

LEGISLATIVE FILE

File ID No. 11-3251

Introduction Date 1-11-2012

Enactment No. 12-0086

Enactment Date 1-11-12

By AS

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

January 11, 2012

To: Board of Education

From: Tony Smith, Ed.D., Superintendent
Timothy E. White, Assistant Superintendent of Planning & Management,
Building & Grounds and Custodial Services



Subject: Change Order No. 2 with J. H. Fitzmaurice, Inc. for Manzanita Middle School Modernization Project in an amount of \$6,661.32 increasing the current contract from \$1,390,009.68 to \$1,396,671.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 2 on behalf of the District with J. H. Fitzmaurice, Inc. for additional work due to District requested improvements and DSA or Agency requested changes to Manzanita Middle School Modernization Project in the amount not to exceed \$6,661.32, increasing the current contract amount from \$1,390,009.68 to \$1,396,671.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Manzanita Middle School Modernization Project**. Funding for the project is GO Bond-Measure B.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to .50%% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$1,330,000.00.

	Amount \$	Percent %
Design Error or Omission	\$6,661.32	.50%
<i>(Preliminary Change Order Nos.)</i>		
TOTAL	\$6,661.32	.50%

DISCUSSION

The work added by this change order includes:

Item No.	Description	Reason	Requested by
PCO 6	FRP door installation and caulking at FRP doors	Design Error Reason: Several doors were changed from hollow metal doors to FRP doors, the lead time on the FRP doors was approximately 8 weeks from approval, and the doors did not arrive until after the start of school. These doors then had to be installed on weekends.	Architect

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$1,330,000.00
Sum of previously approved Change Orders:	<u>\$ 60,009.68</u>
Contract sum prior to this Change Order:	\$1,390,009.68
Cost of current Change Order No. 2	<u>\$ 6,661.32</u>
New Contract Sum:	\$1,396,671.00
Current Change Order(s) as % of contract	.50%
Contract completion date as of this Change Order No. 2	No Change

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 2 on behalf of the District with J. H. Fitzmaurice, Inc. for additional work due to District requested improvements and DSA or Agency requested changes to Manzanita Middle School Modernization Project in the amount not to exceed \$6,661.32, increasing the current contract amount from \$1,390,009.68 to \$1,396,671.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the GO Bond-Measure B. The scope of work is included in the Board of Education approved total budget for the Manzanita Middle School Modernization Project. The total budget for this project is \$1,396,671.00.

ATTACHMENT

Change Order No. 2 which includes: Manzanita Middle School Modernization Project
PCO (Preliminary Change Order) Number: 6

Key Codes: 1379901817-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

CHANGE ORDER NO. 02

V011575

<p>PROJECT: Manzanita Modernization Phase 2</p> <p>OWNER: Oakland Unified School District</p> <p>CONTRACTOR: J.H. Fitzmaurice, Inc. 2857 Hannah Street Oakland, CA 94608</p>	<p>DATE: 10/14/2011</p> <p>DSA FILE NO.:</p> <p>DSA APP NO.:</p> <p>OUSD PROJECT#: 03032-4</p> <p>PROJECT MGR.: Kevin Newlon</p>
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The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$1,330,000.00
Net Change by previously authorized Change Orders	\$60,009.68
The Contract sum prior to this change order	\$1,390,009.68
The Contract sum will be increased/descreased	\$6,661.32
The New Contract Sum including the Change Order will be	\$1,396,671.00
Change Order percentage of base contract	0.50%
The Contract is changed by (0) Zero Calendar Days	0 days
Contract completion date as of this Change Order therefore is:	8/15/2011

Summary reference attached items : 6

<p>Approved: Architect of Record</p> <p>Signature</p> <p>Date: 10-18-11</p>	<p>Approved: General Contractor</p> <p>Signature For SMK</p> <p>Date: 10/17/11</p>	<p>Approved: OUSD</p> <p>Director of Facilities Signature</p> <p>Date: 10/17/11</p> <p>_____ Ast. Superintendent Signature</p> <p>Date: 10/17/11</p>
<p>Approved: Electrical or Structural Engineer</p> <p>Signature</p> <p>Date:</p>	<p>Approved: Mechanical Engineer</p> <p>Jody London</p> <p>President, Board of Education</p> <p>Signature</p> <p>Date:</p>	<p>Approved: Division of the State Architect</p> <p>Edgar Rakestraw, Jr., Secretary</p> <p>Board of Education</p> <p>Signature</p> <p>Date:</p>

RECEIVED

10-21-2011

1379901817-6271

LEGISLATIVE FILE

File ID Number 11-3251

Introduction Date 1-11-12

Enactment Number 12-0086

Enactment Date 1-11-12

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

SUMMARY OF CHANGE ORDER NO. 02

PROJECT: Manzanita
Modernization Phase 2

DATE: 10/14/2011

OWNER: Oakland Unified School District

CONTRACTOR: J.H. Fitzmaurice, Inc.
2857 Hannah Street
Oakland, CA 94608

DSA FILE NO.:
DSA APP NO.:
OUSD PROJECT#: 03032-4
PROJECT MGR.: Kevin Newlon

1	PCO # 6	ADD	\$6,661.32
		ADD/DEDUCT	

Description: FRP Door Installation & Caulking at FRP Doors

Reason: Several doors were changed from hollow metal doors to FRP doors, the lead time on the FRP doors was approx. 8 weeks from approval, and the doors did not arrive until after the start of school. These doors then had to be installed on weekends.

