

File ID Number	12-0770
Introduction Date	2/28/12
Enactment Number	1260968
Enactment Date	3-29-12
By	TS



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education

To: Board of Education

From: Tony Smith, Superintendent

*VEH for TS*

Subject: District Accepting Grant Award

**ACTION REQUESTED:**

Approval and support by the Board of Education of District for acceptance of the grant, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**BACKGROUND:**

Grant proposal for OUSD was submitted and Grant Face Sheet and grant application packets are attached.

File I.D.#	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Application	Oakland Unified School District	Education Pioneer for Quality Community Schools Development	July 1, 2011 to June 30, 2012	W.H. Donner Foundation	\$36,500.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application.

**FISCAL IMPACT:**

The total amount of grant will be provided to Quality Community Schools Development

- Grants valued at: \$36,500

**RECOMMENDATION:**

Approval and support by the Board of Education of District applicant submitting a grant proposal for QCSD for fiscal year to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

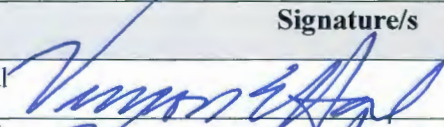

**ATTACHMENTS:** Grant face sheet, letter applying for grant;

OUSD Grants Management Face Sheet

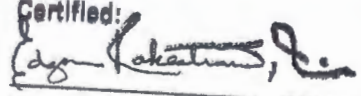
<b>Title of Grant:</b>	<b>Funding Cycle Dates: July 1, 20</b>
<b>Grant's Fiscal Agent:</b> Oakland Unified School District	<b>Grant Amount for Full Funding Cycle:</b> \$36,500
<b>Funding Agency:</b> William H. Donner Foundation	<b>Grant Focus:</b> Support for Education Pioneer Analyst Fellow
<b>List all School(s) or Department(s) to be Served:</b> Quality Community Schools Development	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The Education Pioneer Analyst Fellow is helping to develop and pilot a research-based School Quality Review process that is designed to help school communities and principals to promote higher levels of student achievement.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award (or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.25% in the budget.' The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	No evaluation
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 4.25% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day?  (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	David Montes, Executive Director, Quality Community Schools Development, Tilden School Campus, 4551 Steele Street, Oakland CA 94619, 510.336.7500

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Tony Smith		

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Certified:  
  
 Edgar Rakestraw, Jr., Secretary  
 Board of Education  
 3/29/12

# NOTIFICATION OF GRANT AWARD

## The William H. Donner Foundation, Inc.

Oakland Unified School District has been awarded a grant from The William H. Donner Foundation, Inc., in the amount of \$36,500.

This award is not subject to special conditions.

The grant was recommended to the Board by Robert D. Spencer.

It is your organization's responsibility to keep the recommending Member advised of any special events or activities held in connection with the supported activity.

The grant may be used only for the purposes described in your application. All representations and attestations in the form are assumed to remain valid.

The Foundation wishes its support to be: acknowledged publicly.

Note: **Public Acknowledgement of this support should only name as donor the William H. Donner Foundation and no individual Trustee or Member.**

### *Reporting Requirements and Schedule:*

A report on this grant is due on 1/26/13. The report should describe how the funds from this grant were used and indicate any variations from the initial intended purpose of their use. If audited financial statements from the Oakland Unified School District are available since 11/30/11, please submit a copy of those financial statements to the Foundation. If the Oakland Unified School District does not conduct an annual audit, please submit the closest equivalent information in the form the Oakland Unified School District traditionally presents its financial information.

**The organization's CEO and Board Chairman should sign and return to the Foundation the enclosed copy of this form indicating acceptance of all terms of the grant. The Grant Payment will be made upon receipt of the required signatures.**

### *Required signatures:*

David Kakishiba 3/29/12 \_\_\_\_\_ print name \_\_\_\_\_  
Edgar Rakestraw, Jr. Board of Education \_\_\_\_\_ print name \_\_\_\_\_

Edgar Rakestraw, Jr., Secretary date  
Board of Education 3/29/12

\*\*\*\*\* Please Print This Form !! \*\*\*\*\*

## Donner Foundation Grant Application

60 East 42<sup>nd</sup> Street Suite 1560  
Phone: (212) 949-0404 Fax: (212) 949-6022  
E-Mail: [dfeeney@donner.org](mailto:dfeeney@donner.org)  
Invited Application For Support  
Please note schedule deadlines at bottom

