

Board Office Use: Legislative File Info.	
File ID Number	13-2274
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13-211
Enactment Date	10/9/13



Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary of the Board of Education
 By: Vernon Hal, Deputy Superintendent, Business Operations VEH
 Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-2231	AEKO Consulting	\$3,269.68	Measure B	P.O.	Facilities Department	5-6-2013	Oakland, CA
13-2233	American Time & Signal	\$325.71	County School Facilities Fund	P.O.	Washington Modernization	1-28-2013	Dassel, MN
13-2234	Anderson Carpet	\$11,494.00	County School Facilities Fund	P.O.	Claremont Landscaping	8-21-2013	Oakland
13-2235	B.P. Woods	\$9,260.12	General Fund	P.O.	Tilden RAD Relocation	6-7-2013	Dublin, CA
13-2242	B.P. Woods	\$726.25	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	5-6-2013	San Jose, CA
13-2241	CDW Government	\$2,938.42	Measure B	P.O.	Lowell MS Modernization	4-30-2013	Chicago, IL
13-2243	Chussy International	\$5,850.00	General Fund	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2248	Collaborative for High Performance School	\$2,000.00	Measure B	P.O.	Highland New Classroom Building	7-11-2013	Sacramento, CA
13-2246	Comack Plumbing	\$4,195.81	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2249	Cor-O-Van	\$1,900.007	Special Reserve Fund	P.O.	Lakeview School Closure	2-12-2013	Pleasanton
13-2250	Cor-O-Van	\$2,815.75	Measure B	P.O.	Arroyo Viejo	2-12-2013	Pleasanton, CA
13-2251	Creation Engine, Inc.	\$59.00	Measure A	P.O.	Facilities Department	3-8-2013	Mt. View, CA
13-2252	Creation Engine, Inc.	\$598.00	Measure A	P.O.	Facilities Department	2-6-2013	Mt. View, CA
13-2253	Crown Worldwide Moving	\$900.00	County School Facilities Fund	P.O.	Ralph Bunche HS	5-8-2013	San Leandro, CA
13-2254	Digital Design Communications	\$5,205.39	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2255	E3 Systems	\$1,998.00	County School Facilities Fund	P.O.	District-wide Retro Commissioning	1-3-2013	Oakland, CA
13-2256	East Bay Blue Print & Supply Co.	\$19,500.00	Measure B	P.O.	Facilities Department	1-14-2013	Oakland, CA
13-2257	EBMUD	\$5,571.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2258	Enviroplex, Inc.	\$9,460.00	County School Facilities Fund	P.O.	Burckhalter ES Portable Installation	7-11-2013	Stockton, CA



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13-2260	First Alarm	\$24,401.00	Measure A	P.O.	Metwest Educational Center Phase 2	1-28-2013	San Jose, CA
13-2261	Gary Doupnik	\$7,056.00	County School Facilities Fund	P.O.	Washington Sankofa Portable Installation	3-6-2013	Loomis, CA
13-2262	Gary Doupnik Manufacturing	\$27,600.00	County School Facilities Fund	P.O.	Madison Portable Installation	3-8-2013	Loomis, CA
13-2263	JUV, Inc.	\$1,478.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2264	Lee Signs	\$10,000.00	County School Facilities Fund	P.O.	Metwest Educational Center Phase 2	3-1-2013	Oakland, CA
13-2265	MACO Security Products	\$203.39	Special Reserve Fund	P.O.	La Escuelita Educational Center Phase 1 Increment 3	3-11-2013	Oakland, CA
13-2266	Mobile Modular Portable Storage	\$248.10	County School Facilities Fund	P.O.	Washington Modernization	4-30-2013	Livermore, CA
13-2267	North American Fence & Railing, Inc.	\$4,205.00	Measure B	P.O.	Lowell MS Modernization	3-6-2013	Oakland, CA
13-2268	North American Fence & Railing, Inc.	\$1,920.00	Measure A	P.O.	Arroyo Viejo CDC Renovation of Building	2-5-2013	Oakland, CA
13-2269	Pacific Light and Shade	\$2,470.00	County School Facilities Fund	P.O.	Grass Valley ES Portable Installation	2-14-2013	Oakland, CA
13-2270	Payless Repair Services	\$4,425.00	Measure A	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2271	Peterson Power Systems	\$876.81	County School Facilities Fund	P.O.	La Escuelita Educational Complex	9-12-2013	San Leandro
13-2272	PG&E	\$1,000.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	2-22-2013	Oakland, CA
13-2274	Rays Electric	\$2,026.80	Measure A	P.O.	Piedmont Portable Installation	1-14-2013	Oakland, CA
13-2275	RMT Landscaping	\$25,000.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	8-7-2013	Oakland, CA
13-2277	School Services of California Inc.	\$525.00	Measure A	P.O.	Facilities Department	2-26-2013	Sacramento, Ca
13-2278	Summerhill Electric	\$3,117.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	1-17-2013	Oakland

