

Oakland Unified School District

Board of Education
1000 Broadway, Suite 680
Oakland, CA 94607-4099
(510) 879-8199 Voice
(510) 879-2299 eFax
(510) 879-2300 eTTY/TDD
hoe@ousd.org E-Mail



ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 680, Oakland, CA 94607-4099

AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or boe@ousd.org (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

Meeting Minutes Long - Final

Wednesday, April 4, 2018

6:00 PM

**KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,
Oakland, CA 94606-2291**

Budget and Finance Committee

Shanthi Gonzales, Chair
Member: Roseann Torres, Jumoke Hinton Hodge

LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al (510)879-8199(VM); o boe@ousd.org (E-Mail); o (510) 879-2300 (eTTY/TDD); o (510) 879-2299 (eFax).

美國殘障人士法案條例遵守及語言服務

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電(510)879-8199 (留言) ; 或 boe@ousd.org (電郵) ; 或(510) 879-2300 (電子文字電話/聽障專用電信設備 (eTTY/TDD)) ; 或(510) 879-2299 (電子圖文傳真 (eFax))。

TUÂN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại (510)879-8199 (VM); hay là boe@ousd.org (E-Mail); hay là (510) 879-2300 (eTTY/TDD); hay là số (510) 879-2299 (eFax).

សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لفانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

A. Call to Order

Chairperson Shanthi Gonzales called the meeting to order at 6:02 P.M.

B. Roll Call

Present 2 - Member Roseann Torres
Chairperson Shanthi Gonzales
Absent 1 - Member Jumoke Hodge

C. Speaker Request Cards/Modification(s) To Agenda

D. Adoption of Committee Minutes



[18-0741](#)

Minutes - Budget and Finance Committee - Regular Meeting - March 21, 2018

Ratification by the Budget and Finance Committee of its Regular Meeting Minutes of March 21, 2018 prepared by Staff shortly after said Meeting.

Attachments: [18-0471 Minutes - Budget and Finance Committee - Regular Meeting - March 21, 2018](#)

A motion was made by Member Torres, seconded by Chairperson Gonzales, that this Minutes, Committee be Adopted . The motion carried by the following vote.

Aye: 2 - Member Roseann Torres
Chairperson Shanthi Gonzales

Absent: 1 - Member Jumoke Hodge

Non-voting: 0

Enactment No: 18-0577

E. Adoption of the Committee General Consent Report

None

F. Unfinished Business



[18-0463](#)

Budget and Finance Committee - OUSD Financial Strategic Plan -

Long-Term Planning Board Policy

Discussion by Budget and Finance Committee of an OUSD Financial Strategic Plan connected to a Long-Term Planning Board Policy.

Attachments: [18-0463 Budget and Finance Committee - OUSD Financial Strategic Plan - Draft - Long-Term Planning Board Policy \(3/21/2018\)](#)

Chair Shanthi Gonzales introduced the Long-Term Planning Board Policy and shared:

- Commitment to long-term planning
- To change the way we do budget in Oakland – not doing a one year cycle – it doesn't allow us to look ahead – example include contract negotiations, expiration of parcel taxes, winding down of Local Control Funding Formula (LCFF)
- Ensure the the District can attain and maintain financial sustainability
- Ensure that the District has sufficient long-term information to guide financial decision
- Ensure that the District has sufficient resources to provide Programs and services to all stakeholders
- Ensure potential risks to ongoing operations are identified and communicated on a regular basis
- Establish mechanisms to identify early warning indicators
- Identify changes in expenditure or revenue structures needed to deliver services meet the goals adopted by the board of commissioners

Member Roseann Torres shared that the incoming Chief Financial Officer should weigh and make comments on what needs to be in the policy and more complete.

Member Torres requested to have a reporting structure on the long term policy.

No Public Speaker.

Discussed



[18-0573](#)

Budget and Finance Committee - Long-Term Vision

Discussion by the Budget and Finance Committee on the Long-Term vision of the Committee.

- Review Charge of Committee
- Review progress made toward achieving committee goals
- Discuss desired future state of district finances and role of Budget & Finance Committee in achieving that vision
- Discuss meeting frequency going forward

Attachments: [18-0573 Budget and Finance Committee - Board Bylaw 9130](#)

Postponed to a Date Certain

G. New Business



[18-0645](#)

Budget and Finance Committee - Progress Report - Implementation - BP 3100.1 - Financial Reserves

Discussion by Budget and Finance Committee of the Progress Report on implementation of Board Policy 3100.1 (Financial Reserves):

- What progress has been made on implementation of BP 3100.1? Have staff been trained on the new policy?
- The fiscal solvency board resolution directed that all one-time funds received be placed into the reserve fund. How much money will be placed into the reserve fund for 18-19, based on what we know now?
- The policy requires board permission to use reserve funds for other purposes. Are there anticipated requests coming to the board in 18-19, consistent with board policy?

