

Oakland Unified School District
Office of the State Administrator

May 13, 2009

File ID Number: 09-1461
Introduction Date: 5-4-09
Enactment Number: 09-0848
Enactment Date: 5-13-09
By: [Signature]

To: Vincent Matthews, State Administrator
Board of Education

From: Dr. Roberta Mayer, Superintendent, Ed.D.
Vernon Hal, Chief Financial Officer
William Nownes, Interim Director of State and Federal Compliance

Subject: **Public Hearing and Adoption of Specific Waiver Request of Education Code Section 46206 for Fiscal Year 2005-2006 pertaining to sufficient instructional minutes at Brookfield Elementary School, Marshall Elementary School, and students promoted from those schools and attending Madison Middle School, Alliance Middle School, and Elmhurst Community School.**

ACTION REQUESTED:

Conduct Public Hearing and adopt a Specific Waiver Request of Education Code Section 46206 for Fiscal year 2005-2006 pertaining to sufficient instructional minutes at Brookfield Elementary School, Marshall Elementary School, and students promoted from those schools and attending Madison Middle School, Alliance Middle School, and Elmhurst Community Middle School.

BACKGROUND:

Education Code 46206 stipulates that the State Board of Education may waive the fiscal penalties for a school district that fails to maintain the prescribed minimum length of time for the instructional school year.

Per the 2005-2006 audit, two schools were short in instructional minutes for the school year. This oversight was due to a change in the leadership structure at both schools and miscalculation of instructional minutes. Both schools' bell schedules have been modified to add instructional minutes to the subsequent school years to ensure that the schools make up the lost time. A new system of establishing instructional minutes at schools has been put in place to ensure that all schools fulfill minimum instructional minutes requirements. The Oakland Unified School District is requesting that the State Board of Education waive the full penalty for the schools listed below with the following approved new school site schedules:

EC 46201(a)(3) Apportionment Penalty = \$262,242 for both Brookfield and Marshall Elementary Schools

Brookfield Elementary School provided 450 minutes less than the 54,000 minutes required in FY 1986-87 for grades 4 and 5 per the 05-06 audit.

Approved Schedule: The instructional times have been made up in two subsequent school years at Brookfield Elementary and the feeder middle school Madison Middle School (i.e. 2006-2007 and 2007-2008) for both the affected grades and affected students.

Marshall Elementary School provided 150 minutes less than the 54,000 minutes required in FY 1986-87 for grades 4 and 5 per the 05-06 audit.

Approved Schedule: The instructional times have been made up in two subsequent school years at Marshall Elementary and the feeder middle schools - Alliance Middle School and Elmhurst Community Middle School (i.e. 2006-2007 and 2007-2008) for both the affected grades and affected students.

The following bargaining unit contacts were consulted on March 24 regarding their position for this waiver:

- 1) Oakland Education Association, Ward Roundtree and Nicole Love, Executive Directors
- 2) American Federation of State, County and Municipal Employees, Local 257, Jo Bates, Business Representative
- 3) Building and Construction Trades Council of Alameda County, Mary Helen Morman, Business Representative
- 4) Service Employees International Union, Local 1021 AFL-CIO, Mynette Theard, President
- 5) United Administrators of Oakland Schools, JoAnna Lougin, Executive Director
- 6) Oakland American Federation of Teachers, Brian Doyle, CFT Representative
- 7) Brotherhood of Teamsters, Warehouse, Antonio Christian, Business Representative
- 8) Brotherhood of Teamsters, Auto Truck, Joe Silva, Business Representative
- 9) California School Employees Association, Michael Lynn, Labor Relations Representative

The United Administrators of Oakland Schools, Building and Construction Trades Council of Alameda County, and the Brotherhood of Teamsters supported the waiver and all other bargaining units were neutral.

RECOMMENDATION:

Conduct Public Hearing and adopt a Specific Waiver Request of Education code section 46206 for Fiscal Year 2005-2006 pertaining to sufficient instructional minutes at Brookfield Elementary School and Marshall Elementary School.

FISCAL IMPACT:

Granting the waiver by the California State Board of Education will insure that the District will not be required to return \$262,452 in instructional minutes or day funding for Fiscal year 2005-2006.

Attachments: Specific Waiver Request with supporting documentation

**RESOLUTION
OF THE
STATE ADMINISTRATOR
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

**Resolution N. 0809-0177
Request for Specific Waiver of Penalties – Shortfall of Instructional Minutes-
Fiscal Year 2005-2006**

WHEREAS, the State of California Controller's Audit of the Oakland Unified School District for the Fiscal year 2005-2006, dated 7/23/2008, found that two District schools had a shortfall of instructional minutes required to maintained during said fiscal year; and,

WHEREAS, the District developed a school by school remediation plan which it implemented during school years 2005 – 2007 which makes up all of the shortfall of instructional minutes for the two schools cited in the fiscal year 2005-2006 audit; and,

WHEREAS, any District suffering a shortfall of instructional minutes in any fiscal year is subject to financial penalty for failure to maintain the required instructional minutes; and,

WHEREAS, the District is subjected to \$262,452 in penalties for the shortfall of instructional minutes for the schools cited in the Fiscal Year 20005-2006 audit; and,


