

Board Office Use: Legislative File Info.	
File ID Number	19-2029
Introduction Date	10/23/19
Enactment Number	19-1600
Enactment Date	10/23/19 os



Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Ali Metzler, Community School Leadership Coordinator

Board Meeting Date October 23, 2019

Subject Memorandum of Understanding
Contractor: Home of United String Ensembles, Sara Usher – Director
Services For: Community Partnerships, Community Schools and Student Services
Department

Action Requested and Recommendation Approval by the Board of Education of Memorandum of Understanding between the District and Home of United String Ensembles, Sara Usher – Director, Oakland, CA, for the latter to provide musical training for OUSD middle school students; teachers chose their most deserving string students to receive ensemble coaching and individual attention, at Bret Harte, Edna Brewer, Montera, Roosevelt and Westlake middle schools, for the period of September 3, 2019 through September 3, 2022, at no cost to the District.

Background
(Why do we need these services? Why have you selected this vendor?)

After-school enrichment offerings are needed. Home of United String Ensembles is striving to inspire deserving, talented, and underserved young string players to stay involved with music through the development of musicianship and technical skills at a critical point in their education. Often these years, grades 6-8, are particularly challenging to navigate for students. The benefits of musical training include the development of collaborative skills, pride in achievement, and sharpened mental capacities, to mention a few.

The following are the costs to parents or students (if applicable):
NA

Competitively Bid Was this contract competitively bid? No. Exception: No cost to OUSD for services.

Fiscal Impact Funding resource(s): No fiscal impact

Attachments

- Memorandum of Understanding

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OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

MEMORANDUM OF UNDERSTANDING (NO COST) 2019-2020

This MEMORANDUM OF UNDERSTANDING (MOU) is entered into between Oakland Unified School District (OUSD) and Home of United String Ensembles, Sara Usher - Director (CONTRACTOR) and. The CONTRACTOR's services or program described in this MOU will be provided at no cost to OUSD (or students or parents unless otherwise agreed upon by both parties).

The parties agree as follows:

- Site Name(s):** Unless otherwise further agreed to in writing by the parties, the School Sites governed by this MOU are the following (attach separate document if more space is needed):
OUSD Middle School string programs: Bret Harte, Edna Brewer, Montera, Roosevelt and West Lake

- Services:** CONTRACTOR shall provide the services ("Services" or "Work") as described in **Exhibit "A,"** attached hereto and incorporated herein by reference.

- Term:** The term of this MOU shall be from 09/03/2019 to 09/03/2022, not to exceed three years from the start date.
[mm/dd/yyyy] [mm/dd/yyyy]

- Compensation:** CONTRACTOR's services or program described in this MOU will be provided at no cost to OUSD. The following are all costs to parents or students (if applicable):
None

5. CONTRACTOR Qualifications / Performance of Services:

- CONTRACTOR Qualifications:** CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services identified in this MOU in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply. A description of CONTRACTOR'S organization with evidence of relevant experience is attached as **Exhibit "B":** Statement of Qualifications.

- Expectations or Goals of Program's Services:** The following checked items are in agreement with CONTRACTOR'S program's services:

- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Help create full service community schools in OUSD
- Increase graduation rates
- Other: Develop skills on string instruments!

6. **Notices:** Any notice provided for in this MOU shall be in writing and effective upon receipt at the address set forth below in this section, delivered by any of the following means: personal delivery; certified mail, return receipt requested; or electronic mail. Either party may change the addresses below by giving notice of such change pursuant to this section.

DISTRICT:

Contact: General Counsel
Address: Office of the General Counsel
1000 Broadway, Suite 300
Oakland, CA 94607
Phone: 510-879-8535
Fax: 510-879-4046
Email: ousdlegal@ousd.org

CONTRACTOR:

Contact: Sara Usher
Title: Director - Home of United String Ensembles
Address: 1520 Wellington St
Oakland CA 94602
Phone: 510 717 1111
E-mail: info@stringsinschools.org

OUSD Sponsoring Department: Community Schools & Student Services

7. **Status of Contractor:** This is not an employment contract. CONTRACTOR, in the performance of this MOU, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

8. **Insurance:**

Unless specifically waived by OUSD, the following insurance is required:

1. If CONTRACTOR employs any person to perform work in connection with this MOU, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California (including, but not limited to, Labor Code section 3700) and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.
2. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage, with limits of at least One Million Dollars (\$1,000,000) per occurrence for corporal punishment, sexual misconduct, harassment, bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured with the additional insured endorsement provided to OUSD within 15 days of effective date of the MOU (and within 15 days of each new policy year thereafter during the term of this MOU). Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
3. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

CONTRACTOR is not required to maintain any insurance under this MOU. (Completed and approved Waiver of Insurance Form is required from OUSD's Risk Management.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.

