Cesar Escalante
Member Patricia Williams
Secretary Lisa Young

C. Speaker Request Cards/Modification(s) To Agenda

None.

D. Adoption of Committee Minutes



[13-2319](#)

Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting - September 4, 2013

Approval by the Measure "A, B, and J" Committee of its Regular Meeting Minutes of
September 4, 2013.

Attachments: [13-2319 Minutes - Measure "A, B, and J" ICSFBO Committee -
Regular Meeting - September 4, 2013](#)

**A motion was made by Member Moore, seconded by Member Centeno, that this
Minutes, Committee be Adopted . The motion carried by the following vote.**

Aye: 5 - Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Vice Chairperson Andrea Dawson
Member Christopher Vernon

Absent: 3 - Member Cesar Escalante
Member Patricia Williams
Secretary Lisa Young

Non-voting: 0

Enactment No: 14-0193

 [13-2640](#)

**Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting -
October 2, 2013.**

Approval by the Measure "A, B, & J" Committee of its Regular Meeting Minutes of October 2, 2013.

Attachments: [13-2643 Minutes - Measure "A, B, & J" ICSFBO Committee -
Regular Meeting - October 2, 2013.](#)

**A motion was made by Member Moore, seconded by Member Vernon, that this
Minutes, Committee be Adopted . The motion carried by the following vote.**

Aye: 5 - Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Vice Chairperson Andrea Dawson
Member Christopher Vernon

Absent: 3 - Member Cesar Escalante
Member Patricia Williams
Secretary Lisa Young

Non-voting: 0

Enactment No: 14-0194

 [14-0083](#)

**Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting -
November 13, 2013**

Approval by the Measures "A, B & J" Committee of its Regular Meeting Minutes of November 13, 2013.

Attachments: [Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting -
November 13, 2013](#)

**A motion was made by Member Moore, seconded by Member Centeno, that this
Minutes, Committee be Adopted . The motion carried by the following vote.**

Aye: 5 - Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Vice Chairperson Andrea Dawson
Member Christopher Vernon

Absent: 3 - Member Cesar Escalante
Member Patricia Williams
Secretary Lisa Young

Non-voting: 0

Enactment No: 14-0195

E. Unfinished Business

[12-3082](#)

Measure B Committee Vacancies

A discussion with committee members and a report from staff regarding Measure B Committee vacancies.

Superintendent Gary Yee reported that George Holland's name will be submitted to the Board for approval at the January 29th Board of Education Meeting to fill the vacant Measures A, B, & J committee member position.

Discussed

Roll Call (Secretary's Observation)

Patricia Williams present at 6:07 P.M.

- Present** 6 - Member Patricia Williams
Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Vice Chairperson Andrea Dawson
Member Christopher Vernon
- Absent** 2 - Member Cesar Escalante
Secretary Lisa Young

Roll Call (Secretary's Observation)

Lisa Young present at 6:08 P.M.

- Present** 7 - Member Patricia Williams
Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Secretary Lisa Young
Vice Chairperson Andrea Dawson
Member Christopher Vernon
- Absent** 1 - Member Cesar Escalante

Roll Call (Secretary's Observation)

Cesar Escalante present at 6:12 P.M.

- Present** 8 - Member Cesar Escalante
Member Patricia Williams
Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Secretary Lisa Young
Vice Chairperson Andrea Dawson
Member Christopher Vernon

 [12-3078](#) **Measure B Independent Citizens' School Facilities Bond Oversight Committee
2011/2012 Audit Report**

Further review by the Committee of the Measure B Financial Audit - Fiscal Year Ending June 2012 completed by Yano Accountancy Corporation.

Attachments: [12-3078 Measure B Independent Citizens' School Facilities Bond Oversight Committee 2011/2012 Audit Report \(Final - June 10, 2013\)](#)

Facilities Department reported two new accountants have been added to their staff to reduce the time it takes to process invoices submitted by contractors for payment.

Discussed

13-1332 Presentation by the Director of Nutrition Services - Proposed Measure J Projects

Presentation by the Director of Nutrition Services regarding proposed Measure J nutrition projects.

Jennifer LeBarre made a presentation regarding proposed new Nutritional Services projects using Measure J Funds.

Discussed

 [13-2322](#) **Report - Glenview Elementary School Project - Projected Costs for Completion of Upcoming Project**

A Report by the Facilities Department regarding the costs for the upcoming Glenview Elementary School Project, including whether the District is planning a new school project or a modernization project.

Attachments: [13-2322 Report - Glenview Elementary School Project - Projected Costs for Completion for Upcoming Project](#)

Tabled to a Date Certain

 [13-2324](#) **Report - Facilities Department - District Standards for Building New Classroom Buildings**

A Report by the Facilities Department regarding District standards for building new classroom buildings.

