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OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

June 27, 2018

To: Board of Education
 From: Kyla Johnson-Trammell, Superintendent
 Subject: Grant Award - Alameda County Health Care Services Agency - Nutrition Education and Obesity Prevention (NEOP) Program - Fiscal Year 2018-2019

ACTION REQUESTED:

Approval and acceptance by the Board of Education of the Grant Award from the Alameda County Health Care Services Agency, Public Health Department for the Nutrition Education and Obesity Prevention (NEOP) Program at up to 20 low income elementary schools, for nutrition and cooking education programs, physical activity promotion, and garden education, for fiscal year 2018-2019, in the amount of \$280,000.00, pursuant to the terms and conditions thereof.

BACKGROUND:

Grant award for OUSD schools for the 2018-2019 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
18-1436	Yes	Grant	Oakland Unified School District Elementary Schools	To support nutrition education, cooking classes and garden education/stewardship at up to 20 low income elementary schools in conjunction with FoodCorps Service members. K-5 students will receive direct lessons, opportunities for cooking, taste testing and hands-on learning in the garden in an effort to increase healthy eating behavior and health outcomes.	October 1, 2018 through September 30, 2019	Alameda County Health Care Services Agency, Public Health Department	\$280,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued \$280,000.00

RECOMMENDATION:

Approval and acceptance by the Board of Education of a Grant Award for OUSD elementary schools, for fiscal year 2018-2019, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

ATTACHMENTS:

Grant Award Letter



CONTRACT JUSTIFICATION FORM
This Form Shall Be Submitted to the Board Office
With *Every* Consent Agenda Contract.

Legislative File ID No. 18-1436

Department: Health & Wellness, Community Schools and Student Services Department

Vendor Name: Alameda County Public Health Department

Contract Term: Start Date: 10/1/2018 End Date: 9/30/2019

Annual Cost: \$ 280,000.00

Approved by: Jenny Wang, Director, Nutrition Services Program, Alameda County Public Health Dept. / Andrea Bustamante

Is Vendor a local Oakland business? Yes No

Why was this Vendor selected?

OUSD Health & Wellness was selected to provide nutrition education, garden education and healthy food access programming to OUSD schools with 50% or more free/reduced lunch eligible. OUSD was selected to reach children and families throughout Oakland.

Summarize the services this Vendor will be providing.

Nutrition Education, Cooking Classes and Garden Education/Stewardship will be implemented at 20 low income elementary schools in conjunction with FoodCorps Service Members. K-5 students will receive direct lessons, opportunities for cooking, taste testing and hands-on learning in the garden in an effort to increase healthy eating behavior and health outcomes.

Was this contract competitively bid? Yes No

If No, answer the following:

1) How did you determine the price is competitive?

OUSD Health & Wellness provided a scope of work and budget to the Alameda County Public Health Department and was approved.

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
 - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
 - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
 - Western States Contracting Alliance Contracts (WSCA)
 - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

OUSD Grants Management Face Sheet



Title of Grant: Nutrition Education and Obesity Prevention (NEOP)	Funding Cycle Dates: October 1, 2018- September 30, 2019
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Alameda County Public Health Department Nutrition Services Program 3600 Telegraph Avenue Oakland, CA 94609	Grant Amount for Full Funding Cycle: \$280,000
Funding Agency: Alameda County Health Services Agency Public Health Department	Grant Focus: Empower and enable low-income populations to select healthy foods and beverages and increase physical activity.
List all School(s) or Department(s) to be Served: Bella Vista, Bridges, Brookfield, Garfield, Greenleaf, ICS, Laurel, Madison Park Lower, Manzanita Community, Manzanita Seed, Markham, MLK, Melrose Leadership Academy, New Highland, Place, Reach, Rise, Sankofa, Think College Now	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Nutrition education, cooking and garden education will improve behavior and health. Students also love these programs and give them an added reason to attend and be happy at school.
How will this grant be evaluated for impact upon student achievement? <i>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.48% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</i>	There are built in evaluation measures with the State of California that will be used (tracking forms). We also will survey students (with approval from RAD), survey teachers and track wellness champion activities.
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? <i>(If yes, include the district's indirect rate of 5.48% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</i>	Yes
Will the proposed program take students out of the classroom for any portion of the school day? <i>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</i>	No, whole classroom lessons will be taught, with teacher present.
Who is the contact managing and assuring grant compliance? <i>(Include contact's name, address, phone number, email address.)</i>	Michelle Oppen, OUSD Wellness Coordinator CSSS Department, Health & Wellness Unit 1000 Broadway, Suite 150 510-879-2612 Michelle.oppen@ousd.org


Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
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Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal	Andrea Bustamante		6/4/18
Department Head (e.g. for school day programs or for extended day and student support activities)	Sondra Aguilera		6/5/18

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer 			6/28/18
Superintendent <i>Anne Long</i>	Kyla Johnson-Trammell		
President, Board of Education			6/28/18



**ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY
PUBLIC HEALTH DEPARTMENT**

Colleen Chawla, Director
Dr. Muntu Davis, Director & Health Officer

Nutrition Services Program
3600 Telegraph Avenue
Oakland, CA 94609

Jenny Wang
Director
510-268-4222 Phone

April 20, 2018

Michelle Oppen
OUSD Wellness Coordinator
1000 Broadway, Suite 150
Oakland, CA 94607

RE: Intent to Fund OUSD – SNAP-Ed Programming FFY2019

Dear Ms. Oppen,

I am pleased to inform you that you have been awarded grant funding in the amount of \$280,000 to fund services to coordinate and advance SNAP-Ed programming in OUSD. The goal of these funds is to empower and enable target low- income populations to select healthy foods and beverages and increase physical activity through nutrition education, social marketing, and environmental supports.

Specifically, these funds will support Wellness Champions, Nutrition and Cooking Education Programs, Physical Activity promotion, and Garden Programs.

This is a letter of intent to award a grant and is not an official contract award. Funding is based on the federal fiscal year beginning October 1, 2018 through September 30, 2019.

If you have further questions or require additional information, please feel free to contact me by email at jenny.wang@acgov.org or at (510)268-4222. We look forward to continuing this successful collaboration.

Sincerely,

Jenny Wang, MPH, MPP
Director, Nutrition Services Program
Alameda County Public Health Department