WHEREAS, Education Code Section 46206 permits the California State Board of Education to waive fiscal penalties for a school district that fails to maintain the prescribed length of instructional minutes in a fiscal year; and,

WHEREAS, the District believes that it should request the California State Board of Education for a Specific Waiver of Penalties, as delineated herein, upon showing ao good cause, for the shortfall of instructional minutes for the two schools cited in the Fiscal year 2005-2006 audit; and,

WHEREAS, the Board of Education* has met the statutory prerequisites requirements including holding the required Public Hearing on the District's Request for Specific Waiver of Penalties – Shortfall of Instructional Minutes – Fiscal Year 2005-20006,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the District's Request for Specific Waiver of Penalties – Shortfall of Instructional Minutes – Fiscal year 2005-2006 for schools delineated therein, a copy of which is attached hereto and incorporated by reference as though fully set forth, and authorizes its submission to the California State Board of Education.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution adopted at a Regular Meeting of the Sate Administrator and/or Board of Education of the Oakland unified School District held May 13, 2009.



Vincent C. Matthews
State Administrator
Oakland Unified School District

* State Superintendent of Public Instruction or designee, State Administrator, pursuant to SB 39

SPECIFIC WAIVER REQUEST

ITAP-1 (Rev. 4/22/08) <http://www.cde.ca.gov/re/lr/wr/>
 Page 1 of 2

**Instructional Time Requirements
 Waiver of Audit Penalties (District/COE)**

Send Original plus one copy to:
 Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Faxed originals will not be accepted!

CD CODE						
0	1	6	1	2	5	9

Local educational agency: Oakland Unified School District			Contact name and recipient of approval/denial notice: Vernon Hal, CFO			Contact person's e-mail address: Vernon.Hal@ousd.k12.ca.us		
Address:		(City)	(State)	(ZIP)	Phone (and extension, if necessary): 510 879-4622			
1025 Second Avenue,		Oakland	Ca.	94606	Fax number: 510 879 - 1834			
Period of request: (month/day/year)			Local board approval date					
From: 7/1/05 To: 6/30/06								

LEGAL CRITERIA

1. Authority for the waiver: Specific code section: 46206

EC 46206(a) The State Board of Education may waive the fiscal penalties set forth... for a school district or county office of education that fails to maintain the prescribed minimum length of time for the instructional school year, minimum number of instructional days for the school year, or both.

(b) For fiscal penalties incurred ...a waiver may only be granted ... upon the condition that the school or schools in which the minutes, days, or both, were lost, maintain minutes and days of instruction equal to those lost and in addition to the amount otherwise prescribed in this article for twice the number of years that it failed to maintain the minimum number of instructional days and continuing for each succeeding school year until the condition is satisfied.

2. *Education Code or California Code of Regulations* or portion to be waived (check as appropriate)

For Districts:

- EC 46200(c)* Penalty - required number of days
- EC 46201(d)* Penalty - required number of minutes
- EC 46202(b)* Penalty - less than 1982-83 minutes

For County Offices of Education:

- EC 46200.5(c)* Penalty - required number of days
- EC 46201.5(c)* Penalty - required number of minutes
- EC 46202.(b)* Penalty - less than 1982-83 minutes

3. Collective bargaining unit information.

Does the district have any employee bargaining units? No Yes If yes, please complete required information below:

Bargaining unit(s) consulted on date(s): 3/23/09 3/24/09 3/31/09

Name of bargaining units and representative(s) consulted:

- 1) Oakland Education Association, Ward Roundtree and Nicole Love, Executive Directors - neutral
- 2) American Federation of State, County and Municipal Employees, Local 257, Jo Bates, Business Representative- neutral
- 3) Building and Construction Trades Council of Alameda County, Mary Helen Morman, Business Representative - support
- 4) Service Employees International Union, Local 1021 AFL-CIO, Mynette Theard, President - neutral
- 5) United Administrators of Oakland Schools, JoAnna Lougin, Executive Director - support
- 6) Oakland American Federation of Teachers, Brian Doyle, CFT Representative - neutral
- 7) Brotherhood of Teamsters, Warehouse, Antonio Christian, Business Representative - support
- 8) Brotherhood of Teamsters, Auto Truck, Joe Silva Business Representative - support
- 9) California School Employees Association, Michael Lynn, Labor Relations Representative - neutral

The position(s) of the bargaining unit(s): Neutral Support Oppose (Please specify why)

4. Reason for Waiver Request:

- Describe the **circumstances that brought about the shortage** of time (days and/or minutes) for each finding.
- Tell what you did the following year, or preferably that same year to try to **minimize or correct** the error.
- State how you plan to do the makeup (add to the regular day, cancel minimum days, add a day to the year, etc.) and in what years – for **both affected students and affected grade levels**.

Per the 2005-2006 Audit, two schools were short in instructional minutes for the school year. This oversight was due to lack of knowledge and oversight with regard to the details of calculating instructional minutes. Each school's bell schedule has been modified to add instructional minutes to the school day in order to make up for the lost time during subsequent school years. Oakland Unified School District instituted a new online school year calendar, instructional minutes/bell schedule instrument the following year that ensures that schools develop and input a schedule that includes sufficient instructional minutes to meet minimum requirements.

