

Board Office Use: Legislative File Info.	
File ID Number	12-2590
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2561
Enactment Date	10/10/12 OA



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Name	Total	Fund	P.O.	Site	Date	City
Advanced Voice & Data	\$4,468.26	Measure B	P.O.	Highland New Classroom Building	6-28-2012 thru 7-6-2012	Concord
ALMA Strategies	\$14,850.00	Measure B	P.O.	Fremont HS	6-1-2012 thru 5-31-2013	San Francisco
Approved Maintenance	\$800.00	Developer Fees	P.O.	La Escuelita Educational Center	9-5-2012 thru 12-31-2012	Oakland
Associates Comfort Systems	\$9,100.00	Special Revenue Fund	P.O.	Various Move Management	7-1-2012 thru 12-31-2012	San Leandro
BA Morrison	\$2,000.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-20-2012 thru 12-30-2012	Castro Valley
Bayside Pest Control	\$15,660.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 6-20-2013	El Cerrito
Bobbie's Permit Service	\$5,563.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-9-2012 thru 10-18-2012	Coarsegold
California Department of Education	\$8,498.89	Measure B	P.O.	Highland New Classroom Building	9-13-2012 thru 12-30-2012	Sacramento
CDW Government	\$65,859.19	Developer Fees	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CDW Government	\$67,205.05	Measure A	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CEL	\$6,510.00	Measure B	P.O.	Piedmont Portable Installation	7-30-2012 thru 9-1-2012	San Ramon



# OAKLAND UNIFIED SCHOOL DISTRICT

Clark's Home & Garden, Inc.	\$1,988.49	County School Facilities Fund	P.O.	King Estates Seismic Retrofit AB-300	8-28-2012 thru 2-28-2013	Hayward
Comco Sheet Metal Company, Inc.	\$7,013.13	Special Revenue Reserve	P.O.	Marshall School	9-12-2012 thru 11-12-12	Oakland
Commercial Systems	\$4,388.00	Measure B	P.O.	Urban Promise Multi-Purpose Building	5-20-2012 thru 8-1-2012	San Carlos
Corovan	\$74,472.54	Special Revenue Reserve	P.O.	Lakeview (School Closure)	8-1-2012 thru 6-30-2012	Poway
Creation Engine, Inc.	\$869.73	Measure A	P.O.	Facilities	9-11-2012 thru 10-11-2012	Mountain View
Del Monte Electric Co.	\$7,500.00	Measure B	P.O.	Montera MS Modernization	8-23-2012 thru 12-30-2012	Dublin
DGC Services	\$3,200.00	Measure B	P.O.	Jefferson New Building	7-30-2012 thru 11-30-2012	Dublin
Douglas Parking	\$2,650.00	Special Revenue Fund	P.O.	Lakeview ES	5-1-2011 thru 6-30-2012	Oakland
Energy Systems	\$768.00	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Stockton
Eric Thomas & Associates	\$7,900.00	Measure A	P.O.	Facilities	8-15-2012 thru 8-15-2012	Grand Ledge, MI
Eric Young	\$375.00	Measure A	P.O.	Facilities	6-27-2012	Oakland
Eric Young	\$150.00	Measure A	P.O.	Facilities	8-3-2012 thru 8-3-2012	Oakland
Eric Young	\$1,200.00	Measure A	P.O.	Facilities	8-10-2012 thru 8-10-2012	Oakland
Fire Alarm Security Services	\$984.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-27-2012 thru 8-27-2014	Aptos
First Alarm	\$2,480.00	County School Facilities	P.O.	La Escuelita Educational Center	8-1-2012 thru 10-1-2012	San Jose
First Alarm	\$3,867.00	Measure B	P.O.	La Escuelita Educational Center	9-6-2012 thru 11-6-2012	San Jose
Gary Doupnik Manufacturing	\$39,000.00	Measure B	P.O.	Lowell Modernization	6-25-2012 thru 7-2-2013	Loomis
Globe Plumbing Supply Co.	\$1,871.77	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Oakland
Graham Tree Service, Inc.	\$12,000.00	Developer Fees	P.O.	La Escuelita Educational Center	7-5-2012 thru 9-5-2012	San Leandro
High-Tech Electric	\$9,093.00	Developer Fees	P.O.	La Escuelita Educational Center	8-10-2012 thru 9-30-2012	Clovis
High-Tech Electric	\$10,350.00	Country School Facilities	P.O.	La Escuelita Educational Center	9-4-2012 thru 12-31-2012	Clovis



