

Board Office Use: Legislative File Info.	
File ID Number	13-1251
Introduction Date	6/12/13
Enactment Number	13-0942
Enactment Date	6/12/13

oA



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From Tony Smith, Ph.D., Superintendent
 By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
 Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date _____
(To be completed by Procurement)

Subject Memorandum of Understanding - Youth Uprising - Castlemont High School

Action Requested Approval of Memorandum of Understanding between District and Youth Uprising. Services to be primarily provided to Castlemont High School for the period of May 10, 2013 through June 2014.

Background
A one paragraph explanation of why the consultant's services are needed.

The purpose of this Memorandum of Understanding (MOU) is to clearly identify the roles and responsibilities of each party as they relate to planning a vision for a Full Service Community Schools which realizes a cradle-to-career pipeline for all students in the East Oakland Castlemont catchment area, herein referred to as "The Castlemont Lifeline."

Discussion
One paragraph summary of the scope of work.

Approval by the Board of Education of a Memorandum of Understanding between the District and Youth Uprising, Oakland, CA, for the latter to provide services to support planning between OUSD, Castlemont High School, and other participating organizations and academic institutions to realize the vision of a Full Service Community School (FSCS) within the East Oakland community, for the period May 10, 2013 through June 2014, at no cost to the District.

Recommendation Approval of Memorandum of Understanding between District and Youth Uprising. Services to be primarily provided to Castlemont High School for the period of May 10, 2013 through June 2014.

Fiscal Impact No Fiscal Impact

Attachments • Memorandum of Understanding

Youth Uprising- OUSD – Castlemont Memorandum of Understanding

Aligning to Build a Cradle to Career Pipeline

This is an agreement between Oakland Unified School District (OUSD), Castlemont High School (CHS) and Youth Uprising (YU).

I. Purpose & Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to planning a vision for a Full service community school which realizes a cradle-to career pipeline for all students in the East Oakland Castlemont catchment area, herein referred to as "The Castlemont Lifeline". YU will provide services to support planning between OUSD, CHS, and other participating organizations and academic institutions to realize the vision of a Full Service Community School (FCSC) within the East Oakland community.

This MOU supports the OUSD Board Policy on School Governance adopted by the OUSD Board of Education in 2012 and seeks to foster the conditions that will enable all students in CHS to be successful. In particular, this MOU is intended to: establish the role of all parties over the next three years (2013-2016) as they work together to develop an implementation plan for "*The Castlemont Lifeline*": The *Castlemont Lifeline* partners will provide a comprehensive set of community and educational supports from for Castlemont students and their families. YU desires to work with OUSD to lead the planning process with the school leaders, teachers, parents, students and not-for-profit organizations of East Oakland. This MOU contains a detailed description of the planning process, including each party's roles and responsibilities.

II. Agency Background

YU is a 501(c) organization whose mission is to transform East Oakland into a healthy and economically robust community by developing youth and improving the systems that impact them. The *Castlemont lifeline's* mission is to integrate theory, research and practice of education and human development; promote opportunities for interdisciplinary collaboration; educate students for initial certification and professional practice; and nurture our already existing partnerships across the academic, social and behavior landscape within the community. In fulfillment of this mission, the *Castlemont Lifeline* research will include working with the whole community to develop collaborative solutions to our education crisis.

The *Castlemont Lifeline's* purpose is to support OUSD's strategic plan by assuring that OUSD, school leaders, teachers, students and families have access to resources that assist them to achieve consistent academic success. YU in collaboration with OUSD, Castlemont and our partners will create a "tightly woven safety net" that keeps children from falling through any crack, allowing them to achieve their full potential from birth to college and a career.

III. Governance

YU will lead the planning process through a Management team comprised of OUSD's Associate Superintendent of Family, School and Community Partnership division, OUSD's Director College and Career Readiness division, YU's CEO and Executive Director, YU's Director of Career and Education, the Castlemont High school principal or his/her designee.

