

**OAKLAND UNIFIED SCHOOL DISTRICT**

**Board of Education**

**LEGISLATIVE FILE**

October 9, 2013

File ID No.: 13-2032

Introduction Date: 10/9/13

Enactment No.: 13-2073

Enactment Date: 10/9/13 *ed*

To: Board of Education

From: Gary Yee, Ed.D., Acting Superintendent  
Vernon Hal, Deputy Superintendent *vzh*

Subject: **1st Quarterly Report of Gifts, Donations, Bequests and/or Grants of \$5,000.00 or Less - Fiscal Year 2012-2013**

**ACTION REQUESTED:**

Ratification by Board of Education of the 1st Quarter Report of Gifts, Donations, Bequests and/or Grants of \$5,000.00 or Less for Fiscal Year 2012-2013 individually and separately accepted for District totaling \$9,156.14. As determined herein, by the Deputy Superintendent of Business and Operations, pursuant to Board Policy 3290.

**BACKGROUND:**

Board Policy 3290, adopted September 12, 2007, delegated to the Chief Financial Officer/Associate Superintendent, Business Services, authority to accept Gifts, Donations, Bequests and/or Grants of \$5,000.00 or Less on behalf of the District. The policy also requires a ratification report, detailing such actions, be provided to the Board quarterly.

File I.D. No.	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
13-2032	X	Donation	Global Family Elementary School	To Purchase School Uniforms for Students in Need	7/1/2013 thru 6/30/2014	Smile Catcher Protography & Wonco Distributor	\$438.05
13-2032	X	Donation	Superintendent's Office	To Use as Needed	7/1/2013 thru 6/30/2014	Kaiser Permanente Community Giving & Wells Fargo	\$1,265.00
13-2032	X	Donation	Family, School, Community, Partnership (FSCP)	Restorative Justice Training	6/3/2013 thru 6/30/2013	Hayward Unified School District	\$800.00
13-2032	X	Donation	Family, School, Community, Partnership (FSCP)	Restorative Justice Training	8/1/2013 thru 6/30/2014	Lighthouse Charter School	\$2,000.00
13-2032	X	Donation	Oakland High School	Oakland High's Engineering Course for 2013-2014	7/1/2013 thru 6/30/2014	Chevron/Project Lead the Way, Inc.	\$4,500.00

13-2032	X	Donation	Centro Infantil de la Raza (ICIR)	Rebate	7/1/2013 thru 6/30/2014	Lifetouch Portraits	\$153.09
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**FISCAL IMPACT:**

The Chief Financial Officer/ Associate Superintendent, Business Services, under this authority accepted:

Donations valued at: \$9,156.14  
 Grants valued at: \$0.00  
 Total at: \$9,156.14

**RECOMMENDATION:**

The Board accepts the 1st Quarterly Report of Gifts, Donations, Bequests, and/or Grants of \$5,000.00 or Less - Fiscal Year 2011-2012, as delineated herein.

*[Handwritten initials]*

Attachments

Certified: *[Signature]*  
 \_\_\_\_\_  
 Gary Yee Ed.D., Secretary  
 Board of Education

File ID Number: 13-2032  
 Introduction Date: 10/9/13  
 Enactment Number: 13-2013  
 Enactment Date: 10/9/13  
 By: *[Signature]*

Just



# OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

## OUSD Donation Form

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

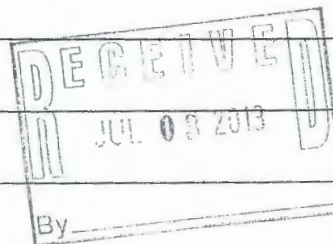
Questions? Contact Betty Guerin at 879-8369 or by email at [Betty.Guerin@ousd.k12.ca.us](mailto:Betty.Guerin@ousd.k12.ca.us) for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
114	Global Family Elementary School	Buy Uniform Polos for our neediest students.	As soon as money is available.	In 3 weeks.	Smile Catcher Photography	\$248.40	6/9/2013	1532
114	Global Family Elementary School	Buy Uniform Polos for our neediest students.	As soon as money is available.	In 3 weeks.	WONCO DISTRIBUTOR	\$29.25	5/6/2013	3963
114	Global Family Elementary School	Buy Uniform Polos for our neediest students.	As soon as money is available.		WONCO DISTRIBUTOR	\$75.95	1/21/2013	3946
114	Global Family Elementary School	Buy Uniform Polos for our neediest students.	As soon as money is available.		WONCO DISTRIBUTOR	\$84.45	6/12/2013	3974
						Total: \$438.05		

