


LEGISLATIVE FILE

File ID No. 13-2617
Introduction Date 11-20-2013
Enactment No. 13-2461
Enactment Date 11-20-13
By _____

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education
November 20, 2013

To: Board of Education

From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations
Timothy E. White, Associate Superintendent of Planning & Management 

Subject: Change Order No. 01 with Bay Construction Co. for Burckhalter ES Portable Installation Project in an amount of (\$37,411.78), decreasing the current contract from \$549,000.00 to \$511,588.22

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Bay Construction Co. for additional work due to District requested improvements and DSA or Agency requested changes to Burckhalter ES Portable Installation Project in the amount not to exceed (\$37,411.78), decreasing the current contract amount from \$549,000.00 to \$511,588.22.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Burckhalter ES Portable Installation Project**. Funding for the project is County School Facilities Fund.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -2.05% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$549,000.00.

Description	Amount \$	Percent %
Owner Contingency	(\$50,000.00)	
Changes Due to Owner Requested Change (Preliminary Change Order Nos. 1, 2 and 3)	\$3,829.22	

Design Omission		
<i>(Preliminary Change Order Nos. 5 and 6)</i>	\$4,856.36	
Design Error		
<i>(Preliminary Change Order No. 7)</i>	\$2,050.00	
TOTAL	(\$37,411.78)	-2.05%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$549,000.00
Sum of previously approved Change Orders:	<u>\$0</u>
Contract sum prior to this Change Order:	\$549,000.00
Cost of current Change Order No. 01	<u>(\$37,411.78)</u>
New Contract Sum:	\$511,588.22
Current Change Order(s) as % of contract	-2.05%
Contract completion date as of this Change Order No. 01	No Change

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Bay Construction Co. for additional work due to District requested improvements and DSA or Agency requested changes to Burckhalter ES Portable Installation Project in the amount not to exceed (\$37,411.78), increasing the current contract amount from \$549,000.00 to \$511,588.22.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the County School Facilities Fund. The scope of work is included in the Board of Education approved total budget for the Burckhalter ES Portable Installation Project. The total budget for this project is \$511,588.22.

ATTACHMENT

Change Order No. 01 which includes: Burckhalter ES Portable Installation Project PCO (Preliminary Change Order) Number: 2,3,4,5

Key Codes: 1059003831-6271

Oakland Unified School District

Division of Facilities Planning and Management - Phone 510-535-2730 - Fax - 510-535-7040

Change Order (AED) Items

PROJECT: Burckhalter ES Portable Installation DATE: 10/26/2012
OWNER: Oakland Unified School District DSA FILE NO.: 1-29
CONTRACTOR: Bay Construction Co. DSA APP NO.: 105961709
OUSD PROJECT #: 07147
PROJECT MGR.: Eric Sih

Owner Contingency	Amount	\$	(50,000.00)
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Description: Owner Contingency

Reason: Original contract owner contingency

Code: N/A

AED # 1	Amount	\$	2,207.36
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Description: PG&E application fee.

Reason: The District requested PG&E application fee to be paid to minimize schedule impact that may arise from the check generation.

Code: 2 - Owner Requested

AED # 2	Amount	\$	783.00
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Description: Intrusion wires back to OUSD.

Reason: These cables were purchased to replace the loaner cables for intrusion from the OUSD alarm department to the project due to availability during summer installation.

Code: 2 - Owner Requested

AED # 3	Amount	\$	838.86
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Description: Remove dirt left behind by shade structure.

Reason: Oversight by the shade structure contractor.

Code: 2 - Owner Requested

AED # 4	Amount	\$	-
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Description: Reduce overall length of planter area. No cost to District.

Reason: Planter area footprint reduced in order to accommodate sufficient means of access for trash collection truck.

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OWNER: Oakland Unified School District DSA FILE NO.: 1-29
CONTRACTOR: Bay Construction Co. DSA APP NO.: 105961709
OUSD PROJECT #: 07147
PROJECT MGR.: Eric Sih
Code: 5 - Design Error

AED # 5	Amount	\$	2,074.00
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Description: Provide additional fencing and gate behind portable A.

Reason: Design oversight.

Code: 4 - Omission

AED # 6	Amount	\$	4,635.00
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Description: Provide heat detectors at Portable A & B.

Reason: Design oversight.

Code: 4 - Omission

AED # 7	Amount	\$	2,050.00
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Description: Modification to install window screens.

Reason: Void - contract work.

Code: 5 - Design Error



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Burckhalter ES Portable Installation	Site	105
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Bay Construction	Agency's Contact	Yony Kay				
OUSD Vendor ID #	V011739	Title	Project Manager				
Street Address	74026 Martin Luther King Jr. Way	City	Oakland	State	CA	Zip	94609
Telephone	510-253-5337	Policy Expires					
Contractor History	Previously been an OUSD contractor? X Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes x No				
OUSD Project #	07147						

Term			
Date Work Will Begin	6-13-2013	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-10-2012

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$511,588.22
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	(\$ 37,411.78)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
7710	County School Facilities	1059003831	6271	(\$37,411.78)

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature		Date Approved	10/31/12
2.	General Counsel, Department of Facilities Planning and Management			
	Signature NA		Date Approved	
3.	Associate Superintendent, Facilities Planning and Management			
	Signature		Date Approved	10/31/12
4.	Deputy Superintendent			
			Date Approved	
5.	President, Board of Education			
			Date Approved	