

File ID Number	18-0931
Introduction Date	5/23/18
Enactment Number	18-0877
Enactment Date	5/23/18 er
By	



**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

May 23, 2018

To: Board of Education  
From: Kyla Johnson-Trammell, Superintendent  
Subject: Grant Award - Chiling Hammer Education Fund Grant - Teaching and Learning Department

**ACTION REQUESTED:**

Approval by the Board of Education of a Grant Award from Chiling Hammer Education Fund at the East Bay Community Foundation, in the amount of \$105,000.00, to support the new teacher support and development, for the period of July 1, 2017 through June 30, 2018, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant award for the Teaching and Learning Department for fiscal year 2017-2018 was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
18-0931	Yes	Grant	Education Effectiveness, Teaching and Learning Department	This grant is for new teacher support and development.	July 1, 2017 - June 30, 2018	Chiling Hammer Education Fund at the East Bay Community Foundation	\$105,000.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$105,000.00

**RECOMMENDATION:**

Approval by the Board of Education of a Grant Award to support OUSD's new teacher support and development for fiscal year 2017-2018, pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

Grant Face Sheet

Grant Award Letter, Chiling Hammer Education Fund at the East Bay Community Foundation

Copy of Check #127064



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With *Every* Consent Agenda Contract.**

**Legislative File ID No.** 18-0931

**Department:** Teaching and Learning Department

**Vendor Name:** Chiling Hammer Education Fund at the East Bay Community Foundation

**Contract Term:** Start Date: July 1, 2017 End Date: June 30, 2018

**Annual Cost:** \$ 105,000.00

**Approved by:** David Chambliss

**Is Vendor a local Oakland business?** Yes  No

**Why was this Vendor selected?**

The East Bay Community Foundation has sponsored grants previously to OUSD.

**Summarize the services this Vendor will be providing.**

This grant will support new teacher support and development via the Teaching and Learning Department.

**Was this contract competitively bid?** Yes  No

If No, answer the following:

1) How did you determine the price is competitive?

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**



OUSD Grants Management Face Sheet

<b>Title of Grant:</b> Chiling Hammer Education Fund Grant #20180421	<b>Funding Cycle Dates:</b> 07/01/17 – 06/30/18
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Laura Choe, Grants & Scholarship Manager East Bay Community Foundation 200 Frank H. Ogawa Plaza Oakland, CA 94612 510-836-3223	<b>Grant Amount for Full Funding Cycle:</b>  \$105,000.00
<b>Funding Agency:</b> Chiling Hammer Education Fund at the East Bay Community Foundation 200 Frank H. Ogawa Plaza Oakland, CA 94612	<b>Grant Focus:</b> This grant will support new teacher support and development.
<b>List all School(s) or Department(s) to be Served:</b> All Oakland Unified School District schools.	



Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Per the funder's request, this grant will support new teachers in their development and retention in OUSD, specifically through our New Teacher support programs. The ability of OUSD to develop the skills, knowledge, and competencies to be high quality teachers directly impacts and improves student achievement.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.59% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	New Teacher support programs, which this grant supports, are evaluated by the following measures: % of emergency permit, intern, and Induction teachers who move to the next stage of credentialing process; % of teachers in each category who are enrolled/participating in each program; teacher portfolio scores; teacher and coach feedback on the quality of district programs; and teacher evaluation data. This data is paired with analysis of new teachers' student achievement data, specifically SRI, SMI, and SBAC.
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.59% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	David Chambliss, Deputy Chief Teaching and Learning Department Oakland Unified School District 1000 Broadway, Suite 600, Oakland, CA 94607 510-879-1316 <a href="mailto:David.Chambliss@ousd.org">David.Chambliss@ousd.org</a>

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**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal	David Chambliss		
Department Head (e.g. for school day programs or for extended day and student support activities)	Sondra Aguilera		

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer			
Superintendent	Kyla Johnson-Trammell		
President, Board of Education	Aimee Eng		



*Chiling Hammer Education Fund  
at the East Bay Community Foundation*

September 15, 2017

Mr. David Chambliss  
Deputy Chief of Teaching & Learning  
Oakland Unified School District  
1000 Broadway, Suite 600  
Oakland, CA 94607

**RE: Grant #20180421**

Dear Mr. Chambliss:

I am pleased to announce that Oakland Unified School District has been selected to receive a grant in the amount of \$105,000.00 from the Chiling Hammer Education Fund at the East Bay Community Foundation. This grant is for new teacher support and development.