Print Your Name: Reyna Diaz

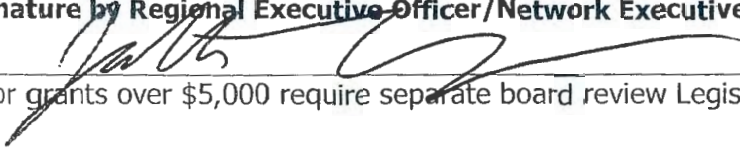
Signature:

Job Title: Principal



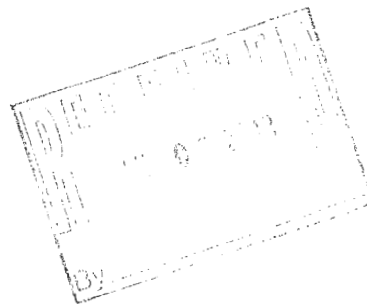
Date: June 19, 2013

Approval Signature by ~~Regional Executive Officer~~/Network Executive Officer/Executive Officer:



7/2/13

(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)



WONCO DISTRIBUTOR  
5023 Winsford Ct  
Newark, CA 94560

3963

5.6 2013

11-4288/1210

PAY TO THE  
ORDER OF

Global Family @ Jefferson Elementary

\$ 29 <sup>25</sup>/<sub>100</sub>

Twenty Nine & <sup>25</sup>/<sub>100</sub>

DOLLARS

WELLS FARGO BANK

FOR

Joel D McLaughlin

⑈003963⑈ ⑆121042882⑆ 0108041682⑈

WONCO DISTRIBUTOR  
5023 Winsford Ct  
Newark, CA 94560

3946

1.21 2013

11-4288/1210

PAY TO THE  
ORDER OF

Global Family @ Jefferson Elementary

\$ 75 <sup>95</sup>/<sub>100</sub>

Seventy Five & <sup>95</sup>/<sub>100</sub>

DOLLARS

WELLS FARGO BANK

FOR

Joel D McLaughlin

⑈003946⑈ ⑆121042882⑆ 0108041682⑈

WONCO DISTRIBUTOR  
5023 Winsford Ct  
Newark, CA 94560

3974

6.12 2013

11-4288/1210

PAY TO THE  
ORDER OF

Global Family @ Jefferson Elementary

\$ 84 <sup>45</sup>/<sub>100</sub>

Eighty Four & <sup>45</sup>/<sub>100</sub>

DOLLARS

WELLS FARGO BANK

FOR

Joel D McLaughlin

⑈003974⑈ ⑆121042882⑆ 0108041682⑈

RECEIVED  
JUN 9 2013  
BY

Smile Catcher Photography  
www.smilecatcher.net  
PO Box 2849  
Fremont, CA 94536  
Tel: (888) 820-8071

1532

90-7162-3222

DATE 6-9-2013

PAY TO THE  
ORDER OF

Global Family School

\$ 248.40

Two hundred forty-eight and 40/100

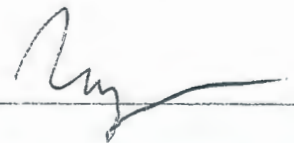
DOLLARS  Security Features  
Included  
Details on Back.

**CHASE** 

JPMorgan Chase Bank, N.A.  
www.Chase.com

FOR

Global Spring 2013

Shi 

⑈001532⑈ ⑆322271627⑆

948913736⑈

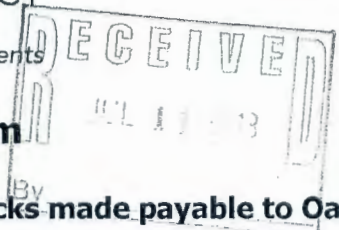
Desk



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OUSD Donation Form



Please complete the information requested on this form. Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note. For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Betty Guerin at 879-8369 or by email at Betty.Guerin@ousd.k12.ca.us for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
941	Supt Office		5/31/13		Kaiser Permanente Community Giving Campaign	60.00	5/31/13	40223
941	Supt office		6/27/13		Wells Fargo	1205.00	6/27/13	1059182

Print Your Name: Laura Groin

Signature: *Laura Groin*

Job Title: Senior Executive Assistant

Date: 7/11/13

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer: *Laura Groin*

(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)

40223



55-33-212

Date: 05/31/2013 Amount:\$60.00

KAISER PERMANENTE thrive

KAISER PERMANENTE COMMUNITY GIVING CAMPAIGN

P.O. BOX 8319 PRINCETON, NJ 08543-8319 1-866-470-8016

PAY TO THE ORDER OF SIXTY DOLLARS AND NO CENTS OAKLAND UNIFIED SCHOOL DISTRICT

Development Director Oakland Unified School District 1025 - 2nd Avenue Oakland, CA 94612 United States

Endorsement certifies receipt of a charitable contribution in the amount of this check. No goods or services were provided by the recipient.