# OAKLAND UNIFIED SCHOOL DISTRICT

J&R Fence, Inc.	\$1,800.00	Measure B	P.O.	Grass Valley ES Portable Installation	9-6-2012 thru 12-31-2012	San Leandro
Larm's Building & Garden Supply, Inc.	\$111.73	Developer Fees	P.O.	La Escuelita Educational Center	6-20-2012 thru 8-20-2012	Oakland
Lee's Signs	\$835.20	Measure B	P.O.	Madison Football and Multi-Use Field	7-23-2012 thru 9-23-2012	Oakland
Mobile Modular Management Corp.	\$1,250.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-19-2012 thru 8-1-2012	Livermore
North American Fence & Railing, Inc.	\$750.00	Measure B	P.O.	Roosevelt MS Modernization	8-21-2012 thru 6-1-2012	Oakland
Optus, Inc.	\$164.43	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Jonesboro, AR
PG&E	\$1,165.24	Measure B	P.O.	Montclair Interim Housing	8-2-2011 thru 8-1-2012	Stockton
Ray's Electric	\$49,000.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-2-2012 thru 12-31-2012	Oakland
Ray's Mobile Modular Service	\$2,400.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 9-30-2012	Bryon
Redgwick Construction	\$19,320.00	Measure B	P.O.	Sobrante Park Modernization	8-16-2012 thru 10-15-2012	Oakland
Redwood Engineering Construction	\$49,900.00	Measure B	P.O.	Grass Valley ES Portable	6-14-2012 thru 12-30-2012	Redwood City
Reed Brothers	\$675.00	Developer Fees	P.O.	Metwest Educational Center	8-15-2012 thru 10-15-2012	Oakland
Robles Communications, Inv.	\$5,037.50	Special Revenue Fund	P.O.	Melrose Leader Academy	8-2-2012 thru 10-2-2012	San Leandro
SGI Construction Mangement	\$19,999.00	Developer Fees	P.O.	Metwest Educational Center	7-20-2012 thru 9-20-2012	Pasadena
SJ General Building Maintenance Inc.	\$2,250.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 12-1-2012	San Jose
Summerhill Electric	\$4,210.00	Measure B	P.O.	Jefferson CDC Fire Alarm Replacement	7-12-2012 thru 1-14-2013	Oakland
Urban Design Consulting	\$18,920.00	Measure B	P.O.	Sobrante Park Modernization	8-15-2012 thru 12-31-2012	Oakland
Urban Design Consulting	\$15,350.00	Measure B	P.O.	Washington Modernization	8-15-2012 thru 12-31-2012	Oakland



# OAKLAND UNIFIED SCHOOL DISTRICT

	<i>Valley Carports</i>	<i>\$27,890.00</i>	<b>Measure B</b>	<i>P.O.</i>	<i>Havenscourt New Cafeteria &amp; Classroom Building</i>	<i>9-10-2012 thru 6-30-2013</i>	<i>Tulare</i>
	<i>Your all Day Everyday Janitorial Service</i>	<i>\$16,790.00</i>	<b>Developer Fees</b>	<i>P.O.</i>	<i>La Escuelita Educational Center</i>	<i>9-4-2012 thru 12-31-2012</i>	<i>San Francisco</i>

## Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

## Fiscal Impact:

Various

## Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT  
Department of Facilities Planning and Management  
AGREEMENT REQUEST FORM**

RECEIVED 8/16/12

V-010241

DATE SUBMITTED: 8/8/2012  
SUBMITTED BY: Eric Sih

**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: 2012-2013  
Fiscal Year: 2012-2013  
PO. Under \$50K: 8-28-2012  
Date Prepared: 8/13/12  
To: MB 8/21 To DR: 8/13/12

*[Handwritten Signature]*

*[Handwritten Signature]*

Timothy E. White  
Asst. Superintendent

Date

Tadashi Nakadegawa  
Facilities Director

Date

**SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Highland New Classroom Building	Project No:	06009 <b>1269901837-</b>
Vendor Name:	California Department of Education	Vendor Contact:	Andrew Nave <b>RAZAN</b>
Vendor Phone Number:	(916) 319-0800	Vendor Mailing Address:	Accounting Office P.O. Box 515006 <b>6220</b>
Agreement Start and Stop Dates:	Start: 9/13/2012 Stop: 12/30/2012	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$8,498.89 Revised Contract Amount: \$0.00
Has Work Started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes give an explanation:</i>	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date:

Certificate of Insurance Attached  Yes  No

Date provided: **Jody London**  
President, Board of Education  
*[Signature]* 10/10/12

**For Construction Contracts >\$15,000, please provide or attach the following:**

- Number of Bids Received, List of Bidders and Amounts (Bid Form) *(Attach Bid Documents)*
  - Date(s) of Bid Advertisement -
  - Date of Bid Opening -
  - Name of Architect -
  - Liquidated damages per day - \$
  - Performance Bonds Attached
  - Payment Bonds Attached
- (Sections 6 and 7 to be completed by Contract Administration department)

**Scope of Work:** *(Needed to prepare Executive Summary)* Please attach separately along with Vendor's proposal.  
Per ECS 17251 (d), school facilities & transportation service division, administrative & technical services office is billing for review scope of plans and specifications for New Highland Academy project.

**LEGISLATIVE FILE**  
**Discussion Info:** *(Needed to prepare Executive Summary)* (Provide detailed background - Why is contract required and what is the benefit to students) - add additional pages as needed

Introduction Date: 10-10-2012  
Enactment No.: 12-2561  
Enactment Date: 10/10/12  
Funding Source: Measure B 02

Budget Number:

**RECEIVED**  
8-28-2012

California Department of Education

RECEIVED 8/8/12  
Invoice

Accounting Office  
P.O. Box 515006  
Sacramento, CA 95851-5006

No.: C-048683

Date: 7/17/2012

OAKLAND USD  
ACCOUNTS PAYABLE

PAYMENT DUE WITHIN  
30 DAYS OF INVOICE DATE

2012 JUL 24 P 2:27

REMIT PAYMENT WITH  
COPY OF INVOICE TO  
ADDRESS ABOVE

Vendor No: 0000006125 00 Type: 5

OAKLAND USD  
1025 SECOND AVE  
OAKLAND, CA 94606-2212

ATTENTION: ACCOUNTS PAYABLE

Alameda County

Per ECS 17251(d), School Facilities & Transportation Services Division, Administrative & Technical Services Office is billing for review of plans and specifications for the following projects:

✓ E. Morris Cox Elementary (and Reach Acad) [13065]	
SA# 50/61259-15-1 * Estimated Cost \$11,395,000.00	\$7,976.50
✓ Jefferson Elementary [13087]	
SA# 50/61259-17-6 * Estimated Cost \$10,502,592.00	\$7,351.81
✓ New Highland Academy [13092]	
SA# 57/61259-20-2 * Estimated Cost \$3,563,821.00	\$2,494.67
New Highland Academy [13093]	
SA# 50/61259-20-2 * Estimated Cost \$8,577,455.00	\$6,004.22



129 (157) 2012 00 0140 02903 991936 036 R 0001 1 15400000 \$23,827.20

Amount Due to California Department of Education: \$23,827.20

Questions regarding this invoice should be directed to Andrew Nave @ (916) 445-5746

PROJECT NAME	_____
PROJECT NO.	_____
RES NO./BD ACTION DATE	_____
CO _____ OVER/UNDER 10%	_____
PM AUTHORIZATION	_____
AMT. TO BE PAID \$	_____
SENT TO FAC B & G OTHER	_____

TOTAL \$8,498.89

For Internal Use: Prgm Sch Facilities & Transport Srvs Div Requestor Andrew Nave	<input type="checkbox"/> A/R Other	<input type="checkbox"/> Revenue	<input type="checkbox"/> OperIncome
	<input type="checkbox"/> Ref to Rev	<input type="checkbox"/> RevInterest	
	<input type="checkbox"/> Abatement	<input checked="" type="checkbox"/> Reimburse	

California Department of Education

RECEIVED 8/8/12  
Invoice

Accounting Office  
P.O. Box 515006  
Sacramento, CA 95851-5006

No.: C-048683  
Date: 7/17/2012

OPENING  
ACCOUNTS

PAYMENT DUE WITHIN  
30 DAYS OF INVOICE DATE

2012 JUL 24 P 2:27

REMIT PAYMENT WITH  
COPY OF INVOICE TO  
ADDRESS ABOVE

Vendor No: 0000006125 00 Type: 5

OAKLAND USD  
1025 SECOND AVE  
OAKLAND, CA 94606-2212

ATTENTION: ACCOUNTS PAYABLE

Alameda County

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PROJECT NAME \_\_\_\_\_  
 PROJECT NO. \_\_\_\_\_  
 RES NO./BD ACTION DATE \_\_\_\_\_  
 CO \_\_\_\_\_ OVER/UNDER 10% \_\_\_\_\_  
 PM AUTHORIZATION \_\_\_\_\_  
 AMT. TO BE PAID \$ \_\_\_\_\_  
 SENT TO FAC B & G OTHER \_\_\_\_\_

