

# Oakland Unified School District

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**DRAFT**

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## Minutes (Long)

**Tuesday, September 16, 2008**

**6:00 PM**

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA**

## **Measure "B" Independent Citizens' School Facilities Bond** **Oversight Committee**

*John Cooke, Chair*

*Jody London, Vice Chair,*

*(Vacancy), Secretary*

*Joseph Debro, (Vacancy), David Won, Oscar Wright, Leslie Hamlett and William Ovid*

## A. Call to Order

*Chairperson John Cooke called the meeting to order at 6:08 P.M.*

## B. Roll Call

**Roll Call:** Present: Leslie Hamlett, Joseph Debro, David Won, Jody London and John Cooke

Absent: Oscar Wright and William Ovid

## C. Special Presentation



### 08-1978 Special Presentation - Committee Members Who Have Attended All Site Visits

Presentation of Congratulatory Certificate to Committee Members Who Have Attended All Monthly Site Visits - William Ovid, Joseph Debro, Oscar Wright, and Jody London.

**Attachments:** [Documcent\(s\)](#)

[08-1978 - Special Presentation - Committee Members Who Have Attended All Site Visits.pdf](#)

*The Chair recognized Committee Members who have consistently attended the scheduled monthly site visits from January 2008 to June 2008. Committee Members Jody London, William Ovid, Oscar Wright, and Joseph Debro were each presented with a Certificate of Appreciation.*

*Vice Chair London thanked Committee Chair Cooke for his participation in the site visits and said Committee Chair Cooke has done a lot to bring the community out and to engage the parents of the school sites.*

## D. Adoption of Minutes

**Roll Call:** Present: Leslie Hamlett, Joseph Debro, David Won, Jody London and John Cooke

Absent: Oscar Wright and William Ovid



### 08-1980 Minutes - Measure "B" Committee Minutes - Regular Meeting - August 19, 2008

Adoption of Measure "B" Committee Minutes - Regular Meeting - August 19, 2008.

**Attachments:** [08-1980 - Minutes - Measure "B" Committee Minutes - Regular Meeting - August 19, 2008](#)

**A motion was made by Jody London, seconded by Joseph Debro, that this matter be Adopted. The motion carried by the following vote:**

**Votes:** Adv Aye: 0

Adv Nay: 0  
Adv Abstain: 0  
Aye: 5 - Leslie Hamlett, Joseph Debro, David Won, Jody London and John Cooke  
Nay: 0  
Recused: 0  
Absent: 2 - Oscar Wright and William D. Ovid  
Preferential Aye: 0  
Preferential Abstention: 0  
Preferential Nay: 0

## E. Public Comments Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

### 08-1974 Public Comments - Measure "B" ICSFBO Committee - Non- Agenda Items(s) - September 16, 2008

Public Comments - Measure "B" ICSFBO Committee - Non-Agenda Items(s) - September  
16, 2008.

*There were no public comments under this agenda item.*

## F. Unfinished Business



### 08-1798 Proposed Local Vendor Business Policy

Discussion by the Measure "B" ICSFBO Committee of Proposed Local Business Policy.

**Attachments:** [Document\(s\)](#)  
[08-1798\\_Proposed\\_Local\\_Vendor\\_Policy \[Compatibility Mode\].pdf](#)  
[Document\(s\)](#)

*Committee Member Debro stated that he had recently attended a meeting hosted by the District regarding Local Vendors. Mr. Debro reported that the Measure B Committee previously made a recommendation to the Board that the Board adopt a policy requiring the use of businesses owned by people who live in Oakland and of developing local capacity. The recommendation from the Measure B Committee was taken up by the Board and a committee was established to work on those issues. Mr. Debro said the Committee established by the Board has been meeting to put in writing a legal way of defining the issues that he just described and expects the writing will come back to the Board around the middle of October and hopefully have a policy in place by the middle of November.*