9. **Communication:** CONTRACTOR agrees to communicate with School(s) and OUSD staff, both formally and informally, to ensure, to the best of the program's ability, that the CONTRACTOR'S services are aligned with the School(s) and OUSD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or OUSD staff, CONTRACTOR shall provide reasonable data and information to students participating in the CONTRACTOR's program.
10. **Assignment:** The rights and obligations of CONTRACTOR under this MOU shall not be assigned without the express prior written consent of OUSD.
11. **Non-Discrimination:** It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, sexual orientation, or other legally protected class.

12. **Waiver:** No delay or omission by either party in exercising any right under this MOU shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the MOU.
13. **Termination/Amendment:** Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This MOU may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

14. **Responsibilities of CONTRACTOR:**

1. **Tuberculosis Screening:** CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR agents who work with students must submit to a tuberculosis risk assessment as required by Education Code 49406 within 60 days prior to working with students. If tuberculosis risk factors are identified, CONTRACTOR agents must submit to an intradermal or other approved tuberculosis examination to determine that he/she is free of infectious tuberculosis. If the results of the examination are positive, the CONTRACTOR agent shall obtain an x-ray of the lungs. At his/her discretion, CONTRACTOR agent may choose to submit to the examination instead of the risk assessment.
2. **Fingerprinting of Employees and Agents:** The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this MOU. CONTRACTOR certifies its compliance with these provisions as follows:

CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the MOU, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1.

CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviews subsequent arrest records for all Employees who may come into contact with OUSD pupils in providing services to the District under this MOU.

In the event that OUSD, in its sole discretion, at any time during the term of this MOU, desires the removal of any CONTRACTOR related person, employee, representative or agent from any OUSD school; site; and/or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

3. **Required Documents re Tuberculosis and Fingerprinting:**

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents (in addition to the insurance document noted above):

i. **TB and Fingerprinting Clearance:**

Contractor (Individual):



Submit clearance letter from authorized agency verifying individual has been Fingerprinted/Criminal Background Checked for this current fiscal year. Additionally, please provide documentation from health care provider showing clearance from the tuberculosis risk assessment or negative TB status of individual within the prior 60 days.

Contractor (Agency):



Attach clearance letter from Agency/Community-Based Organization/Non-Profit Organization on agency letterhead verifying all personnel, including subcontractors, have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year and signed by authorized personnel.

15. **No Rights in Third Parties:** This MOU does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
16. **Limitation of OUSD Liability:** In no event shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this MOU for the services performed in connection with this MOU.
17. **Confidentiality:** CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this MOU. Contractors will be permitted access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.
18. **Family Education Rights and Privacy Act:** CONTRACTOR shall observe all District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records. A separate Data Sharing Agreement is required if CONTRACTOR seeks identifiable student information.

19. **Register With/Update Enrichment Provider database:** In order to maintain accurate up-to-date information on the services provided, CONTRACTOR shall register in OUSD's Enrichment Provider database, update program information and schools during the school year when CONTRACTOR's programs and schools change midyear, and update program information and schools prior to commencing services during subsequent school years.
20. **Conflict of Interest:** CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any OUSD employee to perform the services in this MOU, and affirms that to the best of its knowledge no such conflict presently exists. CONTRACTOR agrees to alert OUSD in writing if and when a potential conflict arises.
21. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:** CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (<https://www.sam.gov/>).
22. **Severability:** If any term, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
23. **Provisions Required By Law Deemed Inserted:** Each and every provision of law and clause required by law to be inserted in this MOU shall be deemed to be inserted herein and this MOU shall be read and enforced as though it were included therein.
24. **Captions and Interpretations:** Section and paragraph headings in this MOU are used solely for convenience and shall be wholly disregarded in the construction of this MOU. No provision of this MOU shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this MOU shall be construed as if jointly prepared by the Parties.
25. **Copyright/Trademark/Patent/Ownership:** CONTRACTOR understands and agrees that all matters produced under this MOU shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD (specifically excluding any underlying pre-existing intellectual property). OUSD may, with CONTRACTOR's prior written consent, use CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORS in connection with the Services performed under this MOU. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
26. **Litigation:** This MOU shall be performed in Oakland, California and is governed by the laws of the State of California, but without resort to California's principles and laws regarding conflict of laws. The Alameda County Superior Court shall have jurisdiction over any litigation initiated to enforce or interpret this MOU.
27. **Incorporation of Recitals and Exhibits:** Any recitals and exhibits attached to this MOU are incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Professional Services Contract, the terms and provisions of this Professional Services Contract shall govern.
28. **Integration/Entire Agreement of Parties:** This MOU constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This MOU may be amended or modified only by a written instrument executed by both Parties.
29. **Drug-Free / Smoke Free Policy:** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these sites, including at these School(s).
30. **Counterparts:** This MOU and all amendments and modifications to it may be executed in counterparts, and all counterparts together shall be construed as one document.
31. **Signature Authority:** Each party has the full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each Party has been given the proper authority and empowered to enter into this MOU.
32. **Indemnification:** To the furthest extent permitted by California law, CONTRACTOR shall indemnify, defend and hold harmless OUSD, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims or losses accruing or resulting from injury, damage, or death of any person or entity arising out of or in any way related to the performance of this MOU. CONTRACTOR also agrees to hold harmless, indemnify, and defend the Indemnified Parties from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR arising out of or in any way related to the performance of this MOU. CONTRACTOR shall, to the fullest extent permitted by California law, defend the Indemnified Parties at CONTRACTOR's own expense, including attorneys' fees and costs, and OUSD shall have the right to accept or reject any legal representation that CONTRACTOR proposes to defend the Indemnified Parties. This provision survives termination of this MOU.

