


Board Office Use: Legislative File Info.	
File ID Number	12-2446
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2534
Enactment Date	10/10/12 <i>as</i>



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education 

From Tony Smith, Ed.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

	Name	Amount	Funding Source	P.O.	Project	Date	City
12-2426	A&E Emaar	\$24,086.00	Measure B	P.O.	Piedmont Portable Installation	8-9-2012 thru 9-15-2012	Albany, CA
12-2430	Amber Flooring	\$1,698.00	Deferred Maintenance	P.O.	Piedmont Portable Installation	7-2-2012 thru 12-31-2012	Oakland
12-2465	Amber Flooring	\$39,191.00	Deferred Maintenance	P.O.	Piedmont Painting and Flooring	7-2-2012 thru 12-31-2012	Oakland
12-2431	Bridges Consultant	\$26,000.00	Measure B	P.O.	Facilities	7-1-2012 thru 9-30-2012	Oakland
12-2435	C. Overaa Company	\$29,000.00	Measure B	P.O.	Washington ES Mod	6-1-2012 thru 12-31-2012	Richmond, CA
12-2434	C. Overaa Company	\$49,000.00	Measure B	P.O.	La Escuelita Educational Center	3-7-2012 thru 6-30-2012	Richmond, CA
12-2432	CDW Government	\$468.00	Measure B	P.O.	Jefferson New Building	5-8-2012 thru 12-31-2012	Chicago, IL
12-2433	Chussy International	\$729	Measure A	P.O.	Facilities	5-10-2012 thru 5-18-2012	Oakland, CA
12-2436	Corevera	\$9,000.00	Developer Fees	P.O.	La Escuelita Educational Center	6-1-2012 thru 12-31-2012	San Francisco, CA
12-2437	Elation Systems	\$35,600.00	Measure B	P.O.	Labor Compliance	7-1-2012 thru 6-30-2013	Pleasanton, CA
12-2438	Eric Young	\$5,000.00	Measure A	P.O.	Facilities	7-1-12 thru 6-30-2013	Oakland, CA
12-2439	Gary Douppnik Manufacturing	\$54,600.00	Measure B	P.O.	Lowell Mod	6-27-2012 thru 7-1-2013	Loomis, CA



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12-2440	HALO Branded Solutions, Inc.	\$3,500.00	Measure A	P.O.	OUSD Summer Intern Program	7-25-2012 thru 12-31-2012	Sterling, IL
12-2442	IKON Office Solution, Inc.	\$4,000.00	Measure A	P.O.	Facilities	7-1-2012 thru 6-30-2013	Pasadena, CA
12-2443	Infiniti Engineering	\$25,425.22	Measure B	P.O.	Piedmont Portable Installation	7-20-2012 thru 8-31-2012	Oakland, CA
12-2441	Integrity Furniture	\$10,390.00	Special Reserve	P.O.	Thornhill ES	7-10-2012 thru 1-10-2013	Longview, TX
12-2444	KI	\$13,672.66	Measure B	P.O.	Highland New Classroom Building	7-15-2012 thru 9-15-2012	Green Bay, WI
12-2446	Lee Sign	\$417.86	Measure B	P.O.	Highland New Classroom Building	6-1-2012 thru 9-1-2012	Oakland, CA
12-2445	Lee Signs	\$139.20	Measure B	P.O.	Oakland HS	7-23-2012 thru 12-31-2012	Oakland, CA
12-2447	Magdave Associates, Inc.	\$49,900.00	Measure B	P.O.	Estimating Services	7-1-2012 thru 12-31-2012	Oakland, CA
12-2448	Masterpiece Painting	\$49,470.00	Deferred Maintenance	P.O.	Piedmont Portable Installation	7-2-2012 thru 12-31-2012	Oakland, CA
12-2449	Playworks	\$28,000.00	Developer Fees	P.O.	La Escuelita Educational Center	8-27-2012 thru 6-30-2013	Oakland, CA
12-2450	RMT Landscape Contractors, Inc.	\$4,800.00	Measure B	P.O.	Arroyo Viejo CDC Renovation	4-23-2012 thru 12-31-2013	San Leandro, CA
12-2451	RRM Design Group	\$25,000.00	Measure B	P.O.	Hintil KUU CDC Building Replacement	4-13-2012 thru 8-13-2012	San Luis Obispo, CA
12-2452	Seville Group Inc.	\$49,900.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 12-31-2012	Oakland, CA
12-2454	Swinerton Builders	\$10,000.00	County School Facilities Fund	P.O.	Oakland Tech	4-25-12 thru 6-1-2012	San Francisco
12-2453	Swinerton Builders	\$20,262.00	County School Facilities Fund	P.O.	King Estates MS Seismic Retrofit	1-27-2012 thru 12-31-2012	San Francisco
12-2455	Swinerton Builders	\$10,000.00	County School Facilities Fund	P.O.	Montera Seismic Retrofit	4-26-12 thru 6-1-2012	San Francisco
12-2456	Turner Construction	\$49,000.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	3-7-2012 thru 6-30-2012	Oakland, CA
12-2457	Xerox Capital Services	\$6,300.00	Measure A	P.O.	Facilities	7-1-2012 thru 6-30-2013	Dallas, TX

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.



