

Board Office Use: Legislative File Info.	
File ID Number	14-0939
Introduction Date	5-28-14
Enactment Number	14-0889
Enactment Date	5/28/14



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education
From Gary Yee, Ed.D., Superintendent

Board Meeting Date
(To be completed by Procurement) _____

Subject University of California, Berkeley - Center for Educational Partnerships - Partnership Agreement - The Regents of the University of California (contractor) - 922/Family, School, and Community Partnerships Department (site/department)

Action Requested Approval of a University of California, Berkeley - Center for Educational Partnership Agreement between Oakland Unified School District and The Regents of the University of California. Services to be primarily provided to Family, School, and Community Partnerships Department for the period of August 26, 2013 through May 30, 2014.

Background
A one paragraph explanation of why the consultant's services are needed. The University of California, Berkeley, Center for Educational Partnerships (CEP), works in partnership with local schools, school districts and communities, to improve academic achievement and expand post-secondary educational opportunities for students who face significant barriers to college. It's diverse programs help young people overcome educational and financial barriers to prepare for and be accepted at two or four year colleges.

Discussion
One paragraph summary of the scope of work. Approval by the Board of Education of a Partnership Agreement between the District and The Regents of the University of California, Berkeley, CA, for the latter to provide a program to increase the college-going rate of students from the African American Male Achievement (AAMA) Initiative providing comprehensive college awareness, resources, preparation, presentations and information through the efforts of a College Adviser Fellow who will provide intensive program activities in using the best practices of the highly successful college access programs and strategies that build college-going culture through one-to-one conversations, small group or classroom presentations, and whole school efforts for the period of August 26, 2013 through May 30, 2014.

Recommendation Approval of a Partnership Agreement between Oakland Unified School District and The Regents of the University of California. Services to be primarily provided to 922/Family, School, and Community Partnerships Department for the period of August 26, 2013 through May 30, 2014.

Fiscal Impact Funding resource name: 0000/VRP Development Program not to exceed the amount of \$45,000.00.

Attachments

- Partnership Agreement
- Insurance Certification

OUSD PY 13-14 Agreement

**University of California, Berkeley
Center for Educational Partnerships (CEP)
Partnership Agreement
With**

African American Male Achievement Initiative of Oakland Unified School District (AAMAI)

This agreement, dated April 15, 2014, is entered into by and between The Regents of the University of California, behalf of the UC Berkeley Center for Educational Partnerships (hereinafter referred to as "Program"), and the Oakland Unified School District ("District") on behalf of its African American Male Achievement Initiative (referred to as "AAMAI").

Whereas, the Program, represented by its constituent programs, School University Partnerships (SUP) and Destination College Advising Corps (DCAC), working in partnership with local schools, school districts and communities, improves academic achievement and expands post-secondary educational opportunities for students who face significant barriers to college; and

Whereas, the Program seeks to make college a viable option for all students by working collaboratively with target schools and partner programs to provide a resource for students, schools and programs to enhance opportunities for post-secondary education for students.

Whereas, the parties seek to increase the college-going rate of students from the AAMAI by providing comprehensive college awareness, resources, preparation, advising and information through the efforts of three full-time College Adviser Fellows from the Program who will provide intensive program activities using the best practices of the highly successful college access programs and strategies that build college-going culture through one-to-one, small group, classroom, and whole school efforts.

Whereas, Program is partially funded through the Office of African American Male Achievement at the rate of \$15,000 per school site to be used for Advising Fellow stipends (\$45,000 total) (the "AAMAI Funds") and the East Bay College Fund, with additional funding from the National College Advising Corps and the Center for Educational Partnerships.