Memorandum of Understanding (No Cost)

33. Contract Publicly Posted: This contract, its contents, and all incorporated documents are public documents and will be made available by OUSD to the public online via the Internet.

34.

Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this MOU until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent that formal approval. This MOU shall be deemed approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.

OAKLAND UNIFIED SCHOOL DISTRICT

Anna Eng

President, Board of Education Superintendent Chief or Deputy Chief

[Signature]

Secretary, Board of Education

10/24/19

Date

10/24/19

Date

CONTRACTOR

September 20, 2019

Date

Sara Usher

Contractor Signature

Sara Usher - Director

Print Name, Title

Form approved by General Counsel Office for 2019-20 FY

EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

1. **Description of Services to be Provided and Specific Expected Outcomes:** Provide a description of the program(s) and service(s) the contractor will provide. Be specific about what program(s) and service(s) will be provided to OUSD and what *this* Contractor will do.

Home of United String Ensembles, aka HOUSE, was created in 2012 to support string students in OUSD middle school string programs. Our primary goal is to inspire deserving, talented, underserved young string players to stay involved with music through the development of musicianship and technical skills at a critical point in their education. Often these years, grades 6 - 8, are particularly challenging to navigate for students. The benefits of musical training include the development of collaborative skills, pride in achievement, sharpened mental capacities, to mention a few. Our secondary goal is to develop the participating students into well-qualified and competent string musicians who could participate in local youth orchestras, and enlarge the arts participation of Oakland's low-income families.

This past year, HOUSE worked with students from string programs in five of the Oakland Unified School District Middle Schools including Bret Harte, Edna Brewer, Montera, Roosevelt and Westlake. Their teachers chose a quartet, trio or quintet of their most deserving string students to receive ensemble coaching and individual attention for a total of 16 weeks over two semesters. Coaches worked with the chosen students during class time. We leave the choice of participants up to the Oakland Unified School District string teachers, emphasizing their choices should include underserved students with real aptitude for music. All the participants first began playing in the Public Schools with no outside support, such as private lessons. The student's instruments were provided by the Oakland Public Schools.

EXHIBIT "B" STATEMENT OF QUALIFICATIONS

1. **Description of Organization and Relevant Experience:** For individual consultants, a resume is sufficient. Attach a separate document if more space is needed.

HOUSE can hire up to eight different teaching artists yearly. Some return year after year, others go on to other opportunities for their careers. We collaborate with the Oakland Symphony MUSE Vivo orchestra mentors, as well. They are insured and cleared through the Oakland Symphony Education program. This year we will be working with three of their regular mentors: Andy Butler - bass, Candy Sanderson - violin and Beth Vandervennet - cello. Everyone works to support OUSD young string players.

Please see attachment with resumes and proof of insurance of HOUSE coaches that will be working with students in the coming 2019-20 school year.

