



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
 From: Matin Abdel-Qawi, High School Network Superintendent  
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part I**  
 Date: November 8, 2021

**OVERVIEW & OBJECTIVE**

Sixteen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. Of these 26 sites, 8 have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the December Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2785	Fremont High School	Approve	9.47%	\$79,440.21
<b>21-2788</b>	<b>ARISE High School</b>	<b>Approve</b>	<b>26.34%</b>	<b>\$177,834.27</b>
21-2790	Envision Academy	Approve	0.44%	\$1,199.95
21-2791	Lighthouse Community High School	Approve	25.50%	\$58,734.04
21-2793	Oakland Unity High School	Approve	54.78%	\$158,307.64
21-2795	East Bay Innovation Academy	Approve	0.26%	\$295.00
21-2796	Oakland School for the Arts	Approve	19.96%	\$49,559.35
21-2797	Measure N Administrative 10%	Approve	33.42%	\$729,327.89

2020-2021 Measure N Carryover Funds	<b>\$1,254,698.35</b>
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**School Name:** ARISE High School

**MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM**

**Why were you unable to expend all of your funds during the 2020-2021 school year?** While we have made great strides in effectively spending down our Measure N budget, we were still unable to completely spend down due largely to COVID-19 and shelter in place orders. This affected our ability to provide internship opportunities, in-person events and professional development opportunities. As a result, ARISE was unable to spend down the Measure N funds as initially planned.

<b>Total Measure N Funds Received in Fiscal Year 2020-2021</b> <i>(approved allocation including accumulated carryover from previous years)</i>	\$675,261.95	<i>(unspent 2020-21 funds)</i>	\$177,834.27
<b>Projected Carryover Amount from Fiscal Year 2020-2021</b> <i>(unspent 2020-21 funds)</i>	\$177,834.27	<b>Total Budgeted Amount</b>	\$177,834.27
<b>Percentage of 2020-2021 Measure N Funds to Carryover</b>	26.34%	<b>Remaining Amount</b>	\$0.00

**NOTE:** Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

**Directions:** Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.  
**\*\*Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

**Resources:** [Measure N 2021-2022 Permissible Expenses](#)  
[Measure N Strategic Action Proper Justification](#)  
[Measure N Guide 2021-2022 v4](#)

<b>Budget Justification:</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? -What need does this specific expenditure or service type address?	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE &amp; NUMBER</b>	<b>FTE %</b>	<b>WHOLE SCHOOL OR PATHWAY NAME</b>	<b>Which Linked Learning pillar does this support?</b>
<b>Internship Management System:</b> ImBlaze (Big Picture Learning) is a program that enables ARISE to curate a set of internships and pathway certifications for students to identify, request and pursue. ARISE is able to monitor the search process, track internship attendance and ensure compliance, and ensure student success. ImBlaze provides powerful support in data keeping, organizational protocols, and student tracking and supports our Work-Based Learning program, by allowing us to keep track of our relationships with the organizations in our community. Funds cover annual support, professional development and student and staff licences. Both the Pathway Coordinator and Work Based Learning Liaison will oversee all aspects of ImBlaze including student training and support. ImBlaze supports in the overall organization, quality assurance, and both mentor and student resources to better equip all parties and ensure high quality work based learning experiences. ImBlaze will support all students participating in WBL experience (400 plus students) (This is a new line item not included in our 2021-22 budget)	\$17,834.27	5825	Professional or Consulting Services			Public and Community Health for the People	Work-Based Learning

<p><b>Mentor and Mentor Lead Stipends</b> for ARISE graduates who are enrolled in Peralta Colleges and UC Berkeley to support ARISE students in post secondary transition. A total of 21 Mentors/Mentor Leads will be hired as part-time ARISE employees. (Budget includes salaries only since benefits are not included for part-time staff). Mentors will expand tutoring and mentoring for students enrolled in our dual enrollment offerings, as well as their Career Technical Education sequenced courses. Mentors also provide individualized support through peer mentoring, college success mentoring and tutoring, study groups, and seminars to understand and apply content within their Career Technical Education and dual enrollment courses. Additionally, Academic Mentors will support ARISE's is pilot Wednesday enrichment program that includes academic support, dual enrollment courses, service learning, internships and pathway certifications. Some mentoring activities serve all 400 students in the pathway. (This line item is new expense in that it was not in our 2021-22 Measure N plan. It was however first introduced in our 2019-20 carry over budget and we hope to make it part of our improvement plan moving forward as we continue to grow and strengthen our academic mentor supports)</p>	\$45,000.00	5100	Sub Agreements for Services			Public and Community Health for the People	Rigorous Academics Individualized Student Support
<p><b>Mentoring In Medicine and Science</b> - (MIMS Oakland): Support with industry partner integration, Work-Based Learning, and technical skills and certifications  (a) Facilitate weekly in-class engagement in all Career Technical Education and Pathway Sequenced course  (b) Organize and lead three field trips to health related institutions for 9, 10,11,12th grade (Virtually as needed)  (c) Facilitate health professional panel or guest speaker once per month (Open to all pathway students)  (d) Facilitate 8-hour Mental Health First Aid for Youth certification course for 40 ARISE teachers and staff (2-year certification)  (e) Facilitate 4.5 hour Teen Mental Health First Aid certification course for 40 ARISE student leaders  (f) Certify 40 ARISE students in CPR and First Aid (2-year certification)  (g) Support work based learning liaison in providing health career based learning opportunities for ARISE staff (including mock interviews and internships) (Virtually as needed)  (h) Conduct program evaluation and student reflection  Mentoring in Medicine and Science (MIMS Oakland) works with all ARISE pathway students (total 400 students)</p>	\$20,000.00	5100	Sub Agreements for Services			Public and Community Health for the People	Work-Based Learning Rigorous Academics CTE

<p><b>Science Lead and Dual Enrollment Instructor</b> (salary and benefits) - Our Science Lead will provide instructional support for our four new CTE Pathway/Science teachers in the areas of: integration of academic and CTE standards, Linked Learning Behaviors of learning and teaching, deeper learning competencies, and increased forms of authentic assessment. Through co teaching and coaching, the Science Lead will support teachers to realize the ARISE STEM Instructional Vision and ensure CTE instructors implement coursework that emphasizes the four pillars of linked learning. This position also supports our dual enrollment expansion and implementation of new Peralta Community College District courses aligned to our Public Health Pathway. Additionally, the Science Lead collaborates with the Pathway Coordinator, Dean of STEM, Head of School, and Director of Teaching and Learning to provide professional development, plan curriculum, and lead the science department in alignment to Measure N and CTE pathway standards. This position supports all CTE/Pathway courses 10th-12th, a total of 325 students. All of these duties further the development of our Public Health Pathway and increase student engagement by improving teacher quality. (*Line item originally introduced in our 2019-20 carry-over budget but not our 2021-22 Improvement Plan.)</p>	<p>\$95,000.00</p>	<p>1100</p>	<p>Certified Teacher Salaries</p>	<p>Pathway Science Lead and Dual Enrollment Instructor</p>	<p>1.0 FTE</p>	<p>Public and Community Health for the People</p>	<p>Rigorous Academics CTE</p>
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