NOW THEREFORE, the parties agree as follows:

- 1) **PERFORMANCE** The period of performance for this agreement shall commence on August 2013 and continue through May 2014. Either the Program or AAMAI may terminate this agreement at any time, without cause, by giving the other thirty days prior written notice of such action. The parties will jointly perform their responsibilities as set forth below during the period of performance.
- 2) **RESPONSIBILITIES OF THE PROGRAM** The Program will provide the following:
See Attachment A for a detailed description of College Adviser Fellows services.
 - a) Train, assign and supervise three recent 4-year university graduates (Advisers/Fellows) to the AAMAI of OUSD to provide program services at three comprehensive high schools (Castlemont, Oakland HS and Oakland Tech) and be supervised by the Regional Manager and funded as described above.
 - b) Place the Advisers/Fellows on-site at one of the three high schools five days per week beginning mid- August 2013 through May 31, 2014.
 - c) Provide the strictest confidentiality with respect to student information and assure all information obtained will only be used for program purposes. All Program staff will sign confidentiality agreements with the school sites, as appropriate.

- d) Work in partnership with AAMAI to promote college and career going culture by providing resources, awareness and training, as appropriate.
- e) Implement an Evaluation for continuous improvement and for determining sustainability and scale-up opportunities.
- f) Provide services from the Program/CEP Regional Manager as follows:
 - (i) Support, monitor and train the Advisers/Fellows and serve as the liaison between the Advisers/Fellows and the AAMAI.
 - (ii) Provide AAMAI staff with information about the Program, its Advisers/Fellows and general information about admissions to institutions of higher education.
 - (iii) Coordinate events or visits for further advancement of the Program's mission.
 - (iv) Provide resources and training as appropriate on college going culture.
 - (v) Work with district and/or site parent services to integrate college-going information.

3) RESPONSIBILITIES OF AAMAI AAMAI will provide the following:

- a) Give Advisers/Fellows access to approximately 100-150 9th-12th graders, with a focus on the students that are part of the AAMAI program at the three sites and other students facing the greatest barriers to college going, where the Advisers/Fellows will provide intensive college awareness and preparation services.
- b) Give Advisers/Fellows ability to pull students from non-core subjects for one-on-one and small group advising.
- c) Provide dates, times and space to conduct meetings and/or workshops.
- d) In each school site, provide access to 2 "Adopted" classes, one each in 11th and 12th grade, where the Adviser will provide approximately 8 on-going college knowledge workshops. The Adviser will administer a pre-survey prior to beginning the workshops, and a post-survey at the end of the school year to ascertain increases in college knowledge by students.
- e) Release the Advisers/Fellows to attend required Program meetings, trainings and conferences that may be held at non-School site locations
- f) Conduct college knowledge workshops once a week to the cohorts of the African American Male Achievement Initiative, 9th and 10th grades, using pre and post survey data to assess outcomes.
- g) Provide general access to student records to include such as: class schedules, academic transcripts (electronically if possible), college/university application information/data.
- h) Provide an environment free from unwelcome behavior by adults, students or visitors, and if such behavior occurs, the school will work with Program staff to ensure that the unwelcome behavior stops, and that the Advisers workplace is made whole. (see attached University of California sexual harassment policy and specific procedures for College Advisers/Fellows and Managers to follow)
- i) Designate a School site administrator or staff person to serve as the contact that will assist and provide support to the Adviser in the facilitation in the above listed items.

j) Support the Advisers/Fellows in implementing school-wide events that promote and increase college-going culture for example, Decision Day.

k) Payment, upon receipt invoice from Program, of \$45,000.00 payable to the Center for Educational Partnerships

4) **COLLABORATIVE PLANNING** School site administrators/staff and program administrators/staff shall collaborate to plan the implementation of the previously described activities. All Program efforts are motivational and supplementary and should enhance activities already provided at the School.

5) **EVALUATION OF PROGRAM** The Program will implement an evaluation plan that will be designed to minimize the time required by students or teachers, utilize as much as possible present AAMAI and/or Oakland Unified and annual data collection (e.g. Senior Survey, National Student Clearinghouse, a-g reporting), and analysis of publicly available data repositories. The information will be gathered for purposes of further funding through the various Funders named in the document and the National College Advising Corps and will be shared with AAMAI and the school sites for internal reporting goals. *(See attachment "B" for further information about evaluation.)*

6) **MISCELLANEOUS**

a) **Indemnification**

i) District shall defend, indemnify and hold Program, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

ii) Program shall defend, indemnify and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Program its officers, agents, or employees.

b) **Insurance**

i) Program, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

1. General Liability Self-Insurance Program with a limit of not less than \$1,000,000 per occurrence.
2. Business Automobile Liability Self-Insurance Program for Owned, Scheduled, Non-Owned or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
3. Workers' Compensation as required under California State law.
4. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of Program and DISTRICT against other insurable risks relating to performance of this Agreement.

