

Board Office Use: Legislative File Info.	
File ID Number	18-2253
Introduction Date	November 14, 2018
Enactment Number	18-1744
Enactment Date	11/14/18 lf



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools. Thriving Students

Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent and Secretary, Board of Education
Timothy White, Deputy Chief, Facilities Planning and Management

Board Meeting Date November 14, 2018

Subject Change Order No. 2- AEKO Consulting – Edna Brewer Middle School Fire and Intrusion Project

Action Requested Approval by the Board of Education of Change Order No. 2, Agreement between District and AEKO Consulting, Oakland, CA, for the latter to provide additional materials of protective equipment to shield from hazardous materials during installation of the new fire alarm system, in conjunction with the Edna Brewer Middle School Fire & Intrusion Project, in the additional amount not to exceed \$85,996.73, increasing the not to exceed amount of the Agreement from \$927,160.00 to \$1,013,156.73.

Discussion A change order is required for change to the work with full documentation of costs per contract.

LBP (Local business participation percentage) 100%

Recommendation Approval by the Board of Education of Change Order No. 2, Agreement between District and AEKO Consulting, Oakland, CA, for the latter to provide additional materials of protective equipment to shield from hazardous materials during installation of the new fire alarm system, in conjunction with the Edna Brewer Middle School Fire & Intrusion Project, in the additional amount not to exceed \$85,996.73, increasing the not to exceed amount of the Agreement from \$927,160.00 to \$1,013,156.73.

	Amount \$	Percent %
DSA and Agency Requested Change <i>(Preliminary Change Order No. 2)</i>	\$85,996.73	10.19%
TOTAL	\$85,996.73	10.19%

approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$844,000.00
Sum of previously approved Change Orders:	<u>\$83,160.00</u>
Contract sum prior to this Change Order:	\$927,160.00
Cost of current Contract	<u>\$85,996.73</u>
New Contract Sum:	\$1,013,156.73
Current Change Order(s) as % of contract	10.19%
Contract completion date as of this December 31, 2018	December 31, 2018

Fiscal Impact

Fund 21, Measure B

Attachments

- Change No. 2 which includes: Edna Brewer Middle School Field PCO (Preliminary Change Order) Number: 2
- Key Codes: 021-9599-0-9581-8500-5825-210-9180-9901-9999-13143

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

CHANGE ORDER NO. 02

PROJECT: Edna Brewer Fire & Intrusion Alarm Upgrade Project	DATE: 8/31/2018
OWNER: Oakland Unified School District	DSA FILE NO.: 1-29
CONTRACTOR: AEKO CONSULTING 1939 Harrison Street, Suite 420 Oakland, CA 94612	DSA APP NO.: 01-116178 OUSD PROJECT#: 13143 PROJECT MGR.: John Esposito



Original Contract Sum		\$844,000.00
Net Change by previously authorized Change Orders	<i>Aimee Eng</i>	\$83,160.00
The Contract sum prior to this change order	_____ 11/15/18	\$927,160.00
The Contract sum will be increased/decreased	Aimee Eng	\$85,996.73
The New Contract Sum including the Change Order will be	President, Board of Education	\$1,013,156.73
Current Change Order percentage of base contract	Date	10.19%
Total Change Order percentage	<i>Kyla Johnson-Trammell</i>	20.04%
The Contract is changed by (0) Zero Calendar Days	_____ 11/15/18	0 days
Contract completion date as of this Change Order therefore is:	Kyla Johnson-Trammell	9/7/2017
	Secretary, Board of Education	

Summary reference attached items : 1.1

Reviewed by: _____
Bond Program Director Date

Approved: Architect of Record _____ Signature Date: 06-Sep-2018	Approved: General Contractor _____ Signature Date: 9/4/18	Approved: OUSD _____ Director of Facilities Signature Date: _____ _____ Deputy Chief Date: 9/27/18
Approved: Electrical or Structural Engineer <p style="text-align: center; font-size: 2em;">NA</p> _____ Signature Date:	Approved: Mechanical Engineer <p style="text-align: center; font-size: 2em;">NA</p> _____ Signature Date:	Approved: Division of the State Architect <p style="text-align: center; font-size: 2em;">NA</p> _____ Signature Date:

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the General Counsel
APPROVED FOR FORM & SUBSTANCE
By
Marion McWilliams, General Counsel