Be-a-Mentor Clearance ATI #'s for the following HOUSE Coaches:

Cathy Allen - Aird - Cello - TB Clearance Date: 10/4/2017 DOJ Clearance Date: 10/10/2013
FBI Clearance Date: 10/10/2013 ATI: B282AIA250

Brooke Aird - Pending processing with BAM

Wendy J Clymer, Violin/Viola - TB Clearance Date: 9/1/2019 DOJ Clearance Date: 9/4/2019
FBI Clearance Date: 9/4/2010 ATI : F247CLW270

Sara Usher, Violin/Viola - TB Clearance Date: 9/24/2018 DOJ Clearance Date: 9/23/2016 FBI
Clearance Date: 9/23/2016 ATI : M267USS001

Ariel Wang, Violin/Viola - TB Clearance Date: 10/5/2018 DOJ Clearance Date: 10/11/2018 FBI
Clearance Date: 10/11/2018 ATI : M270WAA001

Any new coaches that may be needed during the year will provide similar information to Sara Usher - HOUSE Director, before going into the schools. The updates will be in the next MOU!

Resumes for HOUSE Independent Contractor String Coaches

SARA USHER – Violin/Viola

EDUCATION:

High School Diploma – 1972, West High School, Madison WI
Boston University – 1972-74, Studied with Roman Totenberg
Yale Graduate School of Music- 1974-76, Studied with Broadus Erle and Syoko Aki
Certificate of Performance – 1976 Conversion to Master of Music June 2018
Wisconsin String Academy – July 2006, teacher’s workshop with Mimi Zweig
California State University East Bay – B.A. Liberal Studies June 2018
Substitute Teacher’s Certificate Dec. 2018

FESTIVALS:

Rocky Ridge Music Center – student, summer 1970 and cook’s assistant, 1973
Tanglewood Young Artist Program – student, summer 1972
Yale Norfolk Chamber Music Seminar – student, summer 1975
Sewanee Music Festival – teacher and performer, summers 1976 and 1977
Bach Festival – performer, summers 1978, 1979 and 1993
Cabrillo Music Festival – summers 1982-85
Peninsula Music Festival – summers 1994 and 1995
Music in the Vineyards, Napa CA – summer 2001
San Luis Obispo Music Festival – summer 2003
South Beach Up North Chamber Music Festival, Wausau WI – summers 2011 - 13

TEACHING:

San Francisco Community Music Center – Faculty 1979 – 1984
The Crowden Day School –
Faculty 1998 – 2009
Lower School Music Coordinator – 2001 - 2009
Crowden Center for Music in the Community
teacher and chamber music coach, 1998 – 2009
Honors Ensemble Project – Edna Brewer Middle School 2010 -12
Home of United String Ensembles – 2012 to present
Glenview Strings – 2011 to present
Madison WI Music Makers Summer Camp - 2017
Private Teaching, students of all ages – 1971 to present

ORCHESTRAL:

Diablo Symphony Concertmaster – 2014 to present
New England Chamber Orchestra – founding member 1975
Good Speed Opera House Orchestra – East Haddam CT – summers , 1975- 1976
New Haven Symphony – member 1976 – 1977
Marin Symphony – member 1978 – 1980

San Francisco Symphony

Acting member full seasons 1981 – 12/1984, 1989 - 1990

San Francisco Ballet orchestra – on call extra musician 1979 to 2016

Full season acting member 1988

San Francisco Opera Orchestra - on call extra musician 1979 to present

Full season acting member 1986, summer 1991 and consecutive full seasons 1992 -1997

San Francisco Chamber Orchestra – Principal Second 2000 – 2004

Philharmonia Baroque Orchestra – 1989 to present

West Edge Opera – 2013 to 2016

Island City Opera – 2016 to present

Free Lance Work

Concert Master with Livermore Amador Symphony, Vallejo Symphony, Monterey Symphony and Tassajara Symphony Orchestras.

Principal Second with Oakland East Bay Symphony and Bay Chamber Symphony.

Section player with San Jose Symphony, Sinfonia San Francisco, Midsummer Mozart Festival, Chamber Symphony of San Francisco, Magnificat, American Bach Soloists, Dallas Chamber Orchestra and Santa Fe Pro Musica. Voices of Music

CHAMBER MUSIC:

Chamber Music Sundaes performer and Coordinator

Vivace Players – founding member

Sierra Chamber Music Society

Noe Valley Concerts

First Congregational Church in SF CA

Foxglove Chamber Ensemble – founding member

Corvo String Quartet – founding member

ADMINISTRATIVE:

Cazadero Jumpstart Program development and coordination 2001 -2003

Crowden Lower School Music Coordinator – 2001 – 2009

Crowden Center for Music in the Community –

Summer Music and Opera Program ,Co-Director summers 2000- 2006,
Director 2007

Scrape, Squawk and Bang, Director, summers 2005 and 2006

Really Terrible String Orchestra – founder and General Director, 2009 to present

Home of United String Ensembles – -Co Director, 2012 to 2017, Director 2018 to present

WENDY CLYMER – Violist/Violin

264 Oakland Avenue, Apt. A • Oakland, CA 94611 • Phone: 415-254-0281 •
wendyclymer@yahoo.com

EDUCATION San Francisco State University, *Single Subject Music Credential*,
2008

California State University East Bay, music education coursework, 2006-07
Instrumental and choral conducting, instrumental and vocal methods.