Requested By: 5 Design Error

DSA Prelim approval date:

CO #2 (1 PCO's)	
Total:	\$6,661.32

Change Order 2-2 (Revised 1/19/2006)

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

PRELIMINARY CHANGE ORDER NO. 6

PROJECT: **Manzanita
Modernization Phase 2**

DATE: **10/14/2011**

DSA FILE:

CONTRACTOR: **J.H. Fitzmaurice, Inc.**

DSA APP:

PROJECT MGR: **Kevin Newlon**

OUSD PROJ: **03032-4**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Install (8) Eight FRP doors on Saturdays due to long lead time of the materials. Includes premium portion of labor only. Provide caulking at FRP Door frames, that was not shown on the dwgs. Provide glass for Door A01, as the existing HM door as it was decided to keep this door in lieu of installing the FRP door. A credit of \$641.00 is included for the remaining AED balance.

CODE: 5 Design Error

REASON:

Several doors were changed from hollow metal doors to FRP doors, the lead time on the FRP doors was approx. 8 weeks from approval, and the doors did not arrive until after the start of school. These doors then had to be installed on weekends.

ATTACHMENTS: JH Fitzmaurice proposal dated 10/14/11

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Lump Sum Time / Materials Not To Exceed

Final Price: \$6,661.32

Date: 10/14/11

Contractor to proceed with work described herein, cost not to exceed \$6,661; final cost to be determined after review and negotiation.

Time Extension: calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

[Signature]
Architect of Record

10-18-11
Date

[Signature]
Project Manager

10/14/11
Date

[Signature]
Contractor

10/17/11
Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature]
Director of Facilities

10/17/11
Date

[Signature]
Assistant Superintendent

Date



J.H. Fitzmaurice, Inc.