VOID AFTER 180 DAYS

Handwritten signature: Robert S. Faine

Details on back

⑈040223⑈ ⑆021200339⑆ 003815157242⑈

KAISER PERMANENTE COMMUNITY GIVING CAMPAIGN

40223

Kaiser Permanente Community Giving Campaign 05/31/2013

Date	Employee Name	Amount	Remarks
03/31/2013	La Fone, Heather	\$30.00	where needed most
03/31/2013	La Fone, Heather	\$30.00	where needed most
	Total Number of Gifts: 2	\$60.00	

This check represents the quarterly disbursement of the employee payroll funds withheld at the request of the employee pledge made during the annual Giving Campaign.

RECEIVED JUN 07 2013 By \_\_\_\_\_

Vertical text on the left edge of the page.



**WELLS FARGO FOUNDATION  
EDUCATIONAL MATCHING GIFT PROGRAM**

P.O. BOX 2157  
PRINCETON, NJ 08543-2157  
1-888-518-4438

WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN WERT, OH 45891  
56-382-412

Date: 06/27/2013 Amount: \$1,205.00

PAY TO THE ORDER OF  
One Thousand Two Hundred Five Dollars and No Cents  
Oakland Unified School District

Superintendent  
Oakland Unified School District  
1025 Second Avenue  
Oakland, CA 94606

VOID AFTER 180 DAYS

*J. Handlon*

⑈ 1059182⑈ ⑆06272013⑆ 9600034908⑈

**WELLS FARGO FOUNDATION EDUCATIONAL MATCHING GIFT PROGRAM**

Wells Fargo Educational Matching Gift Program

06/27/2013

Date	Employee	Employee Amount	Company Amount	Remarks
11/30/2012	JEFFREY SAN 1917 12th Ave Unit A Oakland, CA 94606	\$5.00	\$5.00	
03/31/2013	NANCY ANDERSON 3581 Jordan Road Oakland, CA 94619	\$1,200.00	\$1,200.00	
	Total Number of Gifts: 2	\$1,205.00	\$1,205.00	

This check represents the Wells Fargo matching contribution of the one-time cash, stock, credit card and/or payroll gifts of employees made through the annual Giving Campaign. The employee funds have already been transmitted to you.



Details on back.

1059182 06272013 9600034908

Desk



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

### OUSD Donation Form

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Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
922	FSCP	Restorative Justice Training	06/03/2013	06/30/2013	Hayward Unified School District	\$800	06/03/2013	88-50249933

Print Your Name:

David Yusem

Signature:

Job Title: Program Manager Restorative Justice

Date: 07/10/2010

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer:

(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)

8/2010 OUSD Grants Management Services



**HAYWARD UNIFIED SCHOOL DISTRICT**  
 24411 Amador Street, Hayward, California 94544

PAYABLE AT  
**UNION BANK**  
 702-GOVERNMENT SERVICES  
 ALAMEDA COUNTY  
 350 CALIFORNIA STREET  
 SAN FRANCISCO, CA 94104  
 11-49/1210

**88-50249933**  
 REQUISITION & WARRANT NO.

ALAMEDA COUNTY SCHOOLS BILL WARRANT  
 VOID SIX MONTHS FROM DATE OF ISSUE

ISSUE DATE	DISTRICT WARRANT NO.	AMOUNT
06/03/2013	50249933	\$800.00**

EIGHT HUNDRED AND 00/100 DOLLARS

The Treasurer  
 Will  
 Pay To

OAKLAND UNIFIED SCHOOL DIST.  
 INSTRUCTIONAL SERVICES  
 314 E 10TH STREET  
 OAKLAND CA 94606

Examined and Approved:  
 SHEILA JORDAN, County Superintendent of Schools

*Sheila Jordan*

Examined and Allowed:  
 PATRICK O'CONNELL, County Auditor-Controller

*Patrick O'Connell*

⑈8850249933⑈ ⑆122000496⑆ 2740031123⑈

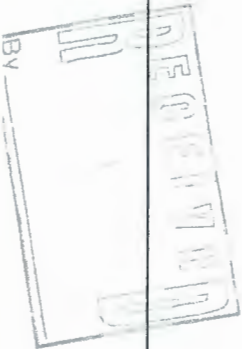
FOR SECURITY, THIS DOCUMENT CONTAINS A WATERMARK ON THE BACK.

