



<b>Board Office Use: Legislative File Info.</b>	
File ID Number	16-1669
Introduction Date	9/14/16
Enactment Number	16-1432
Enactment Date	9-14-16

# Memo

**To** Board of Education

**From** Antwan Wilson, Superintendent

**Board Meeting Date** 9-14-16  
*(To be completed by Procurement)*

**Subject** Memorandum of Understanding - CompuClaim, Inc. (contractor) - 922/Community Schools and Student Services Department (site/department)

**Action Requested** Approval of a Memorandum of Understanding between Oakland Unified School District CompuClaim, Inc. Services to be primarily provided to the Community Schools and Student Services Department for the period of July 1, 2016 through June 30, 2017.

**Background**  
*A one paragraph explanation of why the consultant's services are needed.*

The LEA (Local Education Agency) billing option provides the District with revenue when Medi-Cal enrolled students with IEPs receive direct services from a qualified provider.

**Discussion**  
*One paragraph summary of the scope of work.*

Approval by the Board of Education of a Memorandum of Understanding between the District and CompuClaim, Inc., Newport, Rhode Island, for the latter to provide services for the on line data collection and management system for the Local Education Agency (LEA) billing options programs as well as training and administrative support for the Community Schools and Student Services Department which oversees the billing, as described in the Scope of Work, incorporated herein by reference as though fully set forth, for the period of July 1, 2016 through June 30, 2017, in an amount not to exceed \$80,000.00.

**Recommendation** Approval of Memorandum of Understanding between Oakland Unified School District and CompuClaim, Inc. Services to be primarily provided to the Community Schools and Student Services Department for the period of July 1, 2016 through June 30, 2017.

**Fiscal Impact** Funding resource name (please spell out 5640/LEA/Medi-Cal Integrated in the amount of \$80,000.00).

**Attachments**

- Memorandum of Understanding
- Certificate of Insurance
- Scope of Work
- Statement of qualifications



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With *Every* Consent Agenda Contract.**

**Legislative File ID No.** 16-1669

**Department:** 922/ Community School and Student Services Department

**Vendor Name:** COMPUCLAIM, INC

**Contract Term:** Start Date: July 1, 2016 End Date: June 30, 2016

**Annual Cost:** \$ 80,000.00

**Approved by:** Jeremy Ford, Marion McWilliams

**Is Vendor a local Oakland business?** Yes  No

**Why was this Vendor selected?**

After reviewing pricing and services available from local and national billing vendors, Compuclaim was able to provide the best value. Additionally they have some electronic billing features unavailable from anyone else that will help expand our billing capabilities.

**Summarize the services this Vendor will be providing.**

Compuclaim will provide the use of their Online software for SFY 16-17 to OUSD for documentation/claims logging purposes. Software will enable OUSD to record billable and non-billable health and mental health claims, provider health services progress notes. In addition, they will provide an IEP Validation Tool to allow OUSD to check billing data against IEP data. Compuclaim will also bill any missing services from 15-16 school year.

**Was this contract competitively bid?** Yes  No

If No, answer the following:

1) How did you determine the price is competitive?

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

File ID Number: 16-1669  
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By: \_\_\_\_\_



MEMORANDUM OF UNDERSTANDING  
July 6th, 2016

"Between Oakland Unified School District and CompuClaim, Inc."

CompuClaim has been selected as the Medi-Cal billing vendor for Oakland Unified School District Unified School District (OUSD). While the finalized contract agreement is waiting to be officially signed, this Memorandum of Understanding will allow CompuClaim to proceed forward with transitioning the district to our service portal and obtaining necessary documentation to configure our system

Both parties agree to the following sharing of data and documents to be obtained from OUSD to CompuClaim, Inc.

1. Student Extract template and data fields to be provided by CompuClaim to OUSD.
2. Service MeduClaim template provided by CompuClaim to OUSD.
3. Set up district ADMIN from OUSD in basecamp a project management tool provided by CompuClaim.
4. Obtaining Medicaid eligibility for OUSD students
5. Submission of required documents from OUSD to CompuClaim to include:
  - a. Data Use Agreement
    - i. Custodianship Amendment of Data Use Agreement Attachment F1
  - b. Certificate of Destruction of Confidential Data Attachment E
  - c. Biller Application and Payment Receiver Agreement
6. District Tax ID#
7. District NPI#
8. Name and Title of Required staff as requested by CompuClaim
9. Student file for obtaining Medicaid eligibility
10. Signed Trading Partner Agreement

This Memorandum of Understanding is agreed to by the following parties on the date signed.

  
\_\_\_\_\_  
James Harris  
Name: \_\_\_\_\_  
President, Board of Education  
Title: \_\_\_\_\_  
Oakland Unified School District  
Date: \_\_\_\_\_  
  
Antwan Wilson  
Secretary, Board of Education

  
\_\_\_\_\_  
Peter Carson  
President  
CompuClaim, Inc.  
Date: 8/5/16

  
\_\_\_\_\_  
Attorney at Law

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at <https://www.sam.gov/>



**COMPUCLAIM, INC.**  
221 Third Street  
Newport, Rhode Island 02840

## **MEDI-CAL LEA BILLING OPTION PROGRAM**

This Agreement (“Agreement”) is made and entered this 1st day of July 2016 and between the Oakland Unified School District (“local educational agency” or “OUSD”) having an address at 1800 Broadway Suite 680, Oakland, CA 94607, and CompuClaim, Inc. (“COMPUCLAIM”) having an address at 221 Third Street, Newport, RI 02840 (individually “Party,” together “Parties”).

### **RECITALS**

**WHEREAS**, COMPUCLAIM offers Medi-Cal LEA Billing Option Claiming Services to California local education agencies; and

**WHEREAS**, OUSD desires to utilize COMPUCLAIM’s billing services; and

**WHEREAS**, the purpose and subject of this Agreement is limited to the provision of billing services.

**NOW THEREFORE**, in consideration of the terms and conditions set forth herein, the Parties agree as follows:

### **1. COMMENCEMENT, DURATION, AND TERMINATION OF SERVICES**

- (A) This Agreement shall be effective on the date signed by both Parties and continue through the duration of the current fiscal year. OUSD Obligations under subsections 3(A); 3(D); and (E), hereinafter defined, shall commence on July 1, 2016.
- (B) The initial term of this agreement shall commence on August 12, 2016 and shall continue until June 30, 2017. This contract is automatically renewed at the beginning of each subsequent fiscal year for an additional twelve (12) months unless one Party has provided written notice of cancellation to the other Party not less than sixty (60) days prior to the renewal date.
- (C) Either Party may terminate this Agreement in the event of material breach by the other Party after providing the breaching Party with a thirty (30) day period to cure the breach or the breach is not cured. If a cure is not possible, the Agreement may be terminated immediately.
- (D) OUSD may terminate this Agreement, with or without cause, upon sixty (60 days) written notice to COMPUCLAIM, provided OUSD pays all fees for services provided through the effective date of termination.



