

File ID Number	13-2296
Introduction Date	12/11/13
Enactment Number	13-2546
Enactment Date	12/11/13
By	oak



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

To: Board of Education
From: Gary Yee, Acting Superintendent

Subject: **District Submitting Grant Proposal**

ACTION REQUESTED:

Approval and support by the Board of Education of District applicant submitting grant proposal for OUSD for fiscal years 2013 and 2014 and to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

BACKGROUND:

Grant proposal for OUSD schools for the 2013 and 2014 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant proposal packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	Yes	Grant	Oakland Unified School District for Skyline High School	The grant will fund the Renewable Energy Academu	06/15/2013 thru 03/31/2015	California Department of Education	\$135,150.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant proposal for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$135,150.00

RECOMMENDATION:

Approval and support by the Board of Education of District applicant submitting a grant proposal for OUSD schools for fiscal years 2013 and 2014 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

ATTACHMENTS: Grants face sheet, grant proposal

Grant Award Notification

GRANTEE NAME AND ADDRESS Anthony Smith, Superintendent Oakland Unified School District 1025 Second Avenue Oakland, CA 94606-2212			CDE GRANT NUMBER			
			FY 12	PCA 25168	Vendor Number 6125	Suffix 02
Attention Anthony Smith, Superintendent			STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY 01	
Program Office Accounting Office, Categorical Funds			Resource Code 6386	Revenue Object Code 8590	INDEX 615	
Telephone 510-879-8200						
Name of Grant Program California Partnership Academies Program: Clean Technology and Renewable Energy (SBX1 1)					615	
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$135,150		\$135,150		6/15/2013	03/31/2015
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	

I am pleased to inform you that you have been funded for the Renewable Energy Academy (C018) at Skyline High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) within 10 days of receipt to:

Cindy Rose, Staff Services Analyst
 Career and College Transition Division
 California Department of Education
 1430 N Street, Suite 4202
 Sacramento, CA 95814-5901

California Department of Education Contact Jerry Winthrop		Job Title Education Programs Consultant	
E-mail Address jwinthrop@cde.ca.gov		Telephone 916-319-0475	
Signature of the State Superintendent of Public Instruction or Designee ▶ <i>Tom Tomalakson</i>		Date February 28, 2013	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS			
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.			
Printed Name of Authorized Agent Gary Yee		Title Acting Superintendent	
E-mail Address Gary.Yee@owd.k12.ca.us		Telephone 510-434-7790	
Signature ▶ <i>Gary Yee</i>		Date 7/22/2013	

Grant Award Notification (Continued)

The following Implementation Grant conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54699. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54699. The reduced amount per qualified student is 9.9 percent. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
 - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended, but no later than 30 days after the end of the grant period. The EOP report is on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gs/hs/cpagen.asp>. The EOP should include a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a detailed narrative within 45 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff from each CPA are required to attend the annual California Partnership Academies Conference. More information about the annual CPA Conference can be found on the CDE CPA Web page at <http://www.cde.ca.gov/ci/gs/hs/cpagen.asp>. CPA funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Jerry Winthrop, Education Programs Consultant, High School Innovations & Initiatives Office (HSIIO), by phone at 916-319-0457 or by e-mail at jwinthrop@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact Cindy Rose, Staff Services Analyst, HSIIO, by phone at 916-319-0475 or by e-mail at crose@cde.ca.gov.

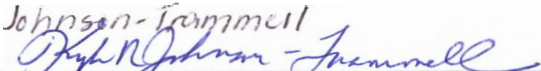
OUSD Grants Management Face Sheet

Title of Grant: California Department Of Education California Partnership academy Grant Application	Funding Cycle Dates: 2013-15
Grant's Fiscal Agent: California Department of Education High School Initiatives/Career Education Office, California Partnership Academy, 1430 N Street, Suite 4503, Sacramento, CA 95814 Attention: Cindy Ann Rose, Staff Analyst	Grant Amount for Full Funding Cycle: \$135,150.00
Funding Agency: CDE	Grant Focus: CPA Career & Technical Education
List all School(s) or Department(s) to be Served: Skyline High School Renewable Energy Academy	

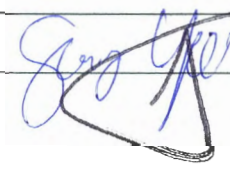
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	<p>The grant will be used to develop a Renewable Energy Academy at Skyline High School for 10th -12th grades. The over-arching theme for this academy is to give students the confidence and opportunity to improve their own academic standing by showing them how their education at the high school level can direct their efforts after graduation. The academy will be designed to provide laboratory class instruction in multiple subjects and use problem-based-learning (PBL) as a means to collectively instruct content through collaborative partners across academic disciplines. The grant will allow the academy team to meet and develop PBL curriculum over the course of the (2) year period. During the process, the academy team and advisory board will design the Renewable Energy Academy to meet the Career Technical Education standards and framework. This academy will bolster California's standards-based education system by incorporating cutting-edge knowledge about green career options, technology, and skills required for success in adult life. More specifically this academy will address CTE pathway standard B: The Energy and Environmental Technology Pathway prepares students for employment or advanced training in a variety of energy and environmental industries.</p> <p>Internships and job shadowing opportunities are essential to the alignment of academic theory with career related applied learning opportunities. Most of the attached budget is focused on equipment and supplies.</p>
<p>How will this grant be evaluated for impact upon student achievement?</p> <p>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.75% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</p>	<p>To graduate, students must produce and present a Senior Project that deals with a topic related to Renewable Energy Academy. The Senior Product requires students to work directly in fields of study. Moreover students are required to perform community service as a graduation requirement. As a CPA the primary focus for continuous quality improvement is with both our OUSD advisory committee and the advisory committee of the academy site. The advisory meetings that include school district and school administration personnel</p>

	occur on a regular basis. The academy will develop best practices that motivate partners to commit to activities and provide their services upon request.
Does the grant require any resources from the school(s) or district? If so, describe.	All CPA grants require matching district in-kind support.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 4.25% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	NO
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	Students will participate in job shadowing and intern opportunities.
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Gretchen Livesey, Director Linked Learning Office 2607 Myrtle Street Oakland, CA 94607 Gretchen.livesey@ousd.k12.ca.us (510)273-2360

Applicant Obtained Approval Signatures:

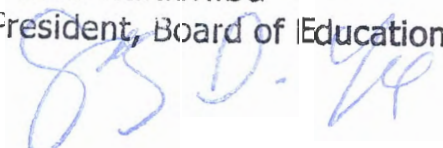
Entity	Name/s	Signature/s	Date
Principal			
Department Head (e.g. for school day programs or for extended day and student support activities)	Kyler Johnson-Frammell		12/31/13

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Gary Yee		

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David Kakishiba
 President, Board of Education



Gary Yee, Ed.D.
 Secretary, Board of Education