RECEIVED 9/11/18

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

Change Order 1-2 (Revised 1/19/2006)

SUMMARY OF CHANGE ORDER NO. 02

PROJECT: Edna Brewer
Fire & Intrusion Alarm Upgrade Project

OWNER: Oakland Unified School District

CONTRACTOR: AEKO CONSULTING
1939 Harrison Street, Suite 420
Oakland, CA 94612

DATE: 8/31/2018

DSA FILE NO.: 1-29
DSA APP NO.: 01-116178
OUSD PROJECT#: 13143
PROJECT MGR.: John Esposito

1	PCO # 1.1	ADD	\$85,996.73
		ADD/DEDUCT	
	Description:	Additional Incurred Expense Due To Hazmat Containment	
	Reason:	Per the above	
	Requested By:	A2 Owner Requested Change	
	DSA Prelim approval date:		
		CO #2 (1 PCO's)	
		Total:	\$85,996.73

Change Order 2-2 (Revised 1/19/2006)

OAKLAND UNIFIED SCHOOL DISTRICT
Division of Facilities Planning and Management - Phone 510-536-2728 - FAX 510-536-7040

PRELIMINARY CHANGE ORDER NO. 1.1

PROJECT: **Edna Brewer**
Fire & Intrusion Alarm Upgrade Project
CONTRACTOR: **AEKO CONSULTING**
PROJECT MGR: **John Esposito**

DATE: **7/19/2018**
DSA FILE: **1-29**
DSA APP: **01-116178**
OUSD PROJ: **13143**



DESCRIPTION:

Compensation for the hours lost by journeymen electricians due to the set up and removal of mandatory personal protective equipment that has to be worn because of the presence of hazardous materials at the job site.

CODE: **A2 Owner Requested Change**

REASON:

Per the above

ATTACHMENTS:



Amount of Change: **ADD** **DEDUCT** Final Price: _____
 Lump Sum **Time / Materials Not To Exceed** Date: _____

Contractor to proceed with work described herein, cost not to exceed \$85,997; final cost to be determined after review and negotiation.

Time Extension: calendar days

INITIATED BY: *Daniel M. Lewis* REVIEWED BY: *[Signature]* REVIEWED BY: _____ ACKNOWLEDGED BY: *[Signature]*
Architect of Record Date Project Manager Date Bond prog. Director Date Contractor Date
7/23/2018 7/23/18

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 7/26/18
Director of Facilities Date

[Signature] 8/3/18
Deputy Chief Date



ROUTING FORM

Project Information

Project Name	Edna Brewer Fire & Intrusion Alarm Upgrade Project	Site	210
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Basic Directions

Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.

Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000
	<input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider

Contractor Information

Contractor Name	AEKO CONSULTING CO #2	Agency's Contact	Ismaelo Okunade
OUSD Vendor ID #	I011006	Vendor Title:	
Address	1939 Harrison Street, Suite 420	Telephone	5107632356
	Oakland, CA 94612	Policy Expires:	
Contractor History	Previously been an OUSD contractor?	<input type="checkbox"/> Yes	Worked as an OUSD employee? <input type="checkbox"/> Yes
OUSD Project #	13143		

Term

Date Work Will Begin	10/25/2018	Date Work Will End By (not more than 5 years from start date)	
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Compensation

Total Contract Amount	\$927,160.00	Total Contract Not To Exceed	\$1,013,156.73
Pay Rate Per Hour (if Hourly)		If Amendment, Changed Amount	\$85,996.73
Other Expenses		Requisition Number	

Budget Information

If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.

Resource #	Funding Source	Org Key	Object	Amount
9599	Fd21 Measure B	021-9599-0-9581-8500-5825-210-9180-9901-9999-13143	5825	\$85,996.73

Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	Division Head	Phone	510-535-7038	Fax	510-535-7082
1.	Director, Department of Facilities Planning and Management				
	Signature		Date Approved	10/11/18	
2.	General Counsel, Department of Facilities Planning and Management				
	Signature		Date Approved	10/22/18	
3.	Deputy Chief, Department of Facilities Planning and Management				
	Signature		Date Approved	10/15/18	
4.	Senior Business Officer, Board of Education				
	Signature		Date Approved		
5.	President, Board of Education				
	Signature		Date Approved		