Because this grant is from a donor advised fund, we must remind you that the grant must be used exclusively for charitable purposes, and that this grant may not result in a more than incidental benefit to the donor, donor-appointed advisor, or related parties or businesses.

We encourage you to thank the Fund for this grant by sending a letter addressed to the Chiling Hammer Education Fund in care of the East Bay Community Foundation, attn.: Donor Services. We will make sure that the Fund receives your communiqué.

Please recognize this grant in your media (social, web and print) as the Chiling Hammer Education Fund at the East Bay Community Foundation.

Sincerely,

Laura Choe  
Grants & Scholarship Manager

Enclosure: Grant Check

De Domenico Building  
200 Frank H. Ogawa Plaza  
Oakland, CA 94612

Main 510/836.3223  
Fax 510/836.3287  
info@eastbaycf.org  
www.eastbaycf.org

**EAST BAY COMMUNITY FOUNDATION**

200 FRANK H. OGAWA PLAZA  
OAKLAND, CA 94612  
(510) 836-3223

THE NORTHERN TRUST COMPANY

NO.

127

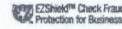


Northern Trust

11-4222/1210

DATE

09/15/2017



AMOUNT

\$\*\*\*105,000.00

PAY

\* One Hundred Five Thousand and no/100 \*

TO  
THE  
ORDER  
OF

Oakland Unified School District  
ATTN: Mr. David Chambliss  
1000 Broadway, Suite 600  
Oakland, CA 94607

From Chiling Hammer Education Fund

VOID AFTER 6 MONTHS  
AMOUNTS OVER \$5,000 REQUIRE TWO SIGNATURES

AUTHORIZED SIGNATURE

**COPY**

⑈ 127064 ⑈ ⑆ 121042222 ⑆ 1170989993 ⑈

EAST BAY COMMUNITY FOUNDATION OAKLAND, CA 94612

127

8266 Oakland Unified School District

09/15/2017 127064

20180421 09/15/2017 new teacher support and development  
HAMM Chiling Hammer Education Fund

105,000.00  
105,000.00

CHECK TOTAL: \$\*\*\*105,000.00



**RECEIPT**

DATE 10/4/17

No. 760717

RECEIVED FROM EBCF/ TL

\$105,000.00

One Hundred Five Thousand ~~Five~~ Four DOLLARS

FOR RENT  
 FOR

New Teacher Support.

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM EBCF/TL TO ACCTS. REC

BY SA



### DONATION FORM

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Network Superintendent/Chief/Deputy Chief for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Lito Catolos at 510-879-0125 or by email at [Lito.Catolos@ousd.k12.ca.us](mailto:Lito.Catolos@ousd.k12.ca.us) for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.	[FOR OFFICE USE ONLY] CR NO.
915	Educator Effectiveness- Teaching & Learning	New Teacher Support and Development	7/1/17	6/30/17	Chiling Hammer Education Fund at the East Bay Community Foundation	\$105,000.00	9/15/17	127064	

**Your Print Name:** Seema Saluja **Your Signature:**

**Your Job Title:** Office Manager **Signature Date:** 9/28/2017

**Your Phone Number:** 510-386-9974 **Your Email:**

**Network Superintendent/Chief/Deputy Chief Printed Name:** David Chambliss, Dy. Chief, Teaching & Learning **Network Superintendent/Chief/Deputy Chief Signature:** 

**[FOR OFFICE USE ONLY] Distribution Org Key:**