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The



OAKLAND UNIFIED
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implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Orders for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

V054521

DATE SUBMITTED: 12/28/2012

SUBMITTED BY: Kenya Chatman

REVIEWED BY:

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract <input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract <input type="checkbox"/>
2.) IOR (Inspector of Record Contract) <input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract <input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc. <input type="checkbox"/>	7.) Change Order <input type="checkbox"/>
4.) Amendment to Agreement for Professional Services <input type="checkbox"/>	8.) Purchase Order <input type="checkbox"/>

Bond Program Director

Vendor Number: _____
 Fiscal Year: 2012-2013
 P.O. Under \$50K: _____
 Date Processed: 1-14-2013
 To: MB 1/14 To DR: _____

[Signature]

[Signature]

1/2/13

Timothy E. White
Asst. Superintendent

Date

Tadashi Nakadegawa
Facilities Director

Date

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
100.00%	0.00%	0.00%	100.00%

SECTION III. AGREEMENT INFORMATION:

Project Name: <u>Piedmont Portable Installation for Library Science Room</u>	Project No: 07145
Vendor Name: <u>Day's Electric</u>	Vendor Contact: <u>Greg G</u>
Vendor Phone Number: <u>(510) 577-7700</u>	Vendor Mailing Address: <u>411 Pendleton Way, Suite B Oakland, CA 94621-2115</u>
Agreement Start and Stop Dates: <u>Start: 1/2/2013</u>	Amounts: Current Contract Amount: \$0.00 Not to Exceed Amount: \$2,026.80 Revised Contract Amount: \$0.00
Has Work Started? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation:	Has Work Been Completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date:

David Kakishiba
President, Board of Education

Gary Yee, Ed.D.
Secretary, Board of Education

RECEIVED

1-14-2013

Certificate of Insurance Attached Yes No

Date provided:

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
 - 2) Date(s) of Bid Advertisement 10-9-2013
 - 3) Date of Bid Opening 13-2111
 - 4) Name of Architect - 10/9/13
 - 5) Liquidated damages per day - \$ 0.00
 - 6) Performance Bonds Attached
 - 7) Payment Bonds Attached
- (Sections 6 and 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary) Roof repairs on portable now City of Oakland library. Please attach separately along with Vendor's proposal.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed.
 Existing site portable needed roof repairs before City of Oakland could occupy property they are leasing from OUSD.

Funding Source: 21 MSR A

Budget Number: 1850000

OAKLAND, CA 94601
 955 HIGH STREET
 JAN 9 10 2013
 ACCOUNTING DEPARTMENT & MANAGEMENT
 FACILITIES PLANNING

EXHIBIT A

**RAY'S ELECTRIC
411 PENDELTON WAY, SUITE B
OAKLAND, CA. 94621
PH: 510-577-7700
FAX: 510-577-7706
CA. LIC. #682725 A, C10**

November 12, 2012

OUSD
955 High St
Oakland, Ca 94606

Attention: Kenya Chatman

Reference: Piedmont Library Portable

Subject: **Proposal – Roof repair**

Dear Ms. Chatman,

Our proposal has been created as directed by all extra work to conduct repairs on the roof of the Piedmont Library Portable.