Oakland Unified School District is requesting that the State Board of Education waive the full penalty for the schools listed below with the following approved new school site schedules:

EC 46201(a)(3) Apportionment Penalty = \$262,452 for both Brookfield and Marshall Elementary Schools

Brookfield provided 450 instructional minutes less than the 54,000 instructional minutes required in FY 1986-87 for grades 4 and 5 per the 2005-2006 Audit.

Approved Schedule: The instructional time has been made up in two subsequent school years at Brookfield Elementary and the feeder middle school Madison Middle School (i.e. 2006-2007 and 2007-2008) for both the affected grades and affected students.

Marshall provided 150 instructional minutes less than the 54,000 instructional minutes required in FY 1986-87 for grades 4 and 5 per the 2005-2006 Audit.

Approved Schedule: The instructional time has been made up in two subsequent school years at Marshall Elementary and the feeder middle schools of Alliance Middle School and Elmhurst Community Middle School (i.e. 2006-2007 and 2007-2008) for both the affected grades and affected students.

5. Required Attachments:

- Copy of the audit finding and local educational agency response.
- At least two years worth of proposed bell schedule(s) and school calendar(s) for the required make-up of time, showing all full and partial instructional days, student free days, etc.
- Summary of instructional minute totals, daily and annually, including the state minimum by grade(s) and the 1982-83 requirements for the district/school for the two years of waiver make-up.

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Vincent Matthews

Signature of Superintendent or Designee: **Vincent Matthews**
Title: **State Administrator**
Superintendent

Date:

Signature of SELPA Director (Only if a Special Education Waiver under EC 56101)

Date:

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

**FINDING 06-43—
Insufficient grade 4-5
Instructional minutes
(30000) (40000)**

Our review of the district's instructional minutes for grades 4 and 5 disclosed that its instructional minute offering was deficient as follows:

<u>Grade Level</u>	<u>School Site</u>	<u>Actual Minutes</u>	<u>Required Minutes</u>	<u>Deficient Minutes</u>
Grade 4-5	Brookfield	53,550	54,000	450
Grade 4-5	Marshall	53,850	54,000	150

These deficiencies occurred because of errors made in calculating instructional time.

Education Code section 46201(a)(3) requires that in the 1986-87 fiscal year:

... schools offer at least 54,000 minutes of instruction in grades 4-5 inclusive.

Education Code section 46201(d) states:

For each school district that receives an apportionment pursuant to subdivision (a) in the 1986-87 fiscal year and that reduces the amount of instructional time offered below the minimum amounts specified in either paragraph (3) of subdivision (a) or paragraph (1) of subdivision (b), whichever is applicable, in the 2001-02 fiscal year, or any fiscal year thereafter, the Superintendent of Public Instruction shall withhold from the district's revenue limit apportionment for the average daily attendance of each affected grade level, the sum of that apportionment multiplied by the percentage of the minimum offered at that grade level that the district failed to offer.

The district did not meet the instructional minutes requirements for grades 4 and 5. Therefore, a penalty assessment will be applied as follows:

Minutes Penalty Calculation for Grades 4-5

<u>ADA</u>	<u>Base Revenue Limit</u>	<u>Deficit Factor</u>	<u>Apportionment</u>
6,168.47	5,172.32	0.99108	\$31,620,705
	<u>Number of Minutes Short</u>	<u>Required Minutes</u>	<u>Percentage</u>
	450	54,000	0.83%
	<u>Apportionment</u>	<u>Percentage</u>	<u>Penalty</u>
	\$31,620,705	0.83%	\$262,452

The penalty for not meeting the instructional time requirement is \$262,452. The penalty was calculated on the attendance reported for grades 4 and 5.

This is a repeat of prior year Finding 05-30.

Recommendation

The district should pay the State \$262,452 for not meeting the instructional time requirement for all grades 4 and 5 during fiscal year 2005-06. The district should ensure that instructional minute calculations are performed correctly.

District's Response

The District concurs with this finding of 450 deficient minutes reported for Brookfield School (Grades 4-5).

Effective Fiscal Year 2006-2007, Technology Services created a web-based bell schedule tool to assist school site administrators to develop schedules which meet the minimum minutes required by the California Education Code. Fiscal Services and Technology Services continue to train and support site administrators in the use of the bell scheduling tool and monitor bell schedules to ensure that all schedules meet State minimum requirements.



