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Enactment Date	11/6/13
By	DL



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education

To: Board of Education  
From: Gary Yee, Superintendent  
Subject: District Submitting Grant Agreement

**ACTION REQUESTED:**

Approval and support by the Board of Education of District applicant submitting grant agreement for OUSD schools for fiscal years 2013-2014 to accept same, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**BACKGROUND:**

Grant agreement for OUSD schools for the 2013-2014 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant agreement packets are attached.

File I.D.#	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District	Improve school quality, accountability, and analytics	September 15, 2013 - June 30, 2014	Sirene S. Scully Family Foundation	\$50,000.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant proposal for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$50,000

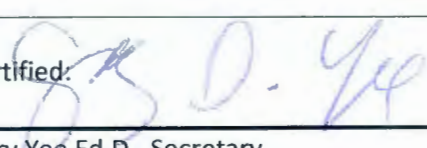
**RECOMMENDATION:**

Approval and support by the Board of Education of District applicant submitting a grant agreement for OUSD schools for fiscal year to accept same, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

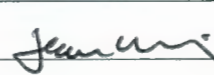
**ATTACHMENTS:** Grant Face Sheet, Agreement

OUSD Grants Management Face Sheet 2013-14

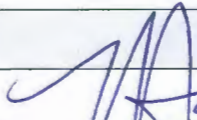
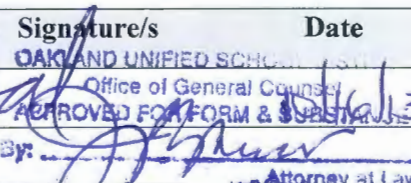
<b>Title of Grant:</b> Quality Community Schools Development	<b>Funding Cycle Dates:</b> September 15, 2013 – June 30, 2014
<b>Grant's Fiscal Agent:</b>	<b>Grant Amount for Full Funding Cycle:</b> \$50,000
<b>Funding Agency:</b> Sirene S. Scully Family Foundation	<b>Grant Focus:</b> Quality Community Schools Development
<b>List all School(s) or Department(s) to be Served:</b> All Students in All Schools	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant will strengthen the Quality, Accountability and Analytics Department's impact on every school in the district as we apply the district's quality standards to the whole portfolio of schools, including charter schools.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award over and above the indirect rate.)	Quality, Accountability, and Analytics (QAA) department ensures that the school district is providing the information and support our schools need in order to be achieve and sustain excellence as measured against school quality standards. The funding request will allow OUSD to take the School Quality Review work of the last three years to a level of greater effectiveness and impact.
Does the grant require any resources from the school(s) or district? If so, describe.	No.
Have you included the required 4.57% for indirect costs i.e. administrative support, evaluation data, financial reporting, and indirect services?	Yes  Certified:  _____ Gary Yee Ed.D., Secretary Board of Education
Will the proposed program take students out of the classroom for any portion of the school day?	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jean Wing and David Montes de Oca 4551 Steele St Oakland, CA 94619 (510) 336-7535 jean.wing@ousd.k12.ca.us <a href="mailto:david.montes@ousd.k12.ca.us">david.montes@ousd.k12.ca.us</a>

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Executive Director	Jean Wing		10/02/2013
Department Head (e.g. for school day programs or for extended day and student support activities)			

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		10/13/13
Superintendent	Gary Yee	 By: _____ Attorney at Law	



## IRENE S. SCULLY FAMILY FOUNDATION

September 30, 2013

Dr. Gary Yee  
Acting Superintendent  
Oakland Unified School District  
1000 Broadway, Suite 680  
Oakland, CA 94607

Dear Dr. Yee:

The Board of Directors of the Irene S. Scully Family Foundation has approved a onetime grant of \$50,000 to support the Quality, Accountability, and Assessment (QAA) department of the Oakland Unified School District.

We look forward to learning about your organization's progress toward the objectives stated in your proposal. An Interim Report will be due by **March 1, 2014**, and the Final Report will be due by **September 1, 2014**.

Please note that the Foundation recently transitioned to an online grants management system, beginning with our Fall 2013 grant cycle. As such, all applicants that submitted proposals to the Foundation in the Summer 2013 grant cycle, or prior, will be asked to submit both the Interim report and Final report to the Foundation via *email*. Both forms can be downloaded from the Foundation website's "Application Instructions" page.

**\*Renewals:** An LOI requesting renewal funding will be accepted as early as **June 1, 2014** (Summer 2014 grant cycle). In order to be eligible to submit an LOI, funds from this grant must be fully utilized and documented. At the time of your renewal LOI submission, please visit the Foundation's website, where you can access the link to the grants management system. Once your organization creates an account, you will be able to submit an LOI and attach a copy of your Final Report. If the Foundation does not receive both the LOI and Final Report by the June 1, 2014 deadline, a renewal will not be considered until the following Fall 2014 grant cycle.

Thank you in advance for adhering to the reporting guidelines and schedule indicated above. If you have any questions or would like additional information regarding the reporting and renewal process, please contact us at your convenience.

We are very pleased to support your work and look forward to deepening our partnership during the grant period.

