

Oakland Unified School District

Board of Education
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Minutes (Long)

Monday, February 08, 2010

8:30 AM

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA
94606-2212**

Rules and Ethics Committee

**Gary Yee, Chairperson
Jody London, Member
David Kakishiba, Member**

A. Call to Order

Acting Chairperson David Kakishiba called the meeting to order at 8:34 A.M.

B. Roll Call

Roll Call: Present: David Kakishiba and Jody London
Absent: Gary Yee

C. Modification(s) To Agenda

The Committee deferred discussion and action on Legislative File ID 10-0208, Rules and Ethics Committee Work Plan for 2010, until Chairperson Gary Yee, reportedly enroute, arrived at the committee meeting. Legislative File ID 10-0231 was taken up first.

D. Adoption of Committee Minutes

None

E. Adoption of the Committee General Consent Report

None

F. Unfinished Business

None

G. New Business**10-0208 Rules and Ethics Committee Work Plan for 2010**

Adoption by the Rules and Ethics Committee of its Work Plan for Calendar Year 2010.

Chairperson Yee said he is proposing to develop a work plan to do four things: (1) review Coherent Governance policies to develop a set of core values in the way we operate and appropriate relationships between Board and staff; (2) review Board By-Laws; (3) complete evaluations for the Superintendent and Secretary of the Board and to decide whether or not the evaluation should be appropriately housed within the Rules and Ethics Committee or by an Ad Hoc Committee; and (4) calendar for our own work, as well as for the other committees.

Director London asked if changes are proposed for the Coherent Governance and Board Policies. Chairperson Yee said that many of the Board policies were developed along CSBA guidelines while the District was under State Administration. At least two or three Board Members were involved in the establishment of the Coherent Governance policies. The Committee will have the opportunity to discuss and evaluate the policies as a whole. Director Kakishiba said an Ad Hoc Committee system was used in the last review of the policies. Chairperson Yee asked about the current responsibility for evaluations of the Secretary of the Board and the Superintendent. Secretary Rakestraw said the Board President is his day-to-day supervisor, as well for the Superintendent and the General Counsel. In the past, an Ad Hoc Committee was established to coordinate the process.

General Counsel Minor said she would get information for the Committee on the evaluation process used by San Francisco Unified School District for its General Counsel.

Chairperson Yee stated he has spoken to Secretary Rakestraw about the need for the Superintendent to assist us in developing an overall calendar for committee work. The Rules Committee would have the responsibility of establishing and communicating items on the calendar and hold ourselves accountable for committee work to be aligned with it.

Director London asked if the committee would receive an audit report from the oversight committees? Chairperson Yee said yes. The District does have not a standard procedure for Central Office operating department to support the committees and for issuing their reports. The more we invite community support, the more we need better systems.

Chairperson Yee asked Secretary Rakestraw to obtain information on available project management software. Secretary Rakestraw stated he would contact CSBA on their software relating to the Education Code and Government Code. We will continue to use our own data system to ensure reports get done. Chairperson Yee said he is looking at a tool for tracking tasks by time certain and to hold staff accountable to questions from the Board regarding deadlines.

Director London asked how often will this committee meet? Chairperson Yee said because the Committee will be reviewing Board Bylaws and Coherence Governance policies, the Committee should meet twice a month. The committee agreed to meet on the 1st and 3rd Tuesday of each month at 8:30 A.M. The next meeting is scheduled for Tuesday, February 16, 2010 at 8:30 A.M. The Chairperson will develop an agenda for the meeting. Chairperson Yee said he would E-Mail his comments to committee members on the status of Board Policies and Coherent Governance policies.

Discussed and Closed



10-0231

Amendment No. 1 - 2010 Regular Meeting Calendar of the Board of Education

Approval by the Board of Education of Resolution No. 0910-0157 -Amendment No. 1 of the 2010 Regular Meeting Schedule of the Governing Board of the Oakland Unified School District, as specified herein.

Attachments: [Document\(s\)](#)

Secretary Rakestraw said Resolution 0910-0157 provides for a change of the Regular

Meeting date from Wednesday, September 8, 2010, to Tuesday, September 7, 2010.

A motion was made by Jody London, seconded by David Kakishiba, that this matter be Recommended Favorably. The motion carried by the following vote:

Votes: Adv Aye: 0
Adv Nay: 0
Adv Abstain: 0
Aye: 2 - David Kakishiba and Jody London
Nay: 0
Recused: 0
Absent: 1 - Gary Yee
Preferential Aye: 0
Preferential Abstention: 0
Preferential Nay: 0

Recess

Acting Chairperson Kakishiba recessed the meeting at 8:38 A.M.

Reconvene

Chairperson Gary Yee reconvened the meeting, with all members present, at 9:03 A.M.

Roll Call (Secretary's Observation)

Gary Yee present at 9:03 A.M.

Roll Call: Present: David Kakishiba, Jody London and Gary Yee

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

None

I. Introduction of New Legislative Matter

Chairperson Yee said he would come back with a recommendation on the process for the evaluation(s).

J. Adjournment

Chairperson Yee adjourned the meeting at 9:20 A.M.

Prepared By: _____

Approved By: _____