The coverages and limits required under this Section 6.b(i) shall not in any way limit the liability of Program.

The coverages referred to under (1) and (2). of this Section 6.b(i) shall include District as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of Program, its officers, agents, or employees. Upon request Program, upon the execution of this Agreement, shall furnish District with Certificates of Insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days advance written notice to District of any material modifications, change or cancellation of the above insurance coverages.

ii). District, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

1. General Liability Self-Insurance Program with a limit of not less than \$1,000,000 per occurrence.
2. Business Automobile Liability Self-Insurance Program for Owned, Scheduled, Non-Owned or Hired Automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
3. Workers' Compensation as required under California State law.
4. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of District and Program against other insurable risks relating to performance of this Agreement.

It should be expressly understood, however, that the coverages and limits required under this Section 6.b(ii)) shall not in any way limit the liability of District.

The coverages referred to under (1) and (2). of this Section IX (B) shall include Program as an insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of District, its officers, agents, or employees. District, upon the execution of this Agreement, shall furnish Program with Certificates of Insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days advance written notice to Program of any material modifications, change or cancellation of the above insurance coverages.

c) Entire Agreement

This Agreement supersedes any previous or contemporaneous oral or written proposals, statements, discussions, negotiations, or other agreements. The parties acknowledge that they have not been induced to enter into this Agreement by any oral or written representations or

statements not expressly contained in this Agreement. This Agreement may be modified, or any provision waived, only in writing signed by the parties.

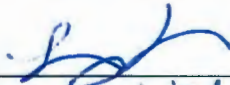
d) Independent Contractor Status

None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between District and Program other than that of independent entities contracting with each hereunder, solely for the purpose of effecting the provisions of this Agreement. Neither of the parties hereto nor any of their respective officers, directors or employees shall be construed to be the agent, employer or representative of the other except as provided herein. Neither party is authorized to speak on behalf of the other for any purpose whatsoever without the prior consent in writing of the other.

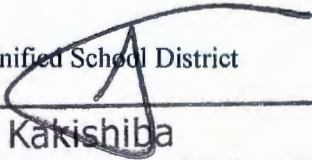
STATEMENT OF COLLABORATION As collaborators in this initiative, we have read the Partnership Agreement and agree to participate in services rendered by CEP and agree to responsibilities required by this agreement during the 2013-2014 academic school year.

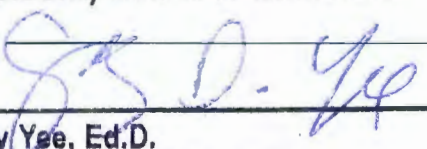
SIGNATURES

The Regents of the University of California

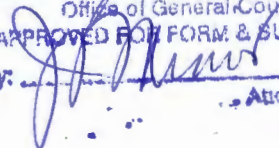

Name: Ling Zhu
Title: Business Contract Specialist
UC Berkeley, Business Contracts Office on behalf of
Center for Educational Partnerships

Date: 4/15/2014

Oakland Unified School District

Name: David Kakishiba
Title: President, Board of Education
Date: 5/29/14


Name: Gary Yee
Title: Secretary, Board of Education
Date: 5/29/14

File ID Number: 14-0939
Introduction Date: 5/28/14
Enactment Number: 14-0889
Enactment Date: 5/28/14
By: em

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE
By: 
Attorney at Law

ATTACHMENT A: COLLEGE ADVISER/FELLOW MINIMUM STANDARD REQUIREMENTS

DCAC College Advisers will be placed at a partner high school in Alameda, Santa Clara, Solano or San Bernardino counties and work under the purview of a Regional Manager. The Regional Manager will provide adviser(s) with training, supervision, professional development and guidance with day-to-day program efforts and activities. Advisers in Northern California may be placed in partnership with another CEP program. DCAC partners include the Early Academic Outreach Program (EAOP), School/University Partnerships (SUP) and Solano County Educational Consortium (SCEC). Advisers may also work in partnership with other organizations and initiatives in schools and districts, such as with the African American Male Achievement Initiative and the East Bay College Fund in Oakland Unified.