The Management team will develop a Leadership team that represents the academic and social sector and East Oakland residents. The Leadership Team will be comprised of YU's Executive Director, East Oakland school leaders, non-for-profit organizations, policy leaders and community members. The Leadership team will be the neighborhood representative advisory board. All members of the neighborhood will be encouraged to participate in the planning process through quarterly community-wide planning meetings.

Schedule of Meetings;

- 1) Management Team meetings held quarterly
- 2) Leadership Team meetings held monthly
- 3) Community planning session held quarterly.

IV. Theory of Action

YU's strategy to accomplish the goals of the *Castlemont Lifeline* includes:

We know that kids do well when their families do well and families do better when they live in supportive neighborhoods and communities. We are committed to changing the environment so families can connect to economic opportunities, social networks, and trustworthy services and supports. By creating an impermeable web of support, we believe that Castlemont and its feeder schools will prosper, and kids will be well educated, emotionally and physically healthy and deeply connected to a supportive family and community. By focusing not-for-profit organizations on the resources and needs of the entire community and providing an array of services for children and families, YU and OUSD are working to : a) Provide children with safe health environments in which they may grow and thrive; b) include all k-12 public, private, and charter school students in this community in order to re-direct the trajectory of the entire community, not just the struggling high school; c) Link a pipeline of community based, city-wide and regional best practice programs to one another to provide a continuum of development assets for every child at every age.

Building strong partnerships with educational providers. YU has already been instrumental in providing support within the classroom at Castlemont. They have worked to meet expectations and performance deadlines and supported the current culture plan at the school site.

The *Castlemont Lifeline* proposes to engage parents as the first teachers and best advocates for quality schools through training, networking and access to support, from their child's birth through his or her graduation.

Community Development:

YU envisions Castlemont as a community that has successfully achieved specific educational, social and economic outcomes while preserving its own distinct culture and maintaining control over its own destiny.

Policy Transformation and Evaluation Outcomes

YU's partnership with Castlemont High School represents the opportunity for OUSD to re-imagine and rebuild the structures and operating habits that shape the nature and quality of education within low performing schools and across the District. YU currently resources and operationalized school turnaround strategies which included design of the strategic outcomes for the OST and the development of the vision for Full Service Community Schools. In the absence of the OST office, and in an effort to support the realization of the vision for a full community school along the Castlemont , YU will convene OUSD, Castlemont and district leadership will conduct standing meetings to continue to develop, evaluate and coordinate a vision of change for students in East Oakland.

In collaboration with OUSD's data system and YU's Efforts to Outcome, the *Castlemont Lifeline* will include a component which creates a comprehensive needs assessment of the community, analyzing student performance data and convenes collaborative partners to align resources for students and design area priorities.

V. Program and Financial Commitment

Youth Uprising will work with district leadership to find additional resources and will have a voice in resource allocations that help facilitate, accelerate and sustain transformation.

Phase I: Establish A Decision-making Leadership Team

During the 2013-2014 school year, the Management team will convene only members of the original Full Service Community School team (convened over the Summer 2013), understanding that an authentic Board would convene a broader cross-section of the Castlemont Community, including parents, students, teachers, etc.

Phase II: Establish Community Leadership Board

Given the Pilot meeting in Phase I, the Board will determine if they would like to engage in Phase II, or the establishment of an authentic community governance structure. This Phase II Community Leadership Board could include representatives from the following organizations: PTA/PTO, Student Government, Teacher Leaders, East Oakland Business Partners, other relevant representatives from local CBOs, etc. Given the community-focused nature of a full-service community school. The Decision-Making Structure will be determined by representatives from the Castlemont Lifeline Management Team

Decision-Making Management Team :

Phase I Only

Membership Organization	Titles of Member	Number
Castlemont High School	<ul style="list-style-type: none"> • Castlemont Leadership 	4
Youth UpRising	<ul style="list-style-type: none"> • CEO • Education Director • Community Economic Policy Development Associate 	3
Children's Hospital Oakland	<ul style="list-style-type: none"> • Coordinator of Mental Health Services 	1
Oakland Unified School District	<ul style="list-style-type: none"> • Full Service Community School Director • Appointed Leadership • High School Executive Officer 	3
	Total:	10

