

# Oakland Unified School District

Board of Education  
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## **Meeting Agenda Long - Final**

**Monday, October 16, 2017**

**6:00 PM**

**1900 12th Avenue South, Nashville, TN, United States  
KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,  
Oakland, CA 94606-2291**

## **Budget and Finance Committee**

*Aimee Eng, Chair  
Shanthi Gonzales  
Roseann Torres*

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អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍កុំព្យូទ័រ ឬត្រូវការការជួយសម្របសម្រួលយ៉ាងសមរម្យ មួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ការិយាល័យយនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិបពី (72) ម៉ោង មុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

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**A. Call to Order**

**B. Roll Call**

## **C. Speaker Request Cards/Modification(s) To Agenda**

*Members of the public may address the Committee on any item listed on this Agenda, for three minutes per person or less, depending on the number of Speakers for the item, by Registering to Speak on the Agenda Item.*

*Registering to Speak may be done by one of two methods: by filing an electronic (preferred method) eComment: Sign In To Speak-Request To Speak by Legislative File Id No. or Alpha or by filing a paper Speaker Request Card, clearly identifying the item listed on the Agenda, by Legislative File Id No. or Alpha. A separate Registration to Speak is required for each Agenda Item, except all legislative files listed under the General Consent Report(s) are treated as a single item.*

*Registering to Speak (electronic or paper) for any and all Agenda Items for this meeting, preferably, must be received by the Committee staff or the presiding officer by the time the Committee has reached this point "C" in the Agenda of the meeting but not later than BEFORE an Agenda item is called for consideration by the presiding officer. A Registration to Speak submitted after the item has been called will be "filed."*

*Modification(s) to the Agenda allows for any change in the printed order of business including, but not limited to, an announcement that an Agenda item or legislative file will be considered out of Agenda printed order, that consideration of an Agenda item has been withdrawn, postponed, rescheduled or "pulled" or taken off of the General Consent Report for separate discussion and/or possible action.*

## **D. Adoption of Committee Minutes**

[17-2240](#)**Minutes - Budget and Finance Committee - Regular Meeting - October 4, 2017**

Ratification by the Budget and Finance Committee of its Regular Meeting Minutes of October 4, 2017 prepared by Staff shortly after said Meeting.

Attachments: [17-2240 Minutes - Budget and Finance Committee - Regular Meeting - October 4, 2017](#)

**E. Adoption of the Committee General Consent Report**

*"Adoption of the Committee General Consent Report"  
"means that all items appearing under this topic are approved in one motion unless a Member of the Committee requests that an item be removed and voted on separately or otherwise acted upon. Generally, these items are routine in nature, and are acted upon in one motion to conserve time and permit focus on other-than-routine legislative items on the agenda.*

*None*

**F. Unfinished Business**

**17-2099****Budget and Finance Committee - Actions - Revised  
Budget - 2017-2018**

Discussion and possible adoption by the Budget and Finance Committee of actions to revised the 2017-18 District adopted budget, including but not limited to the following:

Part 1: Determining Fiscal Solvency Objectives for 17-18: [60 minutes]; Review Revised Budget and determine short and long-term target goals for Board Reserve and Self-Insurance Fund; identify areas that may need increased funding in the 17-18 year including Reserve for Audit and Audit Findings and PEC/ECE/Food Services for 17-18; identify any other factors which may threaten fiscal solvency or could significantly impact budget in 17-18 year.

Desired Outcome: Identify target goals for fiscal solvency in 17-18 year to recommend to BOE for consideration at the 10/25 BOE Meeting.

- Fiscal team present on current status of budget challenges and identify the key issues (i.e. unfunded project list, Audit findings, possible increases in PEC/Nutrition Services, transportation costs, no reserve, restoring Fund 67 etc.)
- Committee to discuss each area in more depth and ask clarifying questions
- Committee to set objectives for 17-18
- How much we did we spend on Audit findings in last three years?

Part 2: Proposed Strategies to Increase Savings. [60 minutes]

- o Staff presents reports to gain better understanding of how unrestricted general fund dollars are currently being used within Infrastructure, Supporting Schools, and School;
- o Staff presents steps that are being taken to address above issues including opportunities for cost savings and expenditure reductions and current thinking on recommendations (if available)
- o Committee presents recommended areas for further study and analysis for costs savings to consider including Book and Supplies, Professional and Consulting Services, Certificated Supervisors and Administrators, and Classified

Supervisors and Administrators (see pages 2-3 in Budget Revision attached document)

Desired Outcome: Identify strategies to increase savings in 17-18 year to meet fiscal solvency objectives.

