

LEGISLATIVE FILE

File ID No. 13-2742

Introduction Date 12-11-2013

Enactment No. 13-2576

Enactment Date 12/11/13

By OS

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

December 11, 2013

To: Board of Education



From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations
Timothy E. White, Associate Superintendent of Planning & Management

Subject: Change Order No. 01 with Monterey Mechanical for Chabot Caldecott Tunnel Air Quality Grant Project in an amount of (\$24,561.00) decreasing the current contract from \$348,540.00 to \$323,979.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Monterey Mechanical for additional work due to District requested improvements and DSA or Agency requested changes to Chabot Caldecott Tunnel Air Quality Grant Project in the amount not to exceed (\$24,561.00), decreasing the current contract amount from \$348,540.00 to \$323,979.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Chabot Caldecott Tunnel Air Quality Grant Project**. Funding for the project is Grant Funding.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -7.05% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$348,540.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change		
<i>(Preliminary Change Order No. 1)</i>	(\$24,561.00)	-7.05%
<i>TOTAL</i>	(\$24,561.00)	-7.05%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$348,540.00
Sum of previously approved Change Orders:	<u>\$0</u>
Contract sum prior to this Change Order:	\$348,540.00
Cost of current Change Order No. 01	<u>(\$24,561.00)</u>
New Contract Sum:	\$323,979.00
Current Change Order(s) as % of contract	-7.05%
Contract completion date as of this Change Order No. 01	

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Monterey Mechanical for additional work due to District requested improvements and DSA or Agency requested changes to Chabot Caldecott Tunnel Air Quality Grant Project in the amount not to exceed (\$24,561.00), decreasing the current contract amount from \$348,540.00 to \$323,979.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the Grant Funding. The scope of work is included in the Board of Education approved total budget for the Chabot Caldecott Tunnel Air Quality Grant Project. The total budget for this project is \$323,979.00.

ATTACHMENT

Change Order No. 01 which includes: Chabot Caldecott Tunnel Air Quality Grant Project PCO (Preliminary Change Order) Number: 1

Key Codes: 1069003890-6271

F003624

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

CHANGE ORDER NO. 01

PROJECT: Chabot
Caldecott Tunnel Air Quality Grant

DATE: 11/7/2012

OWNER: Oakland Unified School District

DSA FILE NO.: 1-29

CONTRACTOR: Monterey Mechanical
8275 San Leandro Street
Oakland, CA 94621

DSA APP NO.: 01-112821

OUSD PROJECT#: 07115

PROJECT MGR.: E Scheuermann

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$348,540.00
Net Change by previously authorized Change Orders	
The Contract sum prior to this change order	
The Contract sum will be increased/decreased	(\$24,561.00)
The New Contract Sum including the Change Order will be	\$323,979.00
Change Order percentage of base contract	-7.05%
The Contract is changed by (0) Zero Calendar Days	0 days
Contract completion date as of this Change Order therefore is:	8/17/2012

Summary reference attached items : 1

Reviewed by [Signature] Bond Program Director Date 12/17/12

<p>Approved: Architect of Record</p>  <p>Signature: <u>[Signature]</u> Date: <u>11/30/12</u></p>	<p>Approved: General Contractor</p> <p><u>[Signature]</u> Signature Date: <u>11/26/12</u></p>	<p>Approved: OUSD</p> <p><u>[Signature]</u> Director of Facilities Signature Date: <u>[Signature]</u> Asst. Superintendent Signature Date:</p>
<p>Approved: Electrical or Structural Engineer</p> <p>Signature Date:</p>	<p>Approved: Mechanical Engineer</p> <p><u>[Signature]</u> Signature Date: <u>12-18-2012</u></p>	<p>Approved: Division of the State Architect</p> <p>Signature Date:</p>

RECEIVED

File ID Number: 13-2742
Introduction Date: 12/11/13
Enactment Number: 13-2576
Enactment Date: 12/11/13
By: [Signature]

Grant Funding
1069003890-
6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Chabot
Caldecott Tunnel Air Quality Grant

DATE: 11/7/2012

OWNER: Oakland Unified School District

CONTRACTOR: Monterey Mechanical
8275 San Leandro Street
Oakland, CA 94621

DSA FILE NO.: 1-29

DSA APP NO.: 01-112821

OUSD PROJECT#: 07115

PROJECT MGR.: E Scheuermann

1	PCO # 1	DEDUCT	(\$24,561.00)
		ADD/DEDUCT	

Description: Credit for unused contingency allowance.
Reason: Unused contingency allowance funds are owned by OUSD.
Requested By: 2 Owner Requested Change
DSA Prelim approval date:

CO #1 (1 PCO's)
Total: (\$24,561.00)

OAKLAND UNIFIED SCHOOL DISTRICT
Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: Chabot
Caldecott Tunnel Air Quality Grant
CONTRACTOR: Monterey Mechanical
PROJECT MGR: E Scheuermann

DATE: 11/7/2012
DSA FILE: 1-29
DSA APP: 01-112821
OUSD PROJ: 07115

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Credit for unused contingency allowance.

CODE: 2 Owner Requested Change

REASON:

Unused contingency allowance funds are owned by OUSD.


ATTACHMENTS: OUSD AED log.

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Final Price: ~~(\$24,561)~~
 Lump Sum Time / Materials Not To Exceed Date: 11/7/12

Contractor to proceed with work described herein, cost not to exceed (\$24,561); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY: 
NO. C30987
Eric Scheuermann
Architect of Record Date 11/7/12

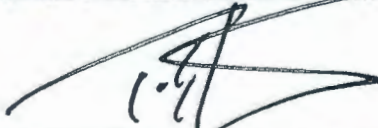
REVIEWED BY: Eric Scheuermann
Project Manager Date 11/7/12

REVIEWED BY: _____
Bond prog. Director Date

ACKNOWLEDGED BY: _____
Contractor Date 11/26/12

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL


Director of Facilities Date 11/29/12


Assistant Superintendent Date



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Chabot Caldecott Tunnel Air Quality Grant	Site	106
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Monterey Mechanical	Agency's Contact	Gary Hargrave				
OUSD Vendor ID #	F003624	Title	Project Manager				
Street Address	8275 San Leandro Street	City	Oakland	State	CA	Zip	94621
Telephone	510-632-3173	Policy Expires					
Contractor History	Previously been an OUSD contractor? X Yes <input type="checkbox"/> No			Worked as an OUSD employee? <input type="checkbox"/> Yes x No			
OUSD Project #	07115						

Term			
Date Work Will Begin	5-24-2012	Date Work Will End By <small>(not more than 5 years from start date)</small>	8-17-2012

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$323,979.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	(\$ 24,561.00)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9699	Grant Funding	1069003890	6271	(\$24,561.00)

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature	Date Approved	11/8/12	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature NA	Date Approved		
3.	Associate Superintendent, Facilities Planning and Management			
	Signature	Date Approved		
4.	Deputy Superintendent			
		Date Approved		
5.	President, Board of Education			
		Date Approved		