

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607-

**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students*

**Measure N - H College & Career Readiness -
Commission**

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Board Office Use: Legislative File Info.

File ID Number	25-0055A
Introduction Date	01/14/2025
Enactment Number	25-0014
Enactment Date	02/12/2025 er

Memo

To Board of Education

From Measure N and H – College and Career Readiness Commission

Board Meeting Date. January 22, 2025

Subject Services For: Oakland High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Oakland High School to reduce \$27,691.65 Strategic Carryover for Fiscal Year 2024-2025 by \$1,894.00 to \$25,797.65, and establishing a new strategic action for \$1,894.00 Teacher Substitutes: to hire substitutes for the IDEA Pathway, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background
(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to reduce \$27,691.65 Strategic Carryover for Fiscal Year 2024-2025 by \$1,894.00 to \$25,797.65, and use that money to create a new strategic action \$1,894.00 Teacher Substitutes: to hire substitutes for the IDEA Pathway when pathway teachers attend work-based learning or community-building trips and events. Substitute costs are about \$430/day per class, including benefits.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

25-0055A - Oakland High 304 BMF-3 (IDEA) Teacher Substitutes \$1,894



OAKLAND UNIFIED
SCHOOL DISTRICT
Community Schools, Thriving Students

2024-25 Measures N and H Budget Modification Form OUSD Schools



College &
Career for
All Fund
Established by Measure N

Date:	12/10/2024	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway Name: (required for multiple use of programs)	Innovative Design and Engineering Academy (IDEA)	Requested By:	Tiffany Jordan

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2023-2024 Measure N Strategic Carryover Plan	13	Was \$29,691.65. The new total amount after approval of prior BMFs is \$27,691.65.	Strategic Carryover for Fiscal Year 2024-2025: Funds will be strategically carried over and used in fiscal year 2024-25, via the budget development and Education Improvement Plan approval process, to support expenditures identified as needs at the beginning of the school year.	\$1,894.00

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. There was no original strategic action as the funds were intended to carry over strategically and determine specific use at a later date.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4391	304	3040	1690	9999	99999

d. Total amount being transferred: \$ 1,894.00

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks. -What is the specific expenditure or service type? Please provide a brief description (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2023-2024 Measure N Strategic Carryover Plan	N/A	N/A	Teacher Substitutes: to hire substitutes for the IDEA Pathway. Substitutes are required when pathway teachers attend work-based learning or community-building trips and events; not all of their class sections participate. Substitute costs are about \$430/day per class, including benefits. We will utilize our STIP sub and collapse classes whenever possible to reduce the number of substitute teachers. Budget Calculation: \$1,894 will be enough to hire about 4 full-day substitutes.	\$1,894.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1150	304	3040	3910	0101	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Tiffany Jordan
Name: Tiffany Jordan
Teacher Leader/Pathway Director
Signature

12/10/24
Date

Pamela Moy
Name: Pamela Moy
Principal Signature Required

12/19/24
Date

FOR MEASURES N and H STAFF USE ONLY

Date BMF was accurately completed & received: 12/23/24

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: _____

hanya gomez

Date: 12/23/2024

H.S. Network Superintendent, Approval Signature: _____

Vanessa Sifuentes

Vanessa Sifuentes (Dec 26, 2024 13:41 PST)

Date: 12/26/2024