

Oakland Unified School District

CANCELED

Board of Education
1011 Union Street, #940
Oakland, CA 94607-2236
(510) 879-1940
510 627-9440 eFax
711 TTY/TDD
boe@ousd.org E-Mail
<http://www.ousd.org>



ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1011 Union Street, Oakland, CA 04607-2236

AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510) 879-1940 (VM); or boe@ousd.org (E-Mail); or 711 (eTTY/TDD); or (510) 627-9440 (eFax).

Meeting Agenda Long - Final

Monday, October 6, 2025

6:00 PM

**Committee Room, KDOL TV Studio, B-237, Met West High School Entrance,
314 East 10th Street, Oakland, CA 94606-2291, Internet - Zoom & Granicus;
Broadcasted - KDOL-TV (Comcast Channel 27 and AT&T Channel 99)**

Audit Committee

***Caroline Lee, Chairperson
Bessie Weiss, Vice Chairperson
Jason Joseph, Secretary
Members: (Vacancy), (Vacancy)***

ON-LINE SPEAKER CARD REGISTRATION

Public Comment, at the meeting, will be taken individually on Agenda Items indicated by Microphone Icon.

You may register to speak in advance on the Agenda Item whether attending the meeting by teleconference, e.g., Zoom, or in person.

On line Speaker Card Registration (Sign In To Speak) opens at minimum 72 hours in advance for a Regular Meeting or at minimum 24 hours in advance for a Special Meeting. Use the [eComment Link](#) to Sign In (Register) to Speak up to one hour before the beginning of the meeting. Manual (Paper) Speaker Cards also will be available at the meeting for completion.

Sign In to Speak, on an eligible Agenda Item, as a matter of equity, is first registered, first called, in order of Registration whether participation is in person or virtually, e.g. Zoom, or by audio, e.g., telephone.

For advanced pre-meeting Registration, You must establish a one-time OUSD eComment - Sign In (Register) To Speak Account providing your First Name and Last Name and your email address. Your First Name and Last Name, as Registered, must also show as the Participant or Profile Name on a teleconference system (i.e., Zoom, webex, other). You will be requested to Register the first time you use eComment - Sign In To Speak.

The Sign In To Speak System, after the one time registration, will remember you by first name and last name associated with your email address (profile), making it easier for you to electronically Register or Sign In to Speak on an Agenda Item at a future OUSD legislative meeting, e.g., Board, committee, commission.

Early pre-meeting Sign In To Speak (Registration) is urged for all - whether you plan to attend meeting in person or view meeting via teleconference or listen to the meeting by telephone. Names will be called in Sign In To Speak order received.

NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY

Members of the media and the public may attend and participate in the Committee meeting in-person in the Committee Room, KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street, Oakland, CA 94606-2291 or virtually as described herein.

The following information is for those members of the media and public interested in viewing or listening to the Committee meeting virtually.

- *Zoom: To view by Zoom, please click <https://ousd.zoom.us/j/83656380107> on or after the Noticed meeting time. Instructions on how to join a meeting by video conference are available at:*

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

- *Phone: To listen by phone (via Zoom), please do the following at or after the Noticed meeting time: call (669) 900-9128, then enter Webinar ID **836 5638 0107**, then press “#”. If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at:*

[https://support.zoom.us/hc/en-us/articles/201362663 - Joining-a-meeting-by-phone](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone).

- *To view the Audit Committee meeting from the District’s Home Page - Upcoming Events & Live Meeting Video, please select the meeting name and click on the “In Progress” link under Video or go to the Legislative Information Center (under Board of Education on Home Page)>Calendar Tab>Calendar>Today>Audit Committee> “In Progress” link under Video.*

Public comment in-person is permitted within the times allotted for public comment on the Agenda. Virtual comment will also be permitted within the times allotted for public comment on the Agenda in the following two ways:

NOTICE - MEDIA/MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN-PERSON OR VIRTUALLY (CONTINUED)

- *To comment in-person, please follow the directions of the Chairperson.*
- *To comment by Zoom, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will be called on (by the name you logged in with), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at:
<https://support.zoom.us/hc/en-us/articles/205566129-RaiseHand-In-Webinar>.*
- *To comment by phone (via Zoom), press “*9” to “Raise Your Hand” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will be called on (by the Area Code and the last three digits of your phone number), unmuted and allowed to make public comment. After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:
<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.*

In addition, members of the public may submit written comments for a posted Audit Committee Meeting Agenda Item, before a meeting or while a meeting is “In Progress,” from the District’s Home Page - Upcoming Events & Live Meeting Video by selecting Audit Committee Agenda “eComment” or from the Legislative Information Center, as follows:

- *If before Sunday, click Calendar Tab>Next Week>Audit Committee>eComment*
- *If Sunday or thereafter up thru day before Meeting, click*

Calendar Tab>This Week>Audit Committee>eComment

- *If day of Meeting, click Calendar Tab>Today>Audit Committee>eComment*

*Or “**eComment**” in bold on the cover page of the Agenda.*

Written comments made on an eligible Agenda item, upon clicking of the Submit Button, are immediately sent via email to all members of the legislative body and key staff supporting the legislative body. Each eComment is a Public Record.

