

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	17-0611
Introduction Date	4/26/17
Enactment Number	
Enactment Date	



# Memo

**To** Board of Education

**From** Devin Dillon, Interim Superintendent

**Board Meeting Date** April 26, 2017  
*(To be completed by Procurement)*

**Subject** Agreement - Partnership for Children & Youth (contractor) - 922/Community Schools and Student Services Department (site/department)

**Action Requested** Approval of Agreement between Oakland Unified School District and Partnership for Children & Youth. Services to be primarily provided to the Community Schools and Student Services Department for the period of January 1, 2017 through December 31, 2017.

**Background**  
*A one paragraph explanation of why the consultant's services are needed.* Partnership for Children & Youth (PCY) will provide a stipend is being provided to support the district and its community partners' participation in a Learning Community. It is intended to cover travel costs (e.g., airfare, hotel, food, mileage, parking), as well as other expenses related to Learning Community team members' participation and work related to the Learning Community.

**Discussion**  
*One paragraph summary of the scope of work.* Approval by the Board of Education of an Agreement between the District and Partnership for Children & Youth, Oakland, CA, for the latter to provide a stipend for OUSD involvement in Expanded Learning 360/365, an initiative to improve the consistency of social-emotional learning (SEL) practices across expanded learning and school-day environments. The District agrees to the following deliverables: participate in the Learning Community Team Members (as defined by PCY and the district) in 4 Learning Community meetings; create an Action Plan describing strategies to better align social-emotional learning practices across the school day and expanded learning time; completion of tasks, as needed, between Learning Community meetings to prepare for meetings and to move the Action Plan forward for the Community Partnerships unit of the Community Schools and Student Services Department for the period of January 1, 2017 through December 31, 2017, at no cost to the District.

**Recommendation** Approval of Agreement between Oakland Unified School District and Partnership for Children & Youth. Services to be primarily provided to the Community Schools and Student Services Department for the period of January 1, 2017 through December 31, 2017.

**Fiscal Impact** Funding resource name (please spell out): No Fiscal Impact for the District. PCY will provide a stipend for OUSD involvement in the initiative in the amount of \$5,000.00.

**Attachments**

- Stipend Agreement
- Certificate of Insurance
- Statement of Qualifications



**Expanded Learning 360°/365**  
Skills for Success in School, Work and Life




**360°/365 Participation Agreement for the 2017 Learning Community**

This agreement describes the stipend provided by the Partnership for Children & Youth (PCY) to Oakland Unified School District for involvement in Expanded Learning 360°/365, an initiative to improve the consistency of social-emotional learning (SEL) practices across expanded learning and school-day environments.

A \$5,000 stipend is being provided to support the district and its community partners' participation in this initiative. The stipend is intended to cover travel costs (e.g., airfare, hotel, food, mileage, parking), staff time for Learning Community team members' participation and work related to the initiative, and other costs related to 360°/365 planning and activity implementation.

As part of the 360°/365 Learning Community and this stipend, the district agrees to the following deliverables:

- Participation of Learning Community team members in 4 Learning Community meetings.
  - o At least 2 representatives must commit to attending all 4 meetings. (3 statewide, 1 regional)
  - o The team must include representation from both the school day and expanded learning staff.
  - o We encourage inclusion of community-based expanded learning partners in the team.
- Active engagement with the cycle of quality improvement, as evidenced by:
  - o A documented "best guess" scope of work describing specific tasks and timeline for using the 15 hours of PCY-provided consulting to support implementation of the 2017 Action Plan and planning for 2018. (*Improve*)
  - o Assessment of progress in implementing strategies defined in the 2017 Action Plan. (*Assess*)
  - o A new or updated Action Plan for 2018, describing "next step" strategies to better align social-emotional learning practices across the school day and expanded learning time. (*Plan*)
- Engagement with the PCY-provided consultant at least once per month to communicate recent activities, successes, and challenges. (Can be conducted via phone, in-person meeting, or email.)
- Completion of tasks, as needed, between Learning Community meetings to prepare for meetings and to move the Action Plan forward.


**OAKLAND UNIFIED SCHOOL DISTRICT**  
Office of General Counsel  
**APPROVED FOR FORM & SUBSTANCE**  
By:   
Attorney at Law

The stipend check will be sent upon receipt of this signed agreement.

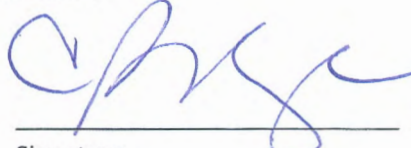
This agreement is in effect from January to December, 2017.

By checking this box, I agree to the sharing of our 2017 Action Plan with other Learning Community teams, 360°/365 partners, and initiative funders.

By signing below, I agree to the terms and conditions of the agreement:

  
\_\_\_\_\_  
Signature  
Andrea Bustamante  
Executive Director  
Oakland Unified School District

3/2/17  
Date

  
\_\_\_\_\_  
Signature  
Katie Brackenridge  
Vice President of Programs  
Partnership for Children & Youth

3/7/17  
Date

District EIN: 94-6000385 [Employee Identification Number]

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at <https://www.sam.gov/>



Supporting Schools and their Partners  
So **Every Child** Can Thrive.

March 7, 2017

Andrea Bustamante  
Executive Director  
Community Schools Student Services  
Oakland Unified School District

Dear Andrea Bustamante,

Congratulations! The Partnership for Children & Youth is pleased to award Oakland Unified School District with a \$5,000 stipend for your participation in the Expanded Learning 360°/365, an initiative to improve the consistency of social-emotional learning (SEL) practices across expanded learning and school-day environments.