Project: Manzanita Elementary School- Modernization Phase 2

C-37R2

JHF Project # 11719

SUPPORTING DOCUMENTATION FOR COST PROPOSAL SUMMARY

Date: 10/14/2011

DAY #	ITEM	QUANTITY	LABOR	MAT	SUB & EQUIPT	LABOR	MAT	SUB & EQUIPT	TOTAL
	Overtime cost for FRP door, door hardware and door lite installation. 7 sets of FRP Doors include Door numbers A10, A12, B11, C01, C05, D01 and D08. Install new hardware, remove (a) window screens and re-glaze door lites, and paint exterior sides of Door A01 of Building A entrance.								
1	BK Mill - Premium Time for Saturday 9-10-11								
	4 Carpenters - Installing FRP Door #'s A10, A12, D01 and D08 (Each Carpenter on site for 8 hours) (Total of 5 BK Mill Carpenters on site. 4 Carpenters submitted on T+M summary)	32 hrs			\$20.00	\$0.00	\$0.00	\$640.00	\$640.00
	Subcontractor Subtotal		\$640.00			\$0.00	\$0.00	\$0.00	\$640.00
	GC mark up @ 5%	1 l.s.	\$32.00			\$32.00	\$0.00	\$0.00	\$32.00
						\$0.00	\$0.00	\$0.00	\$0.00
1	J.H.F. - Overtime for Saturday 9-10-11								
	Superintendent - Supervision of FRP Door Installation (Door #'s A10, A12, D01, D08)	8.5 hrs	\$150.62			\$1,280.27	\$0.00	\$0.00	\$1,280.27
	Subcontractor Subtotal		\$1,280.27			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 15%	1 l.s.	\$192.04			\$192.04	\$0.00	\$0.00	\$192.04
						\$0.00	\$0.00	\$0.00	\$0.00
2	BK Mill - Premium Time for Wednesday 9-14-11								
	4 Carpenters - Installed FRP Door # B11, including all panic hardware, kickplates, closures, door sweeps. Installed door closures, kickplates and door sweeps for FRP Door #'s A10, A12, D01, D08 (Each Carpenter on site for 3 hours)	12 hrs			\$20.00	\$0.00	\$0.00	\$240.00	\$240.00
	Subcontractor Subtotal		\$240.00			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 l.s.	\$12.00			\$12.00	\$0.00	\$0.00	\$12.00
						\$0.00	\$0.00	\$0.00	\$0.00
2	J.H.F. - Standard Time for Wednesday 9-14-11								
	Superintendent - Supervision of FRP Door Installation	4.5 hrs	\$111.95			\$503.78	\$0.00	\$0.00	\$503.78
	Subcontractor Subtotal		\$503.78			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 15%	1 l.s.	\$75.57			\$75.57	\$0.00	\$0.00	\$75.57
						\$0.00	\$0.00	\$0.00	\$0.00
3	BK Mill - Premium Time for Saturday 9-17-11								
	4 Carpenters - Installed FRP doors C01 and C05 along with all associated hardware. (Each Carpenter on site for 4 hours)	16 hrs			\$20.00	\$0.00	\$0.00	\$320.00	\$320.00
	Subcontractor Subtotal		\$320.00			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 l.s.	\$16.00			\$16.00	\$0.00	\$0.00	\$16.00
						\$0.00	\$0.00	\$0.00	\$0.00
3	J.H.F. - Overtime for Saturday 9-17-11								
	Superintendent - Supervision of FRP door Installation. Caulking of all exterior sides of 7 pairs of FRP Doors (Doors - A10, A12, B11, D01, D08, C01 and C05)	8.5 hrs	\$150.62			\$1,280.27	\$0.00	\$0.00	\$1,280.27
	Subcontractor Subtotal		\$1,280.27			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 15%	1 l.s.	\$192.04			\$192.04	\$0.00	\$0.00	\$192.04
						\$0.00	\$0.00	\$0.00	\$0.00
3	J.H.F. - Material Cost for Exterior Caulking of FRP Doors								
	5 tubes of Sikaflex caulking and 75 1/2" backer rode (Please see attached invoice from White Cap dated 9-16-11)	1 l.s.		\$43.03		\$0.00	\$43.03	\$0.00	\$43.03
	5 tubes of Sikaflex caulking and 2 rolls of blue tape (Please see attached invoice from Economy Lumber dated 9-17-11)	1 l.s.		\$46.73		\$0.00	\$46.73	\$0.00	\$46.73
						\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00
4	BK Mill - Premium Time for Wednesday 9-21-11								
	2 Carpenters - Adjusted panic hardware on FRP Door A10. Adjusted hardware on FRP Doors C01 and C05. Placed FRP Doors A01 and associated hardware in custodian storage (Each Carpenter on site for .75 hr) (2 BK Mill Carpenters on site for 1.5 hrs each, total of 1.5 hrs submitted on T+M summary)	1.5 hrs	\$20.00			\$30.00	\$0.00	\$0.00	\$30.00
	Subcontractor Subtotal		\$30.00			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 l.s.	\$1.50			\$1.50	\$0.00	\$0.00	\$1.50
						\$0.00	\$0.00	\$0.00	\$0.00
4	J.H.F. - Standard Time for Wednesday 9-21-11								
	Superintendent - Supervision	3 hrs	\$111.95			\$335.85	\$0.00	\$0.00	\$335.85
	Subcontractor Subtotal		\$335.85			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 15%	1 l.s.	\$50.38			\$50.38	\$0.00	\$0.00	\$50.38
						\$0.00	\$0.00	\$0.00	\$0.00
5	Glenn and Sash - Standard Time for Friday 9-23-11								
	2 Glaziers - Installing Door Lites for FRP Doors A10, A12, B11, C01, C05, D01 and D08 (Each glazier on site for 3 hours). Glenn and Sash providing 16 door lites of laminated glass for 8 FRP Door Sets (please see attached cost proposal dated 9-23-11) \$1,728.00	1	Cost not accepted by OUSD.			\$0.00	\$0.00	\$0.00	\$0.00
	Subcontractor Subtotal		\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 l.s.	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
5	J.H.F. - Standard Time for Friday 9-23-11								
	Superintendent - Supervision for installation of FRP door lites on Doors A10, A12, C01, C05 and D1	2.5 hrs	\$111.95			\$279.88	\$0.00	\$0.00	\$279.88
	Project Engineer - Supervision for installation of FRP door lites on Doors D08 and B11	1 hrs	\$65.84			\$65.84	\$0.00	\$0.00	\$65.84
	Subcontractor Subtotal		\$345.72			\$0.00	\$0.00	\$0.00	\$0.00

