

File ID Number	12-2185
Introduction Date	8/22/12
Enactment Number	12-2311
Enactment Date	8-22-12
By	<i>[Signature]</i>



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education
From: Tony Smith, Superintendent
Vernon Hal, Deputy Superintendent
Jennifer LeBarre, Director
Subject: Grant Award Notifications– Action for Healthy Kids

ACTION REQUESTED:

Acceptance by the Board of Education of the Action for Healthy Kids School Breakfast Grant for Castlemont High School effective June 1, 2012-June 14, 2013.

BACKGROUND:

Grant proposals for OUSD Nutrition Services for the 2011-2012 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	Oakland Unified School District Nutrition Services	The grant will fund Grab N Go Breakfast program start up costs.	6/1/12-6/14/13	Action for Healthy Kids	\$1000

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$1000

RECOMMENDATION:

Acceptance by the Board of Education of Action for Healthy Kids Castlemont High School Breakfast Program . Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

Attachments:


Grant Face Sheet; Grant Award Notifications

OUSD Grants Management Face Sheet

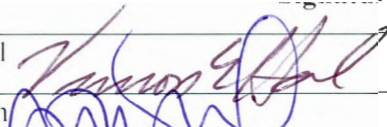
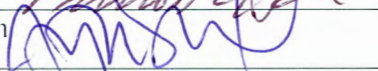
Title of Grant: Action for Healthy Kids	Funding Cycle Dates: June 1, 2012-June 14, 2013
Grant's Fiscal Agent: (contact's name, address, phone number, email address) District	Grant Amount for Full Funding Cycle: \$1000
Funding Agency: Action for Healthy Kids	Grant Focus: School Breakfast Program
List all School(s) or Department(s) to be Served: Nutrition Services & Castlemont High School	

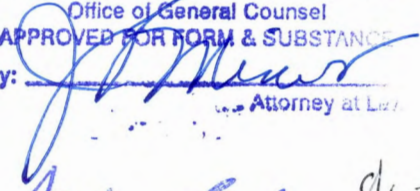
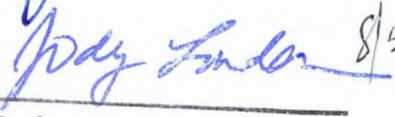
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant provides start-up funding for Grab N Go Breakfast Program. Through this program, students who wouldn't normally receive breakfast will have the opportunity to do so through an alternative service location.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	Food, supplies, and labor which will be covered through increased meal program reimbursement.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-434-3334 Jennifer.lebarre@ousd.k12.ca.us


Applicant Obtained Approval Signatures:


Entity	Name/s	Signature/s	Date
Principal			
Department Head (e.g. for school day programs or for extended day and student support activities)	Jennifer LeBarre		7/11/12

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Tony Smith		

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE
By: 
Attorney at Law
 8/23/12
Jody London
President, Board of Education

 8/23/12
Edgar Rakestraw, Jr., Secretary
Board of Education

File ID Number: 12-2185
Introduction Date: 8-22-12
Enactment Number: 12-2311
Enactment Date: 8-22-12
By: 



Action for Healthy Kids®

Because healthy kids learn better

Memorandum of Agreement

2012-2013 School Year

School Grants for Healthy Kids

This Action for Healthy Kids (AFHK) grant agreement is between Action for Healthy Kids and Castlemont High School. The purpose of this agreement is to establish the terms and conditions under which AFHK has awarded a grant to Castlemont High School in Oakland USD located in Oakland, CA.

Article I: Scope

This agreement applies to the grant award made to Castlemont High School in June 2012 as outlined in Castlemont High School's proposed project plan submitted in spring 2012. These grant dollars specifically support work done during the 2012-2013 school year that support enhanced school nutrition programs, policies, and practices.

