

Board Office Use: Legislative File Info.	
File ID Number	13-0813
Committee	Facilities
Introduction Date	5-8-2013
Enactment Number	13-0796
Enactment Date	5/8/13 <i>o/s</i>



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ph.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date May 8, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-0796	Apple Inc.	\$1,974.009	Measure A	P.O.	Facilities	12-4-12 thru 12-4-13	Cupertino
13-0797	Chussy International	\$620.20	Measure A	P.O.	Facilities	10-10-12 thru 11-10-12	Oakland
13-0798	Chussy International	\$350.00	Measure A	P.O.	Facilities	12-7-12 thru 12-7-12	Oakland
13-0799	Comtel Systems	\$7,784.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	11-7-12 thru 3-31-13	Sunnyvale
13-0804	Dell	\$3,887.02	Measure A	P.O.	Facilities	11-29-12 thru 12-28-12	Round Rock, TX
13-0805	DFS	\$17,025.00	Developer Fee	P.O.	Facilities	12-1-12 thru 1-31-13	Foster City
13-0806	Goodman Manufacturing Corp.	\$190,100.00	Special Funding	P.O.	Stonehurst 3 Multizone HVAC Units	11-4-12 thru 1-5-13	Roseville, CA
13-0807	Graninger	\$156.71	Measure A	P.O.	Facilities	10-16-12 thru 11-15-12	San Leandro
13-0808	Humanized Productions	\$15,000.00	Measure B	P.O.	Facilities	10-1-2012 thru 6-30-13	Oakland
13-0809	Integrity Painting Company	\$12,718.00	Special Funding	P.O.	Facilities	7-13-12 thru 6-30-13	Oakland
13-0810	Marketing VUE	\$1,320.84	Special Funding	P.O.	Facilities	10-31-12 thru 11-30-12	Wayland, MA
13-0811	PG&E	\$1,500.00	Measure B	P.O.	Arroyo Viejo	10-22-12 thru 12-31-13	Sacramento
13-0812	Ricoh USA, Inc.	\$4,000.00	Measure A	P.O.	Facilities	6-30-12 thru 6-30-13	Malvern, PA
13-0813	R&S Overhead Garage Door, Inc.	\$14,124.00	County School Facilities Fund	P.O.	Oakland Tech Seismic Retrofit	10-16-12 thru 12-31-13	San Leandro



OAKLAND UNIFIED SCHOOL DISTRICT

13-0814	RMT Landscape Contractors, Inc.	\$25,080.00	Measure A	P.O.	Claremont Landscaping	10-16-12 thru 12-31-13	Oakland
13-0815	Syska Hennessy Group	\$6,880.00	Measure B	P.O.	Highland New Classroom	10-22-12 thru 12-31-13	San Francisco
13-0816	Syska Hennessy Group	\$3,755.00	Developer Fee	P.O.	La Escuelita Educational Center	11-15-12 thru 1-15-13	San Francisco

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

RECEIVED 10/18/12

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

1060869

DATE SUBMITTED: 10/15/2012
SUBMITTED BY: Eric Sih

REVIEWED BY:

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

Bond Program Director

Table with 8 rows and 2 columns for agreement types. Row 3 is checked: Agreement for Professional Services - Testing Etc.

Vendor Number:
Fiscal Year: 2012-2013
P.O. Under \$50K:
Date Processed: 10-19-2012
To: MB To DR:

Timothy E. White Asst. Superintendent Date 10/17/12
Tadashi Nakadegawa Facilities Director Date 10/16/12

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

Table with 4 columns: Local Business (0.00%), Small Local Business (0.00%), Small Local Resident Business (0.00%), Total Percentage (0.00%)

SECTION III. AGREEMENT INFORMATION:

Project Name: Highland New Classroom Building
Project No: 06009
Vendor Name: Syska Hennessy Group
Vendor Contact: Jeff Sena
Vendor Phone Number: (415) 288-9060
Vendor Mailing Address: 425 California Street, Suite 700 San Francisco, CA 94104
Agreement Start and Stop Dates: Start: 10/22/2012 Stop: 12/31/2013
Amounts: Current Contract Amount: \$0.00 Not to Exceed Amount: \$6,880.00 Revised Contract Amount: \$6,880.00
Has Work Started? [] Yes [x] No
Has Work Been Completed? [] Yes [x] No
Certificate of Insurance Attached [] Yes [x] No

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6262

David Kakishiba
President, Board of Education

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form)
2) Date(s) of Bid Advertisement
3) Date of Bid Opening
4) Name of Architect
5) Liquidated damages per day - \$
6) Performance Bonds Attached
7) Payment Bonds Attached

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal. Perform a final system review of elevators to ensure the elevators are operating in accordance with the design documents. Provide a written report, including photographs, to illustrate problem areas or conditions of interest. Assist in the final closeout of the project including establishing the start of warranty period and compilation of the required closeout documentation.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed Per OUSD request.

Funding Source: Measure B

Budget Number

RECEIVED

10-19-2012

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST

1.)	<p>Specialty Service: This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	✓
2.)	<p>District Discretion under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p>Futility: It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p>Field Test / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p>Product Match/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p>Sole Source / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p>Emergency Repair / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	

October 12, 2012

Eric Sih
955 High Street
Oakland, CA 94601

Re: Oakland Unified School District
Highland Elementary School
Elevator Consulting Services

Dear Eric:

We are pleased to present this proposal to assist SGI Construction Management and the Oakland Unified School District with elevator consulting services for Highland Elementary School.

I. ENGINEERING SERVICES

A. Project Design Review and Management

1. Perform a final system review of elevators that have been accepted by the State Elevator Inspector to ensure the elevators are operating in accordance with the design documents. A performance evaluation will be conducted to verify that the established standards are met. Provide a written report which, when appropriate, will include photographs to illustrate problem areas or conditions of interest. Conduct a follow up visit if there were deficiencies noted in meeting the established standards during the first visit to verify that they have been corrected.
2. Assist in the final closeout of the project including establishing the start of warranty period and compilation of the required closeout documentation.

II. FEES AND PAYMENT

- A. Fee shall not exceed \$6880 and is based on 32 hours at hourly rates of \$265 for Principal and \$215 for Project Manager.

We appreciate the opportunity to present this proposal and look forward to the opportunity to work with you and the OUSD on this assignment

Very truly yours,

SYSKA HENNESSY GROUP

Jeff Sena

Cc: John Esposito

c:\users\jsena\documents\ousd_highland elementary school_10-12-12.docx

Eric Sih

From: Sena, Jeff <jsena@syska.com>
Sent: Friday, October 12, 2012 10:43 AM
To: Eric Sih
Cc: John Esposito; Moran III, John R.
Subject: Highland Elementary School
Attachments: OUSD_Highland Elementary School_10-12-12.pdf

Eric,

Please acknowledge receiving this proposal for services to be performed on Monday October 15 at Highland Elementary School. I will see you there at 10 am.

Thank you

Jeff Sena
Associate
Vertical Transportation
SH Group, Inc.



SH GROUP

425 California Street,
Suite 700
San Francisco, CA 94104
Tel: 415.288.9069
Fax: 415.835.0385
Email: jsena@syska.com
<http://www.syska.com>



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