	GC mark up @ 15%	1 Ls.	\$51.86		\$51.86	\$0.00	\$0.00	\$51.86
6	BK Mill - Door A01 - Install new hardware				\$0.00	\$0.00	\$0.00	\$0.00
	1 Carpenter on site for 3.5 hrs - Installing new hardware (closures, exit devices, kick-plates, etc.). Please see attached cost proposal. Cost includes mobilization fee for coming back to Manzanita site for Door A01 modifications	1 Ls.		\$400.00	\$0.00	\$0.00	\$400.00	\$400.00
	Subcontractor Subtotal		\$400.00		\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 Ls.	\$20.00		\$20.00	\$0.00	\$0.00	\$20.00
5	J.H.F. - Standard Time for Tuesday 10-4-11				\$0.00	\$0.00	\$0.00	\$0.00
	Project Engineer - Supervision of BK Mill installing hardware on Door A01	3.5 hrs	\$65.84		\$230.44	\$0.00	\$0.00	\$230.44
	Subcontractor Subtotal		\$230.44		\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 15%	1 Ls.	\$34.57		\$34.57	\$0.00	\$0.00	\$34.57
6	Glass and Saah - Door A01 Door Lites				\$0.00	\$0.00	\$0.00	\$0.00
	Remove 2 (a) door lite screens and re-glaze 2 new door lites on existing Door pair A01 (please see cost proposal dated 9-30-11)	1 Ls.		\$410.00	\$0.00	\$0.00	\$410.00	\$410.00
	Subcontractor Subtotal		\$410.00		\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 Ls.	\$20.50		\$20.50	\$0.00	\$0.00	\$20.50
6	KBI Painting - Paint exterior sides of Door A01				\$0.00	\$0.00	\$0.00	\$0.00
	Paint all exterior sides of Door Pair A01 with "Saffron Thread" red color.	1 Ls.		\$300.00	\$0.00	\$0.00	\$300.00	\$300.00
	Subcontractor Subtotal		\$300.00		\$0.00	\$0.00	\$0.00	\$0.00
	GC mark up @ 5%	1 Ls.	\$15.00		\$15.00	\$0.00	\$0.00	\$15.00
7	Contract Allowance Adjustment:				\$0.00	\$0.00	\$0.00	\$0.00
	Allowance summary:				\$0.00	\$0.00	\$0.00	\$0.00
	Contract Allowance Amount		\$50,000.00		\$0.00	\$0.00	\$0.00	\$0.00
	Total of AED #1- 13		\$49,359.61		\$0.00	\$0.00	\$0.00	\$0.00
	Balance Remaining		\$640.39		\$0.00	\$0.00	\$0.00	\$0.00
	Credit Balance of the Contract Allowance	1 Ls.		(\$640.39)	\$0.00	\$0.00	(\$640.39)	(\$640.39)
	Exclusions:				\$0.00	\$0.00	\$0.00	\$0.00
	All interior touch up painting from hardware installation on pair of existing Doors A01, is excluded due to existing color not being a part of contract work.				\$0.00	\$0.00	\$0.00	\$0.00
98.000	General Items	(TO BE DETERMINED)			\$0.00	\$0.00	\$0.00	\$0.00
	Project Manager	hr	\$153.56		\$0.00	\$0.00	\$0.00	\$0.00
	Superintendent	hr	\$144.44		\$0.00	\$0.00	\$0.00	\$0.00
	Overtime for Superintendent	hr	\$189.13		\$0.00	\$0.00	\$0.00	\$0.00
	Project Engineer	hr	\$80.94		\$0.00	\$0.00	\$0.00	\$0.00
	Office	hr	TBD		\$0.00	\$0.00	\$0.00	\$0.00
	Temp Toilet	hr	TBD		\$0.00	\$0.00	\$0.00	\$0.00
	Temp Water & Power	hr	TBD		\$0.00	\$0.00	\$0.00	\$0.00
	Telephone	hr	TBD		\$0.00	\$0.00	\$0.00	\$0.00
	Cleanup- Labor	hr	\$57.62		\$0.00	\$0.00	\$0.00	\$0.00
	Carpenter	hr	\$78.75		\$0.00	\$0.00	\$0.00	\$0.00
	Carpenter Apprentices Level 7	hr	\$70.63		\$0.00	\$0.00	\$0.00	\$0.00
	Pickups & Transportation	hr	TBD		\$0.00	\$0.00	\$0.00	\$0.00
	Bidder's Risk Insurance/Guard Service	by Owner			\$0.00	\$0.00	\$0.00	\$0.00
	Guard Service	by Owner			\$0.00	\$0.00	\$0.00	\$0.00
	Sales Taxes on Materials above (included with above)	0.00%		\$99.76	\$0.00	\$0.00	\$0.00	\$0.00
	City of Oakland tax	0.19%	\$6,479.14		\$12.31	\$0.00	\$0.00	\$12.31
					\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal				\$4,732.06	\$89.76	\$1,669.61	\$6,491.45

Proposal Clarifications & Terms

- No funds are included for any work or materials not specifically mentioned above
- This Quotation is based solely on the usual cost elements such as labor, material and normal markups and does not include any amount for changes in the sequence of work, delays, disruptions, rescheduling, extended overhead, acceleration and/or impact costs, and the right is expressly reserved to make claim for any and all of these and related items of cost prior to any final settlement of this Contract.
- The changes quoted herein may impact the project schedule. In the event that the changes have an affect on the schedule resulting in the need for additional time or cause additional expenses, such time extension and/or additional expenses will be requested when they can be determined.

Gen Markup see above		\$0.00
Subtotal	0.00%	\$6,491.45
Insurance	1.60%	\$103.86
Subtotal		\$6,595.31
BOND	1.00%	\$65.95

Total **\$6,661.26**

Approved by: Oakland Unified School District
Planning and Management Division

By: _____
 Kevin Newton, Project Manager
 Authorized Agent

Date: _____

J.H.Fitzmaurice Inc.