Collaborative Decision-Making Categories	Example Proposal Documents	Owners/Creators (Responsible for presenting strategy with delegated implementation)	Reviewers/Voters
Castlemont High School Strategic Plan	Castlemont High School Theory of Action and Strategic Plan	Castlemont Leadership Team	Board

After-School Programming	MOU between Castlemont and YU; List of Strategic Initiatives for After-School Programming/21st Century Grant	YU After-School Programming Coordinators and YU Leadership	Board
Community Partnerships (Decisions surrounding which community and nonprofit organizations Castlemont partners with and brings to campus)	Youth Leadership Model Service Providers MOUs	YU Leadership and Castlemont Leadership and other Service Providers Leaders	Board
Teacher Recruitment, Hiring and Retention	Strategic Initiative for teacher recruitment, hiring, and retention	Castlemont Leadership	Board
Student Recruitment, Outreach and Retention	Marketing strategy that deals with outreach and retention. Strategic plan to enhance In-school suspension to further engage and educate students (aligned with both YU goals and Castlemont Culture plan)	Castlemont, YU and Service Providers	Board
College and Career Readiness for Castlemont Students	Strategic Plan outlining partnership amongst Castlemont, YU, and other partners in relation to college and career readiness Straight A's program CCIC Office Service Delivery Model	Castlemont Leadership, CCIC, YU and Castlemont service providers	Board

Safety	Plan surrounding professional development and training for Castlemont Safety Team GradNation Model	Oakland School Police, SSOs, Castlemont Leadership and YU Culture Keepers	Board
Phase II: Community Governance Board	Community Governance Board Description that outlines the purpose, decision-making system, and categories of decisions to be decided upon		Board

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

This agreement is subject to review and revision at the request of either party by July of each year. Either party may terminate this MOU by notification of intent of termination prior to the expiration of the Term as follows:

By YU upon sixty (60) days written notice to OUSD

By OUSD upon sixty (60) days written notice to YU

VII. EFFECTIVE DATE AND SIGNATURE


This MOU shall be effective upon the signature of _____ and OUSD, authorized officials; it shall be in force from May 10, 2013-June 2014

Parties A and B indicate agreement with this MOU by their signatures.


Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:

The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>

Oakland Unified School District

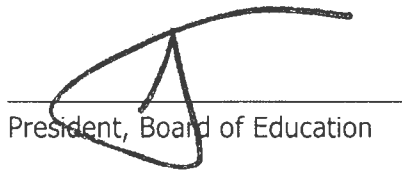


Dr. Tony Smith, Superintendent

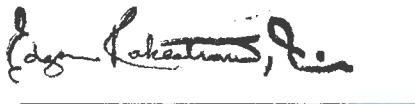


Alison McDonald,
Executive Officer High Schools

John Lynch, Principal

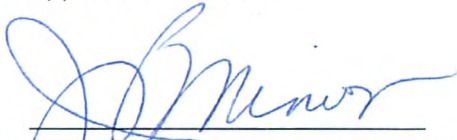


President, Board of Education



Secretary, Board of Education

Approved as to Form



Jacqueline Minor, General Counsel

File ID Number: 13-1251
Introduction Date: 6/12/13
Enactment Number: 13-0942
Enactment Date: 6/12/13
By: AM

Youth Uprising

Olis Simmons

(Name)

CEO and Executive Director

(Position)

(Signature)

Date: 5/28/13

(Name)



PERSONAL + SYSTEMS + COMMUNITY = COMMUNITY
TRANSFORMATION CHANGE DEVELOPMENT TRANSFORMATION

Agency Description of Youth UpRising

Youth UpRising (YU) grew out of a plea by local youth who identified poor educational resources, too few employment opportunities, the absence of positive things to do and a lack of community and personal safety as root causes of the problems they faced. In response, YU was created with a mission to transform East Oakland into a healthy and economically robust community by developing the leadership of youth and young adults and improving the systems that impact them. Since opening in 2005, YU has provided comprehensive programming with wraparound supports to an average of 2,000 youth and young adults each year.