Reference is made to the following:

- Quote and Invoice from Elliot and Eliot Roof Repair
- DEWR and photo for Roof Patching
- DEWR and Photo for Condensation line repair

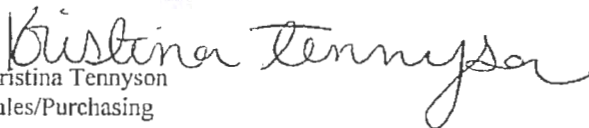
Description	Qty	Unit of Measure	Unit Price	Total
Roof Repair Done by Elliot and Elliot	1	Lump Sum	\$853.00	\$853.00
Patch Roof	1	Lump sum	\$574.87	\$547.87
Repair Condensation Line	1	Lump Sum	\$361.57	\$361.57
			15% Mark Up	\$264.36
			TOTAL	\$2026.80

Exclusions: Permits, water pollution control, Hazmat, dewatering, construction bonds, removal and disposal and replacement of the following items: concrete pavement, AC pavement, crosswalk concrete pavement, concrete sidewalk, curb & gutter, newspaper racks, bike racks, tree grates. Saw cutting of any type. Soils management plan, Utility fee's, striping, signage, traffic control, pedestrian control, trench protection on sidewalk, sidewalk under drains, compaction testing, surveying, staking, pedestrian barricades. **No retention with held**

Ray's Electric is a union signatory contractor. Do not hesitate to contact this office with any questions or comments that you may have.

Respectfully,
RAY'S ELECTRIC

Kristina Tennyson
Sales/Purchasing



October 16, 2012

Rays Electric
C/o Kristina
411 Pendleton Way Suite B
Oakland CA 94621

Kristina;

Thank you for requesting Elliott and Elliott to inspect the roof on your property located at 89 Echo Avenue Oakland CA. Upon our inspection, we recommend the following repair/maintenance work be performed at this time:

- Inspect flat roof over portable building
- Repair area over bathroom with self adhering Cap Sheet
- Seal pipes and vents with black roofing mastic
- Seal any areas in the field that require maintenance

The total amount to complete all work as described would be \$853.00 (Eight Hundred Fifty Three Dollars)



Please be advised however, repair/maintenance work is not guaranteed.

Should you desire to proceed with this work, please sign on the signature of

approval line of the original letter (copy enclosed for your files), and return to us.

Thank you for giving this proposal your consideration. I look forward to discussing this matter with you in the near future.

Yours very truly,
ELLIOTT & ELLIOTT CO.

David "Mike" Kornek
Individual State Sales License
#AA022466

Kristina Termyson 10/23/12
Signature of Approval to Proceed Date



ELLIOTT AND ELLIOTT co.

745 Kevln Court • Oakland, CA 94621
Office Tel: (510) 444-7270 • FAX: (510) 569-5282

Salesman: David "Mike" Kornek
InvoiceDate: 11/1/2012

JobID: 085815
InvoiceID: 599357

To: . Rays Electric
411 Pendleton Way Suite B
Oakland, CA 94621

Location: 86 Echo Avenue
Oakland, CA 94611

Terms: Payment on Completion

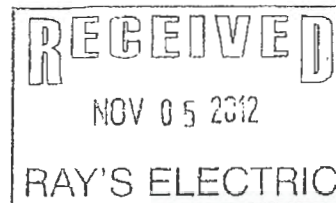
Upon receipt of invoice

VISA.MC Accepted

ROOF REPAIR WORK AS PER AGREEMENT DATED	\$853.00
OCTOBER 16, 2012	\$0.00
Total:	\$853.00

NOTICE: "Under the Mechanics' Lien Law any contractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer, or supplier remains unpaid."

Please detach and return with payment. Thank You.