Attachments: [18-0645 Budget and Finance Committee - Progress Report - Implementation - BP 3100.1 - Financial Reserves](#)

Postponed to a Date Certain



[18-0646](#)

Budget and Finance Committee - Protocol - Fiscal Emergency - Board Policy (First Reading)

Discussion and possible adoption by Budget and Finance Committee of a Protocol for Fiscal Emergency Board Policy.

Attachments: [18-0646 Budget and Finance Committee - Protocol - Fiscal Emergency - Board Policy \(First Reading\)](#)

Chairperson Gonzales introduced the draft protocol for Fiscal Emergencies and shared:

- *Having to make a mid-year cut to avoid State Receivership*
- *To give directions to staff about if there's an fiscal emergencies in the future, what are the values that it should be led from*
- *As a general rule, changes to the board-authorized budget must be approved by the Board of Directors*
- *Minimizing the impact of fiscal emergencies on students shall be the first priority of any plan to address a fiscal emergency*
- *A commitment to minimizing disruption to students requires than any efforts to trim budgets mid-year shall first (and primarily) look for cost savings that do not directly impact students, for example in the central office.*
- *Reasonable efforts shall be made to engage with school sites to explain the fiscal emergency and reduction targets, and seek alternatives to identified strategies prior to implementation of any strategy that would result*

in cuts to school site budgets.

- *Obtaining Prior Board Approval*
- *Avoiding Mid-Year Budget Cuts*

Member Torres shared that creating a bunch of policies as supposed to the right policies is way more important than another numbers of policies.

Question was raised if policy should have administrative Regulation.

Edgar Rakestraw Jr., Parliamentarian stated, that every policy should have an administration regulation that should be coming from the senior leadership.

The District's needs to get into the practice of following policies, being train on policies, for communicating as clearly and effectively, said member Torres.

Will bring back Legislative File ID 18-0646 in May for a 2nd Read, said Chairperson Gonzales.

*Public Speaker(s):
Mike Hutchinson*

Discussed



18-0647

Budget and Finance Committee - Potential Revision - BP 4119.1 - Personnel - Civil and Legal Rights - Protections - Whistleblowers

Discussion by Budget and Finance Committee on the potential revisions to Board Policy 4119.1, Personnel - Civil and Legal Rights - to add stronger language around protections for Whistleblowers.

Chairperson Gonzales presented the Civil And Legal Rights Policy on Whistleblower Protection and shared:

- *Want the policy to be call Whistleblower Protection so that it's easier to find*
- *Protection against Liability:
No employee shall be liable for harm caused by his/her act or omission when acting within the scope of employment or district responsibilities – the language is too weak – want an language not just protect Whistleblowers, but to encourage Whistleblowers to come forward if they believe that there's misconduct in the District*

To work with the Ombudsperson regarding complaints and what is that works currently and to include in the Whistleblower policy, said Member Torres.

Next step in to bring in the Ombudsperson and have him share some reflections, said Chairperson Gonzales.

*Public Speaker:
Mike Hutchinson*

Legislative File ID 18-0647 will come back in August, said Chairperson

Gonzales.

Discussed



18-0649

Implementation Plan - Board Approved Fiscal Policies

Adoption by Board of Education of Resolution No. 1718-0175 - Calling for an Implementation Plan for Board-Approved Fiscal Policies.

Sponsors: Gonzales

Attachments: [18-0649 Implementation Plan - Board Approved Fiscal Policies](#)

Chairperson Gonzales presented the Resolution Calling for an Implementation Plan for Board-Approved Fiscal Policies and shared:

- *Request to get an implementation plan prior to Budget adoption for 2018-2019*
- *Shall include deadlines for presenting Administrative Regulations*
- *Staff are responsible for implementing each part of the work plan*
- *Any identified capacity gaps and barriers to implementation, and plans to address them, and benchmarks and deadlines for addressing the issues identified in the FCMAT report*

Member Torres stated, it's a good way to bring home the purpose of the policies and its calling out the Administrative Regulation.

*Public Speaker:
Mike Hutchinson*

A motion was made by Chairperson Gonzales, seconded by Member Torres, that this Resolution be Recommended Favorably to the Board of Education,. The motion carried by the following vote.

Aye: 2 - Member Roseann Torres
Chairperson Shanthi Gonzales

Absent: 1 - Member Jumoke Hodge

Non-voting: 0

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

18-0650

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - April 4, 2018

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - April 4, 2018.

Presentation/Acknowledgment Made

I. Introduction of New Legislative Matter

None

J. Adjournment

Chairperson Gonzales adjourned the meeting at 6:50 P.M.

Prepared By: _____

Approved By: _____