YU operates from the core belief that economically robust neighborhoods are inextricably tied to healthy schools and employment opportunities. Educating, preparing and placing youth into high-demand, living wage employment will create pathways out of poverty. Ultimately, YU aims for transformation - of people, place, and systems. Leveraging a deep understanding of the target population's immediate and long-term needs, and the needs of the larger community, YU guides East Oakland's most at-risk youth through four core areas: Career & Education, Health & Wellness, Arts & Expression, and Civic Engagement. YU also houses a Social Enterprise Hub that creates jobs and provides industry specific training in high-growth sectors. The Hub creates an entry point to the workforce and future career growth.

MEMORANDUM OF UNDERSTANDING ROUTING FORM 2012-2013

Basic Directions

Services cannot be provided until the MOU is fully approved and a Purchase Order has been issued.

1. Contractor and OUSD Administrator reach agreement about scope of work and compensation.
2. Contractor and OUSD Administrator agreed upon terms are reflected in the Memorandum of Understanding.
3. OUSD Administrator verifies contractor does not appear on the Excluded Parties List (<https://www.epls.gov/epls/search.do>)
4. OUSD contract originator creates the requisition on IFAS.
5. Within 2 weeks of creating the requisition, the OUSD Administrator submits completed MOU packet to Legal for approval.

Agency Information

Agency Name	Youth UpRising		Agency's Contact Person	Olis Simmons	
Street Address	8711 MacArthur Blvd.		Title	President & CEO	
City	Oakland		Telephone	510 777-9909 Ext. 130	
State	CA	Zip Code	94605	Email	olis@youthuprising.org
OUSD Vendor Number	V055842				
Attachments	<input type="checkbox"/> Proof of general liability and workers' compensation insurance <input type="checkbox"/> Statement of qualifications <input type="checkbox"/> Program Planning Tool and Budget <input type="checkbox"/> Printout showing this vendor does not appear on the Excluded Parties List. (www.epls.gov/epls/search.do)				

Compensation and Terms – Must be within OUSD Billing Guidelines

Anticipated Start Date	5/10/2013	Date work will end	06/30/2014	Total Contract Amount Grant: \$	\$0.00
------------------------	-----------	--------------------	------------	------------------------------------	--------

Budget Information

Resource #	Resource Name	Org Key #	Object Code	Amount	Req. #
			5825	\$	
			5825	\$	
			5825	\$	
			5825	\$	

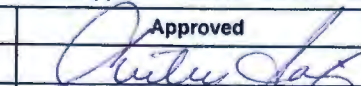
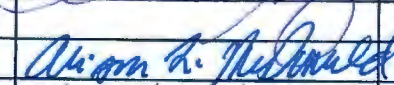
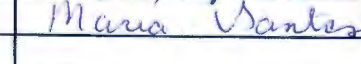
OUSD Contract Originator Information

Name of OUSD Contact	Curtiss Sarikey	Email	curtiss.sarikey@ousd.k12.ca.us		
Telephone	(510) 273-1500	Fax	(510) 273-1501		
Site/Dept. Name	922	FSCP	Enrollment Grades	9	through 12

Approval and Routing (in order of approval steps)

Services cannot be provided before the MOU is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

OUSD Administrator verifies that this vendor does not appear on the Excluded Parties List (<https://www.epls.gov/epls/search.do>)

Please sign under the appropriate column.	Approved	Denied – Reason	Date
1. Site Administrator			5-28-13
2. Oakland After School Programs Office			
3. Network or Executive Officer			5-28-13
4. Cabinet (CAO, CCO, CFO, CSO, Asst Sup)			5-28-13
5. Board of Education or Superintendent			
Procurement	Date Received		