

# Oakland Unified School District

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## **Meeting Minutes Long - Final**

**Wednesday, March 7, 2012**

**6:00 PM**

## **Special Meeting**

**Board Conference Room - 320A, Paul Robeson Building, 1025 2nd Avenue,  
Oakland, CA 94606-2212**

## **Measure B Independent Citizens' School Facilities Bond Oversight Committee**

*Patricia Williams, Chair*

*Jean Moore, Vice Chair*

*Christopher Vernon, Secretary*

*Members: Renee Swayne, Odest Logan, Andrea Dawson,  
Lisa Young, Ron Muhammad, Anne Campbell Washington*

## A. Call to Order

*Chairperson Patricia Williams called the meeting to order at 6:05 P.M.*

## B. Roll Call

**Recused** 0

**Present** 5 - Christopher Vernon, Patricia Williams, Jean Moore, Andrea Dawson, and Renee Swayne

**Absent** 4 - Lisa Young, Anne Washington, Odest Logan, and Ron Muhammad

## C. Speaker Request Cards/Modification(s) To Agenda

*None.*

### Roll Call (Secretary's Observation)

*Odest Logan present at 6:08 P.M.*

**Recused** 0

**Present** 6 - Christopher Vernon, Patricia Williams, Odest Logan, Jean Moore, Andrea Dawson, and Renee Swayne

**Absent** 3 - Lisa Young, Anne Washington, and Ron Muhammad

## D. Adoption of Committee Minutes

**Attachments:** [12-0579 - Minutes - Measure "B" ICSFBO Committee - Regular Meeting - January 18, 2012.pdf](#)

**A motion was made that this Minutes, Committee be Adopted . The motion carried by the following vote.**

**Adv Aye:** 0

**Adv Nay:** 0

**Adv Abstain:** 0

**Aye:** 6 - Christopher Vernon, Patricia Williams, Odest Logan, Jean Moore, Andrea Dawson, and Renee Swayne

**Nay:** 0

**Recused:** 0

**Absent:** 3 - Lisa Young, Anne Washington, and Ron Muhammad

**P Aye:** 0


**P Abstention:** 0

**P Nay:** 0

## E. Adoption of the Committee General Consent Report

*None.*

## F. Unfinished Business

 12-0259 **Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2010/2011 Annual Report**

Approval by the Committee of the Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2010/2011 Annual Report and authorization of the Chair and/or other representative of Committee to present same to the Board of Education and the public.

**Funding Source: GO Bond-Measure B**

**Attachments:** 12-0259\_Measure\_"B"\_Independent\_Citizens'\_School\_Facilities\_Bond\_Over

*Chairperson Williams said she, Andrea Dawson, Jean Moore, Melissa Truitt and Randy Horne worked on an initial draft of the Measure B 2010-2011 Annual Report. Revisions were made and today's copy is the second draft of the report.*

*Committee Member Comments*

*Page 2*

*Renee Swayne*

*Concerns: Distribution of projects – Time Period and larger fonts*

*Suggestion: Fiscal Year 2010-2011 and the use of larger fonts.*

*Andrea Dawson*

*Concern: Current format is choppy*

*Suggestion: Format similar to page 5*

*Staff Response: Make the text larger on the map*

*Patricia Williams*

*First sentence under Measure "B" Projects where it says "Projects described in a bond fund project list". Where is the list?*

*Suggestion: Project list attached to the bond*

*Christopher Vernon*

*Concern: Campuses are referred to original names and not the current school name, confusing.*

*Staff Response: The District uses the original site name not current school name.*

*Suggestions:*

*1. Use several asterisks at the bottom of the page or using the current name and say formerly.*

*2. Have a footnote that says the names used are the historical names.*

*Staff Response: Will insert a footnote coordinating with the Director of Facilities.*

*Page 3*

*Renee Swayne*

*Elmhurst Auditorium – There should be a note saying the auditorium has been refurbished. The picture looks like an old auditorium. Use language that is understood by everyone.*

*Montera Middle School, Lowell Middle School and Montclair Elementary School – The pictures don't show very much.*