. Rays Electric
411 Pendleton Way Suite B
Oakland, CA 94621

\$853.00

Daily Extra Work Report

Patch Roof

Project: Piedmont Library Portable
 Report Number: 2
 Work Performed By: Ray's Electric
 Description of Work: Roof Patch Repair - Piedmont Library Portable

Date Performed: 10/17/2012
 Date of Report: 10/18/2012
 Regular Labor Surcharge (Per Caltrans): 11%
 OT Labor Surcharge (Per Caltrans): 11%

LABOR										Sub Work ?:	
Craft ID	Int.	Labor Name		Regular Hours		Overtime Hours		Subsistence		Extended Amount	
		Last Name		Hrs	Rate	Hrs	Rate	Unils	Rate		
FM		Jose C		3	\$54.97					\$164.91	
ELECT				0	\$0.00						
LBR		Enrique A		3	\$49.50					\$148.50	
OP				0	\$0.00					\$0.00	
LBR				0	\$0.00					\$0.00	
LBR/SP				0	\$0.00					\$0.00	
ELECT				0	\$0.00					\$0.00	
										Cost of Labor	\$313.41
										33% OH & Profit	\$103.42
										Subsistence	\$416.83

EQUIPMENT											
Equip ID	Class	Equipment Description			Regular Time		Overtime		Extended Amount		
		Make	Code	Attach	Hrs	Rate	Hrs	Factor			
20	Pick up	Ford	00-06		0	\$16.36		0.81	\$0.00		
6	Boom Truck	Int	50-74		0	\$49.78		0.79	\$0.00		
7	Utility	Ford	40532		3	\$24.81		0.81	\$74.43		
25	Back Hoe	Case	1743		0	\$24.81		0.83	\$0.00		
30	Dump truck	Ford	2AXL		0	\$42.53		0.78	\$0.00		
C1	Arrow Board	IR	025-045		0	\$21.70		0.89	\$173.60		
12	Line Truck	Ford	8260		0	\$55.71		0.73	\$0.00		
										Equipment Cost	\$74.43
										15% OH & Profit	\$11.16

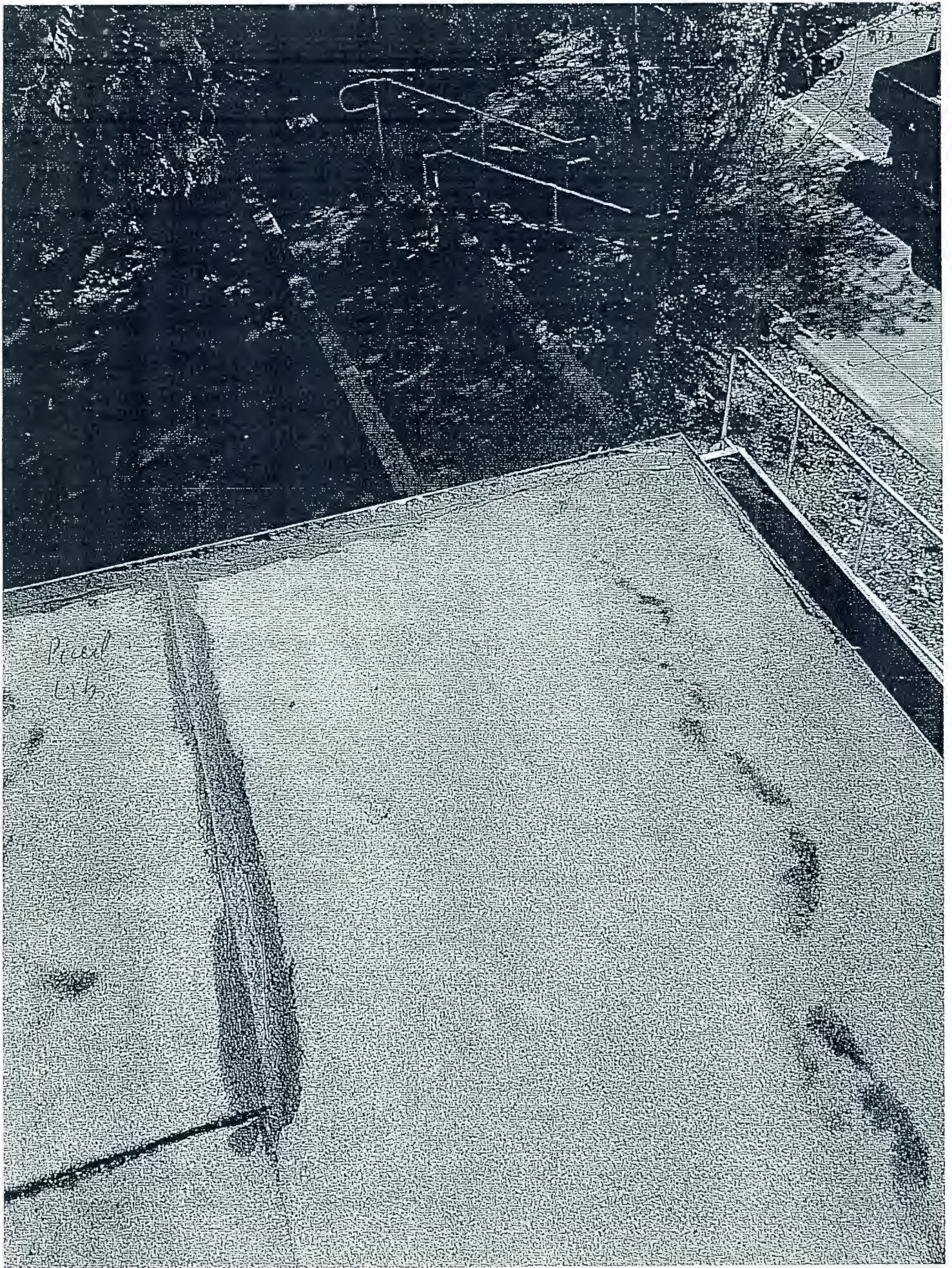
MATERIALS					
Vendor Name	Invoice No.	Description	Units	Unit Cost	Amount
Home Depot		Henry Roof Repair 3.30 Gal	LS	\$63.00	\$63.00
			LS	\$0.00	
			LS	\$0.00	
			LS	\$0.00	