DCAC staff and advisers work in collaboration with partner schools and college access programs to support, assist and supplement the college access and preparation efforts for all students therefore, DCAC staff and advisers do not supplant existing staff, services or activities.

With direction from their Regional Manager, Advisers will be expected to implement the following program efforts and activities. Work plans and goals may differ from site to site and may include activities beyond those indicated below in order to meet partner and regional needs. Specific Adviser activities and goals will be determined together with individual manager to meet specific partner and school site needs.

Program Efforts Directed at Students and Families *(70%-80% of time during academic year)*

Activities

- Adviser will recruit and work with a cohort of high school students and provide them with college access and preparation assistance to include for example: academic advising, college planning, college admissions applications, financial aid applications, scholarship applications, SAT/ACT preparation and registration.
- Adviser will provide college access and preparation to any student requesting services.
- Adviser will support their partner school by working with school site staff to provide college and financial aid information, classroom presentations, and parent information as well as helping to develop a college-going culture in the target school site.

Numerical Goals for Working with Individual Students

- *Cohort Enrollment:* 140 - 160 students (~45 seniors, ~40 juniors, ~35 sophomores, ~30 freshmen)
- *Individual Students:* ~300 students provided with an individual service
- *Individual Services:* ~400-450 individual service sessions

Numerical Goals for Working with Seniors

- *College Admissions:* 95% of all cohort seniors will submit a college admissions application. 90% of all cohort seniors will gain admissions to at least one college (including two year and four year options)
- *Financial Aid:* 95% of all cohort seniors will submit a FAFSA. 95% of all cohort seniors will submit a Cal Grant GPA.

Group/Whole-School Program Goals

- *School-Wide Events:* Adviser will support at least one FAFSA event and a Decision Day-event at their site.
- *Classroom/Group Workshops:* Adviser will conduct at least 60 classroom/group workshops at their site.

Training and Development (100% of time in August; 10% - 20% of time during academic year)

Training Activities

- Adviser will take part in a 4 week College Advising Boot Camp prior to placement.
- Adviser will take part in the National Leadership Institute in October, 2013.
- Adviser and will receive continued hands-on training which may include individual meetings with Regional Managers, group/region meetings, meetings with school site partners, and/or college access workshops/conferences.
- Adviser will receive professional development for "life after DCAC" which may include resume review, interviewing, graduate school support, and/or public speaking.

Training Goals:

- *Knowledge and Skills:* Adviser will acquire the necessary college access and preparation knowledge and skills from the Boot Camp and Regional training.
- *Application:* With Manager feedback and guidance, adviser will be able implement the knowledge and skills gained in order to carry out the DCAC program and activity plan.

Data Collection and Reporting (10% - 15% of time during academic year)

Activities

- Adviser will collect, enter and maintain student and program activity data.
- Adviser will administer pre and post College-Knowledge Surveys, National surveys, and other partner specific surveys.
- Adviser will analyze data and create reports from the program enrollment, program activities and pre and post College-Knowledge Survey data collected.

Data Goals:

- *Cohort Applications:* 100% of cohort students will complete a program application.
- *Student Program and Demographic Data:* Adviser will enter required student program information and demographic data on a weekly basis.
- *Principal Report:* Adviser will complete a Pre/Post Principal's Report using student and program activity information and survey data collected.

Professionalism (expected at all times)

Professional behavior, communication and actions are expected at all times. Adviser is expected to adhere to all policies as indicated in the Adviser Manual and the College Adviser Code of Conduct reviewed at the DCAC Orientation or with their Regional Manager.