## 2. COMPUCLAIM OBLIGATIONS

- (A) **Eligibility Determination.** COMPUCLAIM will determine Medi-Cal eligibility and ascertain Medi-Cal identifier numbers for students served by OUSD within limits imposed by California Department of Health Care Services (“DHCS”) and county governments upon commencement of the LBO services, and monthly thereafter (An updated student extract will be provided by OUSD and sent to CompuClaim for monthly tape match process). Determination of eligibility information will be retained by COMPUCLAIM and will be used solely to provide Medi-Cal billing services hereunder.
- (B) **Provider Logs.** COMPUCLAIM will provide to OUSD specifically designed web-based provider logs and web-based LBO billing information for use by the OUSD’s healthcare providers in connection with the LBO program and this Agreement, but for no other purpose.
- (C) **Training and Support.** COMPUCLAIM will coordinate, schedule, and provide training, continuing education, and online support for OUSD staff necessary for the preparation of data required for the submission of LBO claims to Medi-Cal. The training and continuing education shall occur as agreed by the Parties. COMPUCLAIM will maintain knowledge of current billing procedures, rules, and laws for California’s LBO claiming program and knowledge of the Centers of Medicare and Medicaid Services (CMS) guidelines as they pertain to provisions of services under this Agreement.
- (D) **Data Input.** COMPUCLAIM shall be responsible for providing the online web-based data entry portal for healthcare service logs, student/class enrollment dates, and all information given to COMPUCLAIM by OUSD and for electronic transmittal to the DHCS.
- (E) **Access to Data Entry Portal.** COMPUCLAIM shall provide a password(s) to the OUSD for use by its designated employees and authorized personnel in connection with this Agreement.
- (F) **Reporting of Unauthorized Disclosures or Misuse of Student Information.** COMPUCLAIM, within one business day of discovery, shall report to OUSD any use or disclosure of Student Information not authorized by the Agreement or in writing by OUSD. COMPUCLAIM’s report shall identify: (i) the nature of the unauthorized use or disclosure; (ii) the Student Information used or disclosed, (iii) who made the unauthorized use or received the unauthorized disclosure, (iv) what COMPUCLAIM has done or shall do to mitigate any effect of the unauthorized use or disclosure, and (v) what corrective action COMPUCLAIM has taken or shall take to prevent future similar unauthorized use or disclosure. COMPUCLAIM shall provide such other information, including a written report, requested by OUSD.
- (G) **Return or Destruction of Student Information.** Upon termination, cancellation, expiration or other conclusion of the Agreement, COMPUCLAIM shall return all



Student Information to OUSD, or if return is not feasible as determined by OUSD in written notice to COMPUCLAIM, destroy any and all Student Information

- (H) Review of Claims. COMPUCLAIM will review all claims for accuracy based upon the data provided by OUSD.
- (I) Claims Submittal. COMPUCLAIM will make reasonable efforts to submit each Medi-Cal claim to DHCS within thirty (30) days of receipt from OUSD of all information necessary for processing each claim. COMPUCLAIM will also make reasonable efforts to submit retroactive claims existing at the commencement of this Agreement so as to minimize revenue lost due to Medi-Cal's one (1) year billing limit. COMPUCLAIM will submit Medi-Cal claims to DHCS on behalf of OUSD.
- (J) Reports. COMPUCLAIM will provide OUSD with the Billing Cycle Evaluation reports for the claims submitted to Medi-Cal.
- (K) Reviews and Audits. COMPUCLAIM will assist OUSD to prepare for Center for Medicaid/Medicare Services and DHCS reviews and audits.

### 3. OUSD OBLIGATIONS

- (A) Input Data.
  - (i) OUSD shall provide COMPUCLAIM, on a timely basis, all forms, documentation, and data in a manner prescribed by COMPUCLAIM and required for the successful preparation, verification, and submission of claims. Information shall be provided by OUSD so that it may be captured by COMPUCLAIM through the COMPUCLAIM services portal.
  - (ii) Accurate, complete, and correct data necessary for COMPUCLAIM to perform its services hereunder shall be the sole responsibility of OUSD. COMPUCLAIM shall not be responsible for any delays or failure to prepare a claim because of incomplete, inaccurate, or incorrect data provided by OUSD.
  - (iii) OUSD shall notify COMPUCLAIM of any error and omission in information sent to COMPUCLAIM so that COMPUCLAIM may process a claim adjustment for submission to Medi-Cal.
- (B) Training. Arrange for OUSD staff to attend in person or Web based training sessions.
- (C) Contact Person. OUSD will provide a contact person who shall serve as a coordinator for all OUSD activities. The designated person will work directly with COMPUCLAIM staff.



- (D) **Healthcare Provider Logs.** OUSD will maintain complete and accurate online healthcare provider logs of all healthcare services provided by OUSD and will maintain the logs on an up-to-date basis to allow COMPUCLAIM and/or OUSD to submit a billing to DHCS on a weekly, bi-weekly or monthly basis.
  
- (E) **Computer File.** Upon commencement of the Agreement and monthly thereafter, OUSD will provide COMPUCLAIM with a computer file in a format specified by COMPUCLAIM of all student data requested by COMPUCLAIM from OUSD's computer systems or from the computer system of the individual schools OUSD comprises.
  
- (F) **Designation and Responsibilities of OUSD for Its Authorized Users.** OUSD shall designate those employees and other personnel ("Users") who shall be given access to its web portal. OUSD shall ensure that its Users are familiar with and will comply with the terms and conditions for use of the web portal as set forth in this Agreement. OUSD shall be responsible for any unauthorized use by its employees and other personnel. OUSD agrees that unauthorized use of passwords issued by COMPUCLAIM is prohibited. OUSD understands that that Users and the OUSD may be held liable for any unauthorized use and distribution of passwords.

#### 4. PAYMENT

- (A) COMPUCLAIM shall submit to OUSD a monthly invoice for fees based on the annual licensing divided by 12 payments effective upon signing of contract with first invoice based on July 1, 2016. Renewal of contract will be effective on July 1<sup>st</sup> of each subsequent fiscal year.
  
- (B) (See accompanying pricing in Attachment A).
  
- (C) Obligations incurred as a result of this Agreement from services provided by COMPUCLAIM to OUSD remain the responsibility of OUSD whether or not LBO funds are recovered by OUSD due to no fault of the COMPUCLAIM or the OUSD.

