



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part III**
 Date: December 8, 2021

21-2787
 Legislative File Id. No.
 Introduction Date: **1/4/2022**
 Enactment No.: **22-0130**
 Enactment Date: **2/9/2022**
 By: **ET**

OVERVIEW & OBJECTIVE

Seventeen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. For the January 4, 2022 Measure N Commission meeting, three sites have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The Measure N Commission approved the Measure N Carryover Justification Forms of 23 sites at their November 16, 2021 and December 7, 2021 meetings. The last remaining school will submit its 2020-2021 Measure N Carryover Justification Form to the January 18, 2022 Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2774	Sojourner Truth Independent Study	Approve	90.56%	\$437,183.30
21-2783	Skyline High School	Approve	34.76%	\$693,844.11
21-2787	Oakland Technical High School	Approve	28.81%	\$678,939.71

2020-2021 Measure N Carryover Funds	\$1,809,967.12
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School Name: Oakland Technical High School	Site Number: 305
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MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all of your funds during the 2020-2021 school year? The Covid-19 pandemic created chaos and havoc related to ordering and receiving materials and supplies. Also, labs and makerspaces would not have been viable, due to the fact that schools were not in session and there was not an opportunity to implement or utilize these 21st Century technologies. During the 18 months of online learning, we realized the need for additional technology and opportunities for our scholars to use more advanced technologies in order to be competitive in our ever changing global society. We are appreciative that these funds are still available for us to augment teaching and learning this year.

Total Measure N Funds Received in Fiscal Year 2020-2021 <i>(approved allocation including accumulated carryover from previous years)</i>	\$2,356,544.47	<i>(unspent 2020-21 funds)</i>	\$678,939.71
Projected Carryover Amount from Fiscal Year 2020-2021 <i>(unspent 2020-21 funds)</i>	\$678,939.71	Total Budgeted Amount	\$678,939.71
Percentage of 2020-2021 Measure N Funds to Carryover	28.81%	Remaining Amount	\$0.00

NOTE: Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.
****Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

- Resources:**
- [Measure N 2021-2022 Permissible Expenses](#)
 - [Measure N Strategic Action Proper Justification](#)
 - [Measure N Guide 2021-2022 v4](#)

Budget Justification: <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? What need does this specific expenditure or service type address?	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?
Supplies & Materials for our Industry and Collaboration with the California College of the Arts. Needs Addressed: The supplies & materials will be connected to their pathway project with the CA College of the Arts for students to create their portfolio for development and college and career readiness. The supplies include art portfolios, specialized art supplies, and industry-standard materials. Number of students served: 150 Expenditures: Hardbound Sketchbook - 11" x 8-1/2" Qty: 150 ~ \$1,600 Presentation Book - 11x14" Landscape Qty: 150 ~ \$2,000 Softside Portfolio - 24" x 31", Black Qty: 150 ~ \$3,000 Presentation Book - 12 x 9", Portrait Qty: 150 ~ \$1,500	\$8,100.00	4310	Supplies & Materials			FADA	Rigorous Academics, WBL
Computers: To purchase iMac Desktop Computers for the FADA pathway The computers in FADA now no longer support the operating systems current industry level software such as Adobe Photoshop, Illustrator, Indesign and Sketch Book can't be utilized. In addition, other software such as Sketchbook, Gimp, Corel Draw and InkScape can't be upgraded. The iMac Desktops will be fully equipped with the softwares mentioned. Some of the outcomes are, continuity of learning structures and expectations among cohorted classes in our academy; vertical alignment of project-based experiences; multiple entry points of access to curriculum that is based on our students' strengths and interests. The desktops will serve 150 students. (22 desktops at \$2,298.00)	\$50,556.00	4420	Computers			FADA	Rigorous Academics, WBL

<p>Equipment: To purchase CTE-aligned technology equipment to build out a Digital Cinema Screening Room for expansion of CTE offerings in the Fashion, Art & Design Pathway. This equipment is aligned to our pathway program of study and is required to meet CTE industry standards to increase equity and engagement for our students. Number of Students Served: 115 Students Need Addressed: Animatic and Rough Draft Screenings are an integral part of the professional filmmaking process and take place in the industry workplace; our community partner Pixar recommends this as industry standard for our program. Students will benefit from having a designated and high quality screening room to showcase student and industry work. It is important for our students to have exposure and experience with this process to prepare for college and career.</p>	\$4,095.00	4410	Equipment			FADA	Rigorous Academics, WBL, CTE
<p>Furniture (industry specific): To purchase one, 5' x 10' Rhino Work Table with 3/4" MDF Top/Cutting Mat/Roll Holder/Shelf Purchase one 5' x 10' Rhino Work Table with 3/4" MDF Top/Cutting Mat/Roll Holder/Shelf. This package includes a Rhino Table, Cutting Mat, 5 Roll Holder, Shelf & Locking Castors. This specialized table will be used in the FADA Fundamentals class and allow students to cut fabric with precision. The table is industry grade and aligns with industry standards, while providing scholars with real-world, hands-on experience supported by Fashion and Interior Design CTE standards. Number of Students Served: 150 Vendor: My Binding Qty.: 1 Table</p>	\$1,540.00	4432	Furniture			FADA	Rigorous Academics, WBL, CTE
<p>Consultant Contract with Mentoring in Medicine and Science (MIMS). Administration and participation costs for engagement, mentoring, job shadowing coordination, and CPR and First Aid certification in order to increase the participation of young men of color in the Health Academy and increase their interest in preparing to enter medical careers. Number of Students Served: 20 Need Addressed: Participating in a CPR and other life saving courses in high school provides scholars with lasting benefits for themselves and others. In addition, the scholars receive a certification that allows them to develop a skill that would be beneficial in a college and/or medical career fields. (20 scholars X \$60 X 8 session = \$9,600. Medical Kits & Workbooks = \$ 4,000. Instructor's Fees \$300 X 2 Instructors X 8 Sessions = \$4,800.)</p>	\$18,400.00	5825	Consultant Contract			Health	Rigorous Academics, WBL, CTE
<p>Transportation Costs for students to attend pathway specific field trips: Oakland Museum To increase support for students in college preparatory courses in every high school to ensure students are qualified for admission to the University of California and other 4-year university systems, and are prepared to succeed in college. Scholars will be able to engage with community and business leaders in addition to developing creative ideas to implement into their projects. 100% of RPL teachers will develop and implement engaging, innovative, Project Based Learning curriculum that is vertically aligned in order to optimize learning across content areas. Number of scholars served: 192</p>	\$750.00	5826	Transportation Costs			RPL	Rigorous Academics

<p>Admission Fees for students to attend pathway specific field trips to the Oakland Museum. To increase support for students in college preparatory courses in every high school to ensure students are qualified for admission to the University of California and other 4-year university systems, and are prepared to succeed in college. Scholars will be able to engage with community and business leaders in addition to developing creative ideas to implement into their projects. 100% of RPL teachers will develop and implement engaging, innovative, Project Based Learning curriculum that is vertically aligned in order to optimize learning across content areas. This field trip is a collaborative of work including CTE, ELA and Science teachers. Number of scholars served: 192</p>	\$1,440.00	5829	Admission Fees			RPL	Rigorous Academics
<p>Teacher Salaries Stipends: Extended Contracts for 10 Teachers to support the 9th & 10th Grade Students in the Summer Bridge Program 10 teachers to support our Summer Bridge Program which focuses on supporting student transitions into Oakland Tech. The Summer Bridge Program was developed specifically out of the need to support students in the adjustment to high school after online learning. During this program scholars will learn about the O-Tech's Pillars that guide our school community and participate in SEL lessons. Scholars will begin to bond with their core teachers, learn about one another and develop a sense of community and belonging prior to the beginning of the year. The key goal of this is to increase student engagement, by intentionally providing opportunities for students to get acquainted with high school and the teachers they will be working with, as well as to get them caught up and ready to be successful as they transition into high school. All signs point to more of our students needing more focused attention to make this adjustment and start high school on track to graduate because of the challenges currently presented to students from the extended distance learning situation. This program will occur during the same block as Summer Learning (Summer School) and will conclude by June 30, 2022. (Salary + Benefit Costs)</p>	\$81,353.78	1120	Teacher Salaries Stipends			School Wide	Rigorous Academics, Comprehensive Student Support
<p>Certificated and Admin Stipends: 1 Administrator for the 9th & 10th Grade Summer Bridge Program 1 Administrator to support our Summer Bridge Program which focuses on supporting student transitions into Oakland Tech. The Summer Bridge Program was developed specifically out of the need to support students in the adjustment to high school after online learning. During this program scholars will learn about the OT Pillars that guide our school community, participate in SEL lessons. Scholars will begin to bond with their core teachers, learn about one another and develop a sense of community and belonging prior to the beginning of the year. This program will occur during the same block as Summer Learning (Summer School) and will conclude by June 30, 2022. The expenditure includes salaries and benefits cost.</p>	\$7,000.00	1320	Certificated and Admin Stipends				Rigorous Academics, Comprehensive Support Services

<p>Teacher Salaries Stipends: Extended Contracts for the teachers who will be working in the ECCCO (Exploring College and Career Opportunities) Program. The ECCCO summer teachers will support students in finding and completing summer internships that can be done in person & virtually to provide work-based curriculum that can be completed virtually to ensure that students participate in work-based learning. Number of students served: 120. The summer ECCCO program provides our most marginalized scholars with opportunities to learn appropriate WBL skills, participate in a paid internships, receive mentoring from community and industry leaders which augments self efficacy and engagement. This is a critical need for our scholars in order for them to make logical connections to classroom learning and real-life. We plan to hire 6 Teachers; term: 20 hours per week for 4 weeks = 80 hours each during the summer, not to exceed June 30, 2022. 80 hours @ \$38.50 + 25% benefits = \$3,850.00 X 6 tchrs = \$23,100.00 total.</p>	\$25,000.00	1120	Teacher Salaries Stipends			School-Wide	CTE, WBL, College/Career Readiness
<p>Consultant Contract with the Oakland Public Ed Fund to pay-out the Student Internships Stipends for participating in the ECCCO (Exploring College and Career Opportunities) Program. The ECCCO summer internships will support students in engaging in and completing summer internships that can be done in-person or virtually, which supports work-based learning, career, technical education and college and career readiness. Number of students served: 20. The summer ECCCO program provides our most marginalized scholars with opportunities to learn appropriate WBL skills, participate in a paid internships, receive mentoring from community and industry leaders which augments self efficacy and engagement. Prioritizing the needs of our students to receive stipends for their work and increasing their access to industry partners and work based learning opportunities is an intentional choice to increase student engagement. Additionally, ECCCO provides students with real world experience directly related to their pathway and focused academics, the work directly aligns with pathway development. Internship Stipends, 20 students at \$1,000 each = \$20,000 + Admin Fees of 10% = \$22,000.</p>	\$22,000.00	5825	Consultant Contract			School Wide	CTE, WBL, College/Career Readiness
<p>Teacher Salaries Stipends: Extended Contracts for the Pathway Co-Directors to provide curricular and structural supports schoolwide through collaboration to provide professional development and teacher support to continue to build out the pathway model and ensure alignment of all classes to the mission and vision of the school to increase scholar retention and reduce dropout rates (\$38.50 per hour - includes salary and benefit costs). *Funds to cover Extended Contract costs from 2020-2021 that were not processed by Payroll using 2020-2021 Measure N funds and were incorrectly paid using FY 2021-2022 Measure N Funds.</p>	\$21,000.00	1120	Teacher Salaries Stipends				Computer, Health, FADA, RPL and Engineering

<p>Teacher Salaries Stipends: Extended Contracts for ECCCO (Exploring College and Career Opportunities) summer teachers to support students in finding and completing summer internships that can be done virtually and provide work-based curriculum that can be completed virtually to ensure that students participate in work-based learning. (includes salary and benefit costs)</p> <p>Number of students served: 100</p> <p>Expected improvement in student engagement: addition of high-interest internships with teacher support and mentoring will increase student engagement</p> <p>Included in approved 2021-2022 Measure N Plan? No</p> <p>*Funds to cover ECCCO Extended Contract costs from 2020-2021 that were not processed by Payroll using 2020-2021 Measure N funds and were incorrectly paid using FY 2021-2022 Measure N Funds.</p>	\$11,100.00	1120	Teacher Salaries Stipends				Computer, Health, FADA, RPL and Engineering
<p>Consultant Contract with the Oakland Public Education Fund to pay an outstanding invoice from FY 2020-21 for the Exploring College, Career & Community Opportunity (ECCCO) Summer Student Internship Program - Stipends.</p>	\$8,928.89	5825	Consultant Contracts				
<p>Strategic Carryover for Fiscal Year 2022-2023: Funds will be strategically carried over and used in fiscal year 2022-23, via the carryover approval process to support expenditures identified as needs at that time.</p>	\$417,676.04	4391	Carryover - Prior Year				