Part 3: Determine Timeline and Next Steps for 17-18 Budget Revision [15 minutes]

- o Committee provides clear direction on next steps, timelines, and expectations for presentation on 10/25 and 11/8 BOE Meeting.
- o Committee provides guidance or feedback on overall direction of mid-year budget adjustments as needed;

**Attachments:** [17-2099 Budget and Finance Committee - Guiding Principles Regarding Budget Development and Prioritization](#)  
[17-2099 Budget and Finance Committee - Historical Data Restricted Funds Dependency on Unrestricted Fund](#)  
[17-2099 Budget and Finance Committee - Solvency Objectives and Saving Strategies](#)  
[17-2099 Budget and Finance Committee - 2017-2018 Budget Revision 1](#)  
[17-2099 Budget and Finance Committee - OUSD Combined, Unrestricted and Restricted General Fund Budget Revisions through September 30, 2017](#)

**Legislative History**

10/4/17	Budget and Finance Committee	Recommended Favorably to the Board of Education
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**17-1112**

**Budget Development Calendar - Fiscal Year 2018-2019**

Discussion, with Chief Financial Officer or designee, and possible adoption by Budget and Finance Committee of revised District's Budget Development Calendar, recommendation(s) to Board of Education, for Fiscal Year 2018-2019.

**Attachments:** [17-1112 Budget Development Calendar \(Revised\) - Fiscal Year 2018-2019](#)

**Legislative History**

9/6/17 Budget and Finance Discussed  
Committee

10/4/17 Budget and Finance Discussed  
Committee



**[17-2097](#)**

**Budget and Finance Committee - Status Report - Superintendent's Development of Implementation Plan - FCMAT Report of August 15, 2017**

Presentation to the Budget and Finance Committee by Chief Financial Officer or designee of Status Report on the development of Superintendent's Implementation Plan and proposed budget to address the key findings and recommendations of the FCMAT Fiscal Health Risk Analysis Report - August 15, 2017, for consideration by the Committee on October 16, 2017 and probable adoption by the Board of Education on October 25, 2017.

**Attachments:** [17-2097 Budget and Finance Committee - Status Report - Superintendent's Development of Implementation Plan - FCMAT Report of August 15, 2017](#)

**Legislative History**

10/4/17 Budget and Finance Discussed  
Committee

**G. New Business**



**[17-2208](#)**

**Budget and Finance Committee - Details Requested - Post-Mortem Report - 2016-2017 Budget Crisis**

Adoption by the Budget and Finance Committee of Resolution No. 1718-0082 to specifying details requested in the Post-Mortem Report on the 2016-2017 Budget Crisis.

**Attachments:** [17-2208 Budget and Finance Committee - Details Requested - Post-Mortem Report - 2016-2017 Budget Crisis](#)



**17-2209****Budget and Finance Committee - Rebuilding the Reserve - Economic Uncertainty - 3% - Self-Insurance Fund**

Adoption by the Budget and Finance Committee Resolution No. 1718-0083 specifying the expectations for rebuilding the Reserved for Economic Uncertainty to 3% to Self-Insurance Fund to 2015-2016 Closing of the Books level.

**Attachments:** [17-2209 Budget and Finance Committee - Rebuilding the Reserve - Economic Uncertainty - 3% - Self-Insurance Fund](#)

**H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

*This section of the agenda provides an opportunity for a member of the Public, for three minutes per person, or less, depending on the number of speakers, to directly address the Committee on any item of interest to a member of the Public that is not on the current agenda, but is within the subject matter jurisdiction of the Committee. Minutes are not transferrable from speaker to speaker. This item is limited to a total of thirty (30) minutes. The Committee may not discuss or take any action on a non-agenda item not appearing on the posted agenda for this meeting, except the Committee or staff may briefly respond to a statement made or questions posed by a member of the public, as authorized by law. In addition, on their own initiative or in response to questions posed by the public, a member of the Committee or its staff may ask a question for clarification, make a brief announcement, or make a brief report of his or her own activities.*

**17-2241****Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - October 16, 2017**

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - October 16, 2017.

**I. Introduction of New Legislative Matter**

*This section of the Agenda is devoted to the introduction of new legislative matter within the subject matter jurisdiction of the committee by a Committee member or Members of the Public.*

**J. Adjournment**