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Introduction Date	2-11-15
Enactment Number	15-0217
Enactment Date	2/11/15
By	aw



OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education
From: Antwan Wilson, Superintendent
Subject: **District Submitting Grant Proposal**

ACTION REQUESTED:

Approval by the Board of Education of District application to the Hellman Foundation for the West Oakland STEM (Science, Technology, Engineering, Math) Corridor Grant, School Years, 2014-2015, and to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof, and to submit amendments thereto, for the grant years, if any.

BACKGROUND:

Grant proposal for OUSD schools for the 2014-2015 fiscal year were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District	Project Coordination and Teacher Support - West Oakland STEM Corridor	FY 14-15	Hellman Foundation	\$50,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$50,000.00

RECOMMENDATION:

Approval by the Board of Education of District application grant proposal for OUSD schools for fiscal year 2014-2015, to the Hellman Foundation, the West Oakland STEM Corridor Grant, and to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof, and to submit amendments thereto, for the grant years, if any.

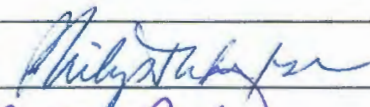

ATTACHMENTS: Grant Face Sheet, Abstract, Narrative, Budget Narrative

OUSD Grants Management Face Sheet

Title of Grant: West Oakland STEM Corridor Grant	Funding Cycle Dates: FY 2014-2015
Grant's Fiscal Agent: Hellman Foundation – Attn: Susan Hirsch One Maritime Plaza, Suite 2010 San Francisco, CA 94111 (415) 837-5408	Grant Amount for Full Funding Cycle: \$50,000.00
Funding Agency: Hellman Foundation	Grant Focus: West Oakland STEM Corridor
List all School(s) or Department(s) to be Served: West Oakland STEM Corridor schools	

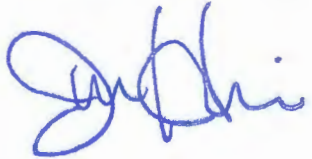
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	All K-5 students in the West Oakland STEM Corridor will have access this year to a core curriculum fully aligned in mathematics to Common Core State Standards (CCSS), and increasingly aligned in English Language Arts to CCSS, and science to Next Generation Science Standards.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	<p>1. All K-5 students in the West Oakland STEM Corridor will have access this year to a core curriculum fully aligned in mathematics to Common Core State Standards (CCSS), and increasingly aligned in English Language Arts to CCSS, and science to Next Generation Science Standards</p> <p>2. All K-5 students in the West Oakland STEM Corridor will have access this year to <i>ST Math</i> (on-line content) and <i>PLTW</i> engineering program as proven curricular enhancements that will improve student learning and achievement.</p> <p>3. Progress towards longer term goal: Over the next two years, all students in the West Oakland STEM Corridor will be in a College Readiness Pathway with linked learning opportunities connected to STEM industry cluster areas and the world of work.</p>
Does the grant require any resources from the school(s) or district? If so, describe.	Hire a staff person or consultant to help coordinate and support STEM activities and build synergy in the Corridor. This individual will establish systems and support site leadership to promote existing projects, so that the gains made during the grant period could be sustained. This individual will partner with site and district leaders (Schools Network Office, Linked Learning, Mathematics, Science, and Technology Services) in five critical areas.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?	No
Will the proposed program take students out of the classroom for any portion of the school day?	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Zoe Beck Hellman Foundation (415) 837-5408 One Maritime Plaza, Suite 2010 San Francisco, CA 94111

Applicant Obtained Approval Signatures:

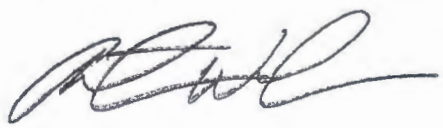
Entity	Name/s	Signature/s	Date
Principal	Philip L. Tucher, Mathematics Manager		
Department Head (e.g. for school day programs or for extended day and student support activities)	Devin Dillon, Ph.D. Chief Academic Officer		

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Antwan Wilson		



James Harris
President, Board of Education



Antwan Wilson
Secretary, Board of Education

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By: g.a.

HELLMAN FOUNDATION

December 10, 2014

Bernard McCune
Deputy Chief
Office of Post Secondary Readiness
Oakland Unified School District
1000 Broadway, Ste 600
Oakland, CA 94607

Dear Mr. McCune:

We are pleased to inform you that the Board of Directors of the Hellman Foundation has approved a grant of \$50,000 to Oakland Unified School District.