University of Oklahoma, doctoral music coursework, 2005-06 Awarded
Alumni Fellowship for DMA studies. Performed as member of graduate string
quartet.

San Francisco Conservatory of Music, *Master of Music*, Viola, 2005 Principal
viola, SFCM Orchestra. Soloist with Baroque Ensemble.

The Juilliard School, graduate music coursework, viola, 1993-94 Principal
viola, Juilliard Symphony. Selected for Juilliard Orchestra tour to Bermuda.

Brown University, *Bachelor of Arts*, American Civilization, 1993 Dorothy
Jagolinzer Award for excellence in music. Undergraduate Teaching and
Research Assistantship in musicology.

Principal Teachers

Jodi Levitz Karen Tuttle Matthew Dane Felicia Moye Consuelo Sherba

Chamber Music Coaches

Paul Hersh Ian Swensen Mark Sokol Jennifer Kloetzel Greg Sauer

Masterclasses

Menahem Pressler Scott Lee Peabody Trio Stephen Harrison

COLLEGIATE TEACHING EXPERIENCE

Guest Teacher, *San Francisco Conservatory of Music*, 2012-present Present to
Strings Pedagogy seminar on methods and techniques for teaching violin, viola

and cello in group classes.

Music Lecturer, *California State University - East Bay*, Fall 2017, Spring 2019
Taught Basic Violin and Viola class for music education students.

Viola Teaching Assistant, *University of Oklahoma*, Norman, OK, 2005-06
Taught weekly lessons to undergraduate viola majors. Taught studio class on Mozart excerpts.

Adjunct Music Faculty, *Oklahoma Baptist University*, Shawnee, OK, 2005-06
Taught viola lessons to undergraduate students. Coached viola sectional rehearsals. Served as principal violist of university orchestra.

Teaching and Research Assistant, *Brown University*, 1991-92
Taught discussion and listening sessions for undergraduate music history survey course. Conducted music history research. Assisted in writing syllabi for two music history seminars.

PRE-COLLEGE AND ADULT TEACHING EXPERIENCE

Viola, Chamber Music and Conducting Faculty, *Palo Alto Chamber Orchestra*, 2006-present
Conduct beginning and intermediate level youth orchestras. Coach viola sectional rehearsals and advanced high school and middle school string chamber groups. Mentor new teachers in chamber music coaching techniques. Perform in faculty chamber music ensembles. Teach chamber music master classes and viola technique classes.

Strings Faculty, *Crowden Music Center*, Berkeley, 2006-2014, 2017-present
Director, *Summer Strings Camp*, 2008-2009

Coach string and piano chamber ensembles. Taught weekly violin and viola lessons to beginning and intermediate students, ages 6-adult. Prepared students for recitals and exams. Taught beginning violin class at outreach site. Taught string ensemble classes (violin, viola, cello and bass). Conducted string orchestras; taught chamber music and ensemble classes.

Chamber Music Coach, *Chamber Musicians of Northern California (CMNC)*, 2009-present
Coach adult amateur chamber ensembles and teach master classes at weekend workshops.

Violin and Viola Teacher, *Private Studio*, 2005-2017
Taught violin and viola

students, ages 6-adult. Curriculum tailored to student goals and learning styles, incorporating Suzuki, Paul Rolland, Mimi Zweig and release of tension using principles of the Alexander Technique. Prepared students for performances, exams and auditions.

Instrumental and General Music Teacher, *Lafayette School District*, 2008-2013 Taught violin, viola and cello in mixed group classes to 4th and 5th graders at four schools. Taught general music classes grades K-5. Co-taught 4th grade percussion class. Designed and implemented curriculum, instruction and assessment for 475 students. Organized and conducted concerts, including combined orchestras at district orchestra festival. Assisted with district band and chorus festivals. Collaborated successfully with music and classroom teachers. Supervised assistant teachers and parent volunteers. Communicated regularly with parents and administrators regarding student progress.

