

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Wednesday, September 5, 2012

6:00 PM

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA
94606-2212**

Measure B Independent Citizens' School Facilities Bond

Oversight Committee

Patricia Williams, Chair, Jean Moore, Vice Chair, Secretary (Vacancy),

Members: Odest Logan,

*Renee Swayne, Lisa Young, Patricia Centeno, Carolyn Watson, (Vacancy) and
(Vacancy)*

A. Call to Order

Chairperson Patricia Williams called the meeting to order at 6:15 P.M.

B. Roll Call

Present 5 - Patricia Williams, Jean Moore, Renee Swayne, Patricia Centeno, and Lisa Young

Absent 2 - Odest Logan, and Carolyn Watson

C. Election of Committee Secretary

12-2383 **Nomination(s), Secretary, Measure B Independent Citizens' School Facilities Bond Oversight Committee**

Acceptance of Nomination(s) from the membership for the position of Secretary of the Measure B Independent Citizens' School Facilities Bond Oversight Committee.

Chairperson Williams opened the nominations for Committee Secretary.

Renee Swayne nominated Lisa Young as Committee Secretary and Jean Moore seconded the motion. Lisa Young accepted the nomination.

Chairperson Williams closed the nominations.

12-2384 **Election of Secretary, Measure B Independent Citizens' School Facilities Bond Oversight Committee**

Shall Lisa Young be elected Secretary of the Measure B Independent Citizens' School Facilities Bond Oversight Committee?

A motion was made by Swayne, seconded by Moore, that Lisa Young be elected Committee Secretary. The motion carried by the following vote.

Aye: 5 -

Patricia Williams, Jean Moore, Renee Swayne, Patricia Centeno, and Lisa Young

Absent: 4 -

Odest Logan, Carolyn Watson, [First Name] [Second Name], and [First Name] [Second Name]

Non-voting:

D. Speaker Request Cards/Modification(s) To Agenda

After Item D, Speaker Request Cards/Modifications to the Agenda, at the request of Chairperson Williams, the next item considered by the committee was Item F, New Member Introduction and Orientation followed by Item H, Committee New Business - Legislative File ID 12-2364. The committee next considered Items E, G, H, I, J and K.

E. Adoption of Committee Minutes

 **12-2366 Minutes - Measure "B" ICSFBO Committee - Regular Meeting - June 6, 2012**

Approval by the Measure "B" Committee of its Regular Meeting Minutes of June 6, 2012.

Attachments: 12-2366 - Minutes - Measure "B" ICSFBO Committee - Regular Meeting - June 6, 2012

**A motion was made by Moore, seconded by Young, that this Motion be Adopted .
The motion carried by the following vote.**

Aye: 6 -

Patricia Williams, Odest Logan, Jean Moore, Renee Swayne, Patricia Centeno, and Lisa Young

Absent: 3 -

Carolyn Watson, [First Name] [Second Name], and [First Name] [Second Name]

Non-voting:

 **12-2367 Minutes - Measure "B" ICSFBO Committee - Special Meeting - June 9, 2012**

Approval by the Measure "B" Committee of its Special Meeting Minutes of June 9, 2012.

Attachments: 12-2367 - Minutes - Measure "B" ICSFBO Committee - Special Meeting - June 9, 2012

**A motion was made by Swayne and seconded by Logan that this Motion be Adopted.
The motion carried by the following vote.**

Aye: 6 -

Patricia Williams, Odest Logan, Jean Moore, Renee Swayne, Patricia Centeno, and Lisa Young

Absent: 3 -

Carolyn Watson, [First Name] [Second Name], and [First Name] [Second Name]

Non-voting:

F. New Members Introduction and Orientation

[12-2386](#)

New Member Introduction and Orientation for Patricia Centeno and Carolyn Watson

New Member Introduction and Orientation for Patricia Centeno and Carolyn Watson .

Cate Boskoff, Facilities Counsel, provided the New Member Orientation. Ms. Boskoff reviewed the Brown Act Requirements.