Regional and Program Partner Expectations (as reviewed and approved by Regional Manager)

Each Regional Manager will review and approve all additional requests, program activities and/or goals in order to meet the specific site, region and/or partner program needs. These may include facilitating activities such as fiscal literacy workshops, classroom lesson plans, community outreach events, etc. Additionally, numerical and program goals may be adapted to meet the partner and/or site need.

ATTACHMENT B: EVALUATION PLAN

The evaluation plan will collect and analyze data to provide the Program and the AAMAI with information on the effectiveness of the Advising Corps on the following goals.

- Increase students' college knowledge and aspirations;
- Increase parent/family college awareness, knowledge and expectations for students;
- Increase student preparation for college admissions;
- Increase percent of high school graduates going to college.

In consultation with the AAMAI and the school site the program will:

- Administer Pre/Post (Fall 2013/Spring 2014) student surveys in adopted classes and in AAMAI cohort classes
- Administer National Advising Corps Surveys in April/May, 2014 as per both NCAC and DCAC requirements;
- Schools can choose to administer the National Advising Corps Survey to additional students and NCAC will provide the surveys and the analysis;
- Access data collected on school-wide surveys such as a Senior and Satisfaction Surveys, and surveys as to test taking, application, acceptance, enrollment and financial aid information, data from tracking systems;
- Analyze information presently collected by the school (*e.g. National Student Clearinghouse and PSAT, SAT/ACT testing data*) for enrollment information and test taking;
- Utilize the publicly available data repositories for data such as: a-g analysis, Cal Grant applications;
- If the school/district does not collect college enrollment data from the National Student Clearinghouse, the program may require student level data on graduates to send to the National Student Clearinghouse in order to retrieve college enrollment, retention and/or graduation data. There will be no cost to the school for this service;
- Other evaluations/assessments from National College Advising Corps, African American Male Achievement Initiative, East Bay College Fund and/or other program partners on a case by case basis.

The CEP Regional Manager and Advisers will be responsible to collect and track information as they work with students and will work with CEP staff on implementing the evaluation plan. **All data and analysis will be shared with the school/district and programs.**

NO: 1314 - 207 GL

This certificate is issued to:

UNIVERSITY OF CALIFORNIA
OFFICE OF RISK SERVICES
2130 CENTER STREET SUITE 200
BERKELEY, CA 94720-4208
(510) 642-5141

OAKLAND UNIFIED SCHOOL DISTRICT
900 HIGH STREET
OAKLAND, CA 94612

UNIVERSITY OF CALIFORNIA CERTIFICATE OF SELF-INSURANCE

This is to certify that the University of California is self-insured for the following coverages:

Type of Coverage	Self-insured Limits
I. GENERAL LIABILITY:	
Each Occurrence	\$1,000,000
Products and Completed Operations Aggregate	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Other	
General Aggregate (Bodily Injury and Property Damage)	\$1,000,000
II. AUTOMOBILE LIABILITY:	
Vehicles Owned, Non-Owned or Hired (each occurrence)	\$1,000,000

III. SPECIAL TERMS AND CONDITIONS:

1. The OAKLAND UNIFIED SCHOOL DISTRICT, its officers, agents, and employees are hereby named as additional insureds, but only in connection with the OUSD PY 13-14 Agreement between the University of California, Berkeley's Center for Educational Partnerships and the OAKLAND UNIFIED SCHOOL DISTRICT for assistance with the African American Male Achievement Initiative and any necessary incidental purposes from August 1, 2013 through May 31, 2014.

This provision shall apply to claims, costs, injuries, or damages but only in proportion to and to the extent such claims, costs, injuries, or damages are caused by or result from the negligent acts or omissions of The Regents of the University of California, its officers, agents, or employees.

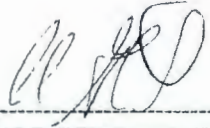
2. The insurance evidenced herein follows the provisions of the Bylaws and Standing Orders of The Regents of the University of California and self-insurance programs as administered by the University of California, Office of the President, Office of Risk Services, which do not permit any assumption of liability which does not result from and is not caused by the negligent acts or omissions of its officers, agents, or employees. Any indemnification or hold harmless clause with broader provisions than required under such Bylaws and Standing Orders shall invalidate this certificate.