Violin and Viola Teacher, *New Mozart School of Music*, Palo Alto, CA, 2006-2008 Taught weekly violin and viola lessons to beginning and intermediate students, ages 5-adult. Co-taught Suzuki group violin class. Prepared students for recitals.

Student Teacher and Substitute Teacher, *Hoover Middle School*, San Francisco, 2007-08 Taught orchestra and band classes. Prepared students for performances and conducted at concerts. Substitute taught and assisted with all instrumental music classes.

Faculty, *Sooner String Project*, *University of Oklahoma*, Norman, OK, 2006 Conducted string orchestra, ages 11-13. Taught individual violin lessons.

ADJUDICATION AND CLINICIAN EXPERIENCE

Clinician

Castillero Middle School Orchestra Festivals, San Jose, 2012-present

Adjudicator

American String Teachers Association ASTACAP strings level exams, 2013-present San Francisco ASTA Solo Competition, 2013, 2017 Etude Club Young Artists Competition, 2017 Northern California Viola Society (NCVS) Competition, 2015

SELECTED PERFORMANCE EXPERIENCE

Chamber Music

Ensembles

Clymer/Min Viola and Piano Duo, 2012-present Persephone Chamber Ensemble, 2016-present Grace Note Chamber Players, 2015-2017 MacArthur String Quartet, 2005-06

Buena Vista String Quartet, 2001-04

Concert Venues

Old First Church, San Francisco Trinity Chamber Concerts, Berkeley Ann E. Pitzer Center, University of California, Davis Crowden Music Center, Berkeley Berkeley Piano Club Contra Costa Performing Arts Society, Walnut Creek University of Oklahoma, Norman Oklahoma Baptist University, Shawnee Freight and Salvage, Berkeley Various Bay Area retirement communities and private venues

Summer Festivals

Zephyr International Chamber Music Festival Musica Lozzo - Italy San Diego Chamber Music Workshop Aspen Music Festival

Apple Hill Summer Chamber Music Workshop

Solo

John Muir Hospital, Walnut Creek, volunteer musician, 2015-present *Cardinal Point, Alameda*, solo and chamber music recital, 2017 *The Waterford at Rossmoor, Walnut Creek*, solo and chamber music recitals, 2016 and 2017 *University of Oklahoma*, recital, 2006; *San Francisco Conservatory*, recitals 2004 and 2005 *San Francisco Conservatory Baroque Ensemble*, soloist, Telemann Viola Concerto, 2005

Orchestra

Symphony Napa Valley, 2017-19 *San Jose Dance Theatre Nutcracker*, principal viola, 2013 *St. Peter's Chamber Orchestra*, 2010 *CSU East Bay*, choral and orchestra concerts, principal viola, 2008-2014 *San Francisco Chamber Orchestra*, 2006-08 *Oklahoma City Philharmonic*, 2005-06 *Accademia Filarmonica Baroque Ensemble*,

2005-06 *Davies Symphony Hall - SFCM Sing-Along Messiah*, principal viola, 2004

Non-Classical

Resonance Jazz Ensemble, Oakland, 2012-14 Yoshi's, Oakland. Old First Church, San Francisco.

Fake Brain, punk/pop band, New York City, 1994-96 CBGB. Brownies.

Wendy Clymer, Page 3 of 3

PROFESSIONAL AFFILIATIONS

American String Teachers Association (ASTA)

Bay Area President, 2010-12; *Vice President*, 2007-09; member 2005-present Initiated ASTACAP strings level exams in the Bay Area. Coordinated annual string solo competition. Coordinated and attended local training workshops for strings teachers. Served on ASTA state leadership board. Attended ASTA national conferences.

American Viola Society (AVS), Northern California Viola Society (NCVS), 2003-present Served as adjudicator for NCVS solo competition. Performed in ViolaMANIA showcases.

National Association for Music Education (NAfME, formerly MENC) California Music Educators Association (CMEA), 2006-2014

Participated in local and state conferences.

Chamber Music America (CMA), 2004-2012 Attended national conferences, including sessions on chamber music outreach.

Suzuki Association of the Americas (SAA)

Suzuki Violin Book 1 teacher training, 2005. Suzuki in the Schools training, 2007.