### Organizational Information

#### Oakland Unified School District

1025 Second Avenue  
Oakland, CA 94606  
Phone: 510-879-8200  
Fax: 510-879-1384  
WEB: [www.ousd.k12.ca.us](http://www.ousd.k12.ca.us)

#### Project Leader

Ms. Madeleine Clarke  
Address: 1025 Second Avenue  
City: Oakland, CA 94606  
Phone: 510-334-1859  
Fax: 510-879-1384  
Email: [madeleine.clarke@ousd.k12.ca.us](mailto:madeleine.clarke@ousd.k12.ca.us)

#### Mission

The mission of the Oakland Unified School District is: to ensure that all students graduate as caring, competent, and critical thinkers, as well as fully-informed, engaged, and contributing citizens, prepared to succeed in college and career

#### Project: Education Pioneer Analyst Fellow for the School Quality Review Pilot, 2011-12

Requested Amount: 36500  
Primary Sponsor: Robert Spencer

#### Project Description:

We are seeking funding of \$36,500 to partially fund salary and benefits for one Education Pioneer Analyst Fellow to help to develop and pilot School Quality Review process for the Office of Quality Community School Development (QCSO). School Quality Review Pilot, 2011-12 Starting in November 2011, Oakland Unified School District began piloting a research-based School Quality Review process -- based on School Quality Standards developed and selected in consultation with community and youth, and other school districts across the country. These standards were formally approved by our school board in June 2011. The school quality review process evaluates the extent to which schools live up to our School Quality Standards. In

order to measure this, we must take into account multiple perspectives, and to evaluate both the inputs (schooling process) and outputs (results). The school quality review process includes developing regional review teams, conducting a school self-study, analyzing varied data and results, and conducting an extensive 3-day school site visit. Data can include student work samples, presentations, assessment results, survey results, and a variety of other sources of information that help to describe school and student performance. Our QCSD Ed Pioneer Fellow, Aditi Ruhi, has been indispensable in creating data profiles for each of the fifteen schools that are piloting the review process. The following schools and Principals have been selected and the site visits are as shown. School Principal Region Oct 31-Nov 2 Nov 14-16 Dec 5-7 Jan 9-11 Jan 23-25 Feb 13-15 Sankofa Monique Brinson 1 x Lafayette Karen Haynes 1 x Westlake Misha Karigaca 1 x Montera Russom Messfun 1 x Chabot Jonathan Mayer 1 x LWL Leo Fuchs 2 x Garfield Nima Tahai 2 x Roosevelt Clifford Hong 2 x Franklin Jeanette MacDonald 2 x UPA Mark Triplett 2 x EnCompass Minh-Tram Nguyen 3 x Burckhalter Carin Geathers 3 x Frick Jerome Gourdine 3 x Madison Lucinda Taylor 3 x Markham Pam Booker 3 x The result of the school review process will include a comprehensive report detailing the extent to which each school is meeting our OUSD School Quality Standards.

**Project Budget:**

SCHOOL QUALITY REVIEW Director, School Quality Review \$135,000.00 Lead Evaluator, School Quality Review \$128,250.00 Lead Evaluator, School Quality Review \$128,250.00 Programs Assistant \$75,600.00 Analyst Fellow (includes \$2K fee to Ed Pioneers) \$73,000.00 Supplies \$17,000.00 EXPENSES \$557,100.00

**Project Schedule:**

October 2010 to May 2011 Develop, select and propose OUSD School Quality Standards June --- Board of Education review and approval June-August--- Recruit and hire staff (Evaluators, Ed Pioneer Analyst Fellow, others) dedicated to the SQRs July Create user-friendly versions of the School Quality Standards for parents and students July-August Develop rubrics for the standards August-September Develop protocols, trainings, and handbooks September-October Recruit and train stakeholders to conduct the School Quality Reviews Ongoing---Integrate the School Quality Review process Community Schools Strategic Site Plan QCSD Staff, Executive Officers of School Networks, November 2011-March 2012 Implement 15 SQRS January-March Present findings to School Communities March Document recommendations; verify incorporation into each school's 3-yr site plan and budget March-June Conduct follow-up visits to struggling schools, refer some schools to the Transformation Network April-June Revise and improve process to incorporate work on the Balanced Scorecard as well as lessons learned Fell April-August LCI develops and implements structures and processes for high quality schools to share best practices with other schools