**C-37 - FRP Doors
Time and Material Sheet**

Project: Manzanita Elementary School

Date: 09/10/2011

Day: Saturday

Prepared By: Kyan Hakimi

Job #: 11719

Weather: Sunny

DAILY REPORT		Start Time	Lunch Break	Finish Time	Total Hrs.		FRP Door Installation							
Name	Trade	AM		PM	ST	OT	99.037							
Ron Brewer	Super	06:30	0.5	03:30		8.5	8.5							
JHF Equipment														
Sub Equipment														
Deliveries														
Desc.	Hrs.				Co.		Desc.	Hrs.	Co.					
Issues/Delays/Misc:														
RFI #:														
Desc.:														
Lost days due to weather:														
Company	# Wks	Oak	Description of Work Performed											
BK Mill	5	1	5 Carpenters on site @ 8 hours each (total of 40 hours). BK Mill submitted 4 Carpenters on site @ 8 hours each (total of 32 hours). Installed FRP door sets A10, A12, D01 and D08											
JHF														
Ron Brewer	1	0	Supervising subs on site. Removal of existing hollow metal doors and hardware for FRP Door sets A10, A12, D01 and D08											
Job Total														
											Signature: <i>Kyan Hakimi</i>		Kyan Hakimi	

J.H.Fitzmaurice Inc.


**C-37 - FRP Doors
Time and Material Sheet**

Project: Manzanita Elementary School
Job #: 11719

Date: 09/17/2011
Weather: Sunny

Day: Saturday

Prepared By: Kyan Hakimi

DAILY REPORT		Start Time	Lunch Break	Finish Time	Total Hrs.		FRP Door Installation							
Name	Trade	AM		PM	ST	OT	98.037							
Ron Brewer	Super	06:30	0.5	03:30			8.5	8.5						
JHF Equipment														
Sub Equipment														
Deliveries														
Desc.	Hrs.				Co.		Desc.	Hr.	Co.					
Issues/Delays/Misc.:														
RFI #	Desc.												Lost days due to weather	
Company	# Wrks	Oak					Description of Work Performed							
BK Mill	4	1					4 Carpenters on site @ 4 hours each (total of 16 hours). Installed FRP Doors C01 and C05, along with all hardware associated with those FRP door pairs. Made adjustments to other FRP doors as needed							
JHF														
Ron Brewer	1	0					Supervising subs on site. Removal of existing hollow metal doors and hardware @ FRP doors C01 and C05. Caulked all exterior sides of 7 FRP doors (A10, A12, B11, C01, C05, D01 and D08)							
Job Total	5	1												
									Signature:		Kyan Hakimi			

J.H.Fitzmaurice Inc.

C-37 - FRP Doors
Time and Material Sheet

Project: Manzanita Elementary School

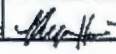
Date 09/21/2011

Day Wednesday

Prepared By: Kyan Hakimi

Job #: 11719

Weather Sunny

DAILY REPORT		Start Time	Lunch Break	Finish Time	Total Hrs.		FRP Door Installation								
Name	Trade	PM		PM	ST	OT	99.037								
Ron Brewer	Super	01:00		04:00	3		3								
JHF Equipment															
Sub Equipment															
Deliveries															
Issues/Delays/Misc.															
RFI # Desc. Lost days due to weather															
Company # Wkrs Oak Description of Work Performed															
BK Mill	2	1	2 Carpenters @ 1.5 hrs each (total of 3 hrs). BK Mill submitted 2 carpenters @.75 hrs each for total of 1.5 hrs. Adjusted panic hardware on FRP Door A10, Adjusted hardware on FRP Doors C01 and C05. Stored FRP Door A01 and associated hardware in Custodian's storage												
JHF															
Ron Brewer	1	0	Supervising subs on site. Was told by Principal that Door A01 may not be installed due to color issues. Spoke with Kevin regarding this issue. Directed BK Mill not to install Door A01. Stored Door A01 and associated hardware in Custodian's Storage												
Job Total	3	1													
								Signature: 	Kyan Hakimi						

J.H.Fitzmaurice Inc.

C-37 - FRP Doors
Time and Material Sheet

Project: Manzanita Elementary School


Date 09/23/2011

Day Friday

Prepared By: Kyan Hakimi

Job #: 11719

Weather Sunny

DAILY REPORT		Start Time	Lunch Break	Finish Time	Total Hrs.		FRP Door Installation								
Name	Trade	AM		AM	ST	OT	00.037								
Ron Brewer	Super	08:00		08:30	2.5		2.5								
Kyan Hakimi	PE	08:00		09:00	1		1								
JHF Equipment															
Sub Equipment															
Deliveries															
Desc.	Hrs.				Co.		Desc.	Hr.	Co.						
Issues/Delays/Misc.:															
RFI # Desc. Lost days due to weather															
Company	# Wrks	Oak	Description of Work Performed												
Glass and Sash	2		2 Glaziers @ 3 hours each (total of 6 hours). Installing Door Lites on FRP Doors A10, A12, B11, C01, C05, D01 and D08												
JHF															
Ron Brewer	1	0	Went to Manzanita and opened up site. Unlocked all FRP Doors. Supervised door lite installation by Glass and Sash on FRP Door #'s A10, A12, B11, C01, C05, D01.												
Kyan Hakimi	1	0	Supervised Glass and Sash door lite installation on FRP Doors D01 and D08. Cleaned all fingerprint from door lites for all 7 sets of FRP Doors												
Job Total	4	0													
								Signature:		Kyan Hakimi					

PURCHASE ORDER

(Blank Form)

J. H. FITZMAURICE, INC.

2857 HANNAH ST., OAKLAND, CA 94608
 TELEPHONE 510 / 444-7561 FAX 510 / 444-1344



THIS ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, ETC.