ADDITIONAL WORK EXPERIENCE

Paralegal, Farmer Brownstein Jaeger & Goldstein LLP and other firms, 1999-2005; 2013-present **Camp Director**, Apple Hill Center for Chamber Music, Sullivan, NH, Summers 2003, 2006 **German-English Translator**, self-

employed, 1997-2003 **Researcher/Writer, Walking Tour Guide**, Berlin Walks, Berlin, Germany, 1998-99 **Educational Advisor**, CIEE “Education USA” Center, Berlin, Germany, 1997-98

Financial Aid and Student Affairs Officer, Columbia University, New York, NY, 1994-96

LANGUAGES

Fluent German, proficient French, basic Italian and Spanish

ARIEL WANG – Violin/Viola

925. 963. 5076 ariel.wang912@gmail.com

SUMMARY

Books and promotes shows both in public venues and house shows since 2011. Plays in a number of bands and ensembles both as bandleader and supporting member. Over a decade of experience organizing and managing personal teaching studio and schedule as a contractor, teaching private and group music lessons from 2009, and as a working musician for hire. Interested in creating community and promoting music and the arts.

EDUCATION

University of California, Berkeley: B.A. Psychology, 2009 San Francisco State University: M.M. Violin Performance, 2018

EXPERIENCE

Booker, Promoter, Manager - Femme Freak Folk

SF Bay Area, September 2018-July 2019

Booked and promoted shows, managed operations for Femme Freak Folk.

Accomplishments

- Primary booker and promoter for two shows, both with good turnout and excellent feedback from the audience and performers

- Worked with co-founders booking and promoting an additional three shows, also with good turnout and excellent feedback
- Organized the artists and musicians, keeping them updated on promotion schedule, logistics, and acted as liaison with the venues
- Produced, recorded, edited, and promoted all episodes of the podcast
- Designed the logo, and flyers for at least three shows *Manager, booker, promoter - Ariel Wang Band* SF Bay Area, Spring 2012-current
Started band in Spring 2012 and manages all rehearsals, performances, promotion, in addition to songwriting and arranging.

Accomplishments

- Released 2 EPs, one single, one more single on the way, and releasing first full-length album on September 14
- Developed and currently maintains all social media as well as website promotion
- Books and promotes all shows for the band
- Writes and arranges all music, with the exception of two string quartet arrangements (arranged by Lewis Patzner)

Freelance Musician/Performer - Violin, Guitar

SF Bay Area, 2015-current

Primary work as a contractor with her own clients and hiring musicians, contracting and playing for Vybe Society, as well as working as a musician for a variety of wedding and event music companies and music ensembles such as Amethyst Trio, Lucky Devils Band, Stockton Symphony, Composer Performer Arranger Orchestra, and Golden Gate Symphony. Performed as concertmaster for Les Ameriquains Baroque Ensemble and Echo Chamber Ensemble. Has performed and/or recorded with a number of rock/pop/modern/jazz-influenced bands, including Django Moves to Portland, Yassou, Sapphire Lung, Rabbit Hole Orchestra, Aneesa Strings, Whiskerman, and Jazz Mafia. Has performed in local musical productions of “Cabaret” and “Seussical,” as well as the Flower Piano series in SF.

Accomplishments

- Professional and quick at responding to the needs of each

organization, both artistically and administratively

- Adaptive to the various needs of each ensemble she works with, from styles of music to play, taking on lead roles when necessary both within a performance and administrative tasks

- Arranges music for weddings and other events

- Relates and engages with clients both beforehand and on site, and represents each group well to both audiences and hirees

- Winner of San Francisco State University's Concerto Competition in 2015

- Composed original music for various concerts *Music Teacher* SF Bay Area, 2013-Current Works as both a private teacher and ensemble coach, primarily in violin but also in piano and guitar. Maintained good relationships with students and parents, as well as organizing lesson plans and schedules.

- Manages teaching schedule at Alameda School of Music, and teaches for Acme House of Music

- Manages personal teaching studio in Oakland

- Has worked with the HOUSE program coaching ensembles and teaching group lessons for Oakland public schools, teaching students of various demographics and socioeconomic status

- Assistant to the Director as well as violin teacher and ensemble coach for Glenview Strings Summer Camp, teaching students of various demographics and socioeconomic status

- Violin coach for Piedmont Middle School

- Coached chamber ensembles as a substitute at San Francisco State University

- First teacher at Music N Beyond Dublin location, was the only teacher for the first 6 months until schedule was filled, retained almost all the students for the entire 3 years at the school

