

# Oakland Unified School District

Board of Education  
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## **Minutes (Long)**

**Tuesday, January 04, 2011**

**6:00 PM**

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA  
94606-2212**

## **Safety Committee**

***Alice Spearman, Chairperson  
Jumoke Hodge, Vice Chairperson  
Noel Gallo, Member***

**A. Call to Order**

*Chairperson Alice Spearman called the meeting to order at 6:00 P.M.*

**B. Roll Call**

**Roll Call:** Present: Noel Gallo and Alice Spearman

Absent: Jumoke Hodge

**C. Chairperson's Statement Disclosing Item(s) to be Discussed in Closed Session Today**

*Chairperson Spearman stated the meeting would recess to Closed Session to discuss student matters.*

**D. Closed Session Item(s):****Pupil Matter(s)****Admission(s)**

**11-0015 Admission Hearing - Student AA**

**11-0016 Admission Hearing - Student BB**

**11-0018 Admission Hearing - Student DD**

**11-0020 Admission Hearing - Student FF**

**Expulsion(s)**

**11-0021 Expulsion Appeal Hearing - Student GG**

## E. Recess to Closed Session

*Chairperson Spearman recessed the Meeting to Closed Session at 6:02 P.M.*

## F. Reconvene to Public Session

*Chairperson Spearman reconvened the meeting to Public Session at 7:41 P.M.*

## G. Second Roll Call

**Roll Call:** Present: Noel Gallo and Alice Spearman  
Absent: Jumoke Hodge

## H. Chairperson's Statement of Reportable Action Taken in Closed Session and the Vote or Abstention of Members Present, if any.

*Chairperson Spearman stated there was no reportable action taken in Closed Session today.*

## I. Modification(s) To Agenda

*None.*

## J. Adoption of Committee Minutes



### [11-0024](#) Minutes - Safety Committee - December 7, 2010

Approval by Safety Committee of Its Meeting Minutes of December 7, 2010.

**Attachments:** [11-0024 - Minutes - Safety Committee - December 7, 2010](#)

**A motion was made by Noel Gallo, seconded by Alice Spearman, that this matter be Adopted. The motion carried by the following vote:**

**Votes:** Adv Aye: 0  
Adv Nay: 0  
Adv Abstain: 0  
Aye: 2 - Noel Gallo and Alice Spearman  
Nay: 0  
Recused: 0  
Absent: 1 - Jumoke Hinton Hodge  
Preferential Aye: 0

Preferential Abstention: 0

Preferential Nay: 0

## K. Adoption of the Committee General Consent Report

*None.*

## L. Unfinished Business



**10-2091**

### **Report - Office of Family & Community Services - Student Services Plan - School Year 2010-2011**

Presentation by the Director of Family and Community Services of its Student Services Plan - School Year 2010-2011.

**Attachments:** [Document\(s\)](#)

*Adrian Kirk, Director of the Family and Community Office (FCO) provided highlights of the FCO Work Plan for School Year 2010-11.*

*Responsibilities shared by all units and sub-offices of the FCO*

- 1. To support students and their families to engage meaningfully with the District so that students enjoy increased academic success.*
- 2. To support school sites to consistently engage their parent communities meaningfully in ways to improve the academic success of their students.*

*Attend & Achieve Office*

*Goal 1: In support of the new vision of the Strategic Plan, the Attend & Achieve Unit will support schools to update and expand their focus to all negative attendance including both chronic absences and truancy.*

*Activity A: Attend & Achieve will provide technical support to schools to take action on their 20 poorest attenders monthly. The students will be identified as the combination of the most chronic absentees and the most habitual truant students.*

*Activity C: Attend & Achieve, working with RAD, will develop and maintain a sortable database for all students referred for truancy. The database will track students in SART & SARB but will be cross-referenced with other at-risk data profiles such as foster care, homelessness and referrals for major discipline.*

*Goal 2: Schools will systematically interrupt negative attendance patterns in order to reach the District's goal of 98% overall attendance. With the support of Attend & Achieve, school sites and the District employ Student Attendance Review Team (SART) and/or Student Attendance Review Board (SARB) as the primary tools to improve student attendance.*

*Activity A: Attend & Achieve will make contact with each school during the school year to*

*ensure proper and effective implementation of the SART as the standard OUSD engagement strategy for poor attenders and their families*

*Family & Community Engagement Unit*

*Goal 3: Engagement Unit will build the capacity of schools sites to engage and support students, families, and community partners to fully and actively participate at multiple levels in their schools. Through leadership development opportunities and programs schools will enjoy stronger community-based and inter-agency partnerships.*

*Activity A: The Engagement Unit will design and implement community engagement standards, specifically in the task force work of the District that is part of the Strategic Planning process.*