3. This certificate shall be considered void unless the Professional Services Contract, attached hereto and hereby made part of this certificate, has been accepted by the insureds.

Should any of the above described programs of self-insurance be materially modified or cancelled before the expiration date shown below, the Regents of the University of California will give advance written notice to the named certificate holder.

DATE ISSUED: 4/18/2014

CERTIFICATE EXPIRES: 05/31/14


AUTHORIZED SIGNATURE
RISK MANAGER

STATE OF CALIFORNIA
DEPARTMENT OF INDUSTRIAL RELATIONS
OFFICE OF THE DIRECTOR

NUMBER 7559

CERTIFICATE OF CONSENT TO SELF-INSURE

THIS IS TO CERTIFY, That

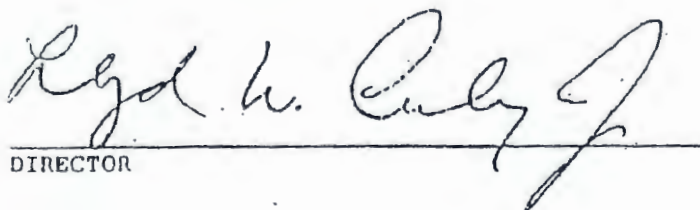
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

has complied with the requirements of the Director of Industrial Relations under the provisions of Sections 3700 to 3705, inclusive, of the Labor Code of the State of California and is hereby granted this Certificate of Consent to Self-Insure.

This certificate may be revoked at any time for good cause pursuant to Labor Code Section 3702.

EFFECTIVE March 1, 1993

DEPARTMENT OF INDUSTRIAL RELATIONS
OF THE STATE OF CALIFORNIA



DIRECTOR




MANAGER, SELF-INSURANCE PLANS



To: Oakland Unified School District
From: UC Berkeley Center for Educational Partnerships (CEP)
Director of Operations, Christopher Mount 
Re: Program Participants / Partnerships at OUSD – fingerprinting / TB testing
Date: March 23, 2014

All CEP employees and Advising Fellows working with School University Partnerships (SUP) or Destination College Advising Corps (DCAC) at OUSD that work with students are fingerprinted and cleared through UC Berkeley's LiveScan system as well as TB tested prior to service.

If there are any questions, please call me at (510) 643-0800.

SAM Search Results
List of records matching your search for :

Search Term : The* Regents* of California*
Record Status: Active

ENTITY	THE REGENTS OF THE UNIVERSITY OF CALIFORNIA	Status:Active
DUNS: 003985512	+4:	CAGE Code: 1GGD0 DoDAAC:
Expiration Date: Jan 24, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 1111 FRANKLIN ST 12TH FL		
City: OAKLAND	State/Province: CALIFORNIA	
ZIP Code: 94607-5201	Country: UNITED STATES	

ENTITY	REGENTS OF THE UNIVERSITY OF CALIFORNIA, THE	Status:Active
DUNS: 806340006	+4:	CAGE Code: 6CW88 DoDAAC:
Expiration Date: Mar 17, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 2230 STOCKTON BLVD		
City: SACRAMENTO	State/Province: CALIFORNIA	
ZIP Code: 95817-1353	Country: UNITED STATES	

ENTITY	REGENTS OF THE UNIVERSITY OF CALIFORNIA, THE	Status:Active
DUNS: 604591925	+4:	CAGE Code: 8AMS8 DoDAAC:
Expiration Date: Mar 14, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 1111 FRANKLIN ST, 6TH FL		
City: OAKLAND	State/Province: CALIFORNIA	
ZIP Code: 94607-5201	Country: UNITED STATES	

ENTITY	REGENTS OF THE UNIVERSITY OF CALIFORNIA, THE	Status:Active
DUNS: 124726725	+4:	CAGE Code: 50853 DoDAAC:
Expiration Date: Feb 21, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 2150 SHATTUCK AVE RM 313		
City: BERKELEY	State/Province: CALIFORNIA	
ZIP Code: 94704-5940	Country: UNITED STATES	