- Coached rock bands for kids and adults at BandWorks school of rock *Program Coordinator, BandWorks* Berkeley, CA — 2009-2013 Answer customer questions regarding enrollment in music classes, as well as working with parents and students in creating the best possible

experience. **Accomplishments**

- Consistent positive feedback from parents and students regarding their experience in working with me to register for classes, smoothing over problems in class, and addressing their concerns
- Quickly learned to balance a variety of tasks, from tracking inventory of all musical equipment and where they must be delivered for repairs or to satellite locations, basic photo editing, matching students into bands, addressing student and parent complaints, marketing on Facebook, writing the monthly newsletter, and more.
- Has worked extensively with Excel, Outlook, Word, Adobe Contribute, Adobe Photoshop
- Ran the monthly Youth Open Mic for BandWorks at the Starry Plough, where I acted as host as well as co-ordinator. After each event, performers email me with great reviews and return again because they truly enjoyed the experience.
- Ran the table at various events, including the Solano Stroll in Berkeley and the East Bay Express Party, where I explain the program to prospective students and help performing student bands with set-up. I was the company's top choice to table events, and helped run the Final Student Concert for each workshop.

SKILLS - Adobe Photoshop - Show curation, booking, and promotion - Excel, Filemaker, Wordpress, Squarespace - Garageband, Musescore - Project manager

CATHY ALLEN AIRD - Cello

Cathy Allen Aird is a Bay Area cellist, teacher and Body Mapping practitioner. She completed her certification in Body Mapping in May 2015 and teaches body mapping to musicians privately as well as at Summer Cello, Suzuki Camp and Glenview Strings camp. She is the co-director Sabina Strings Camp where she coaches chamber music and teaches body mapping. She also has a private studio of students at her home in El Cerrito California, teaches at the Crowden School in Berkeley and coaches in the Oakland Middle Schools for the HOUSE chamber ensemble project. Cathy performs with Sacramento Philharmonic and the Carol Trio.

UL1M Policy No.: 97-EC N304-4

FE-6609



SECTION II ADDITIONAL INSURED ENDORSEMENT

Policy No.: 97-EC N304-4

Named Insured: H.O.U.S.E

Additional Insured (include address):

OAKLAND UNIFIED SCHOOL DISTRICT
ATTN: RISK MANAGEMENT
1000 BROADWAY, SUITE 440
OAKLAND, CA 94607

WHO IS AN INSURED, under SECTION II DESIGNATION OF INSURED, is amended to include as an insured the Additional Insured shown above, but only to the extent that liability is imposed on that Additional Insured solely because of **your work** performed for that Additional Insured shown above.

Any insurance provided to the Additional Insured shall only apply with respect to a claim made or a **suit** brought for damages for which you are provided coverage.

The Primary Insurance coverage below applies only when there is an "X" in the box.

- Primary Insurance.** The insurance provided to the Additional Insured shown above shall be primary insurance. Any insurance carried by the Additional Insured shall be noncontributory with respect to coverage provided to you.

All other policy provisions apply.



Home of United String Ensembles

1520 Wellington St., Oakland, CA 94602
info@stringsinschools.org (510) 717-1111
www.stringsinschools.org

Memorandum of Understanding:
Home of United String Ensembles and OUSD.
September 20, 2019

Director

Sara Usher

Advisory Committee

Michael Kearm - Treasurer

India Cooke

Hande Erdem

Donna Eyestone

Dawn Harms

Joseph Hebert

Susy Hovland

Helena Jack

Michael Morgan

Emily Onderdonk

Mads Tolling

Phil Santos

Allison Vonk

Omid Zoufonoun

All the following program personnel entering schools and/or interacting with students are screened for TB and their fingerprints are cleared by CA DOJ and FBI through CA Live Scan with subsequent arrest notifications.

Cathy Allen - Aird - Cello - TB Clearance Date: 10/4/2017 DOJ
Clearance Date: 10/10/2013
FBI Clearance Date: 10/10/2013 ATI: B282AIA250

Brooke Aird - Pending processing with BAM

Wendy J Clymer, Violin/Viola - TB Clearance Date: 9/1/2019
DOJ Clearance Date: 9/4/2019 FBI Clearance Date: 9/4/2010
ATI : F247CLW270

Sara Usher, Violin/Viola - TB Clearance Date: 9/24/2018 DOJ
Clearance Date: 9/23/2016 FBI Clearance Date: 9/23/2016 ATI :
M267USS001

Ariel Wang, Violin/Viola - TB Clearance Date: 10/5/2018 DOJ
Clearance Date: 10/11/2018 FBI Clearance Date: 10/11/2018
ATI : M270WAA001

Any new coaches that may be needed during the year will provide similar information to Sara Usher - HOUSE Director, before going into the schools. The updates will be sent to you and in the next MOU!

Sara Usher, Director

Home of United String Ensembles

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Record Status: Active

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