HAYWARD UNIFIED SCHOOL DISTRICT

PLEASE DETACH THIS PORTION AND RETAIN FOR YOUR RECORDS

ALAMEDA COUNTY SCHOOLS BILL WARRANT

INVOICE DATE	INVOICE NUMBER	REF. NUMBER	DESCRIPTION	AMOUNT
04/26/13	4/13/13	PV-302334	01.9304.0.5220.910.1110.2150.370.000	800.00





INVOICE

4/26/13

To: Hayward USD  
ATTN: Accounting Office  
PO Box 5000  
Hayward, CA 94540-5000

Vendor #113520

Restorative Justice Training for Kat Hannah, Kate Graves, Randal Nakamura

Date	Training	Cost
Saturday, April 13 2013	Tier 1 RJ \$100 per person	\$300
Thursday, April 18 2013	Tier 2 RJ \$100 per person	\$300
Friday, April 19 2013	Tier 3 RJ \$100 per person	\$200
	<b>TOTAL</b>	<b>\$800.00</b>

Please make check out to Oakland Unified School District

Remit payment to:  
David Yusem, Program Manager, Restorative Justice  
Family, Schools, and Community Partnerships Department  
Behavioral Health, Room 2  
746 Grand Ave  
Oakland, CA 94610

510-273-1534  
david.yusem@ousd.k12.ca.us

Thank you.



This was for

TRAINING - HUSPD

Start in RJ

601110 045 - 9221340101  
8699



**Hayward Unified School District**

24411 Amador Street • P.O. Box 5000  
Hayward, California 94540-5000

Hasler

06/03/2013

**US POSTAGE**

FIRST-CLASS MAIL

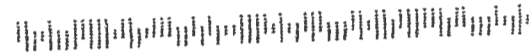
**\$00.46<sup>00</sup>**



ZIP94544  
011D12601877

David Yusem Program Mgr Restorative Justice  
Family, Schools & Community Partnerships Dept  
Behavioral Health Rm 2  
746 Grand Ave  
Oakland CA 94610

94610271999





OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OUSD Donation Form

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Questions? Contact Betty Guerin at 879-8369 or by email at Betty.Guerin@ousd.k12.ca.us for further information.

Table with 9 columns: Site No., School Name, Donation's Purpose, Start Date, End Date, Donor, Donation Value\*, Check Date, Check No. Row 1: 922, FSCP, Restorative Justice Training, 08/01/2013, 06/30/2014, Lighthouse Charter School, \$2,000, 08/01/2013, 57094

Print Your Name:

David Yusem

Signature:

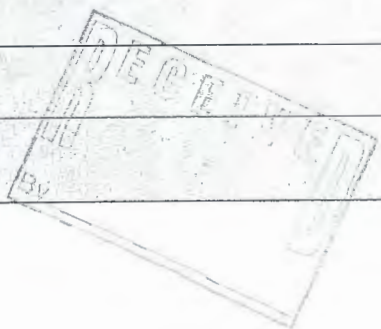
Handwritten signature of David Yusem

Job Title: Program Manager Restorative Justice

Date: 08/12/2013

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer:

Handwritten signature of Curtis Sauck



(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)

Lighthouse Community Charter School  
Oakland Unified School District

57094  
08/01/2013

Date	Description	Orig. Amt	Amt. Due	Discount	Amount
07/27/2013	071713	2,000.00	2,000.00		2,000.00

Restorative Justice at LCCS 07/15 & 07/16/13

2,000.00

PLEASE DETACH AND RETAIN FOR YOUR RECORDS

PIRACLE 800-621-5720 x357 THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

Wells Fargo Bank, N.A.  
11-4288-1200

57094

Lighthouse Community Charter School  
444 Hegenberger Road  
Oakland CA 94621

DATE 08/01/2013

Restorative Justice at LCCS 07/15 & 07/16/13

Pay to the order of: Oakland Unified School District  
Two Thousand Dollars and 00/100 Cents

\$ \*\*\*\*2,000.00

David Yusem, Program Manager, Restorativ  
Family, Schools, and Community Partnersh  
Behavioral Health, Room 2  
746 Grand Ave CA 94610



THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK—HOLD AT AN ANGLE TO VIEW

⑈00057094⑈ ⑆121042882⑆ 7578716073⑈





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OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OUSD Donation Form

