

Board Office Use: Legislative File Info.	
File ID Number	15-0007
Introduction Date	1/14/15
Enactment Number	15-0101
Enactment Date	1/14/15 O.S.



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From Mia Settles Tidwell, Chief Operations Officer
Jacqueline Minor, General Counsel

Board Meeting Date January 14, 2015

Subject **Purchase Order with School Outfitters for Cafeteria Tables**

Action Requested **Approval by the Board of Education of Purchase Order with School Outfitters for Cafeteria Tables**

Background In 2012, the District learned that cafeteria tables that were bolted in the walls at several school sites when the tables were not being used at mealtimes were not secured properly and could fall out of the wall. One table fell out of the wall at Ascend and injured the day custodian. As a result of this injury, the District was cited by OSHA. The District learned that the manufacturer of the tables had gone out of business. Custodial Services, B&G and Risk developed a list of school sites where the tables were at risk of falling out of the walls. The Chief Operations Officer recommends that these 93 tables at thirteen school sites be replaced.

Discussion See the background above. The purchase order authorizes the purchase of 93 tables from School Outfitters for an amount not to exceed \$120,000.00

Recommendation **Approval by the Board of Education of Purchase Order with School Outfitters for Cafeteria Tables**

Fiscal Impact Measure J, not to exceed an additional \$120,000

Attachments

- Purchase Order
- List of School



SCHOOL OUTFITTERS

www.schooloutfitters.com
1-800-260-2776
3736 Regent Ave.
Cincinnati, Ohio 45212-3724

For assistance, please contact:

Megan Schriefer
Phone: 866-619-3451
Fax: 866-619-3452
megan.schriefer@schooloutfitters.com

Quote

Quote # QUO1615937

Valid through: Dec 30, 2014

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Bill To Oakland Unified School District Carla Henderson OAKLAND, CA 94601 USA Phone: 1 (510) 967-5806 Fax: Email: carla.henderson@ousd.k12.ca.us	Ship To Oakland Unified School District Carla Henderson OAKLAND, CA 94601 USA Phone: 1 (510) 967-5806 Fax: Email: carla.henderson@ousd.k12.ca.us
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SKU #	Description	Qty	List	% off	Your Price (Including options)	Ext. Price
1. VIR-MTB152712	MOBILE BENCH CAFETERIA TABLE - CHROME FRAME (30" W X 12' L X 27" H) OPTIONS: Choose an edge banding - Standard T-Mold \$0.00 Choose a laminate color - Medium Oak \$0.00 ESTIMATED DELIVERY FOR THIS ITEM IS 27 BUSINESS DAYS AFTER ORDER CONFIRMATION.	78	\$3,873.00	71%	\$1,113.52	\$86,854.56
2. VIR-MTB172912-P ROMO	MOBILE BENCH CAFETERIA TABLE W/ CHROME FRAME (30" W X 12' L X 29" H) - PROMO OPTIONS: Choose a laminate color - Medium Oak \$0.00 Choose an edge banding - Standard T-Mold \$0.00 ESTIMATED DELIVERY FOR THIS ITEM IS 27 BUSINESS DAYS AFTER ORDER CONFIRMATION.	15	\$4,183.00	75%	\$1,025.17	\$15,377.55

Shipping & Handling Breakdown

Items shipping from: Shipping Via:

Virco	UPS TRUCKLOAD
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Product SubTotal: \$102,232.11
Shipping & Handling: \$3,654.59
Sales Tax: \$9,200.89
Grand Total: \$115,087.59

All quotations are for tailgate delivery, F.O.B. factory, unless otherwise noted.

Thank you for the opportunity to earn your business.

12/16/2014

James Harris
President, Board of Education

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By: [Signature]

Antwan Wilson
Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORMS & SUBSTANCE
By: [Signature]
Attorney at Law



<i>Custodial Services</i>				
Folding Tables in the Cafeteria				
Schools Name	How Many Tables Do You Use	How Many Tables Do You Need	How Many Tables need to be removed	Comments- Completed means inwall tables have been removed or bolted in Replace.
Ascend	15	15	15	Completed
Grass Valley	4	5	5	B & G and Risk Mgt. is needed
Elmhurst Community Prep @ Elmhurst	15	15	15	Carla Henderson working on this project
New Highland Academy/ Rise	10	10	10	Completed
Thornhill	7	0	7	B & G is needed
Carl Munck	11	11	11	B & G is needed, School would like 11 new tables only use them for the Science Fair
Allendale	9	10	10	B & G and Risk Mgt. is needed
Bridges (Melrose)	0	0	7	B & G is needed
Chabot	12	16	16	B & G and Risk Mgt. is needed
Community United/Futures @ Lockwood	10			Completed
Horace Mann	8	8	7	B & G needed, not using would like 8 new
Kaiser	0	0	4	B & G
Laurel	3	3	8	B & G and Risk Mgt. is needed
Oak Intl High/Bay Tech@ Carter	0	0	7 (1 is bolted)	B & G is needed
TOTALS		93		
Total schools which have folding tables				