Sincerely,

Irene S. Scully, President  
Irene S. Scully Family Foundation  
Enclosures (2)



## IRENE S. SCULLY FAMILY FOUNDATION

September 30, 2013

Dr. Gary Yee  
Acting Superintendent  
Oakland Unified School District  
1000 Broadway, Suite 680  
Oakland, CA 94607

Dear Dr. Yee:

Enclosed is the Irene S. Scully Family Foundation's ("Foundation") check for \$50,000 to Oakland Unified School District ("Grantee"). This constitutes a grant support the Quality, Accountability, and Assessment (QAA) department in the Oakland Unified School District.

This grant is made by Foundation subject to the following terms and conditions:

(a) Grantee is an organization that is both exempt from tax under section 501(c)(3) of the Internal Revenue Code (IRC) and an organization described in IRC §509(a)(1), (2), or (3), which statuses have been duly confirmed by one or more operative IRS rulings or determination letters, copies of which Grantee has filed with Foundation.

(b) Grantee will utilize the grant's proceeds only for charitable and educational activities consistent with its tax-exempt status described above. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by IRC §501(c)(3) or, if applicable, IRC §501(h) and 4911.

(c) Grantee will inform Foundation immediately of any change in or IRS proposed or actual revocation (whether or not appealed) of its tax status described above.

(d) Grantee will report in writing to Foundation by **March 1, 2014** (Interim Report) and **September 1, 2014\***(Final Report) as to the uses it has put Foundation's grant and will provide promptly such additional information, reports and documents as Foundation may request.

**\*Renewals:** An LOI requesting renewal funding will be accepted as early as **June 1, 2014** (Summer 2014 grant cycle). In order to be eligible to submit an LOI, funds from this grant must be fully utilized and documented. At the time of your renewal LOI submission, please visit the Foundation's website, where you can access the link to the grants management system. Once your organization creates an account, you will be able to submit an LOI and attach a copy of your Final Report. If the Foundation does not receive both the LOI and Final Report by the June 1, 2014 deadline, a renewal will not be considered until the following Fall 2014 grant cycle.

(e) This grant is earmarked for the project identified above, as described in Grantee's funding proposal and related correspondence. It is not earmarked for transmittal to any other entity or person, even if Grantee's proposal or other correspondence expresses expenditure intentions. Rather, Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this agreement's terms and conditions.



IRENE S. SCULLY FAMILY FOUNDATION

(f) This grant is not in any way earmarked to support or carry on any lobbying or voter-registration drive. If this grant is restricted to a specific project, Grantee hereby reaffirms that the project's current budget, as previously submitted or explained to Foundation, accurately reflects Grantee's present intentions to expend at least the amount of this grant (plus any other grant from the Foundation this year for the same project) on project non-lobbying and non-voter-registration activities in Grantee's current fiscal year.

(g) As a condition of your grant, all publicity and printed material related to programs funded by the Irene S. Scully Family Foundation are required to contain an acknowledgement of the Foundation's support.

Grantee's deposit, negotiation or endorsement of the enclosed check will constitute its agreement to the terms and conditions set forth above. However, for Foundation's files, please have the enclosed copy of this letter reviewed and signed where indicated by an authorized officer of Oakland Unified School District and then returned to us at your earliest convenience.

Sincerely,

Irene S. Scully, President  
Irene S. Scully Family Foundation

On behalf of Oakland Unified School District, I understand and agree to the foregoing terms and conditions of Foundation's grant, and hereby certify my authority to execute this agreement.

Signature: \_\_\_\_\_  
Name: Mary Yee \_\_\_\_\_  
Title: Superintendent \_\_\_\_\_  
Date: 10/15/13 \_\_\_\_\_



**General Information**

Organization Name: Oakland Unified School District  
Executive Director: Gary Yee, Superintendent  
Development Contact: Madeleine Clarke  
Mailing Address: 1000 Broadway, 6<sup>th</sup> Floor, Oakland, CA 94606  
Phone/Fax: (510) 434-7790/(510) 434-7772  
Website: [www.ousd.k12.ca.us](http://www.ousd.k12.ca.us)  
Contact Email: [madeleine.clarke@ousd.k12.ca.us](mailto:madeleine.clarke@ousd.k12.ca.us)

**Brief Overview**

What is your organization's mission?  
Oakland Unified School District is becoming a Full Service Community District that serves the whole child, eliminates inequity, and provides each child with excellent teachers for every day.

Describe your organization's work and the community served by your organization.  
Public School District serving families and children who live in the City of Oakland by creating and sustaining a system of full-service community schools.

What is your overall annual budget?  
\$548,608,161

**Program/Project Information and Request:**

Describe the program/project for which you are seeking funds.  
Quality, Accountability, and Assessment (QAA) department. QAA is an engine for coherence and excellence at all levels of the district. The department is an umbrella including School Quality Review, School Portfolio Management, Research, Assessment and Data. QAA creates cascading data-based reports, dashboards, scorecards, and analysis for each level in the school system: central office, school community, and classroom. QAA leads the School Quality Review process and supports School Portfolio decision-making as well as providing feedback to central office regarding how the system as a whole needs to change to better serve our schools.

What is the primary goal of the program/project?  
QAA ensures that the school district is providing the information and support our schools need in order to be achieve and sustain excellence as measured against school quality standards. The funding request will allow OUSD to take the School Quality Review work of the last three years to a level of greater effectiveness and impact.

What is the program/project's overall budget?  
\$2,900,775

What is the amount, or amount range, of your request?  
\$50,000

How did you hear about the Irene S. Scully Family Foundation?  
Oakland Educational Funders Forum, East Bay Community Foundation