

File ID Number	13-2295
Introduction Date	12/11/13
Enactment Number	13-2545
Enactment Date	12/11/13
By	o.k.



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education
 From: Gary Yee, Acting Superintendent
 Subject: **District Submitting Grant Proposal**

ACTION REQUESTED:

Approval and support by the Board of Education of District applicant submitting grant proposal for OUSD for fiscal years 2013 and 2014 and to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

BACKGROUND:

Grant proposal for OUSD schools for the 2013 and 2014 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant proposal packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District for Castlemont High School	The grant will fund the Sustainable Urban Design Academy	06//15/2013 thru 03/31/2015	California Department of Education	\$108, 120.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant proposal for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$108,120.00

RECOMMENDATION:

Approval and support by the Board of Education of District applicant submitting a grant proposal for OUSD schools for fiscal years 2013 and 2014 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

ATTACHMENTS: Grants face sheet, grant proposal

COPY

Grant Award Notification

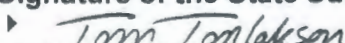
GRANTEE NAME AND ADDRESS Anthony Smith, Superintendent Oakland Unified School District 1025 Second Avenue Oakland, CA 94606-2212				CDE GRANT NUMBER				
				FY	PCA	Vendor Number	Suffix	
				12	25168	6125	01	
Attention Anthony Smith, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY		
Program Office Accounting Office, Categorical Funds				Resource Code	Revenue Object Code	01		
Telephone 510-879-8200				6386	8590	INDEX		
Name of Grant Program California Partnership Academies Program: Clean Technology and Renewable Energy (SBX1 1)						615		
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date		
	\$108,120		\$108,120		6/15/2013	03/31/2015		
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency			

I am pleased to inform you that you have been funded for the Sustainable Urban Design Academy (C003) at Castlemont High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.


Please return the original, signed Grant Award Notification (AO-400) within 10 days of receipt to:

Cindy Rose, Staff Services Analyst
 Career and College Transition Division
 California Department of Education
 1430 N Street, Suite 4202
 Sacramento, CA 95814-5901

California Department of Education Contact Jerry Winthrop		Job Title Education Programs Consultant	
E-mail Address jwinthrop@cde.ca.gov		Telephone 916-319-0475	
Signature of the State Superintendent of Public Instruction or Designee 		Date February 28, 2013	

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent		Title	
E-mail Address		Telephone	
Signature 		Date	

Grant Award Notification (Continued)

The following Implementation Grant conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54699. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54699. The reduced amount per qualified student is 9.9 percent. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
 - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended, but no later than 30 days after the end of the grant period. The EOP report is on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gs/hs/cpagen.asp>. The EOP should include a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a detailed narrative within 45 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff from each CPA are required to attend the annual California Partnership Academies Conference. More information about the annual CPA Conference can be found on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gs/hs/cpagen.asp>. CPA funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Jerry Winthrop, Education Programs Consultant, High School Innovations & Initiatives Office (HSIIO), by phone at 916-319-0457 or by e-mail at jwinthrop@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact Cindy Rose, Staff Services Analyst, HSIIO, by phone at 916-319-0475 or by e-mail at crose@cde.ca.gov.


OUSD Grants Management Face Sheet

Title of Grant: California Department Of Education California Partnership Academy Grant Application	Funding Cycle Dates: 2013-15
Grant's Fiscal Agent: California Department of Education High School Initiatives/Career Education Office, California Partnership Academy, 1430 N Street, Suite 4503, Sacramento, CA 95814 Attention: Cindy Ann Rose, Staff Analyst	Grant Amount for Full Funding Cycle: \$108,120.00
Funding Agency: CDE	Grant Focus: Career & Technical Education
List all School(s) or Department(s) to be Served: Castlemont High School Sustainable Urban Design Academy	

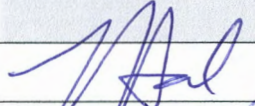
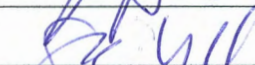
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Most of the attached budget is focused on Sustainable Urban Design programs and projects that create healthy and sustainable communities for Castlemont High School and community. This grant will contribute to program materials, supplies technical expertise, training and equipment for classes and projects that promote sustainable design and healthy communities. For example, air quality equipment, community-mapping materials, and smart aquaculture garden building materials among many others. In addition, the grant will support the development internships and job shadowing opportunities are essential to the alignment of academic theory with career related applied learning opportunities.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.75% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The grant will be evaluated through multiple forms of assessment. These include, projects generated in individual classes, integrated projects, levels of participation, attendance, GPA monitoring, focal groups of students, connections, interactions and evaluations of community and industry partners, internship and mentorship placements and evaluation, data review and CAPAAR analysis.
Does the grant require any resources from the school(s) or district? If so, describe.	All CPA grants require matching district in-kind support.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 4.25% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	NO
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	Students will participating in presentations by community and industry partners in class that are linked to projects, trips, retreats and experiences outside of the classroom. Students also have the opportunity to participate in a green works job program afterschool. Students will participate in job shadowing and intern opportunities.


<p>Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)</p>	<p>Gretchen Livesey, Director Linked Learning Office 2607 Myrtle Street, Room 104 Oakland, CA 94607 Gretchen.livesey@ousd.k12.ca.us 510.273.2360</p>
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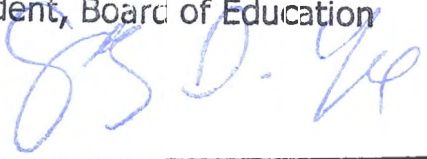
Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal			
Department Head (e.g. for school day programs or for extended day and student support activities)	& /s/ Deborah Johnson		10/15/13

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Gary Yee		



David Kakishiba
 President, Board of Education


Gary Yee, Ed.D.
 Secretary, Board of Education

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