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2006 - 07 Instructional Minutes Audit
Brookfield Village Elementary (103)

School Info	Schedule Groupings	Calendar	Bell Schedule Grade: K	Bell Schedule Grades: 1 - 3	Bell Schedule Grades: 4 - 5	Review	Summary
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[Printable Version](#)

Bell Schedule for Grades: 1 - 3

Regular Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:00 AM	Period 1	90
10:00 AM	10:10 AM	Break/Recess	10
10:10 AM	11:30 AM	Period 2	80
11:30 AM	12:15 PM	Lunch	45
12:15 PM	01:30 PM	Period 3	75
01:30 PM	01:40 PM	Break/Recess	10
01:40 PM	02:45 PM	Period 4	65
Shortened Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:00 AM	Period 1	90
10:00 AM	10:10 AM	Break/Recess	10
10:10 AM	11:30 AM	Period 2	80
11:30 AM	12:15 PM	Lunch	45
12:15 PM	01:30 PM	Period 3	75

Bell Schedule for Grades: 4 - 5

Regular Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:30 AM	Period 1	120
10:30 AM	10:40 AM	Break/Recess	10
10:40 AM	12:15 PM	Period 2	95
12:15 PM	01:00 PM	Lunch	45
01:00 PM	02:45 PM	Period 3	105
Shortened Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:30 AM	Period 1	120
10:30 AM	10:40 AM	Break/Recess	10
10:40 AM	12:15 PM	Period 2	95
12:15 PM	01:00 PM	Lunch	45
01:00 PM	01:30 PM	Period 3	30



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2006 - 07 Instructional Minutes Audit
Brookfield Village Elementary (103)

School Info	Schedule Groupings	Calendar	Full Schedule Grades: K	Bell Schedule Grades: 1 - 3	Self Schedule Grades: 4 - 5	Review	Summary
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Grade	Total Days	Total Instr. Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff
K	180	54,675	Yes, 180 required	0	Yes, 36000 required	18,675
1	180	53,265	Yes, 180 required	0	Yes, 50400 required	2,865
2	180	53,265	Yes, 180 required	0	Yes, 50400 required	2,865
3	180	53,265	Yes, 180 required	0	Yes, 50400 required	2,865
4	180	54,675	Yes, 180 required	0	Yes, 54000 required	675
5	180	54,675	Yes, 180 required	0	Yes, 54000 required	675

Executive Officer:	Donald EVANS (Employee ID#1730)	
Principal:	NELVA LEAVITT (Employee ID#8606)	
History:	04/27/2007 05:54 PM	
	Submitted by Principal	Nelva E. Leavitt
	06/02/2008 08:27 AM	
	Approved by NeXo	Donald Evans
	06/02/2008 09:44 AM	
	Accepted by FS Associate	Valerie Williams

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**2006 - 07 Instructional Minutes Audit
 Marshall Elementary (174)**

Printable Version

School Info	Schedule Groupings	Calendar	Bell Schedule Grade: K	Bell Schedule Grades: 1 - 2	Bell Schedule Grades: 3	Bell Schedule Grades: 4 - 5	Review	Summary
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Bell Schedule for Grade: K

Regular Day			
Start Time	End Time	Label	Minutes
08:30 AM	09:00 AM	Period 1	30
09:00 AM	10:00 AM	Period 2	60
10:00 AM	10:15 AM	Recess (K ONLY)	15
10:15 AM	11:50 AM	Period 3	95
11:50 AM	12:30 PM	Lunch	40
12:30 PM	02:40 PM	Period 4	130
Shortened Day			
Start Time	End Time	Label	Minutes
08:30 AM	09:00 AM	Period 1	30
09:00 AM	10:00 AM	Period 2	60
10:00 AM	10:15 AM	Recess (K ONLY)	15
10:15 AM	11:50 AM	Period 3	95
11:50 AM	12:30 PM	Lunch	40
12:30 PM	01:30 PM	Period 4	60

Bell Schedule for Grades: 1 - 2

Regular Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:00 AM	Period 1	90
10:00 AM	10:15 AM	Break/Recess	15
10:15 AM	11:50 AM	Period 2	95
11:50 AM	12:30 PM	Lunch	40
12:30 PM	02:40 PM	Period 3	130
Shortened Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:00 AM	Period 1	90
10:00 AM	10:15 AM	Break/Recess	15
10:15 AM	11:50 AM	Period 2	95
11:50 AM	12:30 PM	Lunch	40
12:30 PM	01:30 PM	Period 3	60


Bell Schedule for Grade: 3

Regular Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:15 AM	Period 1	105
10:15 AM	10:30 AM	Break/Recess	15
10:30 AM	12:15 PM	Period 2	105
12:15 PM	12:55 PM	Lunch	40
12:55 PM	02:40 PM	Period 3	105
Shortened Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:15 AM	Period 1	105
10:15 AM	10:30 AM	Break/Recess	15
10:30 AM	12:15 PM	Period 2	105
12:15 PM	12:55 PM	Lunch	40
12:55 PM	01:30 PM	Period 3	35

Bell Schedule for Grades: 4 - 5

Regular Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:20 AM	Period 1	110
10:20 AM	10:30 AM	Break/Recess	10
10:30 AM	12:15 PM	Period 2	105
12:15 PM	12:55 PM	Lunch	40
12:55 PM	02:40 PM	Period 3	105
Shortened Day			
Start Time	End Time	Label	Minutes
08:30 AM	10:20 AM	Period 1	110
10:20 AM	10:30 AM	Break/Recess	10
10:30 AM	12:15 PM	Period 2	105
12:15 PM	12:55 PM	Lunch	40
12:55 PM	01:30 PM	Period 3	35

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2006 - 07 Instructional Minutes Audit
Marshall Elementary (174)