JOB NUMBER <i>11719</i>	PURCHASE ORDER NUMBER <i>35697</i>
----------------------------	---------------------------------------

NO SUBSTITUTION MAY BE MADE WITHOUT WRITTEN PERMISSION OF PURCHASER

SELLER

Economy

ATT: _____ TEL: _____ FAX: _____

SHIP TO

Manzanita

DELIVERED PICKED UP

SHIPPING TERMS: FOB ABOVE ADDRESS

IMPORTANT: IMMEDIATE NOTICE TO PURCHASER IS REQUIRED IF SELLER IS UNABLE TO SHIP BY REQUIRED DATE.

FREIGHT COLLECT

DELIVERY REQUIRED	ORDER DATE <i>9-17</i>	TERMS <i>Charge</i>	ORDER IS: <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> CONFIRMATION			
QUANTITY ORDERED	UNIT	PLEASE ENTER THE FOLLOWING ORDER SUBJECT TO THE TERMS, AND THE CONDITIONS LISTED ON REVERSE SIDE.	ACCOUNT CHARGED	UNIT PRICE	AMOUNT	
<i>1</i>		<i>S: Kalflex 1A</i>				
<i>2</i>		<i>Blue Tape</i>				
TO SPEED PAYMENT MAIL INVOICES TO:			SHIPPING LOCATION	HOME OFFICE ADDRESS	ADDRESS SHOWN BELOW	TOTAL COST
SPECIAL INSTRUCTIONS:						
			J.H. FITZMAURICE, Inc. BY <i>[Signature]</i>			

Seller Copy - White Accounting Dept. - Pink Job Copy - Canary



Economy Lumber
 750 High Street
 Oakland, CA 94601
 Phone: 510-261-6100 Fax: 510-261-6101
 www.EconomyLumberCo.com

AFFILIATED LOCATIONS
ECONOMY LUMBER PIEDMONT
 331 4th Street
 Oakland, CA 94600
 (510) 166-1826
SOUTH CITY LUMBER
 409 Redwood Avenue
 South San Francisco, CA 94080
 (650) 588-5711
SAN MATEO LUMBER
 301 S. Charming Street
 San Mateo, CA 94402
 (650) 342-0400

SOLD TO
 J.H. FITZMAURICE
 2857 HANNAH STREET

OAKLAND, CA 94608-4019
 510-444-7561

SHIP TO
 J.H. FITZMAURICE
 MISCELLANEOUS
 2857 HANNAH STREET
 OAKLAND, CA 94608-4019
 510-444-7561

SUB: 1



Shipment #: 1

ACCOUNT #	CUSTOMER PO#	TERMS	ORDER#	ORDER DATE	SLS#MN	INVOICE#	INVOICE DATE
122	11719	1* 10TH NET EOM	1524039	09/17/11	999	11120204	09/17/11

ORDERED	BACKORDERED	SHIPPED	U/M	DESCRIPTION	PRICE	AMOUNT
5	0	5	EA	SIKAFLEX 1a CAPITOL TAN CAULK 10.3 OZ. 431246	5.510	27.55*
1	0	1	EA	1-1/2" BLUE TAPE 3M LONG-MASK MULTI-SURFACE 1010347	7.160	7.16*
1	0	1	EA	2" BLUE TAPE 3M LONG-MASK MULTI-SURFACE 772488	8.260	8.26*

CUSTOMER

~~Low Stock Items are Non-Returnable~~ ***

*Caulking for FRP Door
 frame perimeter*

September 17, 2011 13:36:1 Jimmy Wynn	FILED BY	0 / 1	OKD BY	MERCHANDISE	42.97
***** * INVOICE * *****	DATE SHIPPED	09/17/11			0.00
RONALD BREWER				TAX	8.750%
					3.76
					0.00
				TOTAL	46.73

1% PER MONTH (18.0% ANNUAL) WILL BE CHARGED ON
 ALL ACCOUNTS PAST DUE AS A FINANCE CHARGE

PLEASE CHECK THIS LOAD, SIDEWALKS AND CURBS CROSSED AT
 OWNER'S RISK. ALL CLAIMS FOR SHORTAGE MUST BE MADE WITHIN 24
 HOURS AFTER DELIVERY. ALL RETURNS SUBJECT TO A MINIMUM OF 15%
 HANDLING CHARGE. IF LEGAL ACTION IS INSTITUTED FOR NON-PAYMENT
 OF THIS INVOICE CUSTOMER SHALL BE LIABLE FOR ATTORNEY'S FEES.