ENTITY	REGENTS OF THE UNIVERSITY OF CALIFORNIA, THE	Status:Active
DUNS: 930770904	+4:	CAGE Code: 1SG00 DoDAAC:
Expiration Date: Aug 28, 2014 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 200 W ARBOR DR City: SAN DIEGO State/Province: CALIFORNIA ZIP Code: 92103-9001 Country: UNITED STATES		
ENTITY	REGENTS OF THE UNIVERSITY OF CALIFORNIA AT RIVERSIDE	Status:Active
DUNS: 627797426	+4:	CAGE Code: 4W611 DoDAAC:
Expiration Date: Jul 2, 2014 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 200 UNIVERSTY OFFICE BLDG City: RIVERSIDE State/Province: CALIFORNIA ZIP Code: 92521-0001 Country: UNITED STATES		
ENTITY	REGENTS OF THE UNIVERSITY OF CALIFORNIA, THE	Status:Active
DUNS: 078576738	+4:	CAGE Code: 1V9S8 DoDAAC:
Expiration Date: Jul 18, 2014 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 1 CYCLOTRON RD City: BERKELEY State/Province: CALIFORNIA ZIP Code: 94720-8099 Country: UNITED STATES		

MEMORANDUM OF UNDERSTANDING ROUTING FORM 2013-2014

Basic Directions

Services cannot be provided until the MOU is fully approved and a Purchase Order has been issued.

- Contractor and OUSD Administrator reach agreement about scope of work and compensation.
- Contractor and OUSD Administrator agreed upon terms are reflected in the Memorandum of Understanding.
- OUSD Administrator verifies contractor does not appear on the Excluded Parties List (<https://www.sam.gov/portal/public/SAM/>)
- OUSD contract originator creates the requisition on IFAS.
- Within 2 weeks of creating the requisition, the OUSD Administrator submits completed MOU packet to Legal for approval.

Agency Information

Agency Name	The Regents of the University of California		Agency's Contact Person	Gail Kaufman	
Street Address	2150 Kittredge Street #4c		Title	CEP Deputy Director	
City	Oakland		Telephone	(510) 643-9206	
State	CA	Zip Code	94612	Email	gkaufman@berkeley.edu
OUSD Vendor Number	V025738				
Attachments	<input checked="" type="checkbox"/> Proof of general liability and workers' compensation insurance <input checked="" type="checkbox"/> Statement of qualifications <input type="checkbox"/> Program Planning Tool and Budget <input checked="" type="checkbox"/> Printout showing this vendor does not appear on the Excluded Parties List. (https://www.sam.gov/portal/public/SAM/)				

Compensation and Terms – Must be within OUSD Billing Guidelines

Anticipated Start Date	04/15/2014	Date work will end	06/30/2014	Total Contract Amount \$:	\$45,000.00
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Budget Information

Resource #	Resource Name	Org Key #	Object Code	Amount	Req. #
0000	VRP Prof. Dev.	9221361201	5825	\$ 35,000.00	R0412112
0000	VRP Manhood	9221363101	5825	\$ 10,000.00	
			5825	\$	
			5825	\$	

OUSD Contract Originator Information

Name of OUSD Contact	Christopher Chatmon	Email	christopher.chatmon @ousd.k12.ca.us		
Telephone	(510) 287-8312	Fax	(510) 847-3622		
Site/Dept. Name	922/FSCP	Enrollment Grades		through	

Approval and Routing (in order of approval steps)

Services cannot be provided before the MOU is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

- OUSD Administrator verifies that this vendor does not appear on the Excluded Parties List (<https://www.sam.gov/portal/public/SAM/>)

Please sign under the appropriate column.		Approved	Denied – Reason	Date
1. Site Administrator				5/7/14
2. Resource Manager				5/9/14
3. Network or Executive Officer				
4. Cabinet (CAO, CCO, CFO, CSO, Asst Sup)				
5. Board of Education or Superintendent				
Procurement	Date Received			