Faculty Life	Schedule Groupings	Calendar	Bell Schedule Grades: K	Bell Schedule Grades: 1 - 2	Bell Schedule Grade: 3	Bell Schedule Grades: 4 - 5	Review	Summary
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Grade	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff
K	180	56,250	Yes, 180 required	0	Yes, 36000 required	20,250
1	180	53,550	Yes, 180 required	0	Yes, 50400 required	3,150
2	180	53,550	Yes, 180 required	0	Yes, 50400 required	3,150
3	180	53,550	Yes, 180 required	0	Yes, 50400 required	3,150
4	180	54,450	Yes, 180 required	0	Yes, 54000 required	450
5	180	54,450	Yes, 180 required	0	Yes, 54000 required	450

Executive Officer:	Donald EVANS (Employee ID# 1730)
Principal:	MAYA WOODS-CADIZ (Employee ID# 3877)
History:	06/02/2008 09:49 AM Submitted by Principal Administrative Approval for principal non-access
	06/02/2008 09:54 AM Approved by NeXo Donald Evans
	06/02/2008 09:54 AM Accepted by FS Associate Valerie Williams

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OAKLAND UNIFIED SCHOOL DISTRICT
 High School District for Grades 7-12
 High School District for Grades 9-12

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2006 - 07 Instructional Minutes Audit
James Madison Middle School (215)

School Info	Schedule Groupings	Calendar	Bell Schedule Grade: 6	Bell Schedule Grades: 7 - 8	Review	Summary
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Printable Version

Bell Schedule for Grade: 6						Bell Schedule for Grades: 7 - 8					
Regular Day						Regular Day					
Start Time	End Time	Label	Type	Minutes		Start Time	End Time	Label	Type	Minutes	
08:30 AM	09:05 AM	Homeroom/Advisory/Study Hall	Instruction	35		08:30 AM	09:05 AM	Homeroom/Advisory/Study Hall	Instruction	35	
09:05 AM	09:10 AM	Passing time - b/w periods	Instruction	5		09:05 AM	09:10 AM	Passing time - b/w Homeroom/Advisory to 1st pd	Instruction	5	
09:10 AM	10:00 AM	Period 1	Instruction	50		09:10 AM	10:00 AM	Period 1	Instruction	50	
10:00 AM	10:05 AM	Passing time - b/w periods	Instruction	5		10:00 AM	10:05 AM	Passing time - b/w periods	Instruction	5	
10:05 AM	10:55 AM	Period 2	Instruction	50		10:05 AM	10:55 AM	Period 2	Instruction	50	
10:55 AM	11:30 AM	Lunch	Non-Instructional	35		10:55 AM	11:00 AM	Passing time - b/w periods	Instruction	5	
11:30 AM	11:35 AM	Passing time - after lunch	Non-Instructional	5		11:00 AM	11:50 AM	Period 3	Instruction	50	
11:35 AM	12:25 PM	Period 3	Instruction	50		11:50 AM	12:25 PM	Lunch	Non-Instructional	35	
12:25 PM	12:30 PM	Passing time - b/w periods	Instruction	5		12:25 PM	12:30 PM	Passing time - after lunch	Non-Instructional	5	
12:30 PM	01:20 PM	Period 4	Instruction	50		12:30 PM	01:20 PM	Period 4	Instruction	50	
01:20 PM	01:25 PM	Passing time - b/w periods	Instruction	5		01:20 PM	01:25 PM	Passing time - b/w periods	Instruction	5	
01:25 PM	02:15 PM	Period 5	Instruction	50		01:25 PM	02:15 PM	Period 5	Instruction	50	
02:15 PM	02:20 PM	Passing time - b/w periods	Instruction	5		02:15 PM	02:20 PM	Passing time - b/w periods	Instruction	5	
02:20 PM	03:10 PM	Period 6	Instruction	50		02:20 PM	03:10 PM	Period 6	Instruction	50	
Shortened Day						Shortened Day					
Start Time	End Time	Label	Type	Minutes		Start Time	End Time	Label	Type	Minutes	
08:30 AM	08:55 AM	Homeroom/Advisory/Study Hall	Instruction	25		08:30 AM	08:55 AM	Homeroom/Advisory/Study Hall	Instruction	25	
08:55 AM	09:00 AM	Passing time - b/w periods	Instruction	5		08:55 AM	09:00 AM	Passing time - b/w Homeroom/Advisory to 1st pd	Instruction	5	
09:00 AM	09:40 AM	Period 1	Instruction	40		09:00 AM	09:40 AM	Period 1	Instruction	40	
09:40 AM	09:45 AM	Passing time - b/w periods	Instruction	5		09:40 AM	09:45 AM	Passing time - b/w periods	Instruction	5	
09:45 AM	10:25 AM	Period 2	Instruction	40		09:45 AM	10:25 AM	Period 2	Instruction	40	
10:25 AM	10:30 AM	Passing time - b/w periods	Instruction	5		10:25 AM	10:30 AM	Passing time - b/w periods	Instruction	5	
10:30 AM	11:10 AM	Period 3	Instruction	40		10:30 AM	11:10 AM	Period 3	Instruction	40	
11:10 AM	12:00 AM	Lunch	Non-Instructional	35		11:10 AM	11:45 AM	Lunch	Non-Instructional	35	
12:00 AM	12:05 AM	Passing time - after lunch	Non-Instructional	5		11:45 AM	11:50 AM	Passing time - after lunch	Non-Instructional	5	
11:05 AM	11:45 AM	Period 3	Instruction	40		11:50 AM	12:30 PM	Period 4	Instruction	40	
11:45 AM	11:50 AM	Passing time - b/w periods	Instruction	5		12:30 PM	12:35 PM	Passing time - b/w periods	Instruction	5	
11:50 AM	12:30 PM	Period 4	Instruction	40		12:35 PM	01:15 PM	Period 5	Instruction	40	
12:30 PM	12:35 PM	Passing time - b/w periods	Instruction	5		01:15 PM	01:20 PM	Passing time - b/w periods	Instruction	5	
12:35 PM	01:15 PM	Period 5	Instruction	40		01:20 PM	02:00 PM	Period 6	Instruction	40	
01:15 PM	01:20 PM	Passing time - b/w periods	Instruction	5							
01:20 PM	02:00 PM	Period 6	Instruction	40							