IMPORTANT: READ TERMS AND CONDITIONS ON REVERSE SIDE



www.whitecapdirect.com

ON ACCOUNT

INVOICE NO. 24097183

1995 WEST CORDELEA
707-862-8382
PATRITELD, CA 94574



SOLO # 6126000
JH FITZMAURICE INC
2857 HANNAH

SHIP TO: JH FITZMAURICE INC
YARD/J.H. FITZMAURICE
2857 HANNAH

OAKLAND

CA 94608

OAKLAND CA 94608
RECEIVED BY: RON PEPPER
FORM STOCK

8:04PM jrc lnc 24 ORD BY:

510-444-7561

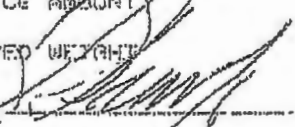
ORDER NO	ORDER DATE	INVOICE DATE	JOB NO.	CUSTOMER	P.O. NO.	SI SHN
24111705	9/16/11	9/16/11	6126999	11719	2857S	7210

TERMS	SHIP VIA/ROUTING	DATE REQUESTED	SHIPPED	LOC	TAKEN BY
NET 30 DAYS	O-WILL. CALL				34 JCLAR

LN	PKT NUMBER	QTY ORD	QTY SHP	QTY PKG	PRICE	U/M	AMOUNT
NY:	H/M DESCRIPTION						
10	4508412	75	75	0	1.08-12 FT	FT	8.10
	ROCK4				E		T
20	450841242	5	5	0	4.75 EA	EA	23.75
	ROCK4				E		T

SUBTOTAL 40.07
TAX 7.575% 2.96
INVOICE AMOUNT 43.03

SHIPPED WEIGHT 7.02

SIGN 
PRINT
REPORT DISCREPANCIES WITHIN 24 HRS.
If you didn't receive the service
you expected call Bob Jacoby at
949-794-5272

PURCHASE ORDER

(Short Form)

J. H. FITZMAURICE, INC.

2857 HANNAH ST., OAKLAND, CA 94608
 TELEPHONE 510/444-7561 FAX 510/444-1344



THIS ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, ETC.

JOB NUMBER <i>11719</i>	PURCHASE ORDER NUMBER <i>35693</i>
----------------------------	---------------------------------------

NO SUBSTITUTION MAY BE MADE WITHOUT WRITTEN PERMISSION OF PURCHASER

SELLER

H White Cap

ATI: _____ TEL: _____ FAX: _____

DELIVERED PICKED UP

SHIP TO

MANZANITA School

IMPORTANT: IMMEDIATE NOTICE TO PURCHASER IS REQUIRED IF SELLER IS UNABLE TO SHIP BY REQUIRED DATE.

SHIPPING TERMS: FOB ABOVE ADDRESS FREIGHT COLLECT

DELIVERY REQUIRED	ORDER DATE <i>9/16/11</i>	TERMS <i>Charge</i>	ORDER IS: <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> CONFIRMATION		
QUANTITY ORDERED	UNIT	PLEASE ENTER THE FOLLOWING ORDER SUBJECT TO THE TERMS, AND THE CONDITIONS LISTED ON REVERSE SIDE.	ACCOUNT CHARGED	UNIT PRICE	AMOUNT
<i>5</i>		<i>5. Kalflex Calk LA</i>			
<i>75</i>		<i>1/2" Backer Rod</i>			
TO SPEED PAYMENT MAIL INVOICES TO:		SHIPPING LOCATION <input checked="" type="checkbox"/>	HOME OFFICE ADDRESS	ADDRESS SHOWN BELOW	TOTAL \$ COST
SPECIAL INSTRUCTIONS:					
			J.H. FITZMAURICE, Inc. BY <i>[Signature]</i>		

Seller Copy - White Accounting Dept. - Pink Job Copy - Canary

BK Mill & Fixture, Inc.37523 Sycamore St.
Newark, CA 94560Tel: 510-713-0430
Fax: 510-713-0436OUR NEW WEBSITE

WWW.BKMILL.COM

CHANGE ORDER

Contractor's License: 428941

Date: 9/26/2011

Job Name: Fitzmaurice-Manzanita Elem School Oakland (Doors)
 Contractor: J.H. Fitzmaurice
 Supervisor:
 Your Job No: JHF # 11719
 BK Job No: 11060

Phone:
Fax:

Gentlemen: We Are Quoting On The Job Above For Extras

<u>Items</u>	<u>Check</u>
1. As Ordered By Your Office	<u>X</u>
2. As Ordered By Your Job Superintendent	_____
3. Changes Made By Architect On Drawings	_____
4. Change Order	<u>X</u>

The Result Of This Change

<u>Result</u>	<u>Amount</u>
1. This Change Adds	<u>\$ 1,230.00</u>
2. This Change Deducts	_____

Remarks

OVERTIME HOURS 61.50

Please inform the designated people responsible for this specific job. If there are any questions concerning this job please do not hesitate to contact our office at 510-713-0430

No action will be taken until the changes above are accepted in writing.

Approved By:

Thank You: TOM KORHUMMEL

BK Mill & Fixture, Inc.

