

# LEGISLATIVE FILE

File ID No. 13-2283

Introduction Date 10-9-2013

Enactment No. 13-219

Enactment Date 10/9/13

By OL

## OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

October 9, 2013

To: Board of Education



From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education  
By: Vernon Hal, Deputy Superintendent, Business Operations VZ 14  
Timothy E. White, Associate Superintendent of Planning & Management

Subject: Change Order No. 1 with A&E Emaar for Downtown Educational Complex-Auto Shop Relocation Project in an amount of \$0.00 revising the end date from August 24, 2011 to November 22, 2011 through January 31, 2012.

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### ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with A&E Emaar for additional work due to District requested improvements and DSA or Agency requested changes to Downtown Educational Complex-Auto Shop Relocation Project in the amount not to exceed \$0.00, revising the end date from August 24, 2011 to November 22, 2011 through January 31, 2012.

### BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the Downtown Educational Complex-Auto Shop Relocation Project. Funding for the project is County School Facilities Fund.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 0.00% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$280,000.00

**DISCUSSION**

The work added by this change order includes:

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$280,000.00
Sum of previously approved Change Orders:	<u>\$ 0.00</u>
Contract sum prior to this Change Order:	\$280,000.00
Cost of current Change Order No. 1	<u>\$ 0.00</u>
New Contract Sum:	\$280,000.00
Current Change Order(s) as % of contract	0.00%
Contract completion date as of this January 31, 2012	22 Calendar days

**RECOMMENDATION**

Authorize the President and Secretary of the Board to enter into and execute ChangeOrder No. 1 on behalf of the District with A&E Emaar for additional work due to District requested improvements and DSA or Agency requested changes to Downtown Educational Complex-Auto Shop Relocation Project in the amount not to exceed \$0.00, revising the end date from August 24, 2011 to November 22, 2011 through January 31, 2012.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

**FUNDING SOURCE**

The funding source for this change order is the County School Facilities Fund. The scope of work is included in the Board of Education approved total budget for the Downtown Educational Complex-Auto Shop Relocation Project. The total budget for this project is \$280,000.00.

**ATTACHMENT**

Change Order No. 1 which includes: PCO (Preliminary Change Order) Number: 1

Key Codes: 1219003821-6271

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

**CHANGE ORDER NO. 01**

V059132

**PROJECT:** AutoShop Relocation  
**OWNER:** Oakland Unified School District  
**CONTRACTOR:** A & E Emaar  
 727 San Pablo Avenue  
 Albany, CA 94706

**DATE:** 12/21/2011  
**DSA FILE NO.:**  
**DSA APP NO.:**  
**OUSD PROJECT#:** 07034-4  
**PROJECT MGR.:** Al Anderson

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

File ID Number: 13-2283  
 Introduction Date: 10/9/13 \$280,000.00  
 Enactment Number: 13-2119  
 Enactment Date: 10/9/13  
 By: OS \$0.00  
 \$280,000.00  
 0.00%  
 0 days  
1/3/202

Original Contract Sum  
 Net Change by previously authorized Change Orders  
 The Contract sum prior to this change order  
 The Contract sum will be increased/decreased  
 The New Contract Sum including the Change Order will be  
 Change Order percentage of base contract  
 The Contract is changed by ~~(0) Zero Calendar Days~~ **72 Calendar Days**  
 Contract completion date as of this Change Order therefore is:

Summary reference attached items : 1

<p><b>Approved:</b> Architect of Record</p> <p style="font-size: 1.5em; color: blue; text-align: center;">N/A</p> <hr/> <p>Signature</p> <p>Date: <span style="font-size: 1.5em; color: blue;">(Non-DSA project)</span></p>	<p><b>Approved:</b> General Contractor</p> <div style="text-align: center;"> </div> <hr/> <p>Signature</p> <p>Date: <span style="font-size: 1.5em; color: blue;">12/20/11</span></p>	<p><b>Approved:</b> OUSD</p> <div style="text-align: center;"> </div> <hr/> <p>Director of Facilities Signature</p> <p>Date: <span style="font-size: 1.5em; color: blue;">12/21/11</span></p> <hr/> <p>Asst. Superintendent Signature</p> <p>Date: <span style="font-size: 1.5em; color: blue;">[Signature]</span></p>
<p><b>Approved:</b> Electrical or Structural Engineer</p> <hr/> <p>Signature</p> <p>Date:</p>	<p><b>Approved:</b> Mechanical Engineer</p> <hr/> <p>Signature</p> <p>Date:</p>	<p><b>Approved:</b> Division of the State Architect</p> <hr/> <p>Signature</p> <p>Date:</p> <div style="text-align: center; color: red; font-weight: bold; font-size: 2em; margin-top: 10px;">             RECEIVED  <span style="font-size: 1.5em; color: blue;">12-4-2012</span> </div>

1219003821-6271

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

## SUMMARY OF CHANGE ORDER NO. 01

**PROJECT:** AutoShop Relocation  
**DATE:** 12/21/2011  
**OWNER:** Oakland Unified School District  
**CONTRACTOR:** A & E Emaar  
727 San Pablo Avenue  
Albany, CA 94706  
**DSA FILE NO.:**  
**DSA APP NO.:**  
**OUSD PROJECT#:** 07034-4  
**PROJECT MGR.:** Al Anderson

1	PCO # 1	ADD ADD/DEDUCT	\$0.00
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Description: Contract extension from November 22, 2011 to January 31, 2012.  
Reason: Preliminary Change Order request is only to extend contract end date.  
There will be no cost impact to the project.  
Requested By: 2 Owner Requested Change  
DSA Prelim approval date:

CO #1 (1 PCO's)  
Total: \$0.00

Change Order 2-2 (Revised 1/19/2006)



# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 1

PROJECT:

**AutoShop Relocation**

DATE: **12/21/2011**

DSA FILE:

CONTRACTOR: **A & E Emaar**

DSA APP:

PROJECT MGR: **Al Anderson**

OUSD PROJ: **07034-4**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Contract extension from November 22, 2011 to January 31, 2012.

CODE: 2 Owner Requested Change

REASON:

Preliminary Change Order request is only to extend contract end date. There will be no cost impact to the project.

ATTACHMENTS:

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT  Lump Sum  Time / Materials Not To Exceed

Final Price: -0-  
Date: 12/21/11

Contractor to proceed with work described herein, cost not to exceed (TBD); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

N/A  
Architect of Record Date

Al Anderson 12/21/11  
Project Manager Date

[Signature] 12/21/11  
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 12/21/11  
Director of Facilities Date

[Signature]  
Assistant Superintendent Date

## CHANGE ORDER ROUTING FORM

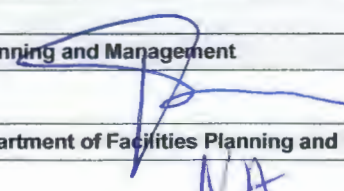

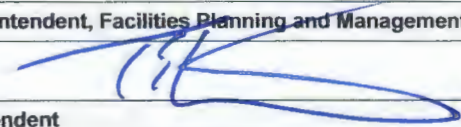
Project Information			
Project Name	Downtown Educational Complex-Auto Shop Relocation	Site	121
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	A&E Emaar	Agency's Contact	Usama El-Saied				
OUSD Vendor ID #	V059132	Title	Project Manager				
Street Address	727 San Pablo Avenue	City	Albany	State	CA	Zip	94706
Telephone	510-253-5337	Policy Expires					
Contractor History	Previously been an OUSD contractor? X Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes x No				
OUSD Project #	07034						

Term			
Date Work Will Begin	8-24-2011	Date Work Will End By <small>(not more than 5 years from start date)</small>	1-31-2012

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$280,000.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 0.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
7710	County School Facilities	1219003821	6271	\$0.00

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature 	Date Approved	9/18/13	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature 	Date Approved		
	Associate Superintendent, Facilities Planning and Management			
3.	Signature 	Date Approved		
	Deputy Superintendent			
4.		Date Approved		
	President, Board of Education			
5.		Date Approved		