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Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
304	Oakland High School	Oakland High's Engineering Course for 2013-2014	July 1, 2013	June 30, 2014	Chevron/Project Lead the Way, Inc	\$4,500	5/23/2013	2859

Print Your Name: Anisa Rasheed

Signature: *Anisa Rasheed* 7/3/13

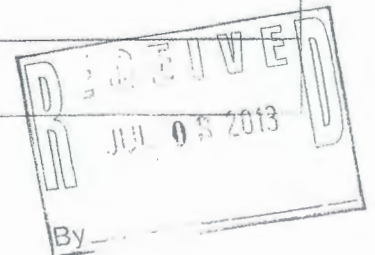
Job Title: Principal, Oakland High School

Date: July 3, 2013

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer:

*Norm L. McDonald* 7-03-13

(\* Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)  
8/2010 OUSD Grants Management Services



TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW - HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

2859

**PROJECT LEAD THE WAY, INC.**

GRANTS  
3939 PRIORITY WAY SOUTH DRIVE, SUITE 200  
INDIANAPOLIS, IN 46240

OLD NATIONAL BANK  
TERRE HAUTE, INDIANA

71-1-863

5/23/2013

PAY TO THE ORDER OF **Oakland High School**

\$ \*\*4,500.00

Four Thousand Five Hundred and 00/100\*\*\*\*\*

DOLLARS

Oakland High School  
Attn: Rosalinda Usison  
1023 MacArthur Blvd.  
Oakland, CA 94610



*Jel*  
AUTHORIZED SIGNATURE

MEMO

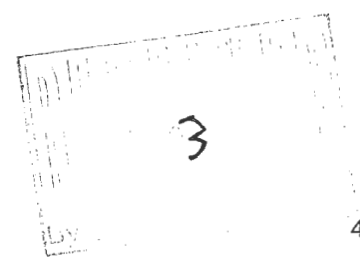
⑈⑈⑈⑈ 2859⑈⑈ ⑈⑈⑈⑈ 3000 ⑈⑈⑈⑈ ⑈⑈⑈⑈ 2225748 2⑈⑈

**PROJECT LEAD THE WAY, INC.**

2859

Date	Type	Reference	Original Amt.	Balance Due	5/23/2013 Discount	Payment
5/16/2013	Bill	OHS201314	4,500.00	4,500.00		4,500.00
					Check Amount	4,500.00

*Load funds using org key - 3049197101  
object 5300*



Old National - Grants

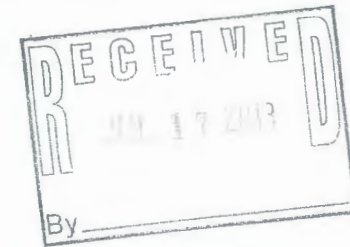
4,500.00

Desk



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students



### Grants Office Donation Form

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Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
519	Centro Main	Relate to site	7/1/13	ongoing	Liftback portraits	\$153.09	5/20/13	2073105

Print Your Name: *John Santoro*

Signature: *[Handwritten Signature]*

Job Title: *DIRECTOR*

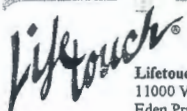
Date: *7-16-13*

Signature, Approval Date, Resource Number Assigned:

(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)

Detach at Perforation Before Depositing Check

THE FACE OF THIS CHECK HAS A BURST BACK, MICROWIND AND MICROPRINTING IN THE FRONT. SEE BACK FOR ADDITIONAL SECURITY FEATURES.



Lifetouch National School Studios  
11000 Viking Drive  
Eden Prairie, MN 55344

Wells Fargo Bank, N.A.  
115 Hospital Drive  
Van Wert, OH 45891  
56-382/412

Date  
05/22/2013

Number  
2073105



Amount  
\$ \*\*\*\*\*153.09

PAY EXACTLY *One Hundred Fifty Three and 09/100 Dollars*

PAY  
TO THE  
ORDER  
OF

OUSD CENTRO INFATIL DE LA RAZA  
ATTN: MARTHA JASSO  
2660 E 16 STREET  
OAKLAND CA 94601

⑈02073105⑈ ⑆041203824⑆ 9600006285⑈

Lifetouch National School Studios			Vendor #: INO017949 Check Date: 05/22/13 Check #: 2073105		
Invoice #	PO #	Invoice Date	Gross Amount	Discount Amount	Net Amount Paid
C01303		05/21/13	\$153.09	\$0.00	\$153.09
 Thank you for your business! The Employee Owners of Lifetouch Preschool Portraits					
<b>TOTALS:</b>			\$153.09	\$0.00	\$153.09