**Attestations**

(Must be signed by both the CEO and the Board Chairman of the applicant organization)

- We affirm (a) that the organization's non-taxable status is in full force and effect, and if the organization has been classified as a publicly supported organization (b) that the Internal Revenue Service has not notified the public or the organization that its status as a publicly supported organization has been or will be changed and (c) that the grant will not result in the loss of such status;
- We affirm that the attached financial statements are accurate;
- We affirm that, to the best of our knowledge, no Trustee, Officer, Member or employee of, or consultant to, the William H. Donner Foundation, Inc., or other descendant of William H. Donner, nor any of the foregoing persons' respective spouses or other members of the foregoing persons' families nor any organization in which any of the foregoing persons has an ownership interest or with which any of the foregoing persons is affiliated (each such person or organization referred to hereinafter as a "Donner Related Person") has received or will receive, directly or indirectly, any financial or tangible benefit

from, or in connection with, this grant that would constitute self-dealing under Internal Revenue Code Section 4941.

Please check one of the following boxes, as applicable (one box must be checked):

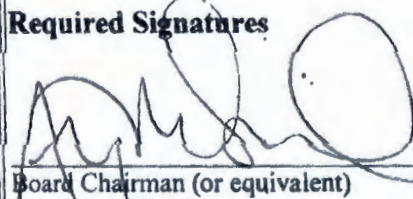
I.  We have conducted an inquiry and determined that, to the best of our knowledge, (i) no Donner Related Person is a trustee, director, officer, member, employee or agent of, or consultant to, our organization (or any affiliated organization), (ii) no Donner Related Person presently has any other financial relationship with our organization (or any affiliated organization), and (iii) no future relationship (as described in (i) or (ii)) with a Donner Related Person is presently contemplated by our organization (or any affiliated organization).

II.  We have conducted an inquiry and determined that we cannot check box I, because our organization (or an affiliated organization) has or contemplates having a relationship with one or more Donner Related Persons, which we have described below. However, we have determined, for the reasons set forth below, that the Donner Related Person(s) in question has not received and will not receive, directly or indirectly, any financial or tangible benefit from, or in connection with, this grant that would constitute self-dealing under Internal Revenue Code Section 4941.

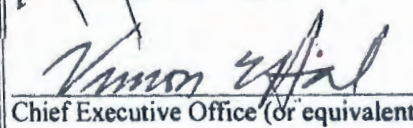
Donner-Related Person Relationship Reasons why there is no self-dealing:

- We affirm that any Donner Foundation grant will be applied exclusively for charitable purposes within the meaning of Section 170(c)(2)(B) of the Internal Revenue Code;
- We affirm that the grant, if restricted, will be applied solely for support of the specified project;
- We affirm that required financial and narrative reporting under this grant will be accurate and conform to the Foundation's schedule and format;

**Required Signatures**

  
Board Chairman (or equivalent)

Tony Smith  
Print Name

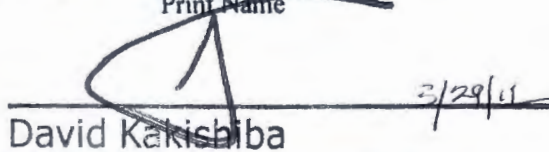
  
Chief Executive Officer (or equivalent)

Vernon Hal  
Print Name

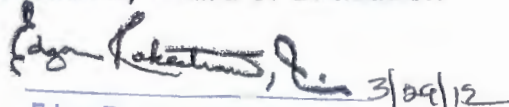
**For Grant Consideration**

**In This Month:**  
January  
March

**Submit Application By**  
November 30  
January 31

  
David Kakishiba

President, Board of Education

  
Edgar Rakestraw, Jr., Secretary  
Board of Education

May	March 31
July	May 31
September	July 31

Thanks for your grant application request.

**Please send this form and the following information within in the next week**

1. If you have a special exemption, attach a copy of the rulling letter from the IRs or to confirm your tax exempt status under the Internal Revenue Code
2. Attach a copy of the organization's budget for the current year
3. Attach a copy of the organization's most current audit or similar unaudited statements if no audit has been cpnducted
4. Attach a list of the organization's Board of Trustees

**Print and Mail This Form (original signatures only) and Accompanying Information (see above) To:**

Deirdre Feeney  
William H. Donner Foundation  
60 East 42nd Street , Suite 1560  
New York, NY 10165