Article II: Grant Award

AFHK agrees to award a total of \$1000 to Castlemont High School pending receipt of signed MOA, submission of five-person grant implementation team, and submission of a mid-term report due December 14, 2012. AFHK reserves the right to rescind the grant award in the event of non-compliance with this MOA. In the unlikely event that the funder supporting this work does not make timely grant payments to Action for Healthy Kids, we reserve the right to reduce the amount of your grant and/or change the schedule of payments accordingly.

Castlemont High School agrees to comply with such reasonable procedures established by AFHK as requirements for this grant. The grant period will be from June 1, 2012 through June 14, 2013

Article III: Grant Communications

Castlemont High School agrees to comply with AFHK's logo and communications guidelines for all grant-related materials, including but not limited to program materials, presentations, announcements, press releases, and curricula. Castlemont High School agrees to notify AFHK prior to releasing any media or public relations outreach materials related to this grant-funded project. Prior to distribution, the national office reserves the right to review and approve all press releases and materials developed by Castlemont High School.

Henceforth, when referencing this grant in communications, refer to it as "Action for Healthy Kids *School Grants for Healthy Kids* program made possible by WALMART FOUNDATION.

AFHK reserves the right to utilize school success stories/photos as needed for purposes of promoting *School Grants for Healthy Kids* and AFHK strategic goals.



Action for Healthy Kids®

Because healthy kids learn better

Article IV: Grant Deliverables

By accepting this grant, Castlemont High School agrees to use the grant funds only for the purpose described in your approved grant application. In the event that your school cannot use grant funds for the purposes described in the application, you must notify AFHK immediately. Castlemont High School agrees to accomplish the proposed project specific outcomes outlined below.

- School breakfast program creation and/or expansion – to include alternative breakfast programs (i.e., breakfast in the classroom, grab and go breakfast, breakfast after 1st period, breakfast on the school bus) and universal breakfast programs. IMPACT: Schools must realize an increase in daily ADP of school breakfast program by 25%, and must provide information to students/parents on nutrition and caloric content of foods available.
- Designate a school contact to serve as the point of contact for Action for Healthy Kids.
- Submit the names of at least five (5) school wellness team members that helped to implement your school's proposed grant plan.
- Respond to all requests for information from AFHK staff within 72 hours, and participate and contribute with ideas, feedback, and questions in training and sharing opportunities provided by AFHK.
- Submit a minimum of 25 photographs documenting the program in action (10 due with mid-term report, 15 due with final project report).
- Complete all required AFHK reporting and evaluation protocols in a timely manner.

AFHK reserves the right to audit grant programs and budgets as needed.

Article VII: AFHK Resources

Throughout the grant term, AFHK will provide the following resources to Castlemont High School to support this effort:

- Grant funds in the amount of \$1000 to be spent according to proposed Castlemont High School project plan.
- Training and resources via phone, email, and webinars to provide technical assistance to Castlemont High School and grant implementation team (including school staff, administrators and parent/community volunteers).
- Opportunities to share ideas and best practices with other granted schools.
- Connections with local, state, and national resources and partners.
- Successes from other funded schools.

Article VIII: Reporting Requirements

Reports on the above deliverables must be submitted to the national office as follows:

- December 14, 2012 – Mid-term report for work completed from June 1, 2012 to December 14, 2012.
- June 14, 2013 – Final report for work completed from June 1, 2012 to June 14, 2013.



Action for Healthy Kids®

Because healthy kids learn better

Castlemont High School agrees to this *Memorandum of Agreement* to implement the above deliverables as stated in Castlemont High School's proposed plan.

To submit your official signature, please proceed to the following link:

<https://www.surveymonkey.com/s/SchoolGrantsforHealthyKidsMOA>. Checks will not be cut until MOA's have been submitted by your school. All MOAs must be submitted by August 17, 2012.

Please direct all communications to your Action for Healthy Kids point of contact at:

Nancy Frank
CA State Coordinator
510.655.2581
nfrank@actionforhealthykids.org

Jody London

President, Board of Education

Edgar Rakestraw, Jr., Secretary
Board of Education