

File ID Number	13-250
Introduction Date	11-6-13
Enactment Number	13-2380
Enactment Date	11/6/13
By	JS



OAKLAND UNIFIED  
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education

To: Board of Education

From: Tony Smith, Superintendent  
Vernon Hal, Deputy Superintendent *VH*  
Jennifer LeBarre, Director

Subject: Grant Award Notifications– Altamont Landfill Settlement Agreement Sustainability Issues

**ACTION REQUESTED:**

Acceptance by the Board of Education of the Altamont Landfill Settlement Agreement Sustainability Issues grant for July 1, 2012-June 30, 2013.

**BACKGROUND:**

Grant proposals for OUSD Nutrition Services for the 2012-2013 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	Oakland Unified School District Nutrition Services	Waste Reduction for Nutrition Services and Custodial Services	7/15/13-6/30/14	Education Advisory Board Altamont Landfill Settlement Agreement	\$43,750

**DISCUSSION**

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$43,750

**RECOMMENDATION:**

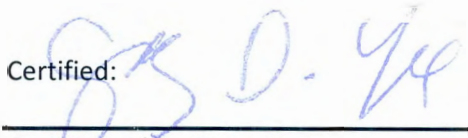
Acceptance by the Board of Education of Education Advisory Board Altamont Landfill Settlement Agreement Sustainability Initiatives grant. Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

**Attachments:**

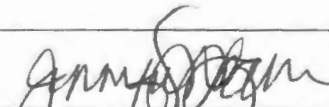
Grant Face Sheet; Grant Award Notifications

OUSD Grants Management Face Sheet

<b>Title of Grant: Altamont Landfill Settlement Agreement Sustainability Initiatives</b>	<b>Funding Cycle Dates: 7/15/13-6/30/14</b>
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) District	<b>Grant Amount for Full Funding Cycle: \$43,750.00</b>
<b>Funding Agency: Education Advisory Board, Altamont Landfill Settlement Agreement</b>	<b>Grant Focus: Waste Reduction Initiatives</b>
<b>List all School(s) or Department(s) to be Served:</b> Nutrition Services & Custodial Services	

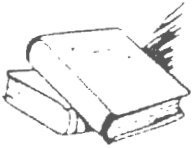
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant provides funding for both departments to continue waste reduction initiatives through successful implementation of Green Gloves & Green Explorers Waste Reduction Program.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	Funding for Professional Development and some equipment.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No  Certified:  Gary Yee Ed.D., Secretary Board of Education
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-434-3334 Jennifer.lebarre@ousd.k12.ca.us

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal			
Department Head (e.g. for school day programs or for extended day and student support activities)	Jennifer LeBarre		8/23/13

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date



EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement

c/o City of Livermore  
3500 Robertson Park Road  
Livermore, CA 94550

July 15, 2013

ACRA  
Chair  
Ruth Abbe

Oakland Unified School District  
900 High Street  
Oakland, CA 94601

City of Livermore  
Fenna Gatty

Dear Nancy,

City of Pleasanton  
Tom Hall

I am pleased to notify you that the Altamont Education Advisory Board has awarded a grant to the Oakland Unified School District for \$43,750.00. This grant is for funding of *Sustainability Initiatives Program Project*.

ACRA  
Donna Cabanne

The enclosed Grant Agreement forms the contract between the Oakland Unified School District and the Altamont Education Advisory Board. Please read it carefully as it outlines the conditions of the grant as well as the payment and reporting schedules. Please sign and return both pages of the two-page Grant Agreement as soon as possible. We will forward a copy of the signed agreement back to you with your payment. Also enclosed are the Follow-Up Report Guidelines. *Please keep these guidelines in your files to assist you with preparing progress and/or final reports as indicated.* The grant number for this grant is # 13-67. Please refer to it in your correspondence with us.

Alameda County  
Recycling Board  
Nate Icy

Staff Liaison  
Sharon Amen, Esq.

Sincerely,

Ruth C. Abbe  
Chair

Enclosure: Grant Agreement, Follow-up Report Guidelines



*EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement*

**GRANT AGREEMENT**

Between the Altamont Education Advisory Board and:

**Grantee:** Oakland Unified School District  
**Address:** 900 High Street  
Oakland, CA 94601  
**Contact Person:** Nancy Deming, Program Manager  
**Board Contact:** Ruth C. Abbe, Chair  
**Grant Number:** # 13-67

**Purpose and Conditions of the Grant**

This grant from the Altamont Education Advisory Board is made to Oakland Unified School District for the purpose and with the conditions outlined below.

**Grant Purpose:** Sustainability Initiatives Program  
**Grant Objectives:** Funds from this grant will be used to establish a universal and standardized system that provides schools with an outline of policy, procedures, supplies, and the support personnel needed for an effective waste reduction and sorting program while allowing for adaptation at individual sites.  
**Grant Period:** July 1, 2013 – June 30, 2014  
**Grant Amount:** \$43,750.00  
**Reporting Schedule:**  
▪ Progress report should be provided by: December 31, 2013.  
▪ Final report should be provided at the end of the grant period, but no later than by: June 30, 2014.

**Special Conditions:**

I. Unconditional                       II. Unrestricted   
    Conditional                                       Restricted

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.

Altamont Education Advisory Board Grant Agreement  
Grant #13-67

By signing this agreement, your organization certifies to the Altamont Education Advisory Board that (i) no tangible benefit, goods, or services are received by any individuals or entities connected with the Altamont Education Advisory Board, and (ii) this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Altamont Education Advisory Board.

Dated as of: August 9, 2013

By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

Grantee:

By:

Name: Nancy L Deming Signature: 

Altamont Education Advisory Board:

By: \_\_\_\_\_  
Ruth C. Abbe, Chair



EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement

PROGRESS REPORT GUIDELINES

*Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.*

Grant #: # 13-67  
Amount: \$43,750.00  
Agency Name: Oakland Unified School District  
Grant Contact: Nancy Denning, Program Manager  
Purpose of Grant: Sustainability Initiatives Program  
Grant Objectives: Funds from this grant will be used to establish a universal and standardized system that provides schools with an outline of policy, procedures, supplies, and the support personnel needed for an effective waste reduction and sorting program while allowing for adaptation at individual sites.  
Grant Period: July 1, 2013 – June 30, 2014  
Report(s) Due By: December 31, 2013  
Board Contact: Ruth C. Abbe, Chair

Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep both the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.

1. Please report the outcomes of the funded project. In doing so, please refer to the grant objectives mentioned above.
2. Describe what you did to accomplish your objectives and any significant course changes you made along the way.
3. What methods were used for evaluating and documenting progress towards these outcomes?
4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives of the people your program serves.



EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement

Final Report Guidelines for grants \$3,000 or more

*Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.*

Grant #: # 13-67  
Amount: \$43,750.00  
Agency Name: Oakland Unified School District  
Grant Contact: Nancy Deming, Program Manager  
Purpose of Grant: Sustainability Initiatives Program  
Grant Objectives: Funds from this grant will be used to establish a universal and standardized system that provides schools with an outline of policy, procedures, supplies, and the support personnel needed for an effective waste reduction and sorting program while allowing for adaptation at individual sites.  
Grant Period: July 1, 2013 – June 30, 2014  
Report(s) Due By: June 30, 2014  
Board Contact: Ruth C. Abbe, Chair

*Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.*

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5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.
7. Include an updated copy of your grant budget with actual expenditures and all sources of revenue.
8. Include any press releases, news clippings, magazine articles or other media associated with this project, as well as any related examples of flyers, brochures, publications, etc.