*Vice Chair London asked if the group had requested staff to develop any cost benefit analysis. Committee Member Debro said we requested staff to develop a baseline and tell us how much Measure B Funds have been spent over the past several years with businesses owned by people who live in Oakland. Vice Chair London asked Committee Member Debro if there was a requirement in place for the existing vendors to hire Oakland residents for Oakland jobs? Mr. Debro said we have a Project Labor Agreement (PLA) but*

*I don't believe the PLA has delivered on its promise."*

*Committee Chair Cooke said he thought the District had the PLA in place and paying someone to oversee it. Tadashi Nakadegawa, Director of Facilities, Planning & Management serving as the Facilities Staff Person for tonight's meeting responded to Committee Chair Cooke's question. Mr. Nakadegawa told Committee Members that Jake Sloan had been hired to monitor and report on the progress of the PLA. Committee Chair Cooke asked how often does Mr. Sloan visit the various sites? Mr. Nakadegawa said Mr. Sloan's staff makes regular visits to all the project sites to monitor the number of apprentices on each job site and get reports from the Contractors documenting the addresses of the apprentices and workers on the project. Committee Chair Cooke requested a report of the sites that have been visited by Mr. Sloan's staff. Mr. Nakadegawa said Mr. Sloan will present his report at the next Regular Board Meeting on September 24th. Vice Chair London suggested Measure B Committee Members attend the September 24th Board Meeting and participate in the conversation regarding this agenda item. Committee Chair Cooke requested Mr. Nakadegawa have Mr. Sloan to make a presentation before the Measure B Committee. Committee Chair Cooke asked Mr. Nakadegawa if Mr. Sloan was paid out of Measure B Funds and Mr. Nakadegawa said he was not sure and would have to check the funding source for Mr. Sloan .*

*Committee Chair Cooke requested the Committee table this item for a future meeting.*

**Tabled to a Date Certain**

## **Roll Call (Secretary's Observation)**

*William Ovid present at 6:28 P.M.*

**Roll Call:** Present: Leslie Hamlett, William Ovid, Joseph Debro, David Won, Jody London and John Cooke  
Absent: Oscar Wright

## **G. New Business**

### **08-1975 Nomination(s) for Committee Secretary**

Nomination(s) for the Office of Committee Secretary.

*Leslie Hamlett nominated William Ovid for Secretary and it was seconded by Jody London. After brief discussions with other Committee Members, Committee Member Ovid accepted the nomination for the position of Committee Secretary and the nominations were closed.*

**Discussed**

**Roll Call:** Present: Leslie Hamlett, Oscar Wright, William Ovid, Joseph Debro, David Won, Jody London and John Cooke

### 08-1976 Election of Committee Secretary

Election by roll call majority vote of the total committee membership (5/9) of a nominated member to the Office of Committee Secretary.

*Committee Member Ovid was elected Committee Secretary.*

**A motion was made by Leslie Hamlett, seconded by Jody London, that this matter be Adopted. The motion carried by the following vote:**

**Votes:** Adv Aye: 0

Adv Nay: 0

Adv Abstain: 0

Aye: 6 - Leslie Hamlett, William D. Ovid, Joseph Debro, David Won, Jody London and

John Cooke

Nay: 0

Recused: 0

Absent: 1 - Oscar Wright

Preferential Aye: 0

Preferential Abstention: 0

Preferential Nay: 0

**Roll Call:** Present: Leslie Hamlett, William Ovid, Joseph Debro, David Won, Jody London and John Cooke

Absent: Oscar Wright

### **Roll Call (Secretary's Observation)**

*Oscar Wright present at 6:45 p.m.; David Won absent at 6:45 P.M.*

**Roll Call:** Present: Leslie Hamlett, Oscar Wright, William Ovid, Joseph Debro, Jody London and John Cooke

Absent: David Won



### 08-1977 Report - Committee Facilities Site Visits

Update - Committee Facilities Site Visits on September 12, 2008.