This grant is intended to support West Oakland STEM Corridor coordination as described in conversations and proposal materials you have submitted. We have summarized the activities and anticipated impact in the *Grant Deliverables* section below.

The Hellman Foundation Grant Agreement includes this award letter and the attached document outlining acceptable *Use of Grant Funds*. If this Grant Agreement correctly sets forth your understanding of the terms and conditions of the grant, please sign, date and return a copy to us at your earliest convenience. Funds to Oakland Unified School District will be released upon receipt of the signed document.

For purposes of administration of this Agreement, Hirsch & Associates will be the point of contact for the Hellman Foundation and all communications should be directed to Laurel Severt, Grants Associate at (415) 837-5408 or laurel@hirschassoc.com.

Grant Period

Grant period is 12/01/2014 to 11/30/2015. Funds from the grant may only be disbursed by Oakland Unified School District during the grant period.

Grant Deliverables

This grant supports Oakland Unified School District to accomplish the following. Please review carefully and let us know if you would make any edits to this summary description before signing.

Grant Activities:

This grant supports the West Oakland STEM Corridor.

Funding will enable OUSD to:

- Provide teacher stipends for extended planning related to STEM reform at the four elementary schools in the West Oakland Corridor.
- Hire a staff person or consultant to help coordinate and support STEM activities and build synergy in the Corridor. This individual will establish systems and support site leadership to promote existing projects, so that the gains made during the grant period could be sustained. This individual will partner with

site and district leaders (Schools Network Office, Linked Learning, Mathematics, Science, and Technology Services) in five critical areas:

1. Support existing teacher communities of practice within and across the four schools to do more in-depth planning and lesson analysis with the new curricular materials.
2. Provide follow-up support to teachers to ensure new online math resources are effectively implemented.
 - Launching ST Math in all classrooms so that students complete 50% of the grade-level content in Year One.
 - Design and development of an ST Math implementation guide that helps teachers use the on-line content to complement the new Core Curriculum for Mathematics adopted this year across the district.
 - Articulation of promising practice for teachers using ST Math: teacher questioning strategies, use of student performance data, and technology usage trouble-shooting.
 - Coordinate and partner effectively within OUSD to be able to disseminate Corridor learnings throughout the system.
3. Coordinate implementation of new Project Lead the Way's engineering curriculum, including support to new part-time teachers providing instruction at each site. Over the next 18 months:
 - Development of contextualized lessons in math, English, science to support PLTW
 - A focus on developing contextualized units that incorporate math, engineering, and science and that connect PLTW with those areas of instruction.
 - Center student learning on developing literacy skills while building students' understanding of content in STEM
 - Make these units relevant to students lives (development of a sequence of work based learning activities)
 - Development of grade-level essential questions that integrate cooperative learning, problem solving, discovery and hands-on learning
 - Development of a sequence of work-based learning activities (e.g. field trips, visiting speakers) to support STEM focus and PLTW activities in the Corridor
 - Connecting teachers to existing externship opportunities to support implementation of PLTW
 - Coordinate and partner effectively within OUSD to be able to disseminate Corridor learnings throughout the system
4. Coordinate the involvement of community STEM partners to promote an effective and efficient use of non-profit and industry resources motivated by the vision of the Corridor.
5. Ensure schools are effectively engaging families and family resources in the West Oakland effort.

Anticipated Impact:

1. All K-5 students in the West Oakland STEM Corridor will have access this year to a core curriculum fully aligned in mathematics to Common Core State Standards (CCSS), and increasingly aligned in English Language Arts to CCSS, and science to Next Generation Science Standards.

2. All K-5 students in the West Oakland STEM Corridor will have access this year to *ST Math* (on-line content) and *PLTW* engineering program as proven curricular enhancements that will improve student learning and achievement.
3. Progress towards longer term goal: Over the next two years, all students in the West Oakland STEM Corridor will be in a College Readiness Pathway with linked learning opportunities connected to STEM industry cluster areas and the world of work.