Brown Act

Purpose – To keep the public informed of the actions, debates and view of locally elected representatives and advisory committees that are standing committees having continuing subject matter jurisdiction or fixed meeting schedules – Government Code 54952.

What constitutes a meeting?

Anytime email messages are sent, text messages or correspondence among the committee in which a majority of the committee is copied, that's a meeting.

Secretary Rakestraw noted when the committee is together attending an affair, as long as committee members don't substantively talk about District business in relation to the committee it's okay.

Ms. Boskoff said once a sub-committee is formed but not regularly scheduled does not have to be Brown Act Compliant.

Secretary Rakestraw noted a majority of the committee should not get together informally and talk about anything substantively regarding duties on the committee without it being a noticed meeting.

Jean Moore wanted to know the District's policy or the Brown Act policy regarding recording of committee meetings.

Ms. Boskoff said all public meetings are capable of being videotaped or audio taped.

Secretary Rakestraw said the District records all substantive meetings of any Body that's meeting. He noted the Measure B Committee is a high public interest committee. The District also has the capability for mobile telecast and broadcast over the internet or by television from a remote location.

Discussed and Closed

Roll Call (Secretary's Observation)

Odest Logan present at 6:19 P.M.

Present 6 - Patricia Williams, Odest Logan, Jean Moore, Renee Swayne, Patricia Centeno, and Lisa Young

Absent 1 - Carolyn Watson

G. Unfinished Business

None.

H. New Business



[12-2364](#)

General Waiver - Measure B Independent Citizens' School Facilities Bond Oversight Committee - Terms Limit

Approval by the Measure B Independent Citizens' School Facilities Bond Oversight Committee of its support of Board of Education Resolution No. 1213-0015 - General Waiver - Term Limits for Two Members of Measure B Independent Citizens' School Facilities Bond Oversight Committee.

Attachments: [12-2364 General Waiver - Measure B ICSFBOC - Terms Limit](#)

Chairperson Williams said the General Waiver will allow for Andrea Dawson and Christopher Vernon [whose terms ended in June] to serve an additional term on the committee.

Secretary Rakestraw said one of the requirements for seeking a waiver to term limits, the committee will have to support the request for the extension of terms. Currently State Statue only gives a maximum of two consecutive terms to appointees. In order to seek an additional term, the District will have to seek a waiver from the State Board of Education. If the committee supports this waiver, the matter will go to the Board for approval on September 12th.

Odest Logan wanted to know how long would the waiver extend the terms?

Secretary Rakestraw said the terms are two years from June 11, 2012.

Renee Swayne said it was her understanding that the new bond will have a new committee.

Secretary Rakestraw said there will be a new Measure J Committee if the bond measure passes. He said that does not preclude the Board from assigning the responsibility of carrying out the duties of that committee to an existing committee as it did with Measure A.

A motion was made by Swayne, seconded by Moore, that this Resolution be Recommended Favorably to the Board of Education. The motion carried by the following vote.

Aye: 6 -

Patricia Williams, Odest Logan, Jean Moore, Renee Swayne, Patricia Centeno, and Lisa Young

Absent: 3 -

Carolyn Watson, [First Name] [Second Name], and [First Name] [Second Name]

Non-voting:

 [12-2368](#)

Committee Site Visits Report of July 13, 2012 and August 3, 2012

Presentation of Committee Site Visits Report of July 13, 2012 and August 3, 2012.

Attachments: [12-2368 Committee Site Visits Report of July 13, 2012 and August 3, 2012](#)

Randy Horne, Facilities Department described the site visits as “a very aggressive summer program”. He said all the sites opened up and students were not disrupted.

Highlights

- *Approximately 30 projects – summer only and summer plus [projects scheduled to go beyond the start of school].*
- *Projects ranged from fire alarm replacements, new football field at Madison Middle School and new construction at Montclair Elementary School and Calvin Simmons Middle School.*
- *Approximately \$36 million of work was done across the summer.*
- *Coordinated with over 100 vendors with many Oakland vendors.*

Committee Member Comments

Lisa Young asked Mr. Horne the percentage of local vendors used.