*Translation Office*

*Goal 4: The FCO Translation Unit will establish itself as the primary support to the District for all translation and language interpretation needs. This position as primary translation and interpretation support includes continuing work with the central office and Programs for Exceptional Children, as well as expanded capacity to support school sites in keeping with the vision of the Strategic Plan.*

*Pupil Discipline Office:*

*Goal 5: The FCO Pupil Discipline Office will establish itself as the primary resource to the District in student behavior management and discipline. This support will focus on reducing overall student suspensions and referrals for expulsion with specific attention to the “disproportionate minority contact” with African American male students.*

*Activity A: The Pupil Discipline Office will develop and recommend modifications to Administrative Regulations and/or Board Policies for alternatives to the current central office discipline process. These recommendations will reduce student's time out of school, the demands on site administrator's time and will build the sense of community schools.*

*Student Assignment & Bilingual Testing Office (SABTO)*

*Goal 6: The FCO Student Assignment Office will ensure that all students are enrolled in the most appropriate school in accordance with District offerings, family preference, and student needs. SABTO will establish itself as the first line of support in the District and in our work to bring all students to graduation.*

*Activity A: SABTO will improve the rate of initial English Learners testing to 90% or better.*

*Transitional Students & Families (TSF) Unit*

*Goal 7: The FCO TSF Unit will improve its support to students and families identified as having uncertain/unstable housing, in foster care, delinquent, refugee and asylum-seeking students, and migrants by better integration and expanded level of service needed by these populations into the care and services provided to all students across the District.*

*Activity A: The TSF Unit, in collaboration with other OUSD departments will make the on-line Resource Guide and the Oakland Community Resource Directory (OCRD) public and available including training additional District staff to update and improve the tool in keeping with its “open software” capability.*

*504 Plans*

*Goal 8: The FCO will ensure that 504 Plans are established for qualifying students in the District.*

*Activity A: Support students, their families and schools in the development of 504 Plans where needed.*

*Chairperson Spearman asked Mr. Kirk for clarification of the 504 Plan.*

*Mr. Kirk said the 504 Plan is for a student who does not qualify for special education services, but has an issue that does affect one or more major life activities and could potentially interfere with the student's school work.*

*Mr. Kirk said the report is an overview of the goals and activities the FCO is engaged in.*

*Committee Member Comments*

*Chairperson Spearman wanted to know if attendance was reported and stored in the FCO or reported and stored in Tech Services.*

*Mr. Kirk said the report goes to Tech Services.*

*Chairperson Spearman said under Family & Community Engagement she would like to see some timelines on the activities.*

*Chairperson Spearman said in the past the Translation Office provided translation services to the District and wondered were the services described in the Work Plan new.*

*Mr. Kirk said the Translation Office made a point to provide translation for languages the District does not staff.*

*Chairperson Spearman said she is concerned about Activity B where it states the District will contract with external translation and interpretation vendors. She noted at one time there were over 96 different languages spoken in the District and support for at least 40 of those languages. She said if the District contracts with other agencies, she is concerned about people being loyal to the District.*

*Chairperson Spearman wanted to know if the Juvenile Re-entry was just for Bilingual students or all students.*

*Mr. Kirk said juvenile re-entry refers to students who are returning from juvenile detention.*

*Director Gallo said one of the greater challenges the District has faced for a long time is the student drop-out rate. He said the FCO holds a key role in terms of addressing that population or before it gets to that level. He asked Mr. Kirk what role the FCO plays in that activity and what recommendations does Mr. Kirk see from the FCO perspective in terms of engagement and involvement that would help the District address those needs? Director Gallo requested Mr. Kirk present this information at the next Safety Committee Meeting.*

*Director Gallo wanted to know how involved was the FCO in working with the District's Communication Department, the Superintendent and the Curriculum Department to market what the District has to offer students.*

*Mr. Kirk said last year the FCO did the public relations work around the Option Process. He said this year because the department did not have the funding, the work was bare bones and they did not do a lot of things. He said there is an Options Program that talks about the schools. He said the FCO recognizes their responsibility and hopes to build back toward that.*

*Director Gallo said someone has to be responsible for attracting more students and for making the students already enrolled productive students. He said a 40% drop-out rate is not a sign the District is doing a good job. He said hopefully the District can address that through the FCO in terms of what the FCO is doing and what the District needs to do in that area.*

*Chairperson Spearman said for informational purposes, she would like to send the FCO 2010-11 Work Plan to the Full Board so they can see what the FCO is planning to do.*

*Secretary Rakestraw noted the committee has not conferred with the Superintendent over the issues. He said it is unusual to take a departments report and send it directly to the Board without having the Superintendent's input.*

*Chairperson Spearman said she would make sure the Work Plan was vetted through the Superintendent's Office first and she will let Secretary Rakestraw know before the agenda is posted.*

*Director Gallo made a motion to send the report to the Full Board and Chairperson Spearman seconded the motion.*

**Discussed**

## **M. New Business**

### **11-0038 Review - Board Policy and Administrative Bulletin - 5142.3 - Safety and Dating Violence**

Presentation from the Superintendent of Schools or designee on effectiveness of Board Policy and Administrative Bulletin - 5142.3 - Safety and Dating Violence.