Attachments: [13-2324 Report - Facilities Department - District Standards for Building New Classroom Buildings](#)

An Ad Hoc Committee was formed to further discuss District Standards.

Ad Hoc Committee Members are:

*Renee Swayne
Andrea Dawson
Lisa Young*

Discussed



[13-2332](#)

Report - Facilities Department - Stonehurst and Arroyo Viejo CDC

A Report by the Facilities Department regarding the completion of Stonehurst and Arroyo Viejo CDC Projects.

Attachments: [13-2332 Report - Facilities Department - Stonehurst and Arroyo Viejo CDC](#)

Tadashi Nakadegawa reported that the final license visit is scheduled for March 2014 for both sites.

Discussed



[13-2333](#)

Report - Facilities Department - District's Solar Program

A Report by the Facilities Department regarding the progress/implementation District's Solar Program.

Attachments: [13-2333 Report - Facilities Department - District's Solar Program](#)
[13-2333 Report - Measure "J" Bond Solar Projects](#)

Discussed



[13-2642](#)

Committee Site Visit Schedule

Discussion and possible adoption of a new Committee Site Visit Schedule.

Attachments: [13-2642 Committee Site Visit Schedule](#)

The committee adopted its 2014 Facility Site Visit Schedule for February - July. Visits will occur the first Friday of the month beginning at 8:30 A.M. with the main office at each site as the starting point.

*February 7, 2014
Roosevelt Middle School and Glenview Elementary School*

*March 7, 2014
Foster Elementary School, Central Commissary and Bret Hart Middle School*

*April 4, 2014
Oakland International High School at Carter Middle School and Whittier Elementary School*

*May 2, 2014
Havenscourt Middle School and LaEscuelita Education Complex, Phase 2*

*June 6, 2014
Sankofa Academy at Washington Elementary School*

*July 11, 2014 - 2nd Friday (due to holiday)
Madison Middle School and Westlake Middle School*

A motion was made by Chairperson Swayne, seconded by Vice Chairperson Dawson, that this Motion be Adopted . The motion carried by the following vote.

Aye: 8 - Member Cesar Escalante
Member Patricia Williams
Member Jean Moore
Chairperson Renee Swayne
Member Patricia Centeno
Secretary Lisa Young
Vice Chairperson Andrea Dawson
Member Christopher Vernon

Non-voting: 0

Enactment No: 14-0196

F. New Business



[14-0069](#)

Presentation - Measures "A, B, & J" (Fund 2122) - Budget to Actual Expenditures, and Cash Projections

Presentation of the Bond Oversight Committee of the Measure A, B, and J (Fund 2122) - Budget to Actual Expenditures, and Cash Flow Projections as of December 31, 2013.

Attachments: [14-0069 Presentation - Measures "A, B, & J" \(Fund 2122\) - Budget to Actual Expenditures, and Cash Projections](#)

Michael Ezeh made the presentation.

Presentation/Acknowledgment Made

[14-0080](#)

Measures A, B & J Independent Citizens' School Facilities Bond Oversight Committee 2012/2013 Audit Report

Presentation by Facilities Staff on the status of and proposed presentation date of the Measures "A, B & J" 2012/2013 Audit Report.

The Facilities Department reported that the audit had begun with progress reports to the committee March 5th and May 7th.

Discussed

[14-0081](#)

Measures A, B & J Independent Citizens' School Facilities Bond Oversight Committee 2012/2013 Annual Report

Discussion and approval by the Committee of the Measures "A, B & J" Independent Citizens' School Facilities Bond Oversight Committee 2012/2013 Annual Report.

The Committee formed an Ad Hoc Committee to begin the work of the Annual Report.

Ad Hoc Members

Renee Swayne

Lisa Young

Andrea Dawson

Cesar Escalante

Discussed

14-0101 Report - Proposed Projects - Measure J Bond Funds

A report from the Facilities Department regarding proposed projects using Measure J Bond funds.

A list of approved Measure J Projects were distributed to the committee .

Discussed

G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

14-0082 Measures "A, B, & J" - Public Comments - January 22, 2014

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee - January 22, 2014.

None.

H. Introduction of New Legislative Matter

Next committee meeting - March 5th at 6:00 P.M. - KDOL Studio - La Escuelita Education Complex

Agenda Items to be included:

A discussion regarding the Montclair Elementary School new fence.

Glenview Elementary School Project - Projected costs form completion of upcoming project.

I. Adjournment

Chairperson Swayne adjourned the meeting at 7:52 P.M.

Prepared By: _____

Approved By: _____