BK Mill & Fixture, Inc.37523 Sycamore St.
Newark, GA 94560Tel: 510-713-0430
Fax: 510-713-0436OUR NEW WEBSITE

WWW.BKMILL.COM

CHANGE ORDER

Contractor's License: 428941

Date: 9/26/2011

Job Name: Fitzmaurice-Manzanita Elem School Oakland (Doors)
 Contractor: J.H. Fitzmaurice
 Supervisor:
 Your Job No: JHF # 11719
 BK Job No: 11060

Phone:
 Fax:

Gentlemen: We Are Quoting On The Job Above For Extras

<u>Items</u>	<u>Check</u>
1. As Ordered By Your Office	<u> X </u>
2. As Ordered By Your Job Superintendent	<u> </u>
3. Changes Made By Architect On Drawings	<u> </u>
4. Change Order	<u> X </u>

The Result Of This Change

<u>Result</u>	<u>Amount</u>
1. This Change Adds	<u> \$ 400.00 </u>
2. This Change Deducts	<u> </u>

Remarks

4 HOUR TRIP CHARGE TO COME BACK OUT AND HANG LAST FRP DOORS

Please inform the designated people responsible for this specific job. If there are any questions concerning this job please do not hesitate to contact our office at 510-713-0430

No action will be taken until the changes above are accepted in writing.

Approved By:

Thank You: TOM KORHUMMELBK Mill & Fixture, Inc.

Kyan Hakimi

From: "Nick Afranian" <nick@glassandsash.com>
Date: Friday, September 30, 2011 4:13 PM
To: "Kyan Hakimi" <kyan@jhfoak.com>
Cc: "Adel Moghaddas" <adel@jhfoak.com>
Subject: Manzanita Elem

Hi Kyan:

The add for replacing one vision lite piece of glass approximately 24" X 30"
Using 5/16" clear laminated glass as requested including the labor to measure
And install the glass as well as removal of steel screen material is: \$4,10.00

Price Break down:

Labor: \$345.00

Material: \$65.00

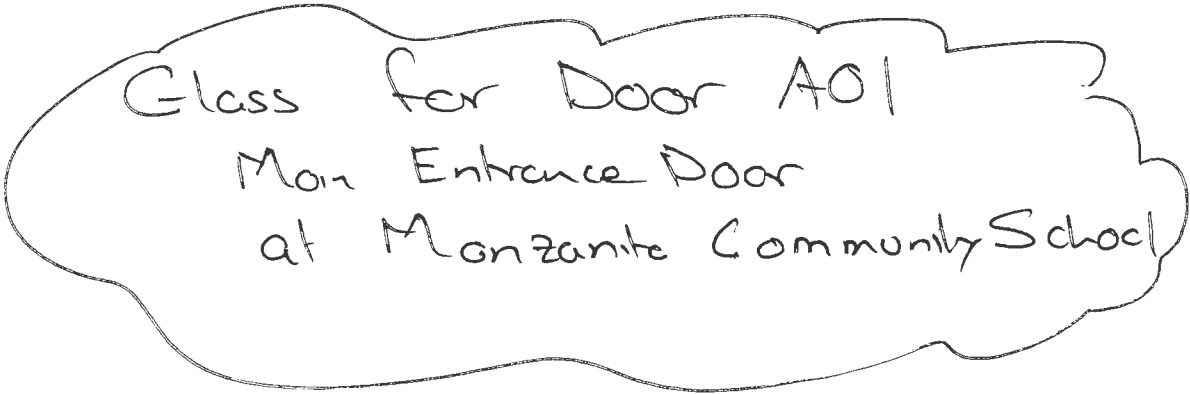
Total: \$410.00

Regards,
Nick

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2012.0.1809 / Virus Database: 2085/3926 - Release Date: 09/29/11



Glass for Door A01
Main Entrance Door
at Manzanita Community School

10/13/2011

CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Manzanita Elementary School Modernization	Site	Manzanita Elementary School

Basic Directions	
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.	
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider

Contractor Information							
Contractor Name	J.H. Fitzmaurice, Inc.	Agency's Contact	Mohammad Hakimi				
OUSD Vendor ID #	V911575	Title	Project Manager				
Street Address	2857 Hannah Street	City	Oakland	State	CA	Zip	94608
Telephone	510-444-7561	Policy Expires					
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
OUSD Project #	03032						

Term			
Date Work Will Begin	5-12-2011	Date Work Will End By (not more than 5 years from start date)	8-15-2011

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$1,396,671.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ 6,661.32
Other Expenses		Requisition Number	

Budget Information				
If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office <u>before</u> completing requisition.				
Resource #	Resource Name	Org Key	Object Code	Amount
2122	GO Bond-Measure B	1379901813	6271	\$6,661.32
				\$

Approval and Routing (in order of approval steps)						
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.						
1.	Division Head	Charles Love	Phone	510-879-8389	Fax	510-879-3673
	Capital Program Contract & Accounting Manager					
	Signature			Date Approved	11-16-11	
2.	General Counsel, Department of Facilities Planning and Management					
	Signature			Date Approved		
3.	Assistant Superintendent, Facilities Planning and Management					
	Signature			Date Approved		
4.	President, Board of Education					
	Signature			Date Approved		