**Attachments:** [08-1977 Report - Committee Facilities Site Visits.ppt](#)

*The three sites visited on the Monthly Site Tour were McClymond's High School, Lafayette School, and Place @ Prescott School. Tonight's report was in the form of a Power Point presentation narrated by the chair. The presentation also highlighted areas at each site that were not part of the current scope of work using Measure B Funds, but a concern to the Committee.*

*The first site visited was McClymond's High School.*

*The scope of work using Measure B Funds: Replacement of existing ceiling lights with new and energy efficient lights.*

*The Chair reported the following observation made during the Committee's Site Visit.*

1. *No staff cafeteria, teachers eat their lunch in the classroom.*

*The next site visited was Lafayette School.*

*The scope of work using Measure B Funds:*

1. *Wiring upgrades that includes a new clock, intercom system, and a bell system.*

*The Chair reported the following observations made during the Committee's Site Visit.*

1. *The need for a fence separating the school from the City Park.*

2. *The need for outside doors allowing students access to the restrooms.*

3. *Lack of telephone/intercom system/speakers in some classrooms.*

4. *Elimination of the student garden as recommended by the Pest Exterminator would deny students access to the Iron Chef Program that addresses nutrition and healthy eating.*

5. *The Committee recommended the replacement of appropriate screening to eliminate existing health hazards.*

*The last school the Committee visited was at Place @ Prescott School and the Committee was joined by Superintendent Mayor.*

*The scope of work using Measure B Funds:*

*Restroom upgrades, more efficient classroom lighting, wiring and lighting upgrades in the Media Center.*

*The Chair reported the following observations made during the Committee's site visit.*

1. *The restrooms were in poor condition; the floors in the restrooms have a . build-up of dirt and waste that appears to include mold; wall tiles seem to have the same build-up; restrooms are not handicap accessible.*

2. *The drinking fountain inside the building used by students while in the Media Center is a health hazard; the floor tiles around the fountain appear to be the asbestos type; the walls surrounding the fountain as well as the fountain reflect filth.*

3. *The carpet need replacing in one classroom. Spots in the carpet appear to be water stains that have the smell of mold.*

4. *The floor need replacing in one classroom because rain enters the classroom from the outside door.*

5. *Kindergarten restrooms are in urgent need of repair.*

6. *The Student's Cafeteria and the flooring in the cafeteria are both in urgent need of cleaning and repair.*

*Common findings identified by the Committee Chair:*

1. *Long periods of site neglect based on what the Committee observed.*
2. *Lack of evidence of on-going preventive maintenance.*
3. *Lack of evidence of adequate supervisory support from District Administrative Staff; increased need for academic and facility collaboration.*
4. *The site is adjacent to a City Park - fencing and off street parking needed for staff.*

*Vice Chair London said the conditions the Committee observed at Place @ Prescott School is the reason for the Measure B Improvement Bond Funds to correct many of the issues at the site. Vice Chair London suggested the Committee encourage the Board to look at Board Policy on portable classroom replacement.*

**Discussed**

## **Roll Call (Secretary's Observation)**

*Joseph Debro absent from meeting at 6:50 P.M.*

**Roll Call:** Present: Leslie Hamlett, Oscar Wright, William Ovid, David Won, Jody London and John Cooke

Absent: Joseph Debro

## **08-1979 Recommended Measure B Enhancements**

Discussion of ways to extend the life of Measure B improvements and to improve the aesthetic opportunity by student caused vandalism.

*Committee Chair Cooke stated he would like to place this item on the next agenda for discussion. Committee Member Ovid asked how would the Committee proceed? Would the Committee have staff involved? Committee Chair Cooke said District Staff would have to be involve and it would be an excellent idea to have Site Administrators involved. Committee Chair Cooke asked that each Committee Member come up with some suggestions on what the recommendation should look like.*

**Tabled to a Date Certain**

## **H. Adjournment**

*Chaiperson Cooke adjourned the meeting at 7:46 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_