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**2006 - 07 Instructional Minutes Audit
 James Madison Middle School (215)**

School Info	Schedule Groupings	Calendar	Bell Schedule Grade: 6	Bell Schedule Grades: 7 - 8	Review	Summary
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Grade	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff
6	180	61,580	Yes, 180 required	0	Yes, 54000 required	7,580
7	180	61,580	Yes, 180 required	0	Yes, 54000 required	7,580
8	180	61,580	Yes, 180 required	0	Yes, 54000 required	7,580

Executive Officers:	Harriet MACLEAN (Employee ID#14874)	
Principal:		
History:	01/26/2007 04:58 PM	
	Submitted by Principal	Quiauna Whitfield
	05/12/2008 09:20 AM	
	Approved by NeXo	Harriet MacLean
	05/16/2008 10:03 AM	
	Accepted by FS Associate	Valerie Williams

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Heirick

2006-07 Bell Schedule for Alliance Academy (224)

Grade	Schedule	Start Time	End Time	Label	Type	Minutes
6 - 7	PD Day	No Activities Were Found				
	Regular Day	08:00 AM	08:30 AM	Homeroom	Instruction	30
		08:30 AM	09:30 AM	Period 2	Instruction	60
		09:30 AM	09:35 AM	Passing time	Instruction	5
		09:35 AM	10:25 AM	Period 3	Instruction	50
		10:25 AM	10:30 AM	Passing time	Instruction	5
		10:30 AM	11:30 AM	Period 4	Instruction	60
		11:30 AM	12:10 PM	Lunch	Non-Instruction	40
		12:10 PM	12:15 PM	Passing time	Non-Instruction	5
		12:15 PM	01:35 PM	Period 5	Instruction	80
		01:35 PM	01:40 PM	Passing time	Instruction	5
		01:40 PM	02:40 PM	Period 6	Instruction	60
		02:40 PM	02:50 PM	Break/Rec	Non-Instruction	10
		02:50 PM	04:00 PM	Period 7	Instruction	70
	Shortened	08:00 AM	09:00 AM	Period 2	Instruction	60
		09:00 AM	09:05 AM	Passing time	Instruction	5
		09:05 AM	10:05 AM	Period 4	Instruction	60
		10:05 AM	10:25 AM	Break/Rec	Non-Instruction	20
		10:25 AM	10:30 AM	Passing time	Non-Instruction	5
		10:30 AM	11:30 AM	Period 5	Instruction	60
		11:30 AM	11:35 AM	Passing time	Instruction	5
		11:35 AM	12:30 AM	Period 6	Instruction	55

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2006 - 07 Instructional Minutes Audit
Alliance Academy (224)

	Subject English	Grade	Bell Schedule Grades: 6-7	Approval	Summary																					
					<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Grade</th> <th style="width: 10%;">Total Days</th> <th style="width: 10%;">Total Instr Minutes</th> <th style="width: 10%;">Days Pass?</th> <th style="width: 10%;">Days Diff</th> <th style="width: 10%;">Minutes Pass?</th> <th style="width: 10%;">Minutes Diff</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>180</td> <td>68,220</td> <td>Yes, 180 required</td> <td>0</td> <td>Yes, 54000 required</td> <td>14,220</td> </tr> <tr> <td>7</td> <td>180</td> <td>68,220</td> <td>Yes, 180 required</td> <td>0</td> <td>Yes, 54000 required</td> <td>14,220</td> </tr> </tbody> </table>	Grade	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff	6	180	68,220	Yes, 180 required	0	Yes, 54000 required	14,220	7	180	68,220	Yes, 180 required	0	Yes, 54000 required	14,220
Grade	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff																				
6	180	68,220	Yes, 180 required	0	Yes, 54000 required	14,220																				
7	180	68,220	Yes, 180 required	0	Yes, 54000 required	14,220																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Executive Officer:</td> <td></td> </tr> <tr> <td>Principal:</td> <td>YVETTE RENTERIA (Employee ID#12396)</td> </tr> <tr> <td>History:</td> <td> 01/18/2007 12:38 PM Submitted by Principal Yvette Renteria 05/28/2008 02:39 PM Approved by NeXo Administrative Approval meets Minimum Minutes 05/28/2008 02:40 PM Accepted by FS Associate Valerie Williams </td> </tr> </table>						Executive Officer:		Principal:	YVETTE RENTERIA (Employee ID#12396)	History:	01/18/2007 12:38 PM Submitted by Principal Yvette Renteria 05/28/2008 02:39 PM Approved by NeXo Administrative Approval meets Minimum Minutes 05/28/2008 02:40 PM Accepted by FS Associate Valerie Williams															
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Principal:	YVETTE RENTERIA (Employee ID#12396)																									
History:	01/18/2007 12:38 PM Submitted by Principal Yvette Renteria 05/28/2008 02:39 PM Approved by NeXo Administrative Approval meets Minimum Minutes 05/28/2008 02:40 PM Accepted by FS Associate Valerie Williams																									