*Staff Response: Use bullets, match to the picture, and take better. pictures*

*Page 4*

*Renee Swayne*

*Concern: Burbank Elementary – two pictures not necessary.*

*The Health Center – picture.*

*Andrea Dawson*

*Concern: To be consistent with all schools - elementary, middle or high.*

*Page 5*

*Swayne*

*Concerns: Site Visit Schedule Omission – September 10, 2010 site visit to Cox and Madison.*

*The January 1st date should be January 7th.*

*Frank Tsai's seat was vacant during 2010/2011 reporting period for the Annual Report.*

*Staff Response: Will check Site Visit Schedule.*

*Odest Logan requested he be listed as a parent and community member.*

*Committee Members had a discussion regarding two members who are not attending committee meetings. Chairperson Williams said she will follow up with President London and ask for people who will participate on the committee.*

*Page 6*

*Swayne*

*The vision – To establish does not make sense when reading.*

*Language acquisition does not relate to Measure B.*

*The Goal – Last sentence – an excellent - every day. Does not make sense.*

*Supporting the Local Economy – Last sentence with to.*

*Page 7*

*Expenditures Table – To be inserted.*

*Page 8 – Audit Review and Findings*

*Swayne*

*Edits – Chairperson Williams said she will be in charge of collecting edits from Committee Members and forward all edits to the Facilities Department.*

*Member Request for the Annual Report*

*Odest Logan suggested Committee Members submit comments for the Annual Report regarding their participation on the committee and Site Visits which may encourage new member to join the committee.*

*Renee Swayne – Modernization Projects*

*Jean Moore – Health Centers*

*Odest Logan – Overall Experience*

*Christopher Vernon – Oakland High School*

*Patricia Williams – New Buildings*

*Andrea Dawson - Sustainability*

*Chairperson Williams requested that Committee Member submit their comments to her by Sunday.*

*Measure B Audit Report Update*

*Charles Love said the Facilities Department submitted to the auditor a listing of the 2010/2011 expenditures. The auditor picked specific projects to look at and to audit all the way through. The auditing staff is in the process of going through that information. Mr. Love said once the firm has completed the audit, there will be specific questions about certain projects and the next step will be writing the formal report. He said perhaps another two weeks before the report is finalized.*

*Chairperson Williams wanted to know the next step in the process for producing the 2010/2011 Annual Report?*

*Randy Horn said the target date for making a presentation to the Board of Education is before the last Board Meeting in June.*

*There were no Public Comments on this item.*

**Discussed**

## **G. New Business**

*Staff Report, Randy Horne*

*Madison Middle School – The District received a grant from the National Football League (NFL) and the District matched those funds for the football field.*

*Havenscourt - Cafeteria and new classroom building – exciting project. This project was designed to CHPS standards. This project is a Lease Leaseback deliver method. One of the benefits of this delivery method is growing the local participation on the project.*

*Life Academy @ Calvin Simmons – This project leveraged District funds with partial funding from a grant.*

*There were no Public Comments on this item.*

**Discussed and Closed**

*Staff Report, Melissa Truitt*

*Ms. Truitt said a new ceiling is being installed and the walls are being painted.*

*There were no Public Comments on this Item.*

**Discussed and Closed**

**Attachments:** [12-0582 - Measure B General Obligation Bond - Roles and Responsibilities of Board, Staff, and Citizens' Bond Oversight Committee Members.pdf](#)

*Jean Moore asked about the Committee receiving and reviewing Deferred Maintenance Proposals and reviewing cost saving measures of the District and wanted to know how previous Measure "B" Committees addressed these two tasks.*

*Ms. Boskoff said since the inception of Measure "B" no Committee Members have done the two tasks.*

*Mr. Love said he did not believe there are any Deferred Maintenance Projects funded under Measure "B" and that is probably why the Committee does not perform that task.*

*Ms. Boskoff said early on in the Bond program there was some Deferred Maintenance but right now there are not any. She said Deferred Maintenance Projects can be funded by Measure "B".*