Contractor: Greg Gruendl / Luke Middleton
 Date: 8/20/12

Materials/Specialist Costs	\$63.00
15% OH & Profit	\$9.45

Owner Rep:

Subtotal	\$574.87
10% Markup on Sub Work	\$0.00
Total Due This Report	\$574.87



Daily Extra Work Report

Repair Condensation Line

Project: Piedmont Science Portable
 Report Number: 01
 Work Performed By: Ray's Electric
 Description of Work: Repair leak on Roof

Date Performed: 9/19/2012
 Date of Report: 10/25/2012
 Regular Labor Surcharge (Per Caltrans): 11%
 OT Labor Surcharge (Per Caltrans): 11%

LABOR										Sub Work ?:	No
Craft ID	Int.	Labor Name		Regular Hours		Overtime Hours		Subsistence		Extended Amount	
		Last Name		Hrs	Rate	Hrs	Rate	Units	Rate		
FM		Jose	C	2	\$75.55					\$151.10	
LBR		Enrique		2	\$75.70					\$151.40	
Cost of Labor										\$302.50	

EQUIPMENT										
Equip ID	Class	Equipment Description			Regular Time		Overtime		Extended Amount	
		Make	Code	Attach	Hrs	Rate	Hrs	Factor		
17	Pick up	Ford	00-06		3	\$19.98	2	0.00	\$39.96	
6	Boom Truck	Int	50-74		0	\$49.78		0.79	\$0.00	
7	Utility	Ford	40532		8	\$24.81		0.81	\$198.48	
25	Back Hoe	Case	1743		0	\$24.81		0.83	\$0.00	
30	Dump truck	Ford	2AXL		0	\$42.53		0.78	\$0.00	
C1	Arrow Board	IR	025-045		8	\$21.70		0.89	\$173.60	
12	Line Truck	Ford	8260		0	\$55.71		0.73	\$0.00	
Equipment Cost										\$39.96
15% OH & Profit										\$0.00

MATERIALS						0
Vendor Name	Invoice No.	Description	Units	Unit Cost	Amount	
Globe Plumbing Supply	SJ1247819	PVC Material	LS	\$19.11	\$19.11	
			LS	\$0.00		
			LS	\$0.00		
			LS	\$0.00		

Contractor: Greg Gruendl
 Date: 10/25/12

Materials/Specialist Costs	\$19.11
15% OH & Profit	\$0.00
Subtotal	\$361.57
10% Markup on Sub Work	
Total Due This Report	\$361.57

Piece Lib

