

# LEGISLATIVE FILE

File ID No. 13-0984

Introduction Date 5-22-2013


Enactment No. 13-0911

Enactment Date 5/22/13

By OK

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education  
May 22, 2013

To: Board of Education

From: Tony Smith, Ph.D., Superintendent   
Timothy E. White, Associate Superintendent of Facilities Planning & Management, Buildings & Grounds and Custodial Services

Subject: Acceptance of Donations by the District

**ACTION REQUESTED**

Acceptance of donations over \$5,000.00 by the District pursuant to the terms and conditions thereof, if any.

**BACKGROUND**

The District received donation for the 2011-2012 school year as indicated in the chart below.

File ID#	Backup Document	Type	Recipient	Donation's Purpose	Time Period	Funding Source	Grant Amount
	Donation	Donation	Facilities Summer Intern Program	2012-13 Summer Intern Program	July 1, 2012 thru August 31, 2013	ZFA Structural Engineers	\$6,000.00

**FISCAL IMPACT:**

The total grant value will be provided to Oakland Unified School District from the funder:

\* Donation valued at: \$6,000.00

The funds are to be placed in Account Number and Object Code 6019140001-8699

**RECOMMENDATION**

Acceptance of the donation by the District pursuant to the terms and conditions thereof, if any.

**Attachments**

Grant Agreement

:

<b>Donation's Purpose</b>	<b>Start Date</b>	<b>End Date</b>	<b>Donor Name</b>	<b>Donor Value</b>	<b>Check Date</b>	<b>Check No.</b>
Facilities 2012-13 Summer Intern Program	July 1, 2012	August 31, 2013	ZFA Structural Engineers	\$6,000.00	December 6, 2012	33349



OAKLAND UNIFIED  
SCHOOL DISTRICT

Community Schools, Thriving Students

### OUSD Donation Form

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Betty Guerin at 879-8369 or by email at [Betty.Guerin@ousd.k12.ca.us](mailto:Betty.Guerin@ousd.k12.ca.us) for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
918	Facilities Department	2012-2013 Summer Intern Program	July 1, 2012	August 31, 2013	ZFA Structural Engineers	\$6,000.00	December 6, 2012	33349
Print Your Name: Susie Butler-Berkley								
Signature: <i>Susie Butler-Berkley</i>								
Job Title: Contract Analyst								
Date: April 29, 2013								
Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer: <i>[Signature]</i>								

(\*Donations or grants over \$5,000 require separate board review Legistar File ID Numbers.)

File ID Number: 13-0984  
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 By: *ea*

Certified: *[Signature]*

Edgar Rakestraw, Jr., Secretary  
Board of Education

*5/23/13*

33349



**ZFA STRUCTURAL ENGINEERS**  
1212 FOURTH STREET, SUITE Z  
SANTA ROSA, CA 95404  
VOICE: 707.526.0992  
FAX: 707.526.0217



90-2267-1211

CHECK DATE December 6, 2012

**PAY** Six Thousand and 00/100 Dollars

**TO** OUSD - Facilities Summer Intern Program  
ATTN: David Colbert  
955 High Street  
Oakland, CA 94601

AMOUNT 6,000.00

AUTHORIZED SIGNATURE

⑈033349⑈ ⑆121122676⑆ 153462004430⑈

**ZFA STRUCTURAL ENGINEERS**

Check Date: 12/6/2012

Invoice Number	Date	Voucher	Amount	Discounts	Previous Pay	Net Amount
2012 Summer Intern	7/11/2012	0015698	6,000.00			6,000.00
OUSD - Facilities Summer Intern Program			<b>TOTAL</b>			6,000.00
USBank Operating Checking Acc 20		4035				

6019140001-8699

2012 DEC 10 A 11:44  
FACILITIES PLANNING  
AND MANAGEMENT