For Internal Use:  A/R Other  Revenue  OperIncome  
 Prgm Sch Facilities & Transport Srvs Div  Ref to Rev  RevInterest  
 Requestor Andrew Nave  Abatement  Reimburse



California Department of  
**EDUCATION**



Change Text Size: [A](#) [A](#) [A](#)

Home » Resources » School Directory » Search Results » Details

## California School Directory

### School: New Highland Academy

County	Alameda
District	<a href="#">Oakland Unified</a>
School	New Highland Academy
CDS Code	01 61259 6001903
Low Grade	K
High Grade	5
Web site	
School Email	<a href="mailto:liz.ozol@ousd.k12.ca.us">liz.ozol@ousd.k12.ca.us</a>
Phone Number	(510) 729-7723
Fax Number	(510) 729-7725
Charter	No
NCES/Federal School ID	04274
School Address	8521 A St. Oakland, CA 94621-1619 <a href="#">Yahoo Map</a>
Mailing Address	8521 A St. Oakland, CA 94621-1619
Administrator(s)	Liz Ozol Principal (510) 729-7723 <a href="mailto:liz.ozol@ousd.k12.ca.us">liz.ozol@ousd.k12.ca.us</a>
Status	Active
Open Date	7/1/1980
School Type	Elementary Schools (Public)
Year Round	No
Statistical Info	<a href="#">Quick Link to DataQuest Reports</a>
CDS Coordinator (Contact for Data Updates)	Tom Schao 510-451-4164 Ext. 1113 <a href="#">E-mail Update Request</a>

[Back](#) | [New Search](#)

### Submitting Corrections

#### District/County Office Personnel

- [OPUS-CDS Application and Resources](#)  
Access the OPUS-CDS Web application, as well as useful information for using this application.
- [CDS Change Request Forms](#)  
For changes that cannot be made through the OPUS-CDS Web application, authorized district personnel may complete a CDS change request form and mail it to the CDE.



**Public**

- Changes initiated by the public must be routed through the LEA CDS coordinator.

**Resources**

- Schools & Districts  
Access information on CDS Codes, CDS-related forms, school code assignments, and district reorganizations.
- Educational Resources Catalog  
Obtain printed and electronic copies of the California Public School Directory and other publications from the CDE's Publications Office.
- Public School Database (downloadable)  
Downloadable file of California public schools and districts.
- County Offices of Education (COE)  
Obtain links to all COE Web sites.
- Search for public schools nationwide (Outside Source) on the National Center for Educational Statistics (NCES) Web site.
- Search for private schools nationwide (Outside Source) on the National Center for Educational Statistics (NCES) Web site.
- DataQuest  
Access a variety of data for the state, counties, districts, and public schools.

Page generated: 8/10/2012 2:03:54 PM

Questions: Educational Demographics Office | [cgsadmin@cde.ca.gov](mailto:cdsadmin@cde.ca.gov) | 916-327-4014

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California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Contact Us](#) | [FAQ](#) | [Web Policy](#)

**Eric Sih**

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**From:** Mellissa Truitt  
**Sent:** Friday, August 10, 2012 2:04 PM  
**To:** Rocky Borton (rock.borton@ousd.k12.ca.us); Eric Sih; mary.ledezma@ousd.k12.ca.us  
**Cc:** Cesar Monterrosa; Charles Love  
**Subject:** CDE Invoice

Team,  
You have received an invoice for payment of CDE fees associated with our funding applications. The payment date reads 30 days after invoice date. The date was July 17, 2012. We received them 8/8. Please get your agreement requests in for approval immediately so that we can get these in the queue for payment.

Thanks,  
Mellissa



Mellissa Truitt  
SGI Construction Management  
Program Director  
360 22<sup>nd</sup> Street  
Oakland, CA 94612  
P: (510) 452-9423 | C: (510) 529-9625 | F: (510) 452-8925  
[www.sgicm.com](http://www.sgicm.com)



Mellissa Truitt  
SGI Construction Management  
Program Manager  
955 High Street  
Oakland, CA 94601  
P: (510) 452-9423 | C: (510) 529-9625 | F: (510) 452-8925  
[www.sgicm.com](http://www.sgicm.com)

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