MEETING PROCEDURES

All Committee meetings shall begin on time and shall be guided by an Agenda prepared in accordance with Board Bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

BOARD BYLAW 9131 - AUDIT COMMITTEE CHARGE OR RESPONSIBILITIES

Purpose: The responsibilities of the Audit Committee shall include but not be limited to the following:

- *Recommend to the Board for approval the independent auditors.*
- *Review the independent audit engagement including the fee, scope, and timing of the audit, and any other services to be rendered, including non- audit services.*
- *Review with the independent auditor's district policies and procedures regarding internal auditing and internal accounting and financial controls.*
- *Upon completion of their audit, review with the independent auditors the cooperation they received from district personnel during the audit, the extent to which district resources could be used to minimize the time spent on the audit, and any significant matters of concern arising from the audit.*
- *Review with the independent auditors any significant transactions which are not a normal part of the district's business, any changes in accounting principles and practices, all significant proposed audit adjustments, and any recommendations that they may have for improving internal controls, choice of accounting principles or management systems.*
- *Review with the district's financial and accounting policies regarding internal accounting and financial controls.*
- *Review and recommend district policies to the Board to prohibit unethical, questionable, or illegal activities by district employees.*
- *Review with the internal auditor the organization and independence of the internal audit function; the goals and plans of internal audit including the nature and extent of work; problems and experiences in completing internal audits; and findings, conclusions, and recommendations as a result of internal audits.*

- *Upon completion of the independent audit, review with the district's financial and accounting managers their perception of the independent auditors, any significant matters of concern arising from the audit, and the extent to which recommendations made by the independent auditors have been implemented.*
- *Prepare semi-annual written reports to the Board relating the results of committee activities.*

A. Call to Order

B. Roll Call

C. Speaker Request Cards/Modification(s) To Agenda

A request to speak at this Committee Meeting, may be made in-person or virtually as stated in this Agenda.

Modification(s) to the Agenda, by the Audit Committee, allows for any change in the printed Order of Business including, but not limited to, an announcement that an Item or Legislative File will be considered out of Agenda printed order, that consideration of an Item has been withdrawn, postponed, rescheduled or "pulled" or taken off of the Committee General Consent Report for separate discussion and/or possible action.

D. Adoption of Committee Minutes

☒  D.-1  [25-2376](#)

Minutes - Audit Committee – April 7, 2025

Adoption by the Audit Committee of its Meeting Minutes of April 7, 2025.

Attachments: [25-2376 Minutes - Audit Committee – April 7, 2025](#)

📄 D.-2 🎤 [25-2389](#)

Minutes - Audit Committee – May 5, 2025

Adoption by the Audit Committee of its Meeting Minutes of May 5, 2025.

Attachments: [25-2389 Minutes - Audit Committee – May 5, 2025](#)

E. Adoption of the Committee General Consent Report

"Adoption of the Committee General Consent Report" means that all items appearing under this topic are approved in one motion unless a Member of the Committee requests that an item be removed and voted on separately or otherwise acted upon. Generally, these items are routine in nature, and are acted upon in one motion to conserve time and permit focus on other-than-routine legislative items on the agenda.

None

F. Unfinished Business

📄 F.-1 🎤 [25-0244](#)

Audit Committee - Audit Findings Year End 2024 - Corrective Action Plan - Finance Division

A Report to the Audit Committee by the Chief Business Officer, or designee, on the District's Audit Findings for Year Ending 2024 and the District's Corrective Action Plan.

Attachments: [25-0244 Memorandum - Audit Committee - Audit Findings Year End 2024 - Corrective Action Plan - Finance Division \(10/6/2025\)](#)

Legislative History

3/3/25	Audit Committee	Discussed
4/7/25	Audit Committee	Discussed
5/5/25	Audit Committee	Discussed

G. New Business

 G.-1 [25-2244A](#)

Audit Committee - Annual Statement of All Receipts and Expenditures of the District - Fiscal Year 2024-2025 (Unaudited Actuals) (Closing of the Books) - Chief Business Officer

A discussion by the Audit Committee of Resolution No. 2526-0128 - Annual Statement of All Receipts and Expenditures of the District for Fiscal Year 2024-2025 Unaudited Actuals - Year End Close*, as Adopted by the Board of Education on September 10, 2025.

*The District's General Fund Unrestricted and Restricted ending fund balances, for FY 2024-2025 are \$55,845,233.22 and \$200,777,710.98, respectively.

Attachments: [25-2244A Presentation - Audit Committee - Annual Statement of All Receipts and Expenditures of the District - Fiscal Year 2024-2025 \(Unaudited Actuals\) \(Closing of the Books\) - Chief Business Officer](#)
[25-2244A Memorandum - Audit Committee - Annual Statement of All Receipts and Expenditures of the District - Fiscal Year 2024-2025 \(Unaudited Actuals\) \(Closing of the Books\) - Chief Business Officer](#)

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

This section of the agenda provides an opportunity for a member of the Public, for three minutes per person, or less, depending on the number of speakers, to directly address the Committee on any item of interest to a member of the Public that is not on the current agenda, but is within the subject matter jurisdiction of the Committee. Minutes are not transferrable from speaker to speaker. This item is limited to a total of thirty (30) minutes. The Committee may not discuss or take any action on a non-agenda item not appearing on the posted agenda for this meeting, except the Committee or staff may briefly respond to a statement made or questions posed by a member of the public, as authorized by law. In addition, on their own initiative or in response to questions posed by the public, a member of the Committee or its staff may ask a question for clarification, make a brief announcement, or make a brief report of his or her own activities.

H.-1  [25-2375](#)

**Public Comment on All Non-Agenda Items Within the
Subject Matter Jurisdiction of the Audit Committee - Up
To 30 Minutes – October 6, 2025**

Public Comment on All Non-Agenda Items Within the Subject Matter
Jurisdiction of the Audit Committee - Up To 30 Minutes - October 6, 2025.

I. Introduction of New Legislative Matter

*This section of the Agenda is devoted to the introduction of
new legislative matter within the subject matter jurisdiction
of the committee by a Committee member or Members of the
Public.*

J. Adjournment