Communications and Reporting Requirements

We look forward to learning about this project and the need it addresses over the course of the grant period. Our proposed communication with you includes:

- A site visit to be scheduled in the spring or summer of 2015 to enable us to see your exciting programs in action.
- A brief progress report due by August 1, 2015. This information will inform the Foundation's determination regarding a new proposal for continued funding. The progress report format is still under development, but will include:
 - A brief description of project accomplishments that were made possible due to grant funding, as well as any anticipated accomplishments before the end of the grant period;
 - A brief description of any challenges with the project; and
 - Metrics or indicators that demonstrate the impact of the funding to date.
- A final grant report due by December 31, 2015. The final report request will include:
 - A brief description of final project accomplishments;
 - Metrics or indicators that demonstrate the impact of the funding; and
 - The final project budget, including actual and budgeted revenue and expenditures for the program.

The progress and final reports will be requested and submitted via the Foundation's grants management system, managed by Hirsch & Associates.

In addition, please feel free to reach out to us with any important news, changes in key personnel or significant challenges that you encounter during the grant period.

Acknowledgement

When acknowledging this grant, please refer to the donor as ***Hellman Foundation***. Please note that the Foundation, its board members and staff, do not wish to be recognized with certificates, plaques, or similar mementos.

The Hellman Foundation is happy to be able to support the work of Oakland Unified School District and wishes you continued success in your work.

Sincerely,



Susan Hirsch
Secretary of the Board

Cc: Board of Directors of Hellman Foundation

Please sign and date below and return the entire Agreement electronically to:

Laurel Severt
laurel@hirschassoc.com

We accept this Grant Agreement.

Printed Name: Devin Dillon, Ph.D.

Title: Chief Academic Officer

Signature: Devin Dillon

Date: 1/12/15

USE OF GRANT FUNDS

This Grant Agreement sets forth all terms and conditions of this grant; there are no agreements or understandings between the two parties other than those set forth in this Grant Agreement. Listed below are general restrictions and provisions on the use of grant funds.

- Grant funds must be used only for the purposes, program, budget and organizations as indicated in the grant application materials presented to the Hellman Foundation (“Foundation”) and/or as modified in the Grant Agreement. Any and all modifications to this Grant Agreement must be in writing, approved and signed by both the Foundation and the grantee.
- Any grant funds not used or committed for the specific purpose of the grant within the specified grant term must be returned to the Foundation at the end of the grant period unless the Foundation gives written approval to do otherwise.
- The Foundation’s grant has been made to your organization on the express condition that your organization has been classified as an Internal Revenue Code §501(c) (3) organization and that it is not a private foundation within the meaning of §509(a). Please notify us immediately of any change in your organization’s status. If your exempt status does change, the Foundation reserves the right to have all remaining grant funds immediately returned.
- The Foundation’s grant has been made to your organization on the express condition that, as required by Internal Revenue Code §§501(c) (3) and 4945 (d) (1) and (2), your organization will not engage in any political activities. For purposes of this condition, engaging in political activities includes, but is not limited to, trying to influence the election of political candidates or the outcome of an election, or engaging in any other type of political activity that is determined to be in violation of the intent of applicable federal and state regulations. Violation of this condition may result in an obligation to return to the Foundation all funds received pursuant to this grant.
- Payment Schedule: The tentative schedule of grant payments is an estimate of the timing and amount of the payments to the Grantee that will satisfactorily meet the requirements of the grant. The Hellman Foundation, however, on its own initiative or at the request of the Grantee, may modify scheduled dates and payment amounts. The Foundation will notify the Grantee when and if the Foundation is considering making such changes. The Hellman Foundation may at any subsequent time by notice to the Grantee cancel or postpone and thereafter cancel payment of the undisbursed portion of the grant. Also, after entering into a Grant Agreement, it is possible that circumstances will arise which will persuade the Hellman Foundation that an unpaid grant should not be disbursed.
- Any future Foundation grants to your organization and/or any renewals of project funding are at the sole discretion of the Foundation’s Board of Directors.



Name **Antwan Wilson**

Dates **12/6/2014 through 12/19/2014**

	Direct Reports (DR)	Community Engagement (including Partners/Funders) (CE)	School Engagement (SE)	Org Culture (OC)	Student Engagement (STE)	Supt Prof Development (PD)	Board (BOE)	Media (M)	Labor (L)	Total
Total	50	67	37	132	21	4	60	15	16	398
%	13%	17%	9%	33%	5%	1%	15%	4%	4%	101%

Board	Direct Reports	Vision	Engagement
15%	13%	41%	31%