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Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

RECEIVED ON 6/14/12

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

DATE SUBMITTED: 6/8/2012
SUBMITTED BY: Eric Sih

NO 58799

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract
2.) IOR (Inspector of Record Contract)
3.) Agreement for Professional Services - Testing Etc.
4.) Amendment to Agreement for Professional Services
5.) "Small" (under \$15,000.00) Construction Contract
6.) Resolution Awarding Bid and Construction Contract
7.) Change Order
8.) Purchase Order
Vendor Number:
Fiscal Year: 2011-2012
P.O. Under \$50K:
Date Processed: 6-15-2012
To: MB 6/15 To DR:

[Signature]

[Signature]

6/12/12

Timothy E. White
Asst. Superintendent
Date

Tadashi Nakadegawa
Facilities Director
Date

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Table with 4 columns: Local Business (100.00%), Small Local Business (0.00%), Small Local Resident Business (0.00%), Total Percentage (100.00%)

SECTION III. AGREEMENT INFORMATION:

Project Name: Highland New Classroom Building
Vendor Name: Lee's Sign
Vendor Phone Number: (510) 452-1023
Agreement Start and Stop Dates: Start: 6/1/2012, Stop: 9/1/2012
Has Work Started? [X] No
Project No: 06009
Vendor Contact: Jin Lee
Vendor Mailing Address: 845 E. 10th Street, Oakland, CA 94606
Amounts: Current Contract Amount: \$0.00, Not to Exceed Amount: \$417.86, Revised Contract Amount: \$0.00
Has Work Been Completed? [X] No

RECEIVED

Certificate of Insurance Attached [] Yes [X] No Date provided: 6-15-2012

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
2) Date(s) of Bid Advertisement
3) Date of Bid Opening
4) Name of Architect
5) Liquidated damages per day
6) Performance Bonds Attached
7) Payment Bonds Attached
(Sections 6 and 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal.
Furnish four (4) Allen Temple church Parking Barriers per Randy Horn's direction.

[Signature]

[Signature]

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

Randy Horn ordered the signs on 6/1/12 for Allen Temple Church Parking situation. Donneva advised agreement form for Lee's Sign need to set up in Highland project in order to pay the invoice dated 6/5/12.

Funding Source: Measure B

Budget Number:

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at www.epls.gov/eplsearch.do.



LEE'S SIGNS INC.
LIC. # 556289

845 E. 10th STREET OAKLAND, CALIFORNIA 94606
PH. (510) 452-1023, 452-1420 / FAX (510) 452-0177
WWW.LEESIGNUSA.COM / LEESIGN2@GMAIL.COM

INVOICE

NUMBER _____

DATE 06/05/2012

TO: Oakland Unified School District
955 HIGH ST. OAKLAND, CA 94601

PHONE (510) 407-6494 FAX _____

CONTACT RANDY HORN randy.horn@consultant.ousd.k12.ca.us

2012 JUN -8 P 1:30
STREET OAKLAND CA 94601
PLANNING
MANAGEMENT
DEPARTMENT

QUANTITY	DESCRIPTION	TOTAL
	<p>(1) 2"HT X 3"WD . DIGITAL PRINTED BANNERS (-4SETS-)</p> <p style="text-align: right;">FABRICATION 384.00 SALES TAX 33.86 TOTAL 417.86</p> <div style="border: 1px solid red; padding: 5px; margin: 10px 0;"> <p>PROJECT NAME <u>HIGHLAND NEW BLDG</u> PROJECT NO. <u>06009</u> RES NO./BD ACTION DATE _____ CO _____ OVER/UNDER TO _____ PM AUTHORIZATION <u>[Signature]</u> AMT. TO BE PAID \$ <u>417.86</u> SENT TO FAC B & G OTHER <u>6/7/12</u></p> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>OAKLAND UNIFIED SCHOOL DISTRICT</p> <p style="text-align: center;">TO THE CONGREGATION OF ALLEN TEMPLE BAPTIST CHURCH</p> <p style="text-align: center;">IMPORTANT NOTICE</p> <p>The Promise of the Highland New Building and Site Renovation Project is almost a reality. To fulfill this Promise, your action is required in the field area and parking will be unavailable between June 10th and August 31st.</p> <p style="text-align: center;">Thank you for your patience and understanding in making this promise a reality.</p> </div> <p style="font-size: 2em; margin-top: 20px;"><i>[Signature]</i></p>	
PREPARED BY	AUTHORIZED BY	TOTAL COST

ALLEN TEMPLE SIGNS ORDER WAS ARRANGED BY RANDY HORN. SIGNS INSTALLED @ HIGHLAND ON 6/6/12. 6/8/12 = DONNEVA ADVISED TO SET UP AGREEMENT FORM IN HIGHLAND PROJECT.

6/5/12



Donneva Reid < donneva.reid@ousd.k12.ca.us >

Lee Sign - Highland New bldg

1 message

Donneva Reid < donneva.reid@ousd.k12.ca.us >

Fri, Jun 8, 2012 at 9:37 AM

To: Eric Sih < esih@sgicm.com >, Randy Horn < rhorn@gkkworks.com >, Charles Love < charles.love@ousd.k12.ca.us >

Eric,

Please provide an agreement request form for services to set up a PO for June services for the above vendor. The accounting is unable to process this invoice inv#1 in the amount of \$417.86 for Highland New Bldg.

The next A/P deadline is 6/20/2012.

Thanks

--

Donneva Reid
Principal Account Clerk
Facilities Planning & Management
510 535-7078 work
510 5357082 fax