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Harriet

2006-07 Bell Schedule for Elmhurst Community Prep (221)

Grade	Schedule	Start Time	End Time	Label	Type	Minutes
6 - 7	Regular Da	08:00 AM	09:05 AM	Period 1	Instruction	65
		09:05 AM	10:10 AM	Period 2	Instruction	65
		10:10 AM	11:15 AM	Period 3	Instruction	65
		11:15 AM	12:15 PM	Period 4	Instruction	60
		12:15 PM	12:50 PM	Lunch	Non-Instruc	35
		12:50 PM	12:53 PM	Passing tim	Non-Instruc	3
		12:53 PM	01:25 PM	Period 5	Instruction	32
		01:25 PM	01:30 PM	Passing tim	Instruction	5
		01:30 PM	02:40 PM	Period 6	Instruction	70
		02:40 PM	02:45 PM	Passing tim	Instruction	5
		02:45 PM	04:15 PM	Period 7	Instruction	90
	Shortened	08:00 AM	09:10 AM	Period 1	Instruction	70
		09:10 AM	10:15 AM	Period 2	Instruction	65
		10:15 AM	11:20 AM	Period 3	Instruction	65
		11:20 AM	12:25 PM	Period 4	Instruction	65
		12:25 PM	01:30 PM	Lunch	Non-Instruc	65

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**2006 - 07 Instructional Minutes Audit
Elmhurst Community Prep (221)**

School Info	Schedule Groupings	Calendar	Bell Schedule Grades: 6 - 7	Review	Summary
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Grade	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff
6	180	73,080	Yes, 180 required	0	Yes, 54000 required	19,080
7	180	73,080	Yes, 180 required	0	Yes, 54000 required	19,080

Executive Officer:	
Principal:	MATTHEW DUFFY (Employee ID#1218)
History:	01/18/2007 12:43 PM Submitted by Principal Matthew Duffy
	05/28/2008 02:37 PM Approved by NeXo Administrative Approval Meets Minimum Minutes
	05/28/2008 02:37 PM Accepted by FS Associate Valerie Williams

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OAKLAND UNIFIED SCHOOL DISTRICT

Bell Schedule

Bell Schedule for: 215 - James Madison Middle School

2007-08 Bell Schedule for James Madison Middle School (215)

Grade	Schedule Type	Start Time	End Time	Label	Type	Minutes
6 - 8	Regular Day	08:00 AM	08:30 AM	Homeroom	Instruction	30
		08:30 AM	09:30 AM	Period 1	Instruction	60
		09:30 AM	09:35 AM	Passing time	Instruction	5
		09:35 AM	10:35 AM	Period 2	Instruction	60
		10:35 AM	10:45 AM	Break/Rec	Non-Instruc	10
		10:45 AM	10:50 AM	Passing time	Instruction	5
		10:50 AM	11:50 AM	Period 3	Instruction	60
		11:50 AM	12:20 PM	Lunch	Non-Instruc	30
		12:20 PM	12:25 PM	Passing time	Non-Instruc	5
		12:25 PM	01:25 PM	Period 4	Instruction	60
		01:25 PM	01:30 PM	Passing time	Instruction	5
		01:30 PM	01:45 PM	Homeroom	Instruction	15
		01:45 PM	02:45 PM	Period 5	Instruction	60
		02:45 PM	03:45 PM	Period 6	Instruction	60
	Shortened	08:00 AM	08:50 AM	Period 1	Instruction	50
		08:50 AM	08:55 AM	Passing time	Instruction	5
		08:55 AM	09:45 AM	Period 2	Instruction	50
		09:45 AM	09:50 AM	Passing time	Instruction	5
		09:50 AM	10:40 AM	Period 3	Instruction	50
		10:40 AM	10:45 AM	Passing time	Instruction	5
		10:45 AM	11:35 AM	Period 4	Instruction	50
		11:35 AM	11:40 AM	Passing time	Instruction	5
		11:40 AM	12:30 PM	Period 5	Instruction	50
		12:30 PM	01:00 PM	Lunch	Non-Instruc	30



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**2007 - 08 Instructional Minutes Audit
 JAMES MADISON MIDDLE SCHOOL (215)**


	Instructional Minutes	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff
6	180	69,150	Yes, 180 required	0	Yes, 54000 required	15,150	
7	180	69,150	Yes, 180 required	0	Yes, 54000 required	15,150	
8	180	69,150	Yes, 180 required	0	Yes, 54000 required	15,150	