The \$5,000 stipend is being provided to support Oakland Unified School District and its community partners' participation in our Professional Learning Community (PLC). The stipend is intended to cover travel costs (e.g., airfare, hotel, food, mileage, parking), staff time for PLC team members' participation and work related to the initiative, and other costs related to 360°/365 planning and activity implementation.

We look forward to your participation in Expanded Learning 360°/365.

Sincerely,

Megan Agee  
Director, Expanded Learning 360°/365  
Partnership for Children & Youth

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/28/2017

PRODUCER (510)235-0353  
**M A Hays Insurance**  
 CA License #0094750  
 232 Broadway  
 Richmond CA 94804

INSURED  
**Partnership for Children & Youth**  
 1330 Broadway, Suite 601  
 Oakland CA 94612

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A:	CNA INSURANCE CO	
INSURER B:	California State Fund	
INSURER C:	Travelers	19070
INSURER D:		
INSURER E:		

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	X	GENERAL LIABILITY	2077117279	02/15/2017	02/15/2018	EACH OCCURRENCE \$ 2,000,000	
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000	
A	X	AUTOMOBILE LIABILITY	2077117279	02/15/2017	02/15/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
		<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
		GARAGE LIABILITY				<input type="checkbox"/> ANY AUTO	AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY				<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	174720707	7/9/2016	7/9/2017	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input checked="" type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E.L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000	
C		OTHER DIRECTORS & OFFICERS	105753382q	03/01/2015	03/01/2018	LIABILITY LIMIT 1,000,000	
A		BUSINESS PERS PROP	2077117279	02/15/2017	02/15/2018	LIMIT 10,000	
C		EMPLOYEE DISHONESTY	106254826	06/11/2015	06/11/2018	AMOUNT OF COVERAGE 100,000	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS  
 Certificate Holder is named as Additional Insured as required by contract.

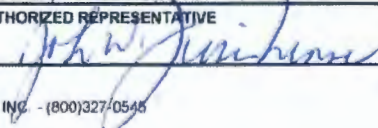
## CERTIFICATE HOLDER

Oakland Unified School District  
 Attn: Risk Management  
 1000 Broadway, Suite 440  
 Oakland, CA 94607

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE





Supporting  
Schools and  
their Partners  
so **Every Child**  
can Thrive.

**Partnership for Children & Youth** is a California-based non-profit supporting communities working together to ensure all children have the learning, health and social supports they need to succeed in school and life.

### Our Mission

The mission of Partnership for Children & Youth (PCY) is to ignite systems of continuous learning, foster collaboration, and build leadership among school districts, government agencies and community-based organizations serving low-income children and youth. We do this by supporting community school, after school and summer partnerships through training, coaching, evaluation, policy and advocacy.

### Background

PCY was formed in 1997 by government, philanthropy and business leaders who were concerned about the persistent poverty and ongoing difficulties faced by children and youth in Bay Area communities. An extensive analysis found many low-income communities were vastly underutilizing funding streams for critical support programs for children and youth. PCY was created to connect schools and their community partners in these underserved communities with available public and private resources, and to improve the effectiveness of funding streams serving children.

### Our Initiatives

PCY works to increase the quality and availability of community school partnerships that provide summer and after school programming and physical and mental health services. This work is organized into three key program areas:

- **Expanded Learning** | We provide schools and their community partners with assistance in financing, improving, and sustaining after school and summer programs.
- **Community Schools** | We help schools and communities align resources to make sure every child has access to necessary academic, developmental, health and social supports.
- **Policy & Advocacy** | We serve as a bridge between on-the-ground needs and the work of policymakers at the local, state and federal levels, advocating for policies that enable schools and their community partners to improve services provided to students and their families.

### Accomplishments

- Raised over \$90 million in public and private dollars for youth programs in California's lowest-income communities;
- Facilitated dozens of new partnerships between schools, local governments and community agencies;
- Improved quality of over 300 after school and summer program sites, reaching over 28,000 children and youth;
- Trained almost 800 program staff and provided over 3,100 hours of professional development coaching;
- Spearheaded three successful California legislative measures in support of summer learning;
- Co-authored key federal policy language improving how federal after school funding is administered at the local level; and
- Won sweeping policy reforms in California's after school funding system, vastly improving services to children most in need.



1611 Telegraph Ave, Suite 404  
Oakland, CA 94612  
partnerforchildren.org  
Twitter: @partnr4childrn

**PARTNERSHIP FOR CHILDREN AND YOUTH**  
1330 BROADWAY STE 601  
OAKLAND, CA 94612

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

7384

3/10/2017

PAY TO THE ORDER OF **Oakland Unified School District**

\$ \*\*5,000.00

Five Thousand and 00/100\*\*\*\*\*

DOLLARS

Oakland Unified School District  
1000 Broadway, Suite 450  
Oakland CA 94607

*Andrea K. Bink*  
AUTHORIZED SIGNATURE

MEMO **EL 360/365 2017 CORE District Stipend** ✓

⑈0000007384⑈ ⑆121042882⑆ 1363659887⑈

**PARTNERSHIP FOR CHILDREN AND YOUTH**

7384

Oakland Unified School District

Date	Type	Reference	Original Amt.	Balance Due	3/10/2017 Discount	Payment
2/23/2017	Bill	Stipend	5,000.00	5,000.00		5,000.00
					Check Amount	5,000.00

*CR016697*



Wells Fargo Checking **EL 360/365 2017 CORE District Stipend** ✓

5,000.00

*0107 - 7910*

**COPY**