*Secretary Rakestraw said someone made the allegation that the District's current Dating Policy was not effective. He said there is no witness today to testify or to offer any comments about why they believe the District's Policy is not effective.*

*Board Policy 5412.3 - Safety and Dating Policy*

*Chairperson Spearman said she has some recommendations for changes in language. She said in order to make the Policy effective the way the Committee would like to see it, there are some places where the word "required" needs to be inserted.*

*Paragraph Two*

Chairperson Spearman said in the second paragraph where it says "staff members are expected to intervene whenever possible when they see an incidence of dating violence occur". She proposed striking the word "expected" inserting the word "required".

*Paragraph Four*

Next to the last sentence it reads "Any student who engages in dating violence of anyone at school or school related activity shall be subject to disciplinary action up to and including expulsion". Chairperson Spearman proposed striking "up to and" with the proposed language to read: "Any student who engages in dating violence of anyone at school or school related activity shall be subject to disciplinary action including expulsion".

*Paragraph Five*

Paragraph five reads "Any person who is not a student at the school, but is in intimate relationship with a student at school, (e.g., a member of a visiting athletic club) who is engaged in dating violence shall be subject to immediate and appropriate corrective action depending on the level of control the District has over the offender including reporting such to Child Protective Services and/or law enforcement authorities as may be required. Chairperson Spearman requested striking "depending on the level of control the District has over the offender" from the sentence with the proposed the language to read: "Any person who is not a student at the school, but is in intimate relationships with a student at school, (e.g., a member of a visiting athletic club) who is engaged in dating violence shall be subject to immediate and appropriate corrective action including reporting such to Child Protective Services and/or law enforcement authorities as may be required."

General Counsel Minor said the changes Chairperson Spearman is proposing are within the bounds the District can consider and consistent with the law.

*Administrative Regulation 5142.3 - Chairperson Spearman proposed the following changes:*

*Item number 6-A: "Any student who commits dating violence at school or at a school-related activity be subject to disciplinary action up to and including expulsion". Chairperson Spearman proposed the sentence to read "Any student who commits dating violence at school or at a school-related activity be subject to disciplinary action including expulsion".*

*Item Number 6-B: "Any employee who engages in, permits or fails to report dating violence shall be subject to disciplinary action up to and including dismissal".*

*Chairperson Spearman proposed the sentence read "Any employee who engages in, permits or fails to report dating violence will be subject to disciplinary action including dismissal".*

*Procedures for Staff Members*

*"The school will make reasonable efforts to keep a report of dating violence and the results of the investigation confidential to the extent permitted by law". Chairperson Spearman proposed the sentence read "The school will make efforts to keep a report of dating violence and the results of the investigation confidential and a copy of the report and the investigation be sent to the District's Legal Department or Police Services for permanent*



*filing” (Chairperson Spearman requested General Counsel work on the language).*

*Mr. Kirk wanted to know how was dating violence different from any other act of assault, battery or any other violence against a person in the District unless you assume people who identify themselves as a couple have a certain right to a level of violence.*

*Chairperson Spearman said she believes when the document was written in 2006, people did not take dating violence seriously. She said the Regulation is a reminder to staff that you can't let this happen and she thinks it is important. She said since it is Policy, make it noticeable and enforceable.*

*Mr. Kirk said he was volunteering the FCO to work on this. He asked Chairperson Spearman if she was suggesting recording an incident in AERIES is not confidential enough?*

*Chairperson Spearman said students do get access to District computers.*

*General Counsel Minor said the Legal Department will work with the FCO and will have the revisions ready for the next Safety Committee Meeting.*

**Discussed**



#### **11-0040**

#### **Safety Committee 2011 Work Plan**

Adoption by the Safety Committee of Work Plan for Calendar Year 2011, as specified herein, and incorporated herein by reference as though fully set forth.

**Attachments:** [11-0040 - Safety Committee 2011 Work Plan.pdf](#)

*Chairperson Spearman said she will develop a draft plan sending it to Directors Hodge and Gallo for them to make any revisions bringing the Work Plan back for the next committee meeting.*

**Discussed**

### **N. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

*There were no Public Speaker Cards submitted.*

### **O. Superintendent of Schools or Designee's Committee Liaison Report**

*None.*

### **P. Introduction of New Legislative Matter**

**11-0094 Report - Office of Family & Community Office - Student Drop-Out Rate**

A report by the Director of the Family & Community Office regarding the District's student drop-out rate.

**Q. Adjournment**

*Chairperson Spearman adjourned the meeting at 8:30 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_