Executive Officer:	Harriet MACLEAN (Employee ID#14874)
Principal:	
History:	08/21/2007 09:02 AM Submitted by Principal Dr. Lucinda Taylor 05/12/2008 09:06 AM Approved by NeXo Harriet MacLean 05/15/2008 05:18 PM Accepted by FS Associate Valerie Williams

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2007-08 Bell Schedule for Elmhurst Community Prep (221)

Grade	Schedule	Start Time	End Time	Label	Type	Minutes
6 - 8	Regular Day	08:00 AM	08:55 AM	Period 1	Instruction	55
		08:55 AM	09:50 AM	Period 2	Instruction	55
		09:50 AM	10:45 AM	Period 3	Instruction	55
		10:45 AM	11:40 AM	Period 4	Instruction	55
		11:40 AM	12:35 PM	Period 5	Instruction	55
		12:35 PM	01:15 PM	Lunch	Non-Instruction	40
		01:15 PM	01:20 PM	Passing time	Non-Instruction	5
		01:20 PM	02:00 PM	Homeroom	Instruction	40
		02:00 PM	03:00 PM	Period 6	Instruction	60
	Shortened	08:00 AM	09:15 AM	Period 1	Instruction	75
		09:15 AM	10:20 AM	Period 2	Instruction	65
		10:20 AM	11:25 AM	Period 3	Instruction	65
		11:25 AM	12:30 PM	Period 4	Instruction	65



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**2007 - 08 Instructional Minutes Audit
 ELMHURST COMMUNITY PREP (221)**

		Instructional Minutes	Days	Instructional Minutes	Days	Summary	
	Grade	Total Days	Total Instr Minutes	Days Pass?	Days Diff	Minutes Pass?	Minutes Diff
	6	180	62,250	Yes, 180 required	0	Yes, 54000 required	8,250
	7	180	62,250	Yes, 180 required	0	Yes, 54000 required	8,250
	8	180	62,250	Yes, 180 required	0	Yes, 54000 required	8,250

Executive Officer:	Harriet MACLEAN (Employee ID#14874)	
Principal:	MATTHEW DUFFY (Employee ID#1218)	
History:	06/11/2007 04:46 PM	
	Submitted by Principal	Matthew Duffy
	05/12/2008 09:04 AM	
	Approved by NeXo	Harriet MacLean
	05/15/2008 05:22 PM	
	Accepted by FS Associate	Valerie Williams

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OAKLAND UNIFIED SCHOOL DISTRICT

Bell Schedule

Bell Schedule for: 224 - Alliance Academy

2007-08 Bell Schedule for Alliance Academy (224)

Grade	Schedule Type	Start Time	End Time	Label	Type	Minutes
6 - 8	Regular Day	08:00 AM	08:57 AM	Period 1	Instruction	57
		08:57 AM	09:00 AM	Passing time	Instruction	3
		09:00 AM	09:57 AM	Period 2	Instruction	57
		09:57 AM	10:00 AM	Passing time	Instruction	3
		10:00 AM	10:57 AM	Period 3	Instruction	57
		10:57 AM	11:00 AM	Passing time	Instruction	3
		11:00 AM	11:55 AM	Period 4	Instruction	55
		11:55 AM	12:35 PM	Lunch	Non-Instruction	40
		12:35 PM	12:40 PM	Passing time	Non-Instruction	5
		12:40 PM	02:00 PM	Period 5	Instruction	80
		02:00 PM	02:03 PM	Passing time	Instruction	3
		02:03 PM	02:40 PM	Homeroom	Instruction	37
		02:40 PM	02:50 PM	Passing time	Instruction	10
		02:50 PM	04:00 PM	Period 6	Instruction	70
		Shortened		08:00 AM	08:57 AM	Period 1
08:57 AM	09:00 AM			Passing time	Instruction	3
09:00 AM	09:57 AM			Period 2	Instruction	57
09:57 AM	10:00 AM			Passing time	Instruction	3
10:00 AM	10:57 AM			Period 3	Instruction	57
10:57 AM	11:00 AM			Passing time	Instruction	3
11:00 AM	11:57 AM			Period 4	Instruction	57
11:57 AM	12:00 PM			Passing time	Instruction	3
12:00 PM	12:30 PM			Period 5	Instruction	30



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**2007 - 08 Instructional Minutes Audit
 ALLIANCE ACADEMY (224)**

		Total Days		Total Instr Minutes		Days Pass?		Days Diff		Minutes Pass?		Minutes Diff		Summary	
6	180	69,456	Yes, 180 required	0	Yes, 54000 required	15,456									
7	180	69,456	Yes, 180 required	0	Yes, 54000 required	15,456									
8	180	69,456	Yes, 180 required	0	Yes, 54000 required	15,456									

Executive Officer:	Harriet MACLEAN (Employee ID#14874)	
Principal:	YVETTE RENTERIA (Employee ID#12396)	
History:	06/15/2007 12:20 PM	
	Submitted by Principal	Yvette Renteria
	05/12/2008 09:02 AM	
	Approved by NeXo	Harriet MacLean
05/15/2008 05:24 PM		
Accepted by FS Associate	Valerie Williams	

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