*Randy Horne said projects such as Fire Alarm Replacement and Intrusion Alarms is work done in coordination with the Buildings and Grounds Department to update and maintain. He said a list of those projects can be prepared for Committee Members.*

*Jean Moore said if the Committee does receive that information, would that be something included in the Annual Report?*

*Andrea Dawson said Fire Alarms and Intrusion Alarms are already included in the Annual Report.*

*Ms. Boskoff said regarding the cost saving measures, she was not sure if the document refers to value engineering designs savings or cost saving measures that relate to decisions on how to deal with solar projects. She said she can get that information to Committee Members.*

*Renee Swayne asked about the District Facilities Master and wanted to know if it is part of the Committee's purview?*

*Ms. Boskoff it is not under Measure "B" because the Facilities Master Plan is looking forward at what might be in the future Capital Program.*

*Andrea Dawson said she thinks Director Gallo's point is that some of the projects have more than one phase of construction. She talked about Jefferson Elementary Schools. She said some of the community and public might not understand how that happened. She said it was a result of previous determinations of the Facility Master Plan and the Board of Education to go to a small school model. She said the District is having outreach in each District and wondered how people are notified of the meetings. She said she received a robo call regarding one of the meetings.*

*Chairperson Williams said whether or not the Committee is part of the discussion informing the Committee is appropriate. She said the outreach for the next Bond Measure Committee Members can be good advocates for the community why the Bond is important.*

*Ms. Boskoff said because of the limited charge of the Committee, to be a major stakeholder in the process is not appropriate.*

*David Colbert said he can provide the Committee the current list of the meetings for the next five weeks. He said if a presentation was made to the Committee, it would be the same presentation in the various regions.*

*Randy Horn said the main purpose of the meetings is to inform and provide input. The Road Show is to inform the community about the District's Facility Master Plan and the needs that have been determined and to provide input from stakeholders across the District. He said given the Committee's historical prospective with the Bond and the previous Bond and going forward, will shape the input process regarding which projects are important.*

*Chairperson Williams encouraged Committee Members to attend one or more meetings. She said if there is the chance for Public Comments, Committee Members can talk about what they have seen; what's going on in the District; how important the work is; and the good work that is being done by the District.*

*Randy Horn said he will prepare a packet together with a list of upcoming meetings as well as the handouts distributed during the meetings and have the Board Office email the packet to Committee Members.*

*Odest Logan wanted to know if the cost savings were overall, by site, by project; prior to construction or during construction. He said that might be something that is covered if a presentation is made to the Committee.*

*Andrea Dawson talked about State Matching Funds for Measure "B".*

*Ms. Boskoff said it is never dollar for dollar. The money coming back from the State is not Measure "B" money. She said the matching funds were a result of Measure "B" funds, they have to be used for capital improvements and can go back to the project it came from. She said that is why it's not under the Committee's purview. She said it is important for the Committee to know how much comes back in because it does grow the size of the Bond and there is no reason why the Committee doesn't know how much was brought back in.*

*There were no Public Comments on this item.*

**Discussed and Closed**

**Attachments:** [12-0584 - Presentation: Measure B \(Fund 2122\) - Budget to Actual Expenditures, and Cash Projections.pdf](#)

*Staff Report, Charles Love  
The report was updated as of January 31, 2012.*

*Project spending total \$44,108,762.22  
Working budget \$414,813,167.28  
Projected spending \$435 million*

*Committee Member Questions  
Andrea Dawson wanted to know the overall budget for La Escuelita School.*

*Mr. Love said the approved Measure "B" budget for La Escuelita is \$39.5 million and the total construction budget for La Escuelita is \$80 million.*

*There were no Public Comments on this item.*

**Discussed and Closed**

**H. Public Comments on All Non-Agenda Items Within the Subject Matter  
Jurisdiction of the Committee**

*None.*

**I. Introduction of New Legislative Matter**

Attachments: [12-0849 - Facility Site Visit Schedule for 2011-2012](#)

**J. Adjournment**

*Chairperson Williams adjourned the meeting at 8:08 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_