Mr. Horne said the District’s policy is 20% but he thinks the number is upward of 30% to 40% local participation. He noted the lease leaseback projects demand a high percentage of approximately 50% to 60% local participation.

July 13th - Webster Elementary, Stonehurst CDC, Sobrante Park Elementary and Madison Middle School

Webster Elementary School, kitchen upgrade.

Stonehurst CDC, new classroom building and kitchen area.

Sobrante Park Elementary, new play structure and new artificial surface.

Madison Middle School, new artificial multi-use field.

Chairperson Williams noted at the Stonehurst site visit, the project manager worked closely with the neighbors to inform them of the construction and address any concerns.

Renee Swayne spoke of vandalism she heard had occurred on the Madison Middle School campus and wanted to know what funds will the repairs come out of.

David Colbert, Facilities Department said Measure B funds.

August 3rd - La Escuelita Elementary, Sankofa Elementary and Oakland High School

La Escuelita Educational Center, State Superintendent of Public Instruction spoke regarding investing in school infrastructure.

Sankofa Elementary, work was done on the north side of the building upstairs and downstairs with new lighting and painting. Next summer the south side will be completed. This project had 60% local vendor participation.

Oakland High School project had most of the work completed. The new restroom in Building G will be completed in about one week.

Piedmont Elementary project is work in collaboration with the City of Oakland.

Renee Swayne said with the bond measure on the November ballot, she wishes the District would let the community know the good work being done with Measure B funds.

Odest Logan suggested a media tour to see some of the site work.

Renee Swayne said all the site work is impressive and well done.

Chairperson Williams said the site visits are very important and shows the work being done in the District.

Discussed and Closed

Roll Call (Secretary's Observation)

Lisa Young absent at 6:45 P.M.

Present 5 - Patricia Williams, Odest Logan, Jean Moore, Renee Swayne, and Patricia Centeno

Absent 2 - Carolyn Watson, and Lisa Young



[12-2369](#)

Presentation: Measure B (Fund 2122) Bond Oversight Committee – Budget to Actual Expenditures and Cash Flow Project Report – Fiscal Year 2011/12

Presentation: Measure B (Fund 2122) Bond Oversight Committee - Budget to Actual Expenditures and Cash Flow Project Report - Fiscal Year 2011/12 as of June 30, 2012.

Funding Source: Measure B

Attachments: [12-2369 Budget to Actual Expenditures and Cash Flow Project Report - Fiscal Year 2011/12](#)

Charles Love reported on Measure B expenditures ending June 30, 2012. He reported the working budget did not change from the last report and there were no additions or deletions. The District projects it will spend the entire \$435 million working budget.

Total expenditures for projects – \$72.6 million

Staff salaries - \$2.1 million

Consultant's salaries - \$7.4 million

Increases by categories from the last report totaled \$13.4 million

Pre-design -\$598,000

Design - \$2.8 million

Construction - \$7.5 million

Closeout - \$702,000

Staff salaries - \$365,000

Consultants - \$1.4 million

Discussed and Closed

I. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

12-2403 Public Comment, Non-Agenda Items, Within Subject Matter Jurisdiction, Measure B Independent Citizens' School Facilities Bond Oversight Committee

Acceptance of Public Comment on Non-Agenda Items, If Any, Within the Subject Matter Jurisdiction, Measure B Independent Citizens' School Facilities Bond Oversight Committee.

There were no Public Speaker Cards submitted.

Discussed and Closed

J. Introduction of New Legislative Matter

The next committee meeting is scheduled for November 28, 2012 at 6:00 P.M.

K. Adjournment

Chairperson Williams adjourned the meeting at 7:12 P.M.

Prepared By: _____

Approved By: _____