#### 5. OWNERSHIP OF PROGRAMS, MATERIALS AND RECORDS

All computer hardware supplied by COMPUCLAIM, operating system software, application software, programs, documentation, specifications, tapes, instruction manuals and similar material utilized and/or developed solely by COMPUCLAIM or its contractor(s) in connection with its systems, and all patents, trade secrets, copyrights, trademarks, and other intellectual property rights are, as between COMPUCLAIM, its contractors and OUSD, the sole and exclusive property of COMPUCLAIM or its contractors. OUSD agrees to make no unauthorized use of these materials and systems and to preserve these materials and maintain the confidentiality of any and all of these materials in its possession. All student records, medical records, claims, and other student and medical data developed by OUSD or jointly by COMPUCLAIM and OUSD shall remain the property of OUSD.



**6. CONFIDENTIALITY**

- (A) The Parties agree that because of the proprietary nature of the software and training materials and the confidential nature of student records and medical information, it is essential that all information, data, and materials, whether transmitted in hard copy or in electronic media form, be maintained in each Party's confidence. Each Party agrees for itself, its employees, agents and independent contractors, that all information and/or data and/or materials received from the other Party shall be held in confidence to the extent required by law and each Party agrees not to reproduce, disclose, or relinquish any data, information, or materials to any Party other than an authorized representative of the other Party except if the information is public information under the California Public Records Act, and except as required by law.
- (B) The Parties agree that because of the unique nature of the data and/or information and/or materials to be transmitted, money damages for breach of the foregoing provision shall be wholly inadequate to fully compensate the aggrieved Party, and therefore, the aggrieved Party shall be entitled to full temporary and/or permanent injunctive relief against any breach or threat of breach of the foregoing provisions.
- (C) COMPUCLAIM is designated as a "school official" for OUSD and shall keep student records confidential as required under state and federal law. COMPUCLAIM will maintain and use commercially reasonable administrative, technical, and physical security measures to preserve the confidentiality of electronically maintained data received from OUSD.
- (D) COMPUCLAIM is the licensee of certain software and billing tools including, but not limited to, a web portal. COMPUCLAIM shall allow the OUSD to use the licensed software and/or billing tools on the condition that the OUSD also agrees to be bound by and comply with the licensee's obligations as set forth in Section 9 of the Vendor Agreement. Section 9 of the Vendor Agreement is attached hereto and incorporated herein as Exhibit "A."
- (E) Confidentiality requirements for Vendor with respect to student records are contained in Schedule C of the Vendor Agreement, a copy of which is attached hereto and incorporated herein as Exhibit "B."

**7. COMPLIANCE WITH LAWS; HIPAA; FERPA**

The Parties shall both comply with any and all applicable laws and regulations governing the conduct of their respective businesses, including, without limitation, (1) confidentiality and rights of review of educational and medical records to the extent applicable, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), 20 U. S.C. 1232g and 34 C.F.R. Part 99, as amended, and (ii) transaction and code data standards, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R, Part 162, as amended.



**8. HOLD HARMLESS AND MUTUAL INDEMNIFICATION**

COMPUCLAIM and OUSD shall each defend, indemnify, and hold the other Party and its officials, officers, employees, consultants, contractors, subcontractors, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, to the extent arising out of or incident to any negligent acts, omissions, or willful misconduct of the indemnifying Party or its officials, officers, employees, consultants, contractors, subcontractors, volunteers, and agents arising out of or in connection with the performance of this Agreement, including without limitation, the payment of consequential damages and attorneys' fees and other related costs and expenses.

**9. ERRORS AND OMISSIONS**

It is recognized by the OUSD that errors in processing Medicaid claims may occur, resulting in the disallowance of claims and/or demands that the OUSD return funds paid to it by Medicaid and/or the California Department of Social Services. The disallowance of claims and/or demands for return of funds paid may be the result of human error, whether by the OUSD or COMPUCLAIM, but may also be the product of existing ambiguities in the laws and regulations regarding the appropriate manner of processing claims and/or eligibility for reimbursement for various types of services. Accordingly, while COMPUCLAIM will use its best efforts to process the OUSD's claims and to remedy any defects, the OUSD will indemnify, defend, and hold COMPUCLAIM harmless for any and all disallowance of claims; and any and all demands, claims, suits, actions or judgments for return of Medicaid and/or Department of Social Services funds arising out of COMPUCLAIM's good faith performance of its duties under this contract. It is further agreed by and between the parties that in the event that the OUSD is required to return Medicaid and/or Department of Social Services funds due to inaccurate information provided by the district to COMPUCLAIM, any portion of those amounts that were paid to COMPUCLAIM as compensation for COMPUCLAIM's provision of services under this contract will be non-refundable.

In the event the OUSD is required to return funds to Medicaid and/or the Department of Social Services due to an error directly attributable to COMPUCLAIM, the OUSD agrees that its remedy shall be limited to a return of fees paid to COMPUCLAIM for the claim that contained such error. During the course of this contract COMPUCLAIM will maintain an active Errors and Omissions Policy.

**10. INTELLECTUAL PROPERTY**

If, in the performance of this contract, the OUSD its employees, agents and servants are given access to information that COMPUCLAIM considers confidential, the rights and



obligations of the parties with respect to such information shall be governed by the terms and conditions set forth below.

- A. For the purposes of this contract, "Confidential Information" is information of any kind, disclosed by COMPUCLAIM to the OUSD, its employees, agents, and servants and is identified by appropriate marking as confidential at the time of disclosure. In the event that Confidential Information must be disclosed visually or orally, these obligations shall apply only to that information which is confirmed as being confidential in writing by COMPUCLAIM within ten (10) working days of the disclosure.
  
- B. It is agreed by COMPUCLAIM and the OUSD that the obligations of confidentiality shall not attach to information which:
  - 1. is publicly available prior to the date of the Agreement or becomes publicly available thereafter through no wrongful act of the OUSD;
  - 2. was known to the OUSD prior to the date of the Agreement or becomes known to the OUSD thereafter from a third party having an apparent bona fide right to disclose the information;
  - 3. is disclosed by the OUSD in accordance with the terms of COMPUCLAIM's prior written approval;
  - 4. is disclosed by COMPUCLAIM without restriction on further disclosure;
  - 5. is independently developed by OUSD;
  - 6. The OUSD is obligated to produce pursuant to an order of a court of competent jurisdiction or a valid administrative or congressional subpoena, or state or federal law, provided that the OUSD promptly notifies COMPUCLAIM.
  
- C. The OUSD shall use COMPUCLAIM's Confidential Information solely for the purpose of performing its obligations under this contract. The OUSD agrees to make Confidential Information available only to the OUSD employees, agents, or servants who require access to it in the performance of this contract, and to inform them of the confidential nature of such information. The OUSD shall exert reasonable efforts to maintain such information in confidence. The OUSD shall immediately, upon discovery of any disclosure not authorized hereunder, notify COMPUCLAIM and take reasonable at OUSD to prevent any further disclosure or unauthorized use. These obligations shall survive the termination of this contract. At the termination of this contract, the OUSD agrees to promptly return any and all materials marked as confidential in accordance with subsection A above.

#### 11. LIMITATION OF LIABILITY ARISING FROM DEFAULT IN SERVICES

COMPUCLAIM shall not be liable or deemed to be in default for any delays or failure in performance or non-performance or interruption of service under this Agreement resulting from any cause beyond the reasonable control of COMPUCLAIM. COMPUCLAIM's liability, under this Agreement, is limited to the amount paid by



OUSD for the services under this Agreement. COMPUCLAIM shall not be liable for any indirect, consequential, or incidental damages arising out of this Agreement.

12. **WARRANTY LIMITATION**

COMPUCLAIM makes no representation or warranties expressed or implied, including, but not limited to, the warranties of merchantability and fitness for a particular purpose, arising by operation of law or otherwise, except as expressly stated herein.

13. **WORKERS' COMPENSATION**

For the purpose of workers' compensation coverage, the Stanislaus County Superintendent of Schools, who hires the staff for the COMPUCLAIM and functions as the administrative unit of the COMPUCLAIM, shall be the employer for COMPUCLAIM staff and shall bear the responsibility of providing workers' compensation insurance or coverage for its employees providing COMPUCLAIM services covered by this Agreement.

14. **GENERAL**

- (A) **Effect of Recitals.** The Recitals above are deemed true and correct are hereby incorporated into this paragraph as though fully set forth herein, and OUSD and COMPUCLAIM acknowledge and agree that they are bound by the same.
- (B) **Entire Agreement.** This Agreement constitutes the entire Agreement between the Parties pertaining to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings of the Parties for the provision of LBO services by COMPUCLAIM.
- (C) **Successors.** This Agreement shall be binding upon and inure to the benefit of the successors, assigns, and legal representatives of the respective Parties hereto. Each Party agrees that there are no third-party beneficiaries to this Agreement except to the extent provided herein. Neither Party may assign this Agreement in whole or in part, without the prior written consent of the non-assigning Party.
- (D) **Attorneys' Fees.** In the event that COMPUCLAIM or OUSD commences a legal proceeding, each Party shall pay its own legal fees.
- (E) **Severability.** In the event that any term or provision of this Agreement is held to be illegal, invalid, or unenforceable under the laws, regulations or ordinances of the federal, state or local government, such term or provision shall be deemed severed from this Agreement and the remaining terms and provisions shall remain unaffected thereby.
- (F) **Notices.** Any notice sent pursuant to this Agreement shall be sent by certified mail to the Parties at their respective addresses.



- (G) **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of California, as applicable.
- (H) **Anti-Fraud and Abuse.** Notwithstanding anything to the contrary herein, this Agreement shall be subject to all applicable federal, state, and local laws, and regulations and directives concerning Medicare/Medicaid and Medi-Cal OUSD billing and other medical reimbursement, fraud, and abuse limitations. To the extent anything contained herein violates any of the above laws, statutes, regulations, or interpretations, then the provision in question or this entire Agreement, if necessary, shall be automatically void and of no effect whatsoever.
- (I) **Survival of Non-disclosure Obligation.** The obligation of non-disclosure and confidentiality in this Agreement shall survive the termination of the Agreement and shall be in full force and effect notwithstanding such expiration or termination.
- (J) **Descriptive Headings.** The descriptive headings in this Agreement are for convenience and reference only and in no way affect or alter the intent or effect of this Agreement.
- (K) **Amendments.** This Agreement may only be modified amended by a written document executed by both OUSD's governing board and COMPUCLAIM.

15. OUSD GOVERNING BOARD AUTHORIZATION

OUSD affirms that the individual signing on behalf of the OUSD below is authorized by the Governing Board to execute this Agreement.

[Signature Page Follows]



IN WITNESS WHEREOF, the Parties hereto have set their hands and seals the day and year below written.

**BY:** OAKLAND UNIFIED SCHOOL DISTRICT

**Signature:** \_\_\_\_\_

**Name:** James Harris

President, Board of Education

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Aneawan Wilson  
Secretary, Board of Education

**BY:** COMPUCLAIM, INC

**Signature:** \_\_\_\_\_

**Name:** Peter Carson

**Title:** President

**Date:** \_\_\_\_\_

8/23/2016



**ATTACHMENT A: PRICING PROPOSAL**

Based on the current needs of the OUSD CompuClaim proposes the following pricing:

Description	Cost	Total Cost
Annual licensing fee	\$73,500	\$ 6,125 invoiced monthly beginning from service date July 1, 2016
Shared Billing Management between CompuClaim and OUSD	\$15,000	* \$0 This additional management fee will be waived during the length of contract agreement between CompuClaim and OUSD
**IEP Validation Tool	\$10,000	\$0 IEP Validation Tool fee will be waived during the length of contract agreement between CompuClaim and OUSD.
Installation Fee	Price is inclusive of set up, data integration, webinar training, and testing to California DHCS Medicaid fiscal intermediary	\$0
On-site Administrator and Provider Training	3 day onsite training included. Additional days at \$1,500 per day. Travel, meals, and lodging not included	\$0.00  T.B.D.
Web based training sessions	\$0 Includes training of additional staff as needed	\$0
***Additional customization	All additional customization requests will be indicated in a change request and will be considered new development	\$180 per hour depending on complexity of change request.

Pricing determined by Student Special Education count, number of providers, schools to include onsite and web based training, all configuration as outlined in proposal including:

- Through shared billing management logs currently captured on paper logs can be sent to CompuClaim for input into the service portal or can be entered by district ADMIN. Paper logs must be in approved format based on CompuClaim required data fields.



- Through shared billing management outstanding claims for the 2015-2016 year can be provided to CompuClaim for submission in approved format requiring specific data fields.

\*\* IEP Validation Tool anticipated rollout for October 2016

Installation includes configuration of OUSD proposal.

- Group student schedule sessions.
- Integration of nursing services with Care Dox. Services will be extracted into CompuClaim's billing system for submission on behalf of OUSD. Care Dox will need to provide data in specified format provided by CompuClaim.
- Transportation to include mileage and total trips will be extracted from electronic transportation software currently used by OUSD
- All state mandated changes are configured at no charge to the district through the contract agreement

\*\*\*Additional functionality not outlined in current proposal requires a needs assessment and change request as agreed upon by both the district and CompuClaim.

### **Incentive partnership Opportunities for OUSD**

Should OUSD be satisfied after installation CompuClaim would like to explore OSUD's interest in assisting CompuClaim in promoting shared services to other County Offices of Education and school districts. For OUSD's efforts to help promote Shared Billing that results in a signed contract agreement for CompuClaim, we will provide OUSD a onetime credit to their account. The exact amount to be worked out between OUSD and CompuClaim.

**COMPUCLAIM CONFIDENTIALITY AGREEMENT**  
**for**  
**Student Information re Medi-Cal Billing**

This Confidentiality Agreement ("Agreement") between Oakland Unified School District (hereinafter referred to as "District"), and CompuClaim ("Contractor") describes the research project proposed by Contractor, and the means to be used by Contractor to ensure the confidentiality and security of information and data exchanged between the District and Contractor for study titled, "Evaluation of the California Linked Learning District Initiative".

**I. GENERAL TERMS**

The Family Education Rights Privacy Act permits the release of personally identifiable student data without prior written parental consent if the release is to if the District is outsourcing institutional services or functions to a third party. The outside parties may be considered "school officials" if the outside party a. Performs an institutional service or function for which the school would otherwise use employees; b. Is under the direct control of the school with respect to the use and maintenance of education records; and c. Complies with the personally identifiable information from education records use and redisclosure requirements, and such information will be destroyed when no longer needed for the purpose for which it is conducted." CompuClaim is a school official for purposes of FERPA and this is the sole purpose for the data to be shared

**A. PERIOD OF THE AGREEMENT**

This Agreement shall be effective as of August 1, 2016, and will terminate on July 31, 2016 unless terminated earlier by either party pursuant to Section G.

**B. DATA**

**DATA TO BE SHARED**

Student files relating to Medi-Cal eligibility, described in full in the Memorandum of Understanding.

**INTENDED USE OF THE DATA**

CompuClaim will be a school official for purposes of using the data on the District's behalf for Medi-Cal billing.

**C. CONSTRAINTS ON USE OF DATA**

1. Contractor shall not assign this Agreement or any portion thereof to a subcontractor or other third party without the prior written consent of District, and any attempted assignment without such prior written consent in violation of this Section shall automatically terminate this Agreement.
2. Contractor agrees that the research shall be conducted in a manner that does not permit personal identification of parents and students by individuals other than representatives of the Contractor that have legitimate interests in the information.
3. Contractor will report only aggregate data and will not report any individual data, nor will data be reported in a manner that permits indirect identification of any individual.
4. Contractor shall not re-disclose any individual-level data with or without identifying information to any other requesting individuals, agencies, or organizations without

## COMPUCLAIM CONFIDENTIALITY AGREEMENT

for

### Student Information re Medi-Cal Billing

prior written authorization by District.

5. Contractor shall use the data only for the purpose described in Section B above. These data shall not be used for personal gain or profit.

#### D. DATA CONFIDENTIALITY AND DATA SECURITY

Contractor agrees to the following confidentiality and data security statements:

1. Contractor acknowledges that these data are confidential data and proprietary to District, and agree to protect such information from unauthorized disclosures and to comply with all applicable District, Local, State and Federal confidentiality laws and regulations including but not limited to the California Education Code and the Family Education Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
2. Contractor shall designate \_\_\_\_\_ [insert name] ,as the person responsible for the security and confidentiality of the data and will notify District immediately in writing of any change in designee.
3. Contractor will use appropriate safeguards to prevent the use or disclosure of the information other than as provided by this data use Agreement.
4. Contractor shall instruct staff with access to confidential information about the requirements for handling confidential information.
5. Contractor shall keep all information furnished by District in a space physically and electronically secure from unauthorized access. Information and data shall be stored and processed in a way that unauthorized persons cannot retrieve nor alter the information by means of a computer, remote terminal, or other means. No unencrypted data will be stored on laptop computers or other portable computing devices or media, e.g., flash drives, etc.
6. Contractor agrees that the confidential data shall be destroyed when no longer needed for the purposes for which the study was conducted.

#### E. FINANCIAL COSTS OF DATA-SHARING

There are no out of pocket costs associated with transferring data.

#### F. LIABILITY

Contractor agrees to be responsible for, and assumes all liability for, any claims, costs, damages or expenses (including reasonable attorneys' fees) that may arise from or relate to the Contractor's intentional or negligent release of personally identifiable student, parent or staff data ("Claims"). Contractor agrees to hold harmless District and pay any costs incurred by District in connection with any Claim. The provisions of this Section shall survive the termination or expiration of this Agreement.

#### G. TERMINATION

**COMPUCLAIM CONFIDENTIALITY AGREEMENT**  
**for**

**Student Information re Medi-Cal Billing**

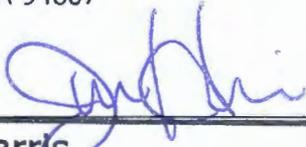
1. This Agreement may be terminated as follows, after notification via the United States Postal Service (certified mail or registered mail) or recognized overnight delivery service (e.g., UPS, DHL or FedEx):
  - a. By either party immediately in the event of a material breach of this Agreement by another party.
  - b. By either party after 30 days advance written notice to the other party, for any reason or no reason.
2. The confidentiality provisions of this Agreement shall survive the termination of the Agreement. If this Agreement is terminated by either party for material breach or for any other reason with 30 days written notice, the confidential information shall be returned or destroyed within 7 days of the termination. If the Agreement terminates at the end of the term described in Section A, Contractor shall return or destroy all confidential information when it is no longer needed for the study. Such return or destruction shall occur within 7 days after it is no longer needed for the study.
3. Destruction of the confidential information shall be accomplished by utilizing an approved method of confidential destruction, including shredding, burning or certified/witnessed destruction for physical materials and verified erasure of magnetic media using approved methods of electronic file destruction.

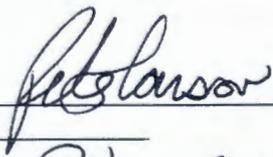
**II. GENERAL UNDERSTANDING**

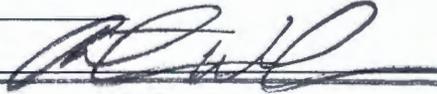
1. This Agreement and the associated Trading Partner Agreement, MOU, and exhibits thereto, contains the entire understanding of the parties and may only be amended in writing signed by the parties.
2. This Agreement shall be governed by and construed under the laws of the State of California.
3. Any waiver by any party of the violation of any provision of this Agreement shall not bar any action for subsequent violations of the Agreement.

AGREED:  
Oakland Unified Schools District  
1000 Broadway, Suite 680  
Oakland, CA 94607

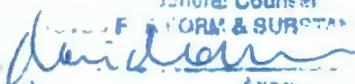
AGREED:  
COMPUCLAIM, Inc.  
221 Third Street, Suite 401  
Newport, RI02840

BY:   
**James Harris**  
Name: President, Board of Education

BY:   
Name: Peter Carson

Title:   
**Antwan Wilson**  
Date: Secretary, Board of Education

Title: President  
Date: 8/23/2016

  
MARION NEWILLIUS  
General Counsel  
FORM & SUBSTANCE  
Attorney

**COMPUCLAIM CONFIDENTIALITY AGREEMENT  
for  
Student Information re Medi-Cal Billing**

*Intentionally  
Blank*



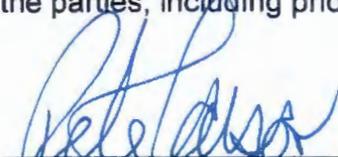
**COMPUCLAIM TRADING PARTNER AGREEMENT  
WITH  
Oakland Unified School District**

This Trading Partner Agreement ("Agreement") is entered into as of July 6th, 2016, between CompuClaim with tax ID 050469543 with an office in Newport, Rhode Island and Oakland Unified School District (OUSD) ("Trading Partner") with an office in Oakland, California.

The Trading Partner intends to conduct transactions with CompuClaim, in electronic form. Both parties acknowledge and agree that the privacy and security of data held by or exchanged between them is of utmost priority. Each party agrees to take all steps reasonably necessary to ensure that all electronic transactions between them comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and regulations promulgated thereunder. Without limiting the generality of the preceding sentence, the parties agree as follows:

1. Each party will take reasonable care to ensure that the information submitted in each electronic transaction is timely, complete, accurate, and secure, and will take reasonable precautions to prevent unauthorized access to (a) its own and the other party's transmission and processing systems, (b) the transmissions themselves, and (c) the control structure applied to transmissions between them.
2. Each party is responsible for all costs, charges, or fees it may incur by transmitting electronic transactions to, or receiving electronic transactions from, the other party.
3. The Trading Partner will conform each electronic transaction submitted to CompuClaim, Inc. to the Federal CMS Implementation Guide and Addendum applicable to the transaction, and to the applicable CMS Companion Guides.
4. Before initiating any transmission in HIPAA standard transaction format, and thereafter throughout the term of this Agreement, the Trading Partner will cooperate with CompuClaim, Inc. in such testing of the transmission and processing systems used in connection with CompuClaim, Inc. deems appropriate to ensure the accuracy, timeliness, completeness, and security of each data transmission.
5. Each party is solely responsible for the preservation, privacy, and security of data in its possession, including data in transmissions received from the other party and other persons. If either party receives from the other data not intended for it, the receiving party will immediately notify the sender to arrange for its return, re-transmission, or destruction, as the other party directs.
6. Termination or expiration of this Agreement or any other contract between the parties does not relieve either party of its obligations under this Agreement and under federal and state laws and regulations pertaining to the privacy and security of Individually Identifiable Health Information nor its obligations regarding the confidentiality of proprietary information.

7. The Trading Partner may authorize one or more intermediaries to electronically send or receive data on its behalf. Every such intermediary must first be bound by written agreement with the Trading Partner to comply with applicable law and regulations, with the current applicable Implementation Guide and Addendum and Companion Guides, and with the terms of this Agreement. The Trading Partner agrees and represents that it will disclose its provider number, user ID number, password, and any other means that enable data to be transmitted to or received from CompuClaim, Inc, only to intermediaries with whom it has such agreements, or to members of its workforce, whom the Trading Partner has authorized to receive and transmit data on its behalf. The Trading Partner will be bound by and responsible for the acts and omissions of all such persons in the exchange of electronic data with CompuClaim, Inc. The Trading Partner shall notify CompuClaim, Inc. of any event, such as the termination of its relationship with a previously authorized employee or intermediary that may require action to foreclose submission and receipt of transactions by persons no longer authorized by the Trading Partner to act on its behalf. Use of an intermediary shall not relieve the Trading Partner of any risks or obligations assumed by it under this or any other agreement with CompuClaim inc., or under applicable law and regulations. The Trading Partner will bear all costs resulting from its use of intermediaries.
  
8. This Agreement shall take effect and be binding on the Trading Partner and CompuClaim Inc. when signed by the Trading Partner and received by CompuClaim Inc. Nothing in this Trading Partner Agreement shall be construed to preclude the provider's responsibilities as outlined in these agreements. In case of conflict between this Agreement and any prior contracts between the parties, including prior versions of this Agreement, this Agreement will prevail.




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CompuClaim Authorized Signature  
 Peter Carson, President

Signed this 5 day of June, 2016

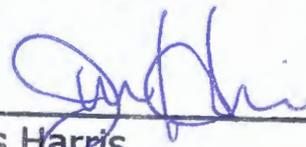
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OUSD, Authorized Signature

Name \_\_\_\_\_

Title \_\_\_\_\_

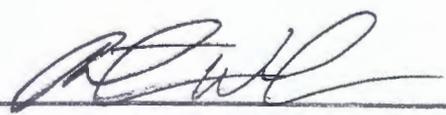
Signed this \_\_\_\_ day of July, 2016




---

James Harris  
 President, Board of Education

DAVID ... DISTRICT  
 ... F ... ANDE  
  
 Brian McWilliam Attorney at Law




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Antwan Wilson  
 Secretary, Board of Education

File ID Number: 16-1669  
 Introduction Date: 9-19-16  
 Enactment Number: 16-1432  
 Enactment Date: 9-14-16  
 By: \_\_\_\_\_

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at <https://www.sam.gov/>





## **MeduClaim – Web-Based Medicaid Portal Your School-Based Medicaid Billing Solution**

*Oakland Unified School District*

**Dated: June 1, 2016**

**Prepared by:**

**Pam Katz, Director of Business Development**

CompuClaim, Inc.

221 Third Street, Newport, RI 02840-1088

800-964-5219

401-623-8468

[pkatz@compuclaim.com](mailto:pkatz@compuclaim.com)

[www.compuclaim.com](http://www.compuclaim.com)

[www.meduclaim.com](http://www.meduclaim.com)



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## **Business Organization**

- CompuClaim's corporate headquarters is located at 221 Third Street, Newport, RI 02840.
- CompuClaim, Inc. has offices located in Rhode Island, with Regional Directors in Connecticut, Michigan, and Wisconsin including a full time CA representative.
- CompuClaim has been providing billing services for over 24 years to school districts, County Offices of Education, Educational Service Agencies, Public Health Departments, School Based Health clinics and private physicians

## **Strategic Partnerships**

CompuClaim engages in partnerships with a select group of businesses and non-profit agencies to expand services for our clients. Since our business serves a wide range of healthcare communities, we are committed to forming long-lasting public-private partnerships that improve services and outcomes for our clients. Some of our partnerships include:

- The Southeast Kansas Education Center at Greenbush
- MAXIMUS – TIENET Special Education Software
- LUMEN Touch – Student Management and Special Education Management
- CREC – Capitol Region Education Council
- National of Association of Educational Service Agencies (AESAs)
- Level Data – Data Validation
- Schools Integrated Medical Solutions – California based
- Care Dox

## **Customer Centric Approach**

CompuClaim's first priority is our customers. We pride ourselves on providing superior customer support and going the extra mile to ensure customer satisfaction. We welcome any new potential customer to call any of our clients. We are attaching a list of customer references for your review

## **Executive Summary**

CompuClaim offers a service capture tool which was modeled after an electronic health record, but scaled to meet the needs of school-based providers. Our service portal contains a series of internal controls and measures to ensure that providers enter data following federal, state, and local statutes and regulations. CompuClaim's service portal works with any district's SIS or IEP system and allows us to extract necessary data to allow the district to log services for all eligible and reimbursable claims.



The benefits of using CompuClaim include:

- CompuClaim is a professional Medicaid School Billing Service. With over 24 years of experience billing for school districts in 13 States, CompuClaim has a track record of proven success. Our Medicaid billing systems are designed for easy collection of data, electronic submission of claims for quick collection of revenues and detailed scrutiny of all denied claims for the School District.
- CompuClaim's commitment to excellence is evident in the close teaming relationships that we have developed with our clients. We believe that these relationships are instrumental to our districts success.
- Our Service Portal – We can integrate with your current IEP and SIS systems by providing a simple to use web-based service capture tool allowing providers to log services quickly and efficiently.
- Integration with CareDox a nursing solution eliminating duplication of efforts by health care providers. All billable services will be extracted and submitted for claiming on behalf of OSUD.
- Transportation trip and mileage logs that are currently captured electronically can be imported into CompuClaim's' billing solution. These logs will be matched with eligible services for claims submission on behalf of OSUD.
- All current Medi-Cal LEA billing services and business rules are configured in the service portal and MeduClaim to ensure districts maximize their reimbursement revenue.
- Review of all services and eligible providers are discussed with the district to determine their needs are met to meet requirements of the CA Medi-Cal LEA billing program.
- Management of prescriptions and parental consent to ensure best practices are met and claims can be submitted with all validations of documentation.
- Services that meet requirements of licensed providers to oversee services to include trained health care aides, licensed vocational nurses, and speech requiring supervision are provided within the service portal logging system.
- All State mandated changes are reviewed and updated as required to meet the requirements of the CA Medi-Cal LEA billing program.



- Reports can be generated to assist districts in maintaining oversight and management of all providers to ensure timely filing is met and services are documented and are being provided as indicated in student's IEP/IFSP.
- As part of our service and commitment to our districts we provide guidance and oversight to your Medicaid program which allows you to expand your claiming opportunities for years to come.

## **MEDICAID BILLING PROGRAM OBJECTIVES**

CompuClaim has designed and implemented a successful and easy to navigate school-based Medicaid billing system which accomplishes the following objectives:

- Maximizes the total income for the school District, **resulting in new revenues** for the school District.
- Shifts the burden of creating and managing the Medicaid billing program from the District to CompuClaim.
- Provide our expertise to your staff by helping the district implement a project plan which includes training tip guides, manuals outlining best practices for documenting service logs, all current practices as outlined by DHCS.
- Providing opportunities to staff to guide them on helping the district maximize their reimbursement revenue. Providing tips on using the system effectively to save time while ensuring all compliance is met.
- Through CompuClaim's customized reporting features the District will know at all times year-to-date financial management information.
- The District would be able to count on a steady cash flow from Medicaid using a system that can help provide the oversight and management necessary for successful claiming.
- CompuClaim will work with the district to ensure all best practices are followed regarding parental consent, prescriptions, and maintaining documentation as part of the Medi Cal billing program.
- CompuClaim maintains a relationship with DHCS and the Safety Net Division to ensure the district is well informed and follows all the requirements issued both by the federal and state regulations for LEA Billing.
- Through CompuClaim's customized reporting features the District will know at all times year-to-date financial management information.

- The District would be able to count on a steady cash flow from Medicaid providing the district with all claiming opportunities that they may not currently be pursuing to help maximize reimbursement revenue.

## **Project Scope**

The purpose of the OUSD CompuClaim Implementation Project is to fulfill the contractual obligation of the company to provide deliverables as outlined in this proposal:

- 1) CompuClaim will provide an automated web portal for the purpose of maintaining direct services provided by related staff for submission of Medicaid claims to the CA Department of Health Care Services (DHCS)
- 2) Our automated system allows for the submission of 270/271 files for Medicaid eligibility verification requests and submission of 837 and 835 files for reimbursement of eligible claims meeting all business rules.
- 3) Our Service Portal transportation wizard is a web portal for the purpose of documenting specialized transportation trips. The district will be able to maintain attendance logs for trips and mileage for submission of compliant claims.

The project deliverables shall include requirements discovery; systems configuration; state tape and testing with DHCS; integration and testing with COMPUCLAIM; implementation; and training.

## **Project Manager**

The Project Manager shall interface with District staff as required to ensure successful and timely completion of the project. The project manager will develop a project management plan, monitor the schedule and scope of the project during implementation and maintain control over the project by measuring performance and taking corrective action.

## **Summary Milestone Schedule**

Upon approval of the project plan company resources will be assigned to the project and work will commence upon signing of contract agreement. A detailed schedule will be included in the project plan. Implementation will be completed within four (4) weeks after completion of COMPUCLAIM's Service Capture implementation.

## **Installation Work**

Installation of the OUSD MeduClaim project includes the following work:

- Planning Sessions (CompuClaim and OUSD Coordinator and Administrator)
- Requirements – Discovery and Documentation
  - School-based Billing Protocol
- Plan communications

- Establish Basecamp
- Conduct Project Kick-off Meeting
- Develop Project Management Plan
- Assign tasks to the District and CompuClaim
- Conduct Project Status Meetings
- Develop & distribute meeting agendas and progress notes
- Service Portal has been configured for transportation and all LEA Medi Cal billing codes based on current requirements from DHCS.
- Load students, providers and schools into service portal. **Updates to this data for the new school year based on monthly student extracts, review of current staff**
- Map and test connections to DHCS
- Develop Training Materials for Service Portal and Tip Guides for all staff
- Activate user accounts for new staff
- CC provides Service Portal ADMINISTRATIVE training
- Train District Staff – Service Portal
- Help Desk Support – full time CA Support desk

## **Training**

CompuClaim will provide training of all staff to include both Administrative staff and related service providers, including all contracted providers that will be using the service portal.

A full day of onsite training will be provided for your staff, and ongoing webinar and train the trainer models will be provided based on the district needs. The success of your Medicaid program is based on close teaming efforts of the district and CompuClaim support.

Help desk support is available to all staff and responses to their needs will be met to ensure that their questions are addressed.

## **Compliance with State and Federal Regulations**

As a medical billing company, CompuClaim is required to be Health Insurance Portability and Accountability Act (HIPAA) compliant and has designed its data collection and electronic data sets to meet HIPAA standards.

CompuClaim has established and maintains compliance with State and Federal laws and regulations including Family Educational Rights Privacy Act (FERPA) and HIPAA standards. Our team is well versed in the current HIPAA guidelines and their impact on the currently enacted (FERPA).



- Netscape
- Google Chrome
- Safari

### **Data Back-up**

Our data center provides automated remote back-up service that securely transfers encrypted data to offsite data center in Indianapolis.

Features:

- Data is compressed, encrypted and transferred over SSL to a mirrored data center off site
- Agentless Database support
- Versioning and Archiving

### **Quality Assurance Guarantees**

CompuClaim warrants to the OUSD that the Product and any modifications thereto will perform in all material respects in accordance with the technical and functional specifications generated by CompuClaim in connection with the Product and said modifications. CompuClaim will render all products in a professional and workmanlike manner.

### **Customer Service**

CompuClaim strives to deliver high quality customer service. Our standards are based on integrity, commitment, communication, and confidentiality. We provide telephone and email assistance to customers during standard business hours from 8:00 a.m. through 5 p.m. Pacific Time, M-F. We respond to customer inquiries within 24 hours and most often immediately upon receipt.

### **Ownership of data**

Clients shall exclusively own and have unrestricted use of all client data, including any use and information reports or other like output, generated in any form by MeduClaim. At the conclusion of a client contract all data is erased from both the live MeduClaim site as well as the back-up data within 30 days from client notification.

### **Confidentiality**

CompuClaim agrees that it shall treat all Client Data as confidential and protected health information, and agrees to return to Client and purge from the Client's database within thirty days following termination of the Agreement. Except as required by law, CompuClaim will not transmit or distribute any Client Data, information reports or other like output to any other party without the prior written consent of Client; such consent may be withheld in the sole discretion of the Client. CompuClaim agrees that it shall maintain the privacy and security of such data in accordance with applicable federal and state statutes and regulations. CompuClaim also agrees to use commercially reasonable efforts to preserve the Client Data, including, but not limited to, backing-up the Client Data daily using off-site media storage.



### **Technical Support Services**

CompuClaim will promptly respond by telephone to the OUSD's inquiries regarding Service Portal and issues encountered in connection therewith. CompuClaim will provide such telephone assistance to the OUSD during standard business days from 8:00 a.m. to 5:00 p.m. Pacific Time. CompuClaim will use reasonable efforts to respond to the OUSD's inquiries and/or problems, and will resolve any issues or correct any inaccuracies or defects.

### **Maintenance Services**

OUSD will have access to CompuClaim at least 99.9% uptime during school hours, as measured monthly, excluding planned downtime, with no more than two outages (unscheduled downtime) in excess of two hours in any month. CompuClaim will use reasonable efforts to notify OUSD within one hour of any known and verified unscheduled downtime of MeduClaim, and provide status updates periodically until restored.

### **Software Warranty**

CompuClaim will provide the OUSD with warranty that the Product and any modifications thereto will perform in all material respects in accordance with the technical and functional specifications generated by CompuClaim in connection with the Product and said modifications for the term of the Contract.

### **In Summary**

With the advances in Web-based special education data management tools and standardization of Medicaid policies and procedures, CompuClaim offers the OUSD a new paradigm in Medicaid billing, with a competitive price, and the latest Web billing tools, to ensure compliance and oversee your Medicaid billing program using our service portal. In summary, CompuClaim can provide the OUSD the following:

- CompuClaim's billing solution (billing, software and technical support) allows a district to MAXIMIZE claiming opportunities with the confidence of meeting compliance regulations.
- OUSD will be provided the oversight and management to maintain the highest levels of compliance, easy access to documentation in case of an audit, and user-friendly processes to submit each claiming opportunity.

Please feel to contact me with follow up questions about pricing. Thank you.

Pam Katz, Director of Business Development  
CompuClaim  
221 Third Street  
Newport, RI 02840  
800-964-5219  
401-623-8468  
[pkatz@compuclaim.com](mailto:pkatz@compuclaim.com)

## References

### **Stanislaus County Office of Education**

Janice Holden, LEC/MAA Coordinator  
Region 6  
1300 H Street  
Modesto, CA 95354  
209-238-8820  
[jholden@stancoe.org](mailto:jholden@stancoe.org)

### **Simi Valley Unified School District**

Sean Goldman, Executive Director  
875 E. Cochran Street  
Simi Valley, CA 93065  
805-306-4500 ext. 4302  
[Sean.goldman@simivalleyusd.org](mailto:Sean.goldman@simivalleyusd.org)

### **Wilsona School District**

Theresa Grey, Superintendent  
18050 East Avenue O  
Palmdale, CA 93591  
661-264-1111 x 202  
[tgrey@wilsona.k12.ca.us](mailto:tgrey@wilsona.k12.ca.us)

### **Greenbush Southeast Kansas Education Service Center**

Mike Bodensteiner, Executive Director  
947 W. 47 Highway  
Girard, KS 66743  
620-724-6281  
[mike.bodensteiner@greenbush.org](mailto:mike.bodensteiner@greenbush.org)

### **Prince George's County Public Schools**

Ricardo Smith, Medicaid Recovery Office Manager  
14201 School Lane  
Upper Marlborough, MD 20772  
301-952-6352  
[Ricardo.smith@pgcps.org](mailto:Ricardo.smith@pgcps.org)

**SAM Search Results**  
**List of records matching your search for :**

**Search Term : CompuClaim\* Inc.\***  
**Record Status: Active**

<b>ENTITY</b> CompuClaim, Inc.	Status:Active
DUNS: 845203082 +4:	CAGE Code: 56GL0 DoDAAC:
Expiration Date: Jun 1, 2017	Has Active Exclusion?: No Delinquent Federal Debt?: No
<b>Address: 221 Third Street, Suite 400</b>	
City: NEWPORT	State/Province: RHODE ISLAND
ZIP Code: 02840-1088	Country: UNITED STATES