

MEASURE N COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Enactment Date	2/22/2023 er

Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Member
James Harris, Member
Marc Tafolla, Member
Katy Nuñez-Adler, Member

Board Meeting Date February 7, 2023

Subject Budget Modification Form
Services For: MetWest High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for MetWest High school reducing from \$100,000.00 to \$71,500.00, Classified Support Salaries and establishing Consultant Contract with Big Picture Learning for \$28,500.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

MetWest High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Classified Support Salaries, by \$28,500.00, and use that money to create a new strategic action, Consultant Contract.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



2022-23 Measure N Budget Modification Form OUSD Schools



Date:	12/19/2022	Principal:	Shalonda Gregory
School Name:	MetWest	Site #:	338
Pathway(s): (required for multiple use of programs)	Whole School	Requested By:	Shalonda Gregory

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Whole School Tab	118	\$100,000.00	Classified Support Salaries: Hire a College and Career Readiness Specialist, at 1.0 FTE , to expose scholars to colleges and career opportunities, provide access to future educational & career opportunities by hosting on site college events, assist scholars with FAFSA, community college support, community outreach, supports with dual enrollment, college and career counseling. (Salary & Benefits)	\$28,500.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact - no longer need that position.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	2490	2205	338	3380	1690	0201	99999

d. Total amount being transferred: \$ 28,500.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<p align="center">New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
Whole School	N/A	N/A	<p>Consultant Contract with Big Picture Learning (BPL) to provide the following services:</p> <p>Coaching Support (\$16,000) 4 two-day coaching visits (8 days) of on-site and/or virtual professional development with the staff and leaders of MetWest High School. Includes training and support for ImBlaze internship management usage.</p> <p>Leadership Coaching (\$5,000) Bi-monthly one-on-one check-in between the school leader and BPL coach (for a total of 20 virtual hours).</p> <p>Learning Big Picture (\$1,000) Membership subscriptions for 20 people to a BPL online professional development learning platform (@ \$50 per subscription per year)</p> <p>ImBlaze (\$2,000) Schoolwide ImBlaze licenses, including coordinator, educator and student access (web and mobile access). License rate applies for the 22-23 school year. Limit to 300 licenses. Enables leveraging and growth of your real world program - currently 1200 opportunities listed in your ImBlaze instance.</p> <p>Site Visits (\$4,500) One visit for 3 to the Nashville (2-day visit, date TBD) One visit for 3 to Camden (2-day visit, date TBD) One visit for 3 to San Diego Met (2-day visit, date TBD) <i>*Site visit fees do not include transportation, accommodations or meals.</i></p> <p>All of these services will build the Principal and Staff's Big Picture Learning model pedagogy and capacity to provide all students rich authentic learning experiences. It will also increase our ability to continue to implement this BPL model with fidelity and integrity, increase student attendance, and engagement. Family engagement, preparedness for college and career.</p> <p>Total Contract Amount: \$28,500.00</p>	\$28,500.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	338	3380	1690	0101	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

 Name:
 Teacher Leader/Pathway Director
 Signature

 Date

Shalonda Gregory
 Name:
 Principal Signature Required

12/29/22
 Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 1/3/2023

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Gomez

Date: 1/6/2023

H.